



# MEETING AGENDA

**DATE:** Wednesday, June 24, 2026  
**TIME:** 8:30 a.m.

**Administration & Finance Committee & Operations & Capital Projects Committee,  
Legislative Committee (No Meeting), and Rural and Small Cities Committee (No Meeting)**

**LOCATION:** Staples Street Center – 2<sup>ND</sup> Floor Boardroom (602 North Staples St., Corpus Christi, TX)

## ADMINISTRATION & FINANCE COMMITTEE

Aaron Muñoz, Committee Chair

David Berlanga Gabi Canales Jeremy Coleman Jahvid Motaghi

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	<b>Roll Call</b>	M. Montiel	2 min.	-----
2.	<b>Safety Briefing</b>	J. Esparza	3 min.	-----
3.	<b>Confirm</b> Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Muñoz	1 min.	-----
4.	<b>Receipt of Conflict of Interest Affidavits</b>	A. Muñoz	2 min.	-----
5.	<b>Opportunity for Public Comment 3 min. limit – no discussion</b>	A. Muñoz	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the <a href="https://www.ccrta.org/meetings/public-comment">Public Comment Form</a> online at <a href="https://www.ccrta.org/meetings/public-comment">https://www.ccrta.org/meetings/public-comment</a> or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	<b>Discussion and Possible Action</b> to Approve the Administration & Finance Committee Meeting Minutes of May 27, 2026	A. Muñoz	3 min.	<b>Pages 1-4</b>
7.	<b>Discussion and Possible Action</b> to Recommend the Board of Directors Adopt a Resolution to Add the Five Specific Design Plan Changes to the Defined Benefit Plan for New Hires only Effective January 1, 2027	R. Saldaña	5 min.	<b>Pages 5-7 Attachment PPT</b>
8.	<b>Discussion and Possible Action</b> to Recommend the Board of Directors to Authorize an Additional Actuarially Determined Contribution of \$1,849,167 to the CCRTA Employee Defined Benefit Plan and Trust for Plan Year 2026	R. Saldaña	5 min.	<b>Pages 8-11 PPT</b>
9.	<b>Discussion and Possible Action</b> to Recommend the Board of Directors Adopt a Resolution Authorizing Participation in the 791 Purchasing Cooperative and Authorize the Chief Executive Officer (CEO), or Designee, to Execute the Master Interlocal Agreement and Any Related Documents Necessary to Facilitate Participation in the Cooperative	R. Saldaña	5 min.	<b>Pages 12-14 Attachment PPT</b>
10.	<b>Committee Chair Report</b>	A. Muñoz	3 min.	-----
11.	<b>Adjournment</b>	A. Muñoz	1 min.	-----

**Total Estimated Time: 38 mins**

## OPERATIONS & CAPITAL PROJECTS COMMITTEE

Eloy Salazar, Committee Chair

Lynn Allison Beatriz Charo Beth Owens Susie Luna Saldaña

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	<b>Roll Call</b>	M. Montiel	2 min.	-----
2.	<b>Safety Briefing</b>	G. Casas	3 min.	-----
3.	<b>Confirm</b> Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	E. Salazar	1 min.	-----
4.	<b>Receipt of Conflict of Interest Affidavits</b>	E. Salazar	2 min.	-----
5.	<b>Opportunity for Public Comment 3 min. limit – no discussion</b>	E. Salazar	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the <a href="https://www.ccrta.org/meetings/public-comment">Public Comment Form</a> online at <a href="https://www.ccrta.org/meetings/public-comment">https://www.ccrta.org/meetings/public-comment</a> or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	<b>Discussion and Possible Action</b> to Approve the Operations & Capital Projects Committee Meeting Minutes of May 27, 2026	E. Salazar	3 min.	<b>Pages 1-3</b>
7.	<b>Discussion and Possible Action</b> to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three (3) Year Hardware Agreement for Current Fleetwatch Equipment Coverage in an Amount not to Exceed \$65,620.00	G. Robinson	5 min.	<b>Pages 4-5</b> <i>PPT</i>
8.	<b>Discussion and Possible Action</b> to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a three (3) year contract for (2026-SP-07) Fasteners and Miscellaneous Shop Supplies in an amount not to exceed \$289,399.46	G. Robinson	5 min.	<b>Pages 6-7</b> <i>PPT</i>
9.	<b>Committee Chair Report</b>	E. Salazar	3 min.	-----
10.	<b>Adjournment</b>	E. Salazar	1 min.	-----

