CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

MEETING AGENDA

DATE: **Wednesday, November 18, 2026**
TIME: **8:30 a.m.**
Administration & Finance Committee, Operations & Capital Projects Committee, Legislative Committee *(No Meeting)*, **and Rural & Small Cities Committee** *(No Meeting)*
LOCATION: **Staples Street Center – *Pat Eisenhauer Boardroom (602 North Staples St.)***

ADMINISTRATION & FINANCE COMMITTEE

Aaron Muñoz, Committee Chair
David Berlanga Gabi Canales Jahvid Motaghi Susie Sullivan

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	**Roll Call**	M. Montiel	2 min.	-----
2.	**Safety Briefing**	J. Esparza	3 min.	-----
3.	**Confirm** Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Muñoz	1 min.	-----
4.	**Receipt of Conflict of Interest Affidavits**	A. Muñoz	2 min.	-----
5	**Opportunity for Public Comment** **3 min. limit – no discussion**	A. Muñoz	3 min.	-----
	Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.			
6.	**Discussion and Possible Action** to Approve the Administration & Finance Committee Meeting Minutes of October 28, 2026	A. Muñoz	3 min.	**Pages** 1-3
7.	**Discussion and Possible Action** to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Execute Payment of $1,213,561 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of insurance coverage for FY2027: Auto Liability, Auto Physical Damage, Real and Personal Property, General Liability, Errors & Omissions Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation	M. Rendón	7 min.	**Pages** 4-5 PPT
8.	**Committee Chair Report**	A. Muñoz	3 min.	-----
9.	**Adjournment**	A. Muñoz	1 min.	-----

Total Estimated Time: 25 mins

OPERATIONS & CAPITAL PROJECTS COMMITTEE

Eloy Salazar, Committee Chair

Lynn Allison Beatriz Charo Beth Owens Susie Luna Saldaña

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	**Roll Call**	M. Montiel	2 min.	-----
2.	**Safety Briefing**	G. Casas	3 min.	-----
3.	**Confirm** Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	E. Salazar	1 min.	-----
4.	**Receipt of Conflict of Interest Affidavits**	E. Salazar	2 min.	-----
5	**Opportunity for Public Comment** **3 min. limit – no discussion**	E. Salazar	3 min.	-----
	Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.			
6.	**Discussion and Possible Action** to Approve the Operations & Capital Projects Committee Meeting Minutes of October 28, 2026	E. Salazar	3 min.	**Pages** 1-4
7.	**Discussion and Possible Action** to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Terracon Consultants, Inc., for Geotechnical and Construction Materials Testing Services for the New Bear Lane Maintenance Facility, not to Exceed $153,245	S. Montez	5 min.	**Pages** 5-6 *PPT*
8.	**Discussion and Possible Action** to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Dailey-Wells Communications for the Purchase of Thirty-Two (32) Mobile Two-Way Radios and Related Equipment in an Amount not to Exceed $138,220.80	D. Chapa	5 min.	**Page** 7 *PPT*
9.	**Committee Chair Report**	E. Salazar	3 min.	-----
10.	**Adjournment**	E. Salazar	1 min.	-----

Total Estimated Time: 28 mins

LEGISLATIVE COMMITTEE

Lynn Allison, Committee Chair
Gabi Canales Jahvid Motaghi Aaron Muñoz Susie Sullivan
NO MEETING

RURAL AND SMALL CITIES COMMITTEE

Beatriz Charo, Committee Chair
David Berlanga Beth Owens Eloy Salazar Susie Luna Saldaña
NO MEETING

On **Thursday, November 12, 2026** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al telèfono (361) 289-2712.

Mission Statement
To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.

Vision Statement
Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, October 28, 2026

Summary of Actions

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Provided Opportunity for Public Comment**
6. **Approved the Administration & Finance Committee Meeting Minutes of August 26, 2026**
7. **Approved to Recommend the Board of Directors Approve the Fiscal Year 2027 Board & Committee Meetings Calendar**
8. **Heard Committee Chair Report**
9. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call
Aaron Muñoz; Committee Chair, called the meeting to order at 8:30 a.m. Sandra Cisneros called roll and stated that a quorum was present.

Board Members Present
David Berlanga, Jahvid Motaghi, and Aaron Muñoz.

Board Members Absent
Gabi Canales and Susie Sullivan.

Staff Present
Gilbert Casas, Sandra Cisneros, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Rita Patrick, Gordon Robinson, Miguel Rendón, Robert Saldaña, and Fred Worthen.

Public Present
Katherine Oller.

