



AGENDA MEETING NOTICE

Board of Directors Meeting

DATE: Wednesday, June 3, 2026

TIME: 8:30 a.m.

LOCATION: Staples Street Center – 2ND Floor Boardroom, 602 North Staples St., Corpus Christi, TX

BOARD OF DIRECTORS OFFICERS

Arthur Granado, Chair
Lynn Allison, Vice-Chair/Legislative Chair
Jeremy Coleman, Board Secretary

BOARD OF DIRECTORS MEMBERS

Beatriz Charo, Rural & Small Cities Chair
Aaron Munoz, Administration & Finance Chair
Eloy Salazar, Operations & Capital Projects Chair
David Berlanga Gabi Canales Beth Owens
Jahvid Motaghi Susie Luna Saldaña

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Pledge of Allegiance	A. Granado/ U.S. Veteran, Haven Roberts	1 min.	-----
2.	Safety Briefing	J. Esparza	3 min.	-----
3.	Roll Call and Establish Quorum	M. Montiel	1 min.	-----
4.	Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Granado	1 min.	-----
5.	Public Notice on Executive Session	A. Granado	1 min.	-----
	Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer			
6.	Receipt of Conflict of Interest Affidavits	A. Granado	1 min.	-----
7.	Opportunity for Public Comment 3 min. limit – no discussion	A. Granado	3 min.	-----
	Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.			
8.	Awards and Recognition – a) American Public Transportation Association – Certificate of Merit in Bus Safety	D. Majchszak	5 min.	-----
9.	Discussion and Possible Action to Approve the May 6, 2026, Board of Directors Meeting Minutes	A. Granado	3 min.	Pages 1-13 Attachment
10.	CONSENT ITEMS: The following items are routine or administrative in nature and have been discussed previously by the Board or Committees. The Board has been furnished with support documentation on these items. a) Award a Two (2) Year Contract for Bus Parts Supply to Gillig LLC, Mohawk Mfg. and Supply Co., Muncie Transit Supply, Vehicle Maintenance Program, C.C. Freightliner, Kirk's Automotive Inc., Romaine Electric Corporation, South Texas		5 min.	Pages 14 -15 PPT



AGENDA MEETING NOTICE

	Truck Centers, Thermo King of Corpus Christi and Dartco Transmission Sales and Service for a Not-to-Exceed Amount of \$2,938,127.32			
11.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to award a three-year contract to Roland Barrera Insurance for Insurance Consultant Services for an amount not to exceed \$180,000.00	A. Gaitan	5 min.	Pages 16 -23 <i>Attachment</i> <i>PPT</i>
12.	Update on Port Aransas Services	G. Robinson	5 min.	<i>PPT</i>
13.	Update on New Maintenance Facility	S. Montez	5 min.	Pages 24 -26 <i>PPT</i>
14.	Update on Staples Street Security Guard Building	S. Montez	3 min.	<i>PPT</i>
15.	Presentations: a) April 2026 Financial Report b) June 2026 Procurement Update c) April 2026 Operations Report d) January – March 2026 Safety & Security Report	R. Saldaña R. Saldaña G. Robinson M. Rendón	20 min.	Pages 27-41 <i>PPT</i> Pages 42-44 <i>PPT</i> Pages 45-53 <i>PPT</i> <i>PPT</i>
16.	CEO Report	D. Majchszak	5 min.	<i>PPT</i>
17.	Board Chair Comments and Board Member Comments	Board Chair	5 min.	-----
18.	Adjournment	Board Chair	1 min.	-----

Total Estimated Time: 1 hr 13 mins

On **Thursday, May 28, 2026** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono(361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unite communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, May 6, 2026**

Summary of Actions

1. **Pledge of Allegiance**
2. **Heard Safety Briefing**
3. **Roll Call and Established Quorum**
4. **Confirmed Posting of Meetings Public Notice**
5. **Gave Public Notice on Executive Session**
6. **Receipt of Conflict of Interest Affidavits**
7. **Provided Opportunity for Public Comment**
8. **Presented Awards and Recognition**
 - a) **New Hires & Retiree**
 - b) **Texas Transit Association - Outstanding Safety & Security Award**
 - c) **Buc Days Children's & Night Parade Awards**
 - d) **Texas A&M Corpus Christi – Amigos de la Isla**
 - e) **Government Finance Officers Association – Certificate of Achievement for Excellence in Financial Reporting**
9. **Heard Presentation on Coastal Bend Air Quality Partnership**
10. **Approved the April 1, 2026 Board of Directors Meeting Minutes**
11. **Approved Consent Items**
 - a) **Award a One-Year Contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage in the amount of**
 - b) **Authorize to Execute and Submit the Federal Transit Administration (FTA) 2026 Certification and Assurances**
 - c) **Approve a Budget Extension for Alliance Health Resource for Occupational Medical Services for an amount not to exceed \$38,500**
 - d) **Award a Four (4) Year Contract to Brite Star Services, Ltd. for Maintenance Uniform Rental Services in an amount not to exceed \$117,315.56**
12. **Established an Ad Hoc Contracted Services Committee in Connection with the 2026 Procurement for Paratransit and Small Bus Operations**
13. **Established an Ad Hoc New Maintenance Facility Committee in Connection with the Procurement of a General Contractor to Construct the New Maintenance Facility**
14. **Heard Update on CCRTA Water Preservation**
15. **Heard Update on Port Aransas Services**
16. **Heard Update on New Maintenance Facility**
17. **Heard Update on Staples Street Security Guard Building**
18. **Heard update on RCAT Committee Activities**
19. **Heard Committee Chair Report - Legislative**
20. **Heard Presentations –**
 - a) **Defined Benefit Plan and Trust Valuation Report – as of January 1, 2026**
 - b) **March 2026 Financial Report**
 - c) **May 2026 Procurement Update**
 - d) **March 2026 Operations Report**

21. **Heard CEO Report**
22. **Heard Board Chair Comments and Board Member Comments**
23. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Pledge of Allegiance

Board Chair Arthur Granado the meeting to order at 8:30 a.m. He welcomed and gave an introduction for U.S. Veteran, Alejandro Agustin, to lead the Pledge of Allegiance.

Safety Briefing

Mr. Gilbert Casas, Security Administrator, presented the safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members, and he would be the last out to ensure everyone exits safely.

Roll Call & Establish Quorum

Ms. Montiel called roll and noted a quorum was present at this time.

Board Members Present

Lynn Allison, David Berlanga, Gabi Canales (virtual), Beatriz Charo (virtual), Jeremy Coleman, Arthur Granado, Jahvid Motaghi, Aaron Muñoz, Beth Owens, Eloy Salazar and Susie Luna Saldaña.

Board Members Absent

None.

Staff Present

Angelina Gaitan, Sharon Montez, Rita Patrick, Miguel Rendón, Derrick Majchszak, Marisa Montiel, Gordon Robinson, and Robert Saldaña. John Esparza, Sandy Roddel, Melissa Espinoza, Janel Ortiz, Wayne Bowen, Amanda Matthews, Alejandro Agustin, Joe Amador, Bryan Garner, Alvarado Escamilla, Jeffrey Strang, and Gonzalo Aguirre.