**Total Estimated Time: 28 mins**

**LEGISLATIVE COMMITTEE**

**Lynn Allison, Committee Chair**

**Gabi Canales Jeremy Coleman Jahvid Motaghi Aaron Muñoz**

**NO MEETING**

**RURAL AND SMALL CITIES COMMITTEE**

**Beatriz Charo, Committee Chair**

**David Berlanga Beth Owens Eloy Salazar Susie Luna Saldaña**

**NO MEETING**

**CONTRACTED SERVICES COMMITTEE (Ad Hoc)**

**Jeremy Coleman, Committee Chair**

**David Berlanga Aaron Muñoz Beth Owens Susie Luna Saldaña**

**NO MEETING**

**NEW MAINTENANCE FACILITY COMMITTEE (Ad Hoc)**

**Eloy Salazar, Committee Chair**

**Lynn Allison Gabi Canales Beatriz Charo Jahvid Motaghi**

**NO MEETING**

On **Wednesday, June 17, 2026** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

**PUBLIC NOTICE** is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

**Mission Statement**

*To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.*

**Vision Statement**

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY  
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES  
WEDNESDAY, May 27, 2026**

**Summary of Actions**

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Opportunity for Public Comment – No Public Comments**
6. **Approved the Administration & Finance Committee Meeting Minutes of April 22, 2026**
7. **Approved to Postpone by Three Months the Recommendation that the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three-Year Contract to Roland Barrera Insurance for Insurance Consultant Services for an amount not to exceed \$180,000.00**
8. **Heard Committee Chair Report**
9. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2<sup>nd</sup> Floor Board Room Corpus Christi, Texas.

**Call to Order & Roll Call**

Aaron Muñoz; Committee Chair, called the meeting to order at 8:30 a.m. Marisa Montiel called roll and stated that a quorum was present.

**Board Members Present**

David Berlanga, Gabi Canales (virtual), Jeremy Coleman, Jahvid Motaghi, and Aaron Muñoz.

**Board Members Absent**

None.

**Staff Present**

Gilbert Casas, David Chapa, Sandra Cisneros, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

**Public Present**

Roland Barrera, Roland Barrera Insurance. Adam, Isaac Rodriguez, and Rault Rosales with South Texas Truck Centers. Rob Bruhn and Lindi B. were present virtually.

**Safety Briefing**

Mr. John Esparza, Safety Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

**Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**

Ms. Montiel confirmed proper posting of the meeting.

**Receipt of Conflict of Interest Affidavits**

None received.

**Opportunity for Public Comment**

None received.

**Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of April 22, 2026**

**DIRECTOR DAVID BERLANGA MADE A MOTION TO APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF APRIL 22, 2026. DIRECTOR JAHVID MOTAGHI SECONDED THE MOTION. BERLANGA, CANALES, COLEMAN, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.**

**Discussion and Possible Action to Recommend the Board of Directors to Authorize the Chief Executive Officer (CEO) or Designee to Award a Three-Year Contract to Roland Barrera Insurance for Insurance Consultant Services for an amount not to exceed \$180,000.00**

Ms. Angelina Gaitan, Director of Human Resources, presented the item, noting a board priority of Transparency. Ms. Gaitan provided background on Roland Barrera Insurance (RBI) has been providing Insurance Consulting Services to CCRTA since 2017. RBI has provided guidance and expertise regarding the variety of insurance coverages offered to CCRTA employees. RBI assists with open enrollment, updates to insurance-related processes, and assists with resolving issues employees face. She continued that over the years, CCRTA has developed a strong working relationship with RBIs representatives who consistently support the HR team and serve as a liaison between the insurance carriers and the agency. The contract expires on August 19, 2026. Ms. Gaitan discussed the timeline of the proposal, noting two proposals were received, with one deemed responsive. The unresponsive proposal was due to not providing the sufficient information required per the RFP. She discussed the analysis and results of the evaluation. The estimated total costs for the three-year base is \$180,000. She noted that RBI did not increase the monthly rates for these services. There is a flat rate of \$5,000 a month, or \$60,000 annually.