Safety Briefing
Mr. Gilbert Casas, Security Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Cisneros would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551
Ms. Cisneros confirmed proper posting of the meeting.

Receipt of Conflict of Interest Affidavits
None received.

Opportunity for Public Comment
Ms. Cisneros reported one public comment was submitted online. She noted a copy has been provided to each Board Member, and the submission would be included in the meeting minutes. *See Attachment A*.

In addition, one individual signed up in-person for public comment:

1. Katherine Oller – Stated she was with the League of Women Voters in the Corpus Christi Area. Ms. Oller requested voter guides be placed inside the buses to increase awareness this election season. She provided the guides to staff, and Secretary Saldaña thanked her.

Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of August 26, 2026

> **DIRECTOR DAVID BERLANGA MADE A MOTION TO APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF AUGUST 26, 2026. DIRECTOR JAHVID MOTAGHI SECONDED THE MOTION. *BERLANGA, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. OPPOSED NONE. ABSENT CANALES AND SULLIVAN.***

Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2027 Board & Committee Meetings Calendar
Mr. Derrick Majchszak, Chief Executive Officer, presented the item. He noted that each year the Board adopts a meeting calendar for the upcoming year. The Board Meetings are typically scheduled on the first Wednesday of each month, however, the March meeting date deviates due to the APTA Legislative Conference and the possibility of a lack of quorum. The Administration and Operation Committee meetings are typically held on the fourth Wednesday of each month, however, the February meeting date deviates due to the TTA State Roadeo & Conference, as well as the November date due to the Thanksgiving holiday. There are no Committee meetings held in December. The Rural and Small Cities and the Legislative Committees meet quarterly or as required. A copy of the proposed FY2027 Meetings Calendar was presented on the screen and a hard copy was passed out.

DIRECTOR JAHVID MOTAGHI MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FISCAL YEAR 2027 BOARD & COMMITTEE MEETINGS CALENDAR. DIRECTOR DAVID BERLANGA SECONDED THE MOTION. *BERLANGA, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. ABSENT CANALES AND SULLIVAN.*

Heard Committee Chair Report

Chair Muñoz said the Dia de Los Muertos event seemed to be a success and the team did a great job. Director Motaghi added that he agreed, stating the Jazz Fest was also a success, and that he and Chair Granado took advantage of the park and ride. He recommended Southside or Flour Bluff park and ride stops be added to these events based on feedback he has heard from the community.

Adjournment

There being no further review of items, the meeting adjourned at 8:40 a.m.

Submitted by: Marisa Montiel

Subject: Action to Execute Payment of $1,213,561 to Texas Municipal League Inter-Governmental Risk Pool (TMLIRP) for the following lines of Insurance Coverage for FY2027: Auto Liability, Auto Physical Damage, Real and Personal Property, General Liability, Errors & Omissions, Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation.

Background

The Corpus Christi RTA is insured through The Texas Municipal League Intergovernmental Risk Pool (TML-IRP). The Authority has been a member of the Liability Property Fund since 1990 and joined the Worker's Compensation Fund in 2009. Participation in the funds was initiated by entering into Interlocal Agreements with the participating pool member local governments.

Identified Need

The assets and personnel of the Corpus Christi RTA need to be adequately protected through insurance coverage.

Analysis

Total contribution costs for FY2027 have increased by 24% or $232,644 over 2026**.**

Of the eight lines of coverage, two coverages, Automobile Liability/Medical Payments and Auto Physical Damage, had significant contribution increases. Four coverages, Law Enforcement Liability, Real & Personal Property, General Liability and Errors & Omissions had moderate to low increases while Workers' Compensation experienced a low decrease. Public Employee Dishonesty remained the same.

Financial Impact

A finalized cost schedule table which compares fund contributions is presented below:

Types of Coverage	Limit	Deductible	2025	2026	2027	Inc. / Dec
			Contribution	Contribution	Contribution	2026 & 2027
General Liability	$9,000,000	$0	$ 6,458.00	$ 4,583.00	$ 5,056.00	$ 473.00
Errors & Omissions Liability	$2,000,000	$10,000	$ 16,192.00	$ 15,383.00	$ 16,203.00	$ 820.00
Automobile Liability / Medical Payment	$500,000	$0	$ 310,985.00	$418,157.00	$ 585,202.00	$ 167,045.00
Automobile Catastrophe / Auto Physical Damage	$10,000,000	$10,000	$ 100,077.00	$192,186.00	$ 255,720.00	$ 63,534.00
Sub Total:			$ 433,712.00	$630,309.00	$ 862,181.00	$ 231,872.00
Law Enforcement Liability	$5,000,000	$1,000	$ 2,058.00	$ 2,095.00	$ 2,278.00	$ 183.00
Real & Personal Property (Includes Flood and Earthquake with a $25,000 deductible	$62,762,689	$10,000	$ 93,556.00	$103,147.00	$ 109,228.00	$ 6,081.00
Loss of Income, Extra Expense, Rents	$1,000,000	$10,000				
Boiler & Machinery	$100,000	$10,000				
Public Employee Dishonesty	$500,000	$2,500	$ 837.00	$ 837.00	$ 837.00	$ -
Sub Total:			$ 96,451.00	$106,079.00	$ 112,343.00	$ 6,264.00
TOTAL: LIABILITY, PROPERTY & CRIME			$ 530,163.00	$736,388.00	$ 974,524.00	$ 238,136.00
Worker's Compensation	Statutory		$ 236,413.00	$244,529.00	$ 239,037.00	$ (5,492.00)
Grand Total			$ 766,576.00	$980,917.00	$ 1,213,561.00	$ 232,644.00

Board Priority
This item aligns with the Board Priority – Safety and Security and Transparency.

Recommendation
Staff request that the Administration & Finance Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to execute payment of $1,213,561 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of insurance coverage for FY2027: Auto Liability, Auto Physical Damage, Real and Personal Property, General Liability, Errors & Omissions Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation.

Reviewed by: Miguel Rendón, Deputy CEO

Approval: 

Derrick Majchszak
Chief Executive Officer

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, October 28, 2026

Summary of Actions

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Provided Opportunity for Public Comment – None Received**
6. **Approved the Operations & Capital Projects Committee Meeting Minutes of September 23, 2026**
7. **Approved to Recommend the Board of Directors Approve the Fiscal Year 2027 Holidays and Service Levels**
8. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three (3) Year Contract to Remix Technologies, LLC for the Remix Transit Planning Platform and Associated modules in an amount not to exceed $202,900**
9. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Safety-Kleen Systems, Inc. for Lubricants and Fluid Supply in an amount not to exceed $352,208.54**
10. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Cummins Southern Plains, LLC for Rebuilt Transmission Supply in an Amount not to Exceed $143,700.17**
11. **Heard Committee Chair Report**
12. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Chair Eloy Salazar called the meeting to order at 8:41 a.m. Ms. Sandra Cisneros called roll and stated a quorum was present.

Board Members Present

Lynn Allison, Beth Owens (virtual), Eloy Salazar, and Susie Luna Saldaña.

Board Members Absent

Beatriz Charo.

Staff Present
Gilbert Casas, Sandra Cisneros, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Rita Patrick, Gordon Robinson, Miguel Rendón, Robert Saldaña, and Fred Worthen.

Public Present
Tomas Arredondo, Safety Kleen (virtual). Leonard Lapham, Cummins (virtual).

Safety Briefing
Mr. John Esparza, Safety Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Cisneros would account for all Board Members, and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551
Ms. Cisneros confirmed proper posting of the meeting.

Receive Conflict of Interest Affidavits
None Received.

Opportunity for Public Comment
None Received.

Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of September 23, 2026

> **SECRETARY SUSIE SALDAÑA MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF SEPTEMBER 23, 2026. VICE CHAIR LYNN ALLISON SECONDED THE MOTION.** ***ALLISON, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO AND OWENS.***

Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2027 Holidays and Service Levels
Mr. Fred Worthen, Director of Planning, presented the item noting the Board Priority is Public Image and Transparency. He provided background information noting that each year, Service Standards require Board of Directors approval of holiday and service levels on or near holiday dates. For FY2027, proposed holidays and service levels are determined by executive management, historic ridership date and public input. Mr. Worthen displayed the FY2027 Proposed Holidays and Service Levels for review.

VICE CHAIR LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FISCAL YEAR 2027 HOLIDAYS AND SERVICE LEVELS. SECRETARY SUSIE SALDAÑA SECONDED THE MOTION. ***ALLISON, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.***

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three (3) Year Contract to Remix Technologies, LLC for the Remix Transit Planning Platform and Associated modules in an amount not to exceed $202,900

Mr. Fred Worthen, presented the item noting the Board Priority is Public Image and Transparency. He provided background information, noting that CCRTA has utilized Remix software since 2016. Remix is used as a transit planning tool, to develop Long Range System Plan recommendations and Title VI Fare and Service Equity Analysis. This is a sole source agreement as the manufacturer is the sole provider of the software platform. He described the Remix software costs from 2016 through 2026. The current year-to-year agreement term expires December 31, 2026. For the three-year agreement, the cost of the software is $202,900, and will run from January 1, 2027, through December 31, 2027,and funds are accounted for in the board approved annual operating budgets. Mr. Worthen answered any questions from the board at this time.