Public Present

Sharon Bailey Murphy, Laura Stewart, and Elizabeth Hardin.

Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed posting of the meeting.

Public Notice on Executive Session

Chair Granado gave notice on Executive Session to the public.

Receipt of Conflict of Interest Affidavits

None

Opportunity for Public Comment

Ms. Montiel reported one online public comment was submitted and a copy was provided to each board member. Vice-Chair Allison discussed the stop referenced in the public comment stating she feels they are doing everything they can to maintain the stop, however, she is concerned for the operators.

Online submission included as Attachment A.

Awards and Recognitions

- a. New Hires – Mr. Majchszak, CEO, introduced the CCRTA new hires. Facilities Maintenance – Alvarado Escamilla. Vehicle Maintenance – Wayne Bowen and Joe Amador. Transportation – Jeffrey Strang, Janel Ortiz, and Gonzalo Aguirre. He also recognized Bryan Garner, who had just retired after 10 years of service with CCRTA.
- b. Texas Transit Association - Outstanding Safety & Security Award – Mr. Majchszak announced the award CCRTA received recognizing all the human trafficking combating efforts being done locally, across the state and in the industry. He thanked Mr. Miguel Rendón, Deputy CEO, and his team for all their efforts in this area.
- c. Buc Days Children’s & Night Parade Awards – Mr. Majchszak noted CCRTA received 1st place in the Miscellaneous Division in the Children’s Parade and 2nd place, Miscellaneous Division in the Night Parade. He thanked the Public Relations and Vehicle Maintenance teams for their contributions and he has received great feedback from the community.
- d. Texas A&M Corpus Christi – Amigos de la Isla – Mr. Majchszak announced CCRTA received this award, primarily relating to the public relations department, including Jeremy and Daniel, who have built a great relationship with the university. This includes services, grocery giveaways, supply giveaways, etc.
- e. Government Finance Officers Association – Certificate of Achievement for Excellence in Financial Reporting – Mr. Majchszak recognized the Finance Department for receiving the award, noting this is the 21st year the agency has received the certificate.

Presentation on Coastal Bend Air Quality Partnership

Ms. Sharon Bailey Murphey, with the Coastal Bend Air Quality Partnership, presented the update. Ms. Murphy provided the CBAQP 2024-2025 Annual Report. The report included the highlights from the year, governance and financial oversight, CB-CAAP implementation, advocacy and regional leadership, community and industry engagement, and 2026 initiatives. Director Berlanga asked if Corpus Christi is still only the only major city with air quality attainment. Ms. Murphy replied in Texas, yes, thanks to their partnerships.

Discussion and Possible Action to Approve the April 1, 2026 Board of Directors Meeting Minutes

DIRECTOR BETH OWENS MADE A MOTION TO APPROVE THE APRIL 1, 2026 BOARD OF DIRECTORS MEETING MINUTES. VICE CHAIR LYNN ALLISON SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE. MOTION PASSED.

Consent Items

- a. Award a One-Year Contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage
- b. Authorize to Execute and Submit the Federal Transit Administration (FTA) 2026 Certification and Assurances
- c. Approve a Budget Extension for Alliance Health Resource for Occupational Medical Services for an amount not to exceed \$38,500
- d. Award a Four (4) Year Contract to Brite Star Services, Ltd. for Maintenance Uniform Rental Services in an amount not to exceed \$117,315.56

Chair Grando asked if any Directors would like to pull any of the items for discussion. Director Salazar requested to pull item a) and Secretary Coleman requested to pull item c).

DIRECTOR ELOY SALAZAR MADE A MOTION TO APPROVE CONSENT ITEM B AND D. DIRECTOR AARON MUÑOZ SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE. MOTION PASSED.

Item a) regarding the One-Year Contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage was discussed. Mr. Rendon noted that Tom Carlisle, with Acrisure Insurance was present. He also thanked Robert Saldaña, Managing Director of Administration, and his team for all their hard work on this procurement. Director Salazar asked for clarification on which option was being recommended and voted on. Mr. Rendón clarified option two, with the premium of \$263,446 and deductible of 3%. Director Salazar said thank you and he just wanted to point it out for those who were not in attendance at the committee meeting and the amount was not listed on the agenda. Director Berlanga asked how many claims the agency had over the past 10-30 years. Mr. Rendón replied zero claims. Director Berlanga noted he preferred the lower amount since there have been no claims, but he will support the majority. Director Owens said although the history is good, this could be the year something happens. She added this premium is still under budget and provides better coverage. Vice Chair Allison pointed out in the past they went with the higher risk option due to the cost, however, since then prices have come back down. Director Saldaña stated she carries insurance with Carlisle Insurance and asked if this would be a conflict of interest. Mr. John Bell, Legal Counsel, replied no.

SECRETARY JEREMY COLEMAN MADE A MOTION TO APPROVE CONSENT ITEM A TO AWARD A ONE-YEAR CONTRACT TO ACRISURE SOUTH INSURANCE SERVICES LLC FOR WINDSTORM AND HAIL INSURANCE COVERAGE IN THE AMOUNT NOT TO EXCEED \$263,446. DIRECTOR BETH OWENS SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE. MOTION PASSED.

Item c) regarding the Budget Extension for Alliance Health Resource for Occupational Medical Services for an amount not to exceed \$38,500 was discussed. Secretary Coleman asked for confirmation if there is a mechanism in place to prevent the employees continued need to go back to the facility. Ms. Angelina Gaitan, Director of Human Resources, discussed what protocols have been made so far and explained the different scenarios of employees' medical issues and the steps that are needed to take care of their issues. Mr. Majchszak added the prior facility, The Doctor's Center, was passing employees when they should not have, and this facility is now trying to get everyone back on track. Secretary Coleman stated he is on board this time, however, in the future he will not support a budget amendment if appropriate measures are not in place. Director Saldaña said she wanted to ensure employees are being timely with their follow ups as these visits all cost money. Mr. Majchszak further explained how some conditions may require a few follow-up visits to ensure the medication sets in or tests are completed. Director Berlanga suggested staff look into the Texas A&M Science Center services to help.

SECRETARY JEREMY COLEMAN MADE A MOTION TO APPROVE CONSENT ITEM C TO APPROVE A BUDGET EXTENSION FOR ALLIANCE HEALTH RESOURCE FOR OCCUPATIONAL MEDICAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$38,500. DIRECTOR SUSIE SALDAÑA SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE. MOTION PASSED.