Director Berlanga asked if it is a requirement that there is a local presence, especially with virtual options available these days. Ms. Gaitan and Mr. Majchszak, CEO, replied yes, for employee assistance, especially the operators who do not have the benefit of technology or email access. Director Berlanga asked why the Human Resources staff cannot do this in-house and if they have not learned anything from RBI throughout the years. Mr. Majchszak replied that expertise and back-up healthcare knowledge is necessary as they can see other trends and examples from other agencies. A discussion was held on the Human Resources department and their past/current demands. Mr. Majchszak discussed how a new hire would likely cost more than the contract once salary and benefits are considered. Director Saldaña noted she supports local, however, she needs transparency. She said she does not like that there is only one proposal and that he is a City Council member. A discussion was held on the RFP process per the request of Vice-Chair Allison. Director Salazar suggested perhaps better outreach could help and would like to see this item tabled to obtain another bid(s). Director Canales pointed out that many vendors may not be qualified or want the business. Mr. Majchszak stated that previously this was a professional service agreement, and this time was put out as an RFP. Mr. John Bell, Legal Counsel, stated if the item is tabled, both parties will need to agree on an extension if it goes past expiration. Vice Chair Allison said this was risky with no back-up plan. There was a conversation on how the scope of work may need to change to get a different result. Director Salazar said given this is taxpayer money, he is going to be consistent and still requests there are always more than one proposal. Director Berlanga moved to postpone by three months and rebid.

**DIRECTOR DAVID BERLANGA MADE A MOTION TO POSTPONE BY THREE-MONTHS THE RECOMMENDATION THAT THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A THREE-YEAR CONTRACT TO ROLAND BARRERA INSURANCE FOR INSURANCE CONSULTANT SERVICES FOR AN AMOUNT NOT TO EXCEED \$180,000.00. DIRECTOR GABI CANALES SECONDED THE MOTION. BERLANGA, CANALES, COLEMAN, AND MOTAGHI VOTING IN FAVOR. MUÑOZ ABSTAINED. OPPOSED NONE. ABSENT NONE.**

#### **Heard Committee Chair Report**

Chair Muñoz had no report.

#### **Adjournment**

There being no further review of items, the meeting adjourned at 9:23 a.m.

Submitted by: Marisa Montiel

**Subject:** Adoption of Resolution Authorizing Participation in the 791 Purchasing Cooperative

**Background**

The Corpus Christi Regional Transportation Authority (CCRTA) utilizes various procurement methods to acquire goods and services, including participation in purchasing cooperatives. Participation in cooperative purchasing programs provides the CCRTA with additional procurement options that can save time, resources, and administrative costs while ensuring compliance with applicable purchasing laws. The 791 Purchasing Cooperative (791 COOP) offers competitively solicited contracts for goods and services that comply with local and state procurement requirements.

**Identified Need**

Approval of the Resolution authorizing participation in 791 COOP will allow the CCRTA to procure goods and services through competitively awarded contracts, thereby increasing procurement efficiency, reducing administrative burden, and expanding procurement options.

**Financial Impact**

There are no membership fees associated with participation in the 791 Purchasing Cooperative.

**Board Priority**

This Board Priority aligns with Public Image & Transparency.


**Recommendation**

Staff requests that the Administration and Finance Committee recommend that the Board of Directors approve the Resolution authorizing participation in the 791 Purchasing Cooperative and authorize the Chief Executive Officer (CEO), or designee, to execute the Master Interlocal Agreement and any related documents necessary to facilitate participation in the cooperative.

Respectfully Submitted,

Submitted by: Christina A. Perez, CIPM, CPP  
Director of Procurement

Reviewed by: Robert M. Saldaña  
Managing Director of Administration

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer

**Corpus Christi  
Regional Transportation Authority**



**Resolution  
AUTHORIZING PARTICIPATION IN THE 791 PURCHASING  
COOPERATIVE**

**WHEREAS**, the Corpus Christi Regional Transportation Authority (“CCRTA”), located in the City of Corpus Christi, Texas, pursuant to the authority granted by Texas Government Code §791.001 et seq., desires to participate in the 791 Purchasing Cooperative ("791 COOP"); and

**WHEREAS**, participation in 791 COOP provides access to competitively procured contracts for goods and services and is anticipated to provide cost savings, procurement efficiencies, and administrative benefits to the CCRTA and its taxpayers; and

**WHEREAS**, the CCRTA Board of Directors finds that participation in 791 COOP is in the best interest of the Authority and will promote efficient and transparent procurement practices.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY THAT:**

Section 1. The CCRTA hereby approves participation in the 791 Purchasing Cooperative.