SECRETARY SUSIE SALDAÑA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A THREE (3) YEAR CONTRACT TO REMIX TECHNOLOGIES, LLC FOR THE REMIX TRANSIT PLANNING PLATFORM AND ASSOCIATED MODULES IN AN AMOUNT NOT TO EXCEED $202,900. VICE CHAIR LYNN ALLISON SECONDED THE MOTION. ***ALLISON, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.***

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Safety-Kleen Systems, Inc. for Lubricants and Fluid Supply in an amount not to exceed $352,208.54

Mr. Mario Vega, Director of Maintenance, presented the item noting the Board Priority is Public Image and Transparency. He provided background information, noting that CCRTA requires Original Equipment Manufacturer (OEM) specifications to maintain the fleet and discussed the manufacturer-specified OEM criteria. Five responsive bids were received, and the comparison was displayed. Safety-Kleen Systems, Inc. came in with the lowest bid at $352,208.54 for a two-year contract. Total expenditures will be determined by actual usage, and funds are accounted for in the board approved annual operating budgets. Mr. Vega answered questions from the board at this time. Tomas Arredondo, Safety Kleen was present virtually.

DIRECTOR BETH OWENS MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A TWO (2) YEAR CONTRACT TO SAFETY-KLEEN SYSTEMS, INC. FOR LUBRICANTS AND FLUID SUPPLY IN AN AMOUNT NOT TO EXCEED $352,208.54. VICE CHAIR LYNN ALLISON SECONDED THE MOTION. *ALLISON, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.*

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Cummins Southern Plains, LLC for Rebuilt Transmission Supply in an Amount not to Exceed $143,700.17

Mr. Mario Vega, presented the item noting the Board Priority is Public Image and Transparency. He provided background, noting that CCRTA requires a contractor to provide refurbished transmissions to maintain the fleet in a State of Good Repair. Replacement transmissions are needed due to the fleet's average 10-year life cycle. The contract is specified to meet or exceed the OEM specifications and ensures a quality product meets the cycle demands of the fleet. Two bids were received, and Cummins Southern Plains, LLC submitted the lowest and most responsible bid. The projected cost of the two-year contract is not to exceed $143,700.17. Total expenditures will be determined by actual usage, and funds are accounted for in the board approved annual operating budgets. Mr. Vega answered questions from the board at this time. Leonard Lapham, Cummins Southern Plains was present virtually.

SECRETARY SUSIE SALDAÑA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A TWO (2) YEAR CONTRACT TO CUMMINS SOUTHERN PLAINS, LLC FOR REBUILT TRANSMISSION SUPPLY IN AN AMOUNT NOT TO EXCEED $143,700.17. S VICE CHAIR LYNN ALLISON SECONDED THE MOTION. *ALLISON, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.*

Heard Committee Chair Report

Director Salazar said he was really impressed by the Jazz Fest shuttle service as he was able to utilize it both Saturday and Sunday. He recommended the service be promoted a little more to help boost the ridership for the event. Secretary Allison recommended staff pursue a resolution with the City/County for all the community services and efforts CCRTA has contributed to the community. Director Berlanga said it would be nice for the City/County to partner in the Human Trafficking efforts as well.

Adjournment

Adjourned at 9:08 a.m. Submitted by: Marisa Montiel

Subject: Award a Contract to Terracon Consultants, Inc., for Geotechnical and Construction Materials Testing Services for the new Bear Lane Maintenance Facility, not to Exceed $153,245

Background
In November 2025 CCRTA was notified that it was awarded a Federal Transit Administration (FTA) competitive Low No Emission Grant, in the amount of $46,280,000 in federal funds and with a local match of $11,570,000 for a total project cost of $57,850.000, for the construction of a new Bear Lane Maintenance Facility.

The construction start date was Monday, September 21, 2026.

Identified Need
The contractor requires geotechnical testing services, for the civil and structural components of the project, to ensure the construction process is meeting the technical specifications. Turner Ramirez's team will review the geotechnical reports for compliance.

Analysis
A Request for Qualifications was issued on October 7th, and the proposals were due October 21st. The Request for Qualifications was sent to three (3) companies in the engineering pool that indicated they were qualified to complete the work. Two (2) proposals were received.