Discussion and Possible Action to Establish an Ad Hoc Contracted Services Committee in Connection with the 2026 Procurement for Paratransit and Small Bus Operations

Mr. John Bell, Legal Counsel, presented background information noting The RTA anticipates the receipt of sufficient federal grant funding for the construction of a new maintenance facility. The architectural and engineering plans and specifications for the facility are being completed, and upon award of the federal grant, the RTA intends to proceed with the procurement of a general contractor. The contract for construction of the new maintenance facility will be the largest construction contract awarded by the RTA. For major procurements in the past, the Board has established an Ad Hoc Committee composed of five Board members specifically to review the bids and proposals and participate in the evaluation of the finalists. Mr. Bell highlighted the duties that the staff would fulfill and the Board Committee's involvement in the process. The Board Committee's involvement in the interview process will afford the Board members the opportunity to observe any presentations of the materials and the responses to any

requests for information. He highlighted the importance that all bids and proposals are confidential until the construction contract is awarded and Board members should refrain from discussing any bids or proposals with third parties or having any communications directly with any proposers or indirectly through intermediaries during this process. In addition, Under the Texas Open Meetings Act, committees of this nature must not include a quorum of the Board or have any authority to act on behalf of the Board in order to keep meetings of the Committee from being public. The Committee's participation will not change or influence the staff presentation because under applicable law the staff makes its recommendation to the Board. The Ad Hoc Committee will make its report directly to the Board, and the Board will make its final decision after a full discussion. The committee appointments recommended by the Board Chair were as follows: Jeremy Coleman, Committee Chair, David Berlanga, Aaron Munoz, Beth Owens and Susie Luna Saldana as members.

Director Salazar said he has a concern since ad hoc committees frequently present transparency and accountability challenges in government agencies because they often operate in a regulatory grey area regarding open meeting and public disclosure. He asked if the public would be able to sit in and participate in these meetings. Mr. Bell stated no, this committee is solely an advisory role for the board, and the meetings are not subject to the Open Meetings Act. He added this would also compromise the RFP process. The best way to keep the integrity of the procurement would have less than a quorum of the board. Director Saldana asked how the members would be selected to include the Operations Committee. Mr. Bell replied under the Bylaws, the Board Chair recommends committee assignments, subject to confirmation by the board. Mr. Bell added the item would still go to the Operations Committee for initial review and recommendation, which would then go to the full board for their review and approval. Chair Granado noted this was added to the agenda after talking with the CEO and he mentioned this was done previously with this procurement. The same thing when the Staples Street Building was built, an ad hoc committee was also put together for that, so he thought it was a good idea. Director Salazar said his main concern is with the public transparency adding recent audits by the government accountability office that ad hoc committees often fail to post meeting materials online, provide accurate cost data, or make key decisions in open forums. Director Salazar expressed concern that information would be disseminated to this committee and not to the full board or the public. Mr. Bell said the full board or the public would not be involved in the interview process regardless. He added that the only options are that none of the board members participate in the process or five members could participate. Mr. Bell said in the end, the Board still makes the final decision. Director Munoz said he feels this is more of an oversight due to the significant size of the procurement and eventually the public and board will be able to express their comments and concerns during committee or board meetings. Director Berlanga said he would like to make sure there is a commemorative list of what the ad hoc committee members can and cannot do. He also expresses concerns with public transparency.

SECRETARY JEREMY COLEMAN MADE A MOTION TO ESTABLISH AN AD HOC CONTRACTED SERVICES COMMITTEE IN CONNECTION WITH THE 2026 PROCUREMENT FOR PARATRANSIT AND SMALL BUS OPERATIONS. DIRECTOR BETH OWENS SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO. MOTION PASSED.

VICE CHAIR LYNN ALLISON MADE A MOTION TO CONFIRM THE APPOINTMENTS TO THE AD HOC CONTRACTED SERVICES COMMITTEE AS PRESENTED AND RECOMMENDED BY THE BOARD CHAIR. DIRECTOR AARON MUNOZ SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO. MOTION PASSED.

Discussion and Possible Action to Establish an Ad Hoc New Maintenance Facility Committee in Connection with the Procurement of a General Contractor to Construct the New Maintenance Facility

Chair Granada confirmed with Mr. Bell that the item could be amended to include the committee appointments. The motion was amended to establish an ad hoc new maintenance facility committee in connection with the procurement of a general contractor to construct the new maintenance facility and confirm the committee appointments as presented and recommended by the Board Chair. Mr. Bell stated this item is similar to the previous ad hoc committee and would follow the same protocols. Director Salazar asked what type of participation Ardurra would have in this procurement and he asked if the FTA will have regulatory requirements to follow. Mr. Majchszak said there would be communications with the FTA. Director Salazar said he just wants to make sure appropriate processes are followed so no funding is jeopardized. He reiterated that Mr. Bell provide the ad hoc committee with what they can and cannot do. Mr. Bell stated once more, the Board would have the final decision, this set-up allows the ad hoc committee to provide more insight during the process. The ad hoc committee shall not direct staff on any tasks. Mr. Bell advised caution as a lot of the potential firms are local and could try to reach out, board members should be cautious. The committee appointments recommended by the Board Chair were as follows: Eloy Salazar, Committee Chair, Lynn Allison, Gabi Canales, Beatriz Charo, and Jahvid Motaghi as members.

VICE CHAIR LYNN ALLISON MADE A MOTION TO ESTABLISH AN AD HOC NEW MAINTENANCE FACILITY COMMITTEE IN CONNECTION WITH THE PROCUREMENT OF A GENERAL CONTRACTOR TO CONSTRUCT THE NEW MAINTENANCE FACILITY AND TO CONFIRM THE COMMITTEE APPOINTMENTS AS PRESENTED AND RECOMMENDED BY THE BOARD CHAIR. DIRECTOR AARON MUNOZ SECONDED THE MOTION. ALLISON,

***BERLANGA, CANALES, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR,
AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.
MOTION PASSED.***

Update on CCRTA Water Conservation Efforts

Mr. Derrick Majchszak, presented the efforts underway by the CCRTA to conserve water. These efforts include using reclaimed water in the bus wash system, removed the auto flush on toilets, installed sensor-activity facets at Staples Street Center, set up totes to capture rainwater to use for power washing, routine inspection of equipment to reduce potential for water leaks, reviewing landscaping options, reducing power washing at stations and the internal power washing schedule. Director Salazar noted that it is great that they are doing their part and it would be great to communicate with the City and County. Director Motaghi asked what kind of water is being used for power washing and if they considered using the city's reclaimed water resources. Mr. Majchszak said staff will look into this. Director Saldaña said thank you for doing this.