Section 2. The Chief Executive Officer (CEO), or designee, is authorized and directed to execute the Master Interlocal Agreement and any other documents necessary to facilitate the CCRTA's participation in 791 COOP.

Section 3. The Chief Executive Officer (CEO), or designee, is further authorized to take all actions necessary to implement this Resolution and maintain participation in 791 COOP.

**I certify that the foregoing is a true and correct original Resolution duly adopted by the Corpus Christi Regional Transportation Authority Board of Directors and is filed on record at the 791 Coop office.**

**DULY PASSED AND ADOPTED** on this \_\_\_\_ day of July 2026.

**ATTEST:**

**CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY**

\_\_\_\_\_  
Derrick Majchszak  
Chief Executive Officer

By: \_\_\_\_\_  
Arthur Granado  
Chairman of the Board

**Subject:** Authorize an additional Actuarially Determined Contribution of **\$1,849,167** to the CCRTA Employee Defined Benefit Plan and Trust for Plan Year 2026.

### **Background**

CCRTA does not participate in Social Security. Instead, it provides two 401(a) retirement plans that meet federal replacement-plan requirements: a Defined Contribution Plan (DCP) and a Defined Benefit Plan (DBP).

The DCP is a mandatory employee-funded plan that requires employees to contribute 7.5% of pre-tax compensation to an investment account in place of the traditional Social Security employee tax. CCRTA remains exempt from the Social Security portion of FICA but participates in Medicare at the required 1.45% employer tax rate.

The DBP is funded by CCRTA through annual pension contributions and trust investment earnings. It provides eligible employees with a predictable monthly retirement benefit based on salary and service and is subject to requirements established by the Internal Revenue Service (IRS), the Texas Pension Review Board (PRB), and the Governmental Accounting Standards Board (GASB).

The DBP annual contribution includes two components:

- 1) **Normal cost** is the annual cost of benefits earned by active participants during the current year.
- 2) **Amortization cost** is the annual amount applied to reduce the plan's unfunded liability over time.

### **Budgeting for Annual Contributions**

Budgeting and actuarial valuations operate on different timelines. Budgeting is based on cash payments, while actuarial valuations reflect long-term assumptions and liabilities measured after the budget is adopted.

Because actuarial valuations are not available when the budget is adopted, annual contributions are estimated as a percentage of systemwide budgeted payroll, averaging approximately 20% over the last two years.

CCRTA has established a financial cushion through the Employee Benefits Reserve Account to help mitigate a portion of future risks. Each year, shortly after the actuarial valuation is presented to the Board, the reserve is adjusted to reallocate funds between the amortized portion of the annual contribution and health insurance costs. Based on the 2026 Actuarial Valuation Report, the reserve is set at **\$2,601,406**, including **\$1,802,434** for annual contributions and **\$798,972** for health insurance costs.

## Funding Policy

CCRTA's funding policy filed with the PRB targets a funded ratio of 100% over the plan's amortization period, which is currently 8 years. If the funded ratio falls below 85%, CCRTA must make additional contributions above the ADC to improve the plan's funded status. Cost-of-living adjustments may be granted only when financially supportable and may not be granted if the funded ratio would fall below 85% after the adjustment.

The funded ratio is the ratio of plan assets to accrued liabilities, expressed as a percentage. The difference between calculating the funded ratio using the Market Value of Assets (MVA) and the Actuarial Value of Assets (AVA) is the timing of recognized investment gains and losses. The AVA is a smoothed value that averages investment gains and losses over a five-year period. The table below illustrates the difference between the two funded-ratio measures.

Funded Ratio	2026	2025	2024	2023	2022
MVA	85.96%	80.69%	80.65%	79.41%	101.88%
AVA	82.74%	82.56%	85.72%	87.35%	94.23%