The evaluation criteria are listed below:

- Experience on Similar Projects (30)
- Technical Approach and Methodology (25)
- Qualified Personnel for the Project (20)
- Safety Procedures on Construction Sites (15)
- Sample Test Reports (10)

The table below includes the name of the firms and the technical scores:

Firms	Experience With Similar Projects -30 pts	Technical Approach and Methodology - 25 pts	Qualified Personnel for the Project - 20 pts	Safety Procedures on Construction Sites - 15 pts	Sample Test Reports - 10 pts	Total Points
Terracon Consultants, Inc.	27.2	22.4	18	13.6	9.4	90.6
UES Prof. Solutions 45, LLC.	24.6	22.6	17.8	12.6	7.2	84.8

After evaluating each of the two firms, Terracon Consultants, Inc. scored the highest technical score overall. Terracon is an engineering firm and has been in business for over 61 years and they have over 8,000 employees and 200 locations nationwide. Additionally, they have an office in Corpus Christi.

The companies/similar projects that Terracon provided geotechnical engineering services are listed below:

- Turner Ramirez – provided services for the CCRTA Bear Lane Maintenance project, as part of the design phase. The scope of services included drilling, laboratory testing, engineering analysis, and preparation of the report.
- Port of Corpus Christi Authority – provided subsurface exploration and geotechnical engineering services for the BMT Maintenance Facility that was constructed at the Port.
- City of Corpus Christi Water Department, Maintenance Building – testing services for the City's 40,000 sq. ft. maintenance building that would be utilized for warehouse space, office space, parking area, and a wash basin.
- Del Mar College – provided testing services for the parking lots at Windward and Heritage campuses.

The CCRTA received one reference response out of the four and it was very satisfactory.

Financial Impact
The total negotiated price received from Terracon Consultants, Inc, for Geotechnical and Construction Materials Services for the new Bear Lane Maintenance Facility is $153,245. The funding is provided by the Bear Lane Maintenance grant. The grant funding is broken down into 80% federal funding totaling $122,596 with a local match of $30,649.

Board Priority
This project aligns with the Board Priority – Facilities and Safety.

Recommendation
Staff requests that the Operations and Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Award a Contract to Terracon Consultants, Inc., for Geotechnical and Construction Materials Testing Services for the new Bear Lane Maintenance Facility, not to Exceed $153,245.

Respectfully Submitted,

Submitted & Reviewed by: Sharon Montez
Managing Director of Capital Programs and Customer Services

Final Approval by: Derrick Majchszak
Derrick Majchszak
Chief Executive Officer

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Operations and Capital Projects Committee Meeting Memo November 18, 2026

Subject: Award a Contract to Dailey-Wells Communications for the Purchase of Thirty-Two (32) Mobile Two-Way Radios and Related Equipment in an Amount not to Exceed $138,220.80.

Background
The Corpus Christi Regional Transportation Authority (CCRTA) participates in and is a partial owner of the City of Corpus Christi Radio Communications System. The Authority operates 32 mobile radios in its bus fleet that are more than 13 years old, have reached end-of-life status, and are no longer supported by the manufacturer. Replacement of these radios is necessary to maintain reliable communications and support safe transit operations. Dailey-Wells Communications serves as the designated maintenance provider and the authorized L3Harris Network Solutions Provider for the radio system.

Identified Need
Replacement of the 32 mobile radios is necessary to maintain reliable communications, ensure continued compatibility with the regional public safety radio network, and support ongoing operational and safety requirements. The new P25-compliant radios will provide stability with regional agencies and replace obsolete equipment that has exceeded its useful life.

Financial Impact
The CCRTA will procure these services through the Texas Department of Information Resources (DIR) cooperative purchasing program, which provides competitive pricing through pooled government purchasing. Funding for the replacement of 32 mobile radios and associated equipment is included in the MIS FY2026 Capital Budget and will be funded through Section 5339 Formula Funds. The total estimated project cost is $138,220.80.

Board Priority
The Board Priority is Innovation.

Recommendation
Staff requests that the Operations and Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a contract to Dailey-Wells Communications for the purchase of thirty-two (32) mobile two-way radios and related equipment in an amount not to exceed $138,220.80.

Respectfully Submitted,

Submitted by: David Chapa, Director of MIS and Capital Projects
Reviewed by: Sharon Montez, Managing Director of Capital Projects and Customer Services

Final Approval by: Derrick Majchszak
Derrick Majchszak
Chief Executive Officer