Update on Port Aransas Services

Mr. Gordon Robinson, Managing Director of Operations, presented the update. He discussed the City of Port Aransas and the four bus routes and B-line service for the area. These include Routes 65 (Padre Island Flex), 90 (Flexi-B), 94 (Port Aransa Shuttle), and 95 (Port Aransas Express). There is an interlocal agreement between CCRTA and the City of Port Aransas. Mr. Robinson displayed a graph of each route that includes the stops and frequency for each. The Port Aransas Express route is seasonal and service will operate May 22nd through September 13th. He closed with discussing the ridership summary for each of the routes in 2025. Director Owens discussed Route 95 and how she feels the ridership would increase if another shuttle was added to help decrease the wait time. She continued the route takes a really long time and even the benches are the small ones, leaving people to stand. Director Owens said she is curious to see what the City of Port Aransas is paying versus what they are getting. Secretary Coleman asked what needs to be done for this to be fixed. A discussion was held on possible things to do such as on-demand service, removal of low-ridership stops, and adding another bus. Mr. Majchszak said perhaps the contract needs to be renegotiated. It was mentioned that members of the board and staff will meet with Port Aransas business leaders to find out their needs and how to appropriately adjust the services. Ms. Rita Patrick, Managing Director of Public Relations discussed the advertising and educational efforts done to help try to increase ridership in Port Aransas. Chair Granado asked staff to look into how much it would cost to extend the hours. Director Salazar said he agrees to continue to expand, which could increase the ridership.

Update on New Maintenance Facility

Ms. Sharon Montez, Managing Director of Capital Programs and Customer Services, presented the update reporting the background on the New Maintenance Facility that she has previously presented. Since the previous update, she noted the only pending item is

inclusion in TIP and STIP. The required public comment period for the STIP revision is April 17th through May 17th. The FHWA and FTA earliest approval date for the May 2026 STIP revision is May 19, 2026. She provided the April monthly project updates highlighting some of the meetings held. On April 20th, meeting was held to finalize the 90% plan review comments. Ms. Montez provided a timeline highlighting completed and pending items. The anticipated construction start date is September 7, 2026.

Update on the Staples Street Security Guard Building

Ms. Sharon Montez provided the update discussing the tasks completed to date. The pre-fab building has been ordered, power has been roughed in to future building, the site has been excavated for the building pad, the rebar and tie beam steel has been delivered. Ms. Montez discussed the future work for the upcoming month. By mid-June, the building is expected to be set on foundation and anchored into place, followed by electrical tie-in. Photos of the progress were displayed.

Update on RCAT Committee Activities

Ms. Montez presented the update reporting the RCAT meeting summary of April 16th. She said the RCAT members and CCRTA support staff rode the Route 78 – North Beach Suttle to conduct a route evaluation. The next RCAT meeting is scheduled for May 21st.

Committee Chair Report - Legislative

Legislative Committee Chair Allison provided the update and thanked the board members who participated in the recent legislative trip to Washington, D.C., along with the staff who helped make it happen. She appreciated Secretary Coleman for ensuring everyone receive APTA's latest Legislative Handbooks. The group took one-page sheets noting the request funding for eight new CNG buses, bus fare box replacements, and bus stop improvements. She added that many deep conversations were held with legislators and they received pledges for letters of support. Director Owens said she appreciates them taking personal time away to go to do this to build those relationships, as she knows how crucial they are. Secretary Allison said she and Chair Granado met again with Congressman Cloud and feel optimistic about earmark money for smart restrooms. Director Muñoz thanked Chairwoman Allison for her efforts, and pointed out they had a lot of facetime with the representatives this time around and they were all very receptive to the human trafficking efforts. Secretary Allison elaborated on the fact that the meetings were set up without the federal consultants and were made by the Board and staff.

Presentations

a) 2025 Year End Defined Benefit Plan

Ms. Laura Stewart, USI, presented the 2025 Defined Benefit Plan (DBP) Valuation. She provided background on the DBP noting it provides monthly retirement benefit for life beginning at normal retirement age of 62. She displayed the participant count noting there were 676 total participants as of January 1, 2026. She broke down the plan assets by the 2025 calendar year, noting a market value of \$57,776,851 as of

December 31, 2025. She displayed a table of the 2026 results noting a funded ratio of 82.74%, which is a decrease of 0.18% from the prior year. The historical results were displayed. At this time the funding plan, contribution results, additional fundings, and data, assumptions and methods were discussed.

b) March 2026 Financial Report

Mr. Robert Saldaña, Managing Director of Administration, presented the March financials and noted the item aligns with the Board Priority of Public Image & Transparency. Highlights included passenger service was 116.12% of budget baseline, there was a positive variance for four out of eight expense categories, and total revenue exceeds expenses by \$100,596. He displayed the March 2026 Income Statement Snapshot. Total revenues for March amounted to \$4,364,212. He displayed the revenue categories. The total operating and non-operating revenues and capital funding were reported at \$5,074,866. The total departmental operating expenses were reported at \$3,945,272. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for March. Year-to-date highlights included passenger service was 104.01% of budget baseline, there was a positive variance for six out of eight expense categories, total operating expenses are \$287,034 or 2.28% under budget, and revenue exceeds expenses by \$1,330. The March-end Fare Recovery Ratio was reported at 3.49%. Next, he displayed the sales tax update for February, in which \$3,600,494 was received.

c) May 2026 Procurement Update

Mr. Robert Saldaña presented the update, noting the Board Priority of Public Image & Transparency. The current procurements issued were discussed: Fasteners and Miscellaneous Shop Supplies, for a five-year term, with an estimated cost of \$187,527, Occupational Medical Services, for a three-year term, with an estimated cost of \$250,000, and Paratransit Services and Small Bus Operations, for a five-year term, with an estimated cost of \$50,260,227. These procurements total \$50,697,754. The three-month future procurement outlook was presented with an estimated total of \$60,495,414 for the Construction of a New Maintenance Facility and Bus Stop Cleaning Services. Next, the three-month outlook under the CEO's signature authority was displayed and discussed. All these items are \$75,000 or less. The items totaled \$124,225.

d) February 2026 Operations Update

Mr. Gordon Robinson, Managing Director of Operations, presented the report. He provided the highlights for the month of March 2026 vs. March 2025. The Passenger Trips were up 6.1%, the Revenue Service Hours were down -2.8%, and an increase of 0.4% in Revenue Service Miles. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted year-to-date, the system overall was up 10.4%. He displayed the Top Ten Route Total Ridership and Bottom Ten Route Ridership numbers for March 2026. Mr. Robinson reported the Passenger Per Revenue Hour (Weekday) for March 2026. He displayed a pie chart of student ridership for March 2026. Total student ridership came in at 42,217 or 14%

of total ridership. He presented the list of current and upcoming projects impacting fixed route services. Next, he discussed the fixed route bus on-time performance and reported no issues. The B-Line service passengers per hour came below the standard at 2.35 for March. Mr. Robinson presented the Fixed route customer assistance and B-Line customer assistance forms. The 2026 1st Quarter Cost per Passenger by Service Mode chart was displayed, along with the GoPass New Users Count and App Ridership chart. The miles between road calls and the large bus fleet exceeded the standards. Director Salazar commended Mr. Robinson and his team for the increases in ridership, and he appreciates the updates comparing the numbers to pre-covid times. Chair Granado pointed out comparing the two timeframes are not apples to apples as different factors come into play such as the fleet size and operational hours. Director Salazar noted other areas are increasing such as the Vanpool and B-line. He remains optimistic that ridership will continue to increase and remains his goal. Secretary Coleman says public transit remains the goal and asked staff to look into a budget amendment and what it would cost to add a bus to Route 94. Chair Granado noted he mentioned previously this would be an upcoming item on the agenda for discussion.