## What Is Causing the Annual Contribution to Increase

- Amortization period** – This is the timeframe over which a retirement system pays off its Unfunded Actuarial Accrued Liability (UAAL), or the difference between the plan's promised benefits and its current assets. An increase in the UAAL, combined with a shorter amortization period, results in a higher annual amortization expense.
  - The amortization period is currently 8 years, based on the actuarial report dated January 1, 2026.
  - The amortization period was 14 years, based on the actuarial report dated January 1, 2020.
- Discount rate** – This is the interest rate used to convert future pension payments into their present value. It helps determine the plan's funded status and funding requirements and is also used to calculate expected annual investment returns on the plan trust.
  - The discount rate used for 2026 is 6.75%.
  - The discount rate was 7.50% in 2018 and was gradually reduced to 7.00% from 2019 to 2023. The rate was further reduced to 6.75% in 2024.
  - This represents a 75-basis-point, or 10%, reduction from 2019 to 2024.
- Increase in payroll** – Covered payroll is the portion of employee compensation used to calculate the employer's pension contribution.
  - The covered payroll for 2026 is \$15,044,002, representing average annual earnings of \$65,694 for 676 total plan participants.
  - The covered payroll for 2017 was \$9,773,977, representing average annual earnings of \$39,732 for 569 total plan participants.

### Identified Need

An additional contribution of **\$1,849,167** is needed to comply with the funding policy requiring an 85% funded ratio, as summarized below:

Description	Amount	Funded Ratio / Notes
ADC (Actuarial Value)	\$3,253,693	82.74% funded ratio
Additional funding	\$1,570,339	Required to comply with policy
<b>Total ADC to comply with policy</b>	<b>\$4,824,032</b>	<b>85.00% funded ratio</b>
Less January 2026 payment	(\$2,974,865)	Previously paid
<b>Additional contribution needed</b>	<b>\$1,849,167</b>	

Budget Comparison	Amount
2026 ADC	\$4,824,032
2026 budget	(\$2,974,865)
<b>Budget shortfall</b>	<b>\$1,849,167</b>

### Disadvantaged Business Enterprise

This item is not funded with federal funds.

### Financial Impact

The additional contribution of **\$1,849,167** will be funded primarily from current revenues to match current expenses in accordance with GAAP matching principles, to the extent current revenues are sufficient.

The **Employee Benefits Reserve Account** may be used as a secondary funding source, either separately or in combination with current revenues, depending on available funding.

A budget amendment of **\$1,849,167** is required to cover the shortfall.

### Board Priority

This item aligns with the Board Priority of Public Image and Transparency.

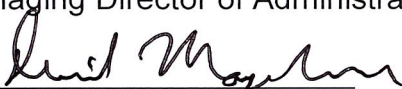
**Recommendation**

Staff requests that the Administration and Finance Committee recommend Board authorization of an additional Actuarially Determined Contribution of **\$1,849,167** to the CCRTA Employee Defined Benefit Plan and Trust for Plan Year 2026.

Respectfully Submitted,

Submitted by: Sandy Roddel  
Director of Finance

Reviewed by: Robert M. Saldana  
Managing Director of Administration

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer

**Subject:** Adopt a resolution adding five plan design changes to the Defined Benefit Plan for new hires, effective January 1, 2027.

### **Background**

CCRTA evaluated changes to better align retirement benefits with organizational financial goals, stabilize funding costs, and support an evolving workforce, given the volatility of traditional pension obligations during market downturns and interest rate shifts.

Because the Defined Benefit Plan must comply with federal law, CCRTA Legal Counsel John Bell reviewed the proposed changes for compliance.

The primary compliance constraint is the anti-cutback rule under Internal Revenue Code Section 411(d)(6), which protects accrued benefits and early retirement benefits for existing participants. CCRTA is not subject to certain ERISA provisions.

As a result, the DBP will become a tiered pension plan with separate provisions for current participants and new hires. Existing participants' accrued benefits will remain protected, while the new plan design changes will apply to new hires effective January 1, 2027.

Key factors considered included:

- Aligning full retirement age more closely with Social Security
- Providing early retirement options to support work-life balance
- Aligning disability provisions with the Social Security definition
- Updating the vesting schedule to promote workforce stability and long-term financial security
- Revising the service definition to prorate partial years of service based on actual time worked

### **Identified Need**

After compliance clearance, CCRTA engaged USI Group, Inc., its actuarial consultant, to prepare a cost analysis of the proposed plan design changes, including a 20-year fiscal impact projection by option and combined effect.

The five options selected for governing body approval are:

1. Change the Early Retirement Date from age 55 to 62 and Full Retirement Age from 62 to 65.
2. Add unreduced early retirement with at least 35 years of service.
3. Add an unreduced disability benefit for participants with at least 10 years of service at the disability termination date.
4. Implement a new vesting schedule: 50% vested after five years, grading to 100% vested after 10 years of service.
5. Revise the service definition to reflect actual months worked in the year of hire and year of termination.