CEO Report

Mr. Majchszak presented the CEO report and went over the operation and project updates, including updates on the New CCRTA Maintenance Facility, Paratransit Services and Small Bus Operations RFP, and future Saratoga bus stops. He discussed the monthly meetings and events including a summary of the legislative trip to Washington, D.C. Mr. Majchszak discussed the Buc Days Parades and the awards received. He discussed the Texas Transit Association's 2026 Statewide Conference & Rodeo in Lubbock, TX. He announced Oscar Zamora, Bus Operator, placed 3rd in the 40 bus competition. CCRTA celebrated Administrative Professionals Day and the retirement of Bryan Garner after 10 years. He discussed appreciation events and participation in community events. The upcoming calendar of events was displayed.

Reports from Board Chair and Board Members

Chair Granado gave recognition to Oscar Zamora, Daniel Duarte and the PR team, along with Mr. Rendón and his team for all their efforts. Director Muñoz gave congratulations to the PR team and Bryan Garner on his retirement, and to the staff members with promotions.

Adjournment

There being no further review of items, the meeting was adjourned at 11:28 a.m.

Submitted by: Marisa Montiel

Jeremy L. Coleman, Board Secretary

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 06, 2026 7:14:03 AM
Last Modified: Wednesday, May 06, 2026 7:23:27 AM
Time Spent: 00:09:24
IP Address: 66.90.183.211

Page 1

Q1 **Board of Directors Meeting**

Name of Meeting

Q2 **Date** **05/06/2026**

Date of Meeting

Q3 **Respondent skipped this question**

Agenda Item NumberIf no agenda item is specified, then this will be considered a general public comment.

Q4

Contact Information

Name **Elizabeth Terry**
Email Address **info@elizabethrterry.com**
Phone Number **361-434-0665**

Q5

Topic for Discussion

Removal or Move of Bus Stop 1080 at 1502 S. Staples

This week, CCRTA had to come clean the bus stop - trash, feces, urine. There is also graffiti on the sidewalk that had to be removed.

This bus stop continues to be a safety and security problem for the neighborhood. Aggressive males continue to post up at the Family Dollar to panhandle, buy, sell and use drugs, and harass customers and employees. Then use the bus stop as the ruse about why they are standing or sitting there.

Many of those males have been banned from the store and asked to leave the area. The requests continue to be ignored or the males then turn aggressive to the employee. A couple of the employees have been physically assaulted by these males.

The request from the neighborhood is to move this bus stop a block further south away from the business. This preserves the community's ability to have reliable public transport while protecting the neighborhood from the people abusing the privilege.

Our goal is to make the neighborhood safe for children - because if it is safe for them it is safe for everyone. Moving this bus stop will help us accomplish this goal.

Thank you for your time and attention to this matter over the last few months.



Board of Directors Meeting Memo

June 3, 2026

Subject: Award a Two (2) Year Contract to Multiple Vendors for Bus Parts Supply: Air System, Air Conditioning, Brake System, Body, Chassis, Cooling System, Electrical, Glass, Suspension, Wheelchair Ramp, and Transmission Parts

Background

The CCRTA purchases the majority of parts needed to maintain the fleet through bus parts supply contracts to secure over 1,900 individual items. Replacement parts are distinct to meet or exceed Original Equipment Manufacturer (OEM) or approved equals. The Vehicle Maintenance Department may only purchase a portion of the parts that are under these agreements based on actual usage; however, it is advantageous to lock in supply contract prices with various suppliers utilizing volume discounts, with parts acquired only as needed.

Identified Need

Bus Parts Supply contracts will help ensure product availability meets parts demands while maintaining competitive pricing. The contracts will include parts for multiple categories including Air System, Air Conditioning, Brake System, Body, Chassis, Cooling System, Electrical, Glass, Suspension, Wheelchair Ramp, and Transmission parts. An Invitation for Bids (IFB) was issued on March 4, 2026. Bids were due on April 8, 2026. The CCRTA received ten (10) responsive bids. The bids were received from Gillig LLC, Mohawk Mfg. and Supply Co., Muncie Transit Supply, Vehicle Maintenance Program, C.C. Freightliner, Kirk's Automotive Inc., Romaine Electric Corporation, South Texas Truck Centers, Thermo King of Corpus Christi and Dartco Transmission Sales and Service.

The current two (2) year contract for these bus parts supplies will expire on June 15, 2026. The new contract term issued is for two (2) years.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

Total expenditures will be determined by the actual usage. Funding will include local funds allocated within Board-approved annual operating budgets. The estimated two (2) year cost is 2,938,127.32.

Bus Parts Supply (IFB No. 2026-FP-03)

Vendor Name	Lowest Bid #1				Lowest Bid #2			
	Total amount of parts %	No. of parts per %	Lowest Bid #1	Lowest Bid #1 Extended Cost	Total amount of parts %	No. of parts per %	Lowest Bid #2	Lowest Bid #2 Extended Cost
Gillig LLC	55%	499	\$ 292,542.46	\$ 1,799,720.10	38%	187	\$ 43,448.30	\$ 648,619.38
Muncie Transit Supply	20%	181	\$ 31,877.99	\$ 371,709.44	39%	194	\$ 50,450.59	\$ 530,888.66
Mohawk Mfg. & Supply Co.	18%	166	\$ 17,318.18	\$ 427,830.80	11%	55	\$ 7,934.43	\$ 144,539.94
Vehicle Maintenance Program	3%	25	\$ 3,923.08	\$ 127,788.28	5%	26	\$ 1,867.33	\$ 72,255.84
C. C. Freightliner	2%	17	\$ 2,150.11	\$ 157,389.72	2%	12	\$ 1,720.19	\$ 82,212.78
Kirk's Automotive, Inc.	1%	11	\$ 5,543.96	\$ 43,468.70	1%	6	\$ 6,445.02	\$ 113,084.40
Thermo King of Corpus Christi	1%	11	\$ 1,119.08	\$ 5,372.84	2%	8	\$ 2,285.24	\$ 15,077.44
Romaine Electric Corporation	0%	1	\$ 290.47	\$ 1,161.88	1%	6	\$ 2,466.14	\$ 34,505.70
South Texas Truck Centers	0%	2	\$ 378.82	\$ 3,685.56	1%	3	\$ 288.64	\$ 25,539.50
Dartco Transmission Sales & Service	0%	-	\$ -	\$ -	0%	1	\$ 90.62	\$ 3,624.80
Totals	100%	913	\$ 355,144.15	\$ 2,938,127.32	100%	498	\$ 116,996.50	\$ 1,670,348.44

Committee Review

The Operations & Capital Projects Committee met on May 27, 2026, and reviewed the item. The item was approved and will be presented with the consent items at the Board of Directors Meeting to be held on June 3, 2026.