**Financial Impact**

Three options—the retirement age changes, vesting schedule, and service definition—are projected to reduce liability and the Actuarially Determined Contribution. The unreduced early retirement option is projected to increase both liability and contribution requirements. The disability benefit has a low probability of use and is not expected to materially affect liability or required contributions.

Combined, the five design changes are projected to reduce liability by \$5.9 million by 2045, with Actuarially Determined Contribution savings gradually decreasing beginning in 2035.

**Board Priority**


This item aligns with the Board of Directors' priority of Public Image and Transparency.

**Recommendation**

Staff requests that the Administration and Finance Committee recommend Board approval of a resolution adding the five plan design changes to the Defined Benefit Plan for new hires, effective January 1, 2027.

Submitted by: Sandy Roddel  
Director of Finance

Reviewed by: Robert M. Saldaña  
Managing Director of Administration

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer

# Corpus Christi Regional Transportation Authority



## Resolution

### [AUTHORIZING FIVE PLAN DESIGN CHANGES TO THE DEFINED BENEFIT PLAN FOR NEW HIRES EFFECTIVE JANUARY 1, 2027]

**WHEREAS**, the Corpus Christi Regional Transportation Authority (“CCRTA”), located in the City of Corpus Christi, Texas, has adopted and maintains the RTA Employees Defined Benefit Plan and Trust (the “Plan”) in order to provide retirement benefits to its employees; and

**WHEREAS**, the CCRTA desires to amend the Plan to confirm the Board of Directors to provide a separate provision within the same Plan for five plan design changes specifically applicable to new hires effective January 1, 2027, which include:

- Changing the early retirement age from 55 to 62 and the full retirement age from 62 to 65.
- Adding unreduced early retirement with at least 35 years of service.
- Adding an unreduced disability benefit for participants with at least 10 years of service as of the disability termination date.
- Implementing a new vesting schedule: 50% vested after five years of service, grading to 100% vested after 10 years of service; and
- Revising the service definition to reflect actual months worked in the year of hire and the year of termination.

**WHEREAS**, the CCRTA Board of Directors finds that the plan design changes are in the best interest of the Authority and its participants, as they better align retirement benefits with the organization’s financial goals, provide options that support work-life balance, and promote workforce stability and long-term financial security.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY THAT:**

Section 1. The Board of Directors hereby amends the Plan by approving and adopting the Fourth Amendment to the RTA Employees Defined Benefit Plan and Trust, effective January 1, 2027.

Section 2. The Chief Executive Officer (CEO), or designee, is authorized and directed to execute the documents necessary to facilitate and effectuate the amendment to the RTA Employees Defined Benefit Plan and Trust.

**I certify that the foregoing is a true and correct original Resolution duly adopted by the Corpus Christi Regional Transportation Authority Board of Directors and is filed on record in accordance with internal policies and the requirements of respective legal counsel, trustee and administrator, actuarial consultants, and the Texas Pension Review Board (PRB).**

**In witness whereof, I have set my hand and signature this \_\_\_\_ day of \_\_\_\_, 2026.**

**ATTEST:**

**CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY**

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Derrick Majchszak  
Chief Executive Officer

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Arthur Granado  
Chairman of the Board

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY  
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES  
WEDNESDAY, May 27, 2026**

**Summary of Actions**

- 1. Roll Call**
- 2. Heard Safety Briefing**
- 3. Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
- 4. Receipt of Conflict of Interest Affidavits – None Received**
- 5. Provided Opportunity for Public Comment – None Received**
- 6. Approved the Operations & Capital Projects Committee Meeting Minutes of April 22, 2026**
- 7. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Multiple Vendors for Bus Parts Supply: Air System, Air Conditioning, Brake System, Body, Chassis, Cooling System, Electrical, Glass, Suspension, Wheelchair Ramp, and Transmission Parts for a not to exceed amount of \$2,938,127.32**
- 8. Heard Update on Port Aransas**
- 9. Heard Committee Chair Report**
- 10. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2<sup>nd</sup> Floor Board Room Corpus Christi, Texas.

**Call to Order & Roll Call**

Chair Eloy Salazar called the meeting to order at 9:28 a.m. Ms. Marisa Montiel called roll and stated a quorum was present.

**Board Members Present**

Lynn Allison, Beatriz Charo, Beth Owens (virtual), Eloy Salazar, and Susie Luna Saldaña.

**Board Members Absent**

None.

**Staff Present**

Gilbert Casas, David Chapa, Sandra Cisneros, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

**Public Present**

Adam, Isaac Rodriguez, and Rault Rosales with South Texas Truck Centers. Rob Bruhn and Lindi B. were present virtually.

**Safety Briefing**

Mr. Gilbert Casas, Security Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

**Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**

Ms. Montiel confirmed proper posting of the meeting.

**Receive Conflict of Interest Affidavits**

None Received.

**Opportunity for Public Comment**

None Received.

**Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of April 22, 2026**

**DIRECTOR SUSIE SALDAÑA MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF APRIL 22, 2026. VICE CHAIR LYNN ALLISON SECONDED THE MOTION. ALLISON, CHARO, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.**

**Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Two (2) Year Contract to Multiple Vendors for Bus Parts Supply: Air System, Air Conditioning, Brake System, Body, Chassis, Cooling System, Electrical, Glass, Suspension, Wheelchair Ramp, and Transmission Parts for a not to exceed amount of \$2,938,127.32**

Mr. Gordon Robinson presented the item noting Board Priority of Ridership. He provided background stating replacement parts are distinct to meet or exceed Original Equipment Manufacturer (OEM) or approved equals. There are over 1,900 unique replacement parts. He added that these contracts will help ensure product parts availability meets parts demand while maintaining competitive pricing. There are multiple contracts within the defined categories, and the current contracts expire June 15, 2026. There is no DBE requirement, and total expenditure will depend on actual usage. The Bus Parts Supply contract will be for a two-year term. The estimated two-year cost is \$2,938,127.32, and total expenditures will be determined by the actual usage. Funds are allocated in the Board-approved annual operating budget. He displayed a chart with the parts and pricing from the ten responsive vendors. Director Salazar pointed out the several bids received and noted the more proposals received, the better the pricing, adding these are very specialized parts. Vice-Chair Allison pointed out it is important to maintain inventory and

thanked the vendors for being present. Director Saldaña asked if there have been any issues receiving parts and Mr. Robinson replied there have been no issues.

**DIRECTOR BETH OWENS MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A TWO (2) YEAR CONTRACT FOR BUS PARTS SUPPLY TO GILLIG LLC, MOHAWK MFG. AND SUPPLY CO., MUNCIE TRANSIT SUPPLY, VEHICLE MAINTENANCE PROGRAM, C.C. FREIGHTLINER, KIRK'S AUTOMOTIVE INC., ROMAINE ELECTRIC CORPORATION, SOUTH TEXAS TRUCK CENTERS, THERMO KING OF CORPUS CHRISTI AND DARTCO TRANSMISSION SALES AND SERVICE FOR A NOT-TO-EXCEED AMOUNT OF \$2,938,127.32. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. *ALLISON, CHARO, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.***

#### **Update on Port Aransas**

Mr. Gordon Robinson presented the item noting the Board Priority is Ridership. He displayed route maps and service times for Routes 94 (Port Aransas Shuttle) and 95 (Port Aransas Express), with the service stops and times. He announced the Port Aransas Express began on May 22<sup>nd</sup>. Next, Mr. Robinson discussed the system-wide Service Standards, adding they are a Federal Transit Administration Requirement. Mr. Robinson discussed the service standards and performance for Routes 94 & 95. Furthermore, he discussed the service requirements to operate expanded service on both routes. Director Owens pointed out the few riders and said the system is obviously not working. She added no one wants to wait an hour to get to their destination and said she does not know what the solution is, perhaps a mini-bus or Ubers, however, something needs to change. Secretary Coleman said he does not want the time to be a discouragement to riders, and agreed something needs to change, perhaps Ubers or a budget amendment. Director Charo noted that perhaps a workshop needs to be held in Port Aransas with business owners to find out their needs. Director Saldaña suggested perhaps smaller buses may help and the service needs to be provided regardless. Director Salazar said he would like the Rural and Small Cities Committee to meet and discuss a recommendation.

#### **Heard Committee Chair Report**

Director Salazar heard no further comments.

#### **Adjournment**

Adjourned at 10:04 a.m.