Recommendation

Staff requests that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a two (2) year contract for Bus Parts Supply to Gillig LLC, Mohawk Mfg. and Supply Co., Muncie Transit Supply, Vehicle Maintenance Program, C.C. Freightliner, Kirk's Automotive Inc., Romaine Electric Corporation, South Texas Truck Centers, Thermo King of Corpus Christi and Dartco Transmission Sales and Service for a not-to-exceed amount of \$2,938,127.32.

Respectfully Submitted,

Submitted by: Mario Vega
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations



Final Approval by: _____
Miguel Rendon
Deputy Chief Executive Officer

Subject: Award a Three-Year Contract to Roland Barrera Insurance for Insurance Consultant Services

Background

Roland Barrera Insurance has been providing Insurance Consulting Services to the Corpus Christi Regional Transportation Authority since 2013. RBI has provided guidance and expertise regarding the variety of insurance coverages offered to CCRTA employees. They assist the agency with open enrollment, updates to insurance-related processes, and resolving issues employees face on a regular basis.

Over the years, CCRTA has developed a strong working relationship with RBI, whose representatives consistently support the HR team by serving as a liaison between the insurance carriers and the agency.

Identified Need

The need for having an Insurance Consultant Services is essential to ensure that the CCRTA is able to effectively manage and administer employee insurance benefits in a manner that is compliant, efficient, and responsive to employee needs. Insurance coverages, regulations, and benefit options continue to evolve, requiring specialized knowledge and ongoing coordination with multiple insurance carriers and service providers.

RBI provides professional expertise and guidance regarding available coverages, policy changes, renewal negotiations, compliance requirements, and industry best practices. These services assist the agency in maintaining competitive employee benefits while ensuring employees receive accurate information and timely assistance regarding their insurance options and claims-related concerns.

Additionally, RBI serves as a liaison between the agency and insurance providers to help resolve coverage issues, support open enrollment activities, provide employee education, and assist with updates to insurance processes and procedures. Having a dedicated consultant also allows the HR team to focus on operational responsibilities while ensuring employees receive quality customer service and support related to their benefits.

The continued use of insurance consulting services supports the agency's goal of providing comprehensive and cost-effective employee benefits while maintaining efficient administration and positive employee relations.

Analysis

A Request for Proposals was issued on March 19th, the pre-proposal was held on April 2nd, the proposals were due April 30th, and two (2) proposals were received, but one of the proposers was deemed unresponsive due to not providing the sufficient information required per the RFP.

The evaluation criteria consisted of the following:

- Qualifications & Experience 30 pts
- Scope of Services & Technical Approach 20 pts
- Regulatory & Compliance Expertise 10 pts
- References & Past Performance 10 pts
- Cost Proposal & Fee Structure 20 pts
- Independence & Conflict of Interest Disclosure 10 pts

The table below represents the results of the evaluations:

Proposer	Qualifications & Experience 30 pts	Scope of Services & Technical Approach 20 pts	Regulatory & Compliance Expertise 10 pts	References & Past Performance 10 pts	Independence & Conflict of Interest Disclosure 10 pts	Cost Proposal & Fee Structure 20 pts	Total Average
Roland Barrera Insurance	24.6	16.4	8.6	8.2	8.4	20	86.2

The table below lists the total costs for the Three-Year Cost:

Proposer	Breakdown of Costs
Roland Barrera Insurance	
Cost Per Month	\$5,000.00
Annual Cost	\$60,000.00
Total Cost for 3-Years	\$180,000.00

Please note that Roland Barrera Insurance did not increase its costs for this RFP and maintained the same pricing structure currently in place with CCRTA. The proposed cost remains at \$5,000 per month, for an annual total of \$60,000. This demonstrates RBI's commitment to continuing to provide consistent insurance consulting services and support to the agency without any additional financial impact.

Administration & Finance Committee Recommendation

The Administration & Finance Committee at its meeting on May 27, 2026, voted to recommend tabling the award of this Contract for three months in order to allow time to seek additional proposals for these services. Under that schedule, this matter would need to be brought back to the Administration & Finance Committee at its meeting on August 26, 2026, and scheduled for Board approval on September 2, 2026.

The current Contract with Roland Barrera Insurance expires on August 19, 2026. As a result, a short extension of the current Contract would be required in order to provide the continuity of services to the CCRTA.

Although the CCRTA retains the right to reject all proposals received in its procurement documents, the decision to initiate a new procurement for the same services and scope of work can have a negative impact on contractors wanting to do business with CCRTA.

The public entity procurement process generally is based on all proposers being on a level playing field, complying with the technical requirements of the RFP, and meeting the deadline for submissions. If a proposer fails to meet the deadline or fails to comply with all of the requirements, the proposal generally is rejected.

In this case, unless the scope of work is materially changed, the CCRTA would be going back for an RFP for the same services in which two proposers responded timely on the prior RFP, and one had a proposal meeting the requirements of the RFP. That is similar to permitting late submitted proposals after the properly submitted proposals have already been opened and announced. In the second proceeding, everyone would have access to the proposals submitted in the first proceeding so they could copy or mimic the terms previously offered. Bidders generally are opposed to that conduct, and if an agency does business that way, contractors may decline to participate in the future.

The courts also have ruled against agencies for re-issuing a bid invitation for the same project after a qualifying bid has been received on the basis that the action was arbitrary and capricious and done for discriminatory purposes. The practice has had a negative connotation and history in terms of discrimination against bidders based on race, ethnicity or gender. Companies engage in a public procurement process with the expectation that whichever bidder complies with all of the requirements and submits the best bid will be awarded the contract.

Simply receiving only one qualifying proposal or bid generally is not a basis for rejecting the bid or proposal and doing the procurement process again. Federal regulations applicable to federally-assisted contracts include a process for validating the bid or proposal on a cost basis to make sure that it is reasonable. In the absence of any evidence that the charges under the proposed contract are unreasonable, the contract would be awarded. In this case, the \$5,000 per month cost of the services is consistent with what the CCRTA has historically paid. No direct comparables are available locally for a similarly-sized employee group.

The better practice in going out for another procurement is to materially change the scope of work so that proposers are bidding on something that is different from what was sought previously. In that manner, the fact that everyone has access to the proposals submitted in the first proceeding loses its value at least to the extent that the scope of work has changed. In this Contract, the services to be performed are set out in Section 1 of the form of the Agreement attached. Staff has looked at options to break out different components into a separate contract or to be handled in-house, but staff has been accustomed to the level of services provided and operational efficiencies would be lost in dealing with multiple contractors providing the same services, hiring additional personnel on a full-time or part-time basis, or changing job duties for existing personnel.

CCRTA staff is continuing to work on what options might be available to make a new procurement effort for these services materially different from the first procurement. Otherwise, the only option simply is going out for proposals in the same form previously done which could result in the receipt of a few proposals that mimic the existing proposal

received. If any additional ideas are developed, they will be presented at the Board meeting.

Disadvantaged Business Enterprise

This item is not funded by federal funds.

Financial Impact

The annual cost for the next three years will be \$60,000.00, totaling \$180,000.00. These monies are 100% budgeted within the Human Resources department budget.

On another note, bringing these services in-house would require the Human Resources Department to hire an additional full-time employee in a Benefits Administrator role with a comparable level of expertise to that provided by Roland Barrera Insurance. Recruiting an individual with this specialized knowledge would result in an estimated annual salary expense of approximately \$64,394, excluding employee benefits. When factoring in the additional cost of benefits typically provided to full-time employees—including health insurance, personal leave, and other paid leave—the total cost would increase by an estimated 25% above base salary.

Board Priority

The Board Priority is Transparency.

Recommendation

Staff requests the Board of Directors to authorize the Chief Executive Officer (CEO) or designee to award a three-year contract to Roland Barrera Insurance for Insurance Consultant Services for an amount not to exceed \$180,000.00. The Administration & Finance Committee recommends tabling the item for three months in order to do a new procurement and obtain additional proposals.

Respectfully Submitted,

Submitted & Reviewed by: Angelina Gaitan
Director of Human Resources

Final Approval by: 
Miguel Rendon
Deputy Chief Executive Officer



REQUEST FOR PROPOSALS FOR INSURANCE CONSULTANT

RFP No.: 2026-I-04

Date Issued: March 19, 2026

SCOPE OF WORK

1.0 DESCRIPTION

The Corpus Christi Regional Transportation Authority (CCRTA) is requesting proposals from qualified insurance consulting firms to provide professional advisory services for the CCRTA's employee benefits programs. The selected consultant will assist in the evaluation, design, procurement, implementation, and ongoing management of the organization's group self-funded insurance plans to ensure cost-effectiveness, legal compliance, and alignment with organizational objectives.

2.0 OBJECTIVE

The CCRTA seeks to partner with a qualified and experienced insurance consultant to provide professional consulting services that support the administration and strategic management of its employee benefits programs. The selected consultant will assist CCRTA in achieving the following objectives:

- **Ensure compliance** with all applicable federal and state regulations governing employee benefits, including but not limited to the **Affordable Care Act (ACA)**, **Employee Retirement Income Security Act (ERISA)**, **Health Insurance Portability and Accountability Act (HIPAA)**, and the **Consolidated Omnibus Budget Reconciliation Act (COBRA)**.
- **Provide cost-containment strategies** and identify opportunities for cost savings while maintaining competitive and comprehensive employee benefits.
- **Support employees understanding** of benefit programs through effective communication strategies, educational resources, and guidance designed to improve employee engagement and informed decision-making.

3.0 SCOPE OF SERVICES

The selected consultant will perform, but not be limited to, the following services:

3.1 Strategic Planning and Program Review

- **Plan Review:** Review existing benefit plans, claims experience, and cost trends to assess program performance and sustainability.
- **Benchmarking:** Benchmark CCRTA's benefits plans against industry standards and comparable employers to evaluate competitiveness and effectiveness.
- **Program Recommendations:** Provide recommendations regarding plan design, funding arrangements, and employer/employee contribution structures.
- **Renewal Strategy:** Advise on annual plan renewals and assist in developing multi-year benefit strategies to support long-term cost management and program stability.

3.1 Procurement and Vendor Management

- **Procurement Support:** Assist in developing specifications and preparing Request for Proposals (RFPs) for insurance carriers, third-party administrators (TPAs), and other related vendors.
- **Proposal Evaluation:** Assist in evaluating vendor proposals and provide comparative cost analysis, coverage, and service offerings.
- **Contract Negotiations:** Support CCRTA in contract negotiations, renewals, and related discussions with insurance carriers and benefit service providers.
- **Vendor Performance Review:** Monitor and review vendor performance and provide recommendations for improvement to ensure service quality and cost effectiveness.

3.2 Compliance and Regulatory Guidance

- **Regulatory Compliance:** Assist CCRTA in regulatory compliance with applicable federal and state laws reporting requirements related to employee benefit programs.
- **Legislative Updates:** Provide timely updates and guidance regarding legislative and regulatory changes that may impact CCRTA's benefit plans.
- **Plan Documentation:** Advise CCRTA on the development, review, and updating of plan documents and Summary Plan Description (SPDs) to ensure accuracy and compliance with applicable regulations.

3.3 Financial and Data Analysis

- **Claims and Cost Analysis:** Analyze claims utilization, cost trends, and premium performance to evaluate the effectiveness and financial sustainability of benefit programs.
- **Budget and Projections:** Prepare annual cost projections and provide budget recommendations to assist CCRTA in financial planning and cost management.
- **Reporting:** Develop reports, summaries, and presentations for CCRTA management and/or the governing board to support strategic planning and decision-making.

3.4 Employee Communication and Education

- **Open Enrollment Communications:** Assist in developing communication materials and resources to support the annual open enrollment process.
- **Employee Education:** Provide guidance and support for employee benefit meetings, workshops, and educational sessions to improve employee awareness and understanding of available benefits.
- **HR Support:** Provide assistance to CCRTA Human Resources (HR) staff in responding to employee benefit inquiries, as needed.

3.5 Ongoing Support

- **Year-Round Consultation:** Provide ongoing consultation and guidance on benefit programs throughout the plan year.
- **Periodic Meetings:** Participate in regular meetings with HR to review benefit plans, address issues, and provide recommendations.
- **Ad-Hoc Support:** Respond promptly to ad-hoc requests for benefit analysis, compliance guidance, or vendor-related issues.
- **Web-Based Benefits Enrollment Platform:** Provide and maintain a comprehensive, web-based benefits enrollment platform for use by CCRTA and its employees. The platform must be fully operational for annual open enrollment, new hire enrollment, qualifying life events, and benefits changes throughout the contract term.

3.7 On-Site Office Requirement

Maintain a physical, fully staffed office within **Corpus Christi, TX (Nueces County)**. Office must be operational during normal business hours (at

minimum, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding recognized holidays) for the duration of the contract term. The office should be staffed by qualified personnel authorized to provide services, respond to inquiries, and coordinate with CCRTA in person as needed. Virtual or remote-only operations will not satisfy this requirement.

4.0 DELIVERABLES

- Annual Benefits Review Report
- Renewal Analysis and Recommendations
- Vendor Evaluation Reports
- Cost Projection and Trend Analysis
- Compliance and Regulatory Updates
- Employee Communication Materials (as needed)

5.0 TERM OF CONTRACT

This is a three-year professional service contract.

6.0 CONSULTANT QUALIFICATIONS

Proposers must demonstrate the following qualifications:

- Experience providing benefit consulting services for public sector of comparable size.
- Knowledge of self-funded and fully insured plan models.
- Familiarity with applicable laws and benefit trends.
- Strong analytical, negotiation, and communication skills.
- Independence from insurance carriers and vendors (no conflict of interest).

Subject: May Update – Bear Lane Maintenance Facility

Background

On November 6, 2024, the Board of Directors approved the contract award of \$4,855,404.55, to Turner Ramirez Architects for design services for the new CCRTA Maintenance Facility. However, a Notice to Proceed was only issued, for Phase (1) Schematic Design and Phase (2) Design Development phases, for a total cost of \$1,699,391.59, which garnered design completion of 35%.

At the December Board meeting the approval was given for the issuance of a Notice to Proceed (NTP) to Turner Ramirez Architects for the completion of the construction documents/project manual. However, the NTP was put hold until a Letter of No Prejudice was issued by FTA, given the delay in the grant funds.

Additionally, the Federal Transit Administration (FTA) has the requirements listed below, that must be completed before a federal project is allowed to proceed.

1. **Completion of NEPA Review** – The environmental review process must be completed first.
2. **Inclusion in TIP and STIP** – The project must be incorporated into both the Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP).
3. **Grant Award Expectation or Award** – Once there is a reasonable expectation of a grant award, pre-award authority can be requested, once the items above have been completed.

Below please find milestone dates for the new Bear Lane Maintenance Facility:

Key Milestone Dates for New Bear Lane Maintenance Facility	
Description	Dates
Board Approved Turner Ramirez Design Contract for \$4,855,404.55 and a Notice to Proceed for Schematic and Design Development for \$1,699,391.59	6-Nov-2024
Completion of Environmental Phase I Site Assessment	13-Jan-2024
Completion of Schematic Design	7-Feb-2025
Completion of Design Development	15-May-2025
Completion of Archaeological Survey	18-Nov-2025
Board Approval for Issuance of Notice to Proceed for Construction Documents for \$1,943,000, to Turner Ramirez	3-Dec-2025

FTA Approves NEPA Categorical Exclusion	16-Dec-2025
Issue Request for Qualifications for Project Management Service (added)	30-Dec-2025
Received FTA's Letter of No Prejudice to proceed with the Notice to Proceed for A/E construction design plans and specifications	28-Jan-2026
Issuance of Notice to Proceed to Turner/Ramirez for design of construction documents	February 2nd, 2026
Metropolitan Planning Organization (MPO) Technical Policy Committee (TPC) – release the TIP Amendment document for a one-month public comment period	5-Feb-2026
Request for Qualification for Project Management Services Due	10-Feb-2026
MPO TPC – Approve the MTP Amendment.	5-Mar-2026
Groundbreaking for New Bear Lane Maintenance Facility	23-Mar-2026
Project Management Services – Recommendation to the March Operations and Capital Committee	25-Mar-2026
CCRTA Outreach Meeting with Various Construction Companies to Inform of New Bear Lane Maintenance Shop	26-Mar-2026
Project Management Services – Recommendation to the April Board Meeting	1-Apr-2026
MPO TPC – April 2 nd - Approve minutes of the March 5 th meeting for uploading to the eSTIP Portal as last item required for the April 3 rd deadline.	2-Apr-2026
The required public comment period for this STIP Revision is April 17- May 17 th	04/17/2026 - 05/17/2026
Issue Request for Proposals (RFP) for Construction of New Bear Lane Maintenance Facility (Qualify the Contractors)	12-May-2026
FHWA and FTA earliest approval date for the May 2026 STIP Revision is May 19, 2026.	19-May-2026
Request for Proposals for New Bear Lane Maintenance Shop Due	23-Jun-2026
RFP Interviews (if needed)/Re-evaluations (if needed);	July 1 -July 14, 2026
July Committee Meeting for Recommendation for Award of a Contract for the Construction of a New Bear Lane Facility	22-Jul-2026
Present a Recommendation to a Award a Contract for the Construction of a New Bear Lane Facility to Board of Directors	5-Aug-2026
Execute the Contract	12-Aug-2026
Issue the Notice to Proceed for the Construction of a new Bear Lane Facility	28-Aug-2026

Start Construction	7-Sep-2026
Complete Construction	14-Aug-2028

April Monthly Meetings with T/R and CCRTA Staff

- May 8th – Met with Turner Ramirez team to discuss water conservation ideas. The option chosen will add a Condensate Capture process, which entails keeping the systems the same as in the 90% review set. Typically, the system consumes water to cool the building through evaporation. NRG proposed installing a separate drainage system to route condensate produced by air handlers to the central plant where it will be used to offset losses from evaporation. The reused condensate does not completely offset the losses due to evaporation but can significantly reduce water consumption by the cooling tower during humid days.
- May 12th – Issued the Request for Proposals for Construction of a new Maintenance Facility.
- May 19th – STIP listing for Maintenance project has been approved and TXDOT is making an administration modification updating the Fiscal Year. Concurrently, CCRTA staff is working with the Federal Transit Administration to gain Pre-award authority to start expending the grant funds, since the STIP has been approved. Approval could arrive any day and if the information is received by the June 3rd Board meeting this information will be updated.
- May 26th – Pre-proposal was held and a walk through of the Maintenance shop took place. There were 7 general contractors in attendance. Five that were local and 2 from San Antonio. Numerous subcontractors were also in attendance.

Respectfully Submitted,

Submitted & Reviewed by: Sharon Montez
Managing Director of Capital Programs and Customer Services

Final Approval by 
Miguel Rendon
Deputy Chief Executive Officer

Subject: April 2026 Financial Report

Overview: The **April Operating Budget** ended the month with expenses coming in higher than revenue by **\$527,783**, as **Operating Revenue** totaled **\$4,060,399** and **Operating Expenses** totaled **\$4,588,182**.

Four revenue sources fell short of the budget expectation:

- Bus advertising of **\$14,320** reached 72.82% or \$5,346 short of budget.
- Federal operating grant revenue of **\$162,713** reached 36.39% or \$284,373 short of budget but unfavorable variance is expected to align with projections when a new preventive maintenance grant of \$3mm is awarded which is projected to bridge the current funding gap by August 2026.
- Lease revenue from tenants of **\$41,377** reached **90.87%** or \$4,159 short of budget due to a vacancy.
- Investment income of **\$103,702** fell short of expectation by **13.07%** or **\$15,595** due to external factors. The unfavorable gap between actual results and the budget is expected to improve over time as short-term returns from new investments are realized.

Meanwhile, the year-to-date Operating Budget produced a surplus of **\$33,118** as total revenues of **\$16,980,354** reached **103.67% of baseline** while expenses of **\$16,981,170** finished at **99.80%**.

The CIP budget for the month resulted in expenditures exceeding revenues by **\$17,847**, with total funding sources coming in at **\$2,754** and expenses at **\$20,601**. The funding sources came from grant revenues totaling **\$2,754** for capital expenses projects including the Bear Lane gas generator and Bus Stop Improvements Architectural & Engineering.

Expenditures of \$20,601 include the federal share of the generator and bus stop improvements projects, along with the depreciation expense of \$17,847 which resulted in expenses exceeding funding sources by \$17,847.

Year-to-date CIP funding sources totaled **\$788,613** while total expenditures finished at **\$860,002** resulting in **expenditures