Submitted by: Marisa Montiel

**Subject:** Award a Three (3) Year Hardware Agreement to S&A Systems, Inc. for Current Fleetwatch Equipment Coverage

**Background**

The Corpus Christi Regional Transit Authority (CCRTA) currently utilizes Fleetwatch technology to monitor daily mileage, miles per gallon (MPG), fuel consumption, and daily operational data used to project routine maintenance needs for the bus fleet. This equipment plays an essential role tracking maintenance-related data and assisting the Vehicle Maintenance Department in maintaining the bus fleet in a state of good repair in accordance with Federal Transit Administration (FTA) standards.

This hardware service agreement is a single source procurement and can only be provided by S&A Systems, Inc., due to CCRTA's existing use of their proprietary software and equipment. The Vehicle Maintenance Department relies heavily on this equipment to continue operating and functioning properly. This hardware agreement will ensure we continue to receive service and technical support for the next three years.

**Identified Need**

This Fleetwatch hardware agreement will ensure the Vehicle Maintenance Department can continue collecting accurate data on service mileage, fluid totals, stored fault codes, and historical vehicle information necessary to support fleet maintenance operations.

The current three-year Fleetwatch hardware agreement will expire on August 31, 2026. The new agreement will provide continued coverage and support for the next three (3) years.

**Financial Impact**

Total expenditures will be determined based on actual usage. Local funds are included in the annual operating budgets. The estimated total amount for the three (3) year agreement award to S&A Systems, Inc. for Fleetwatch hardware coverage is \$65,620.00.

**Board Priority**

The Board Priority for this item aligns with Ridership.

**Recommendation**

Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a three (3) year agreement to S&A Systems, Inc. for hardware coverage on current Fleetwatch equipment in an amount not to exceed \$65,620.00.

Respectfully Submitted,

Submitted by: Mario Vega  
Director of Maintenance

Reviewed by: Gordon Robinson  
Managing Director of Operations

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer

**Subject:** Award a Three (3) Year Contract to Lawson Products, Inc. for Fasteners and Miscellaneous Shop Supplies

**Background**

The Corpus Christi Regional Transit Authority (CCRTA) maintains a comprehensive inventory of essential fasteners including nuts, bolts, washers, electrical connectors, tie wraps, and rivets to support the maintenance and repair of its bus fleet. Additionally, the CCRTA stocks Maintenance, Repair, and Operations (MRO) supplies, such as aerosols, adhesives, and personal protective equipment. This contract establishes firm, fixed pricing for these items and mandates that the vendor assumes full responsibility for all freight and delivery costs.

**Identified Need**

On August 4, 2021, the Board of Directors approved the award of a three-year base contract with two one (1) year options to L&M Industrial Supply, Inc. The three-year base contract began on August 12, 2021, and ended on August 11, 2024. On August 12, 2024, the Board of Directors approved the award of a one (1) year option contract to L&M Industrial Supply, Inc. The last (1) one-year contract option to L&M Industrial Supply, Inc. began on August 12, 2025.

As the current contract will expire on August 11, 2026, a new contract is required which will allow CCRTA to continue to maintain stock with fasteners and miscellaneous shop supplies. An Invitation for Bid was issued on April 9, 2026. Bids were due on May 21, 2026. CCRTA received four responsive bids from Lawson Products, Inc., Hi-Line Electric Company, Inc., L&M Industrial Supply, Inc. and South Texas Truck Centers.

**Financial Impact**

The table below contains a financial summary of the four responsive bids received. Lawson Products, Inc. was deemed the lowest responsive Bidder. The estimated total amount of the three (3) year contract award to Lawson Products, Inc. is \$289,399.46 for Fasteners and Miscellaneous shop supplies.

**Fasteners and Miscellaneous Shop Supplies Bids Summary**

Bidder	Bid Amount
Lawson Products, Inc.	\$289,399.46
Hi-Line Electric Company, Inc.	\$552,711.30
L&M Industrial Supply, Inc.	\$576,658.86
South Texas Truck Centers	\$616,629.45

Total amount of expenditures will be determined on actual usage. Local funds are accounted for in the annual operating budgets.

**Board Priority**

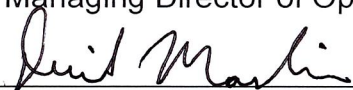
The Board Priority for this item aligns with Ridership.

**Recommendation**

Staff requests the Operations & Capital Projects Committee recommend that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a three (3) year contract to Lawson Products, Inc. for Fasteners and Miscellaneous Shop Supplies in an amount not to exceed \$289,399.46.

Submitted by: Mario Vega  
Director of Maintenance

Reviewed by: Gordon Robinson  
Managing Director of Operations

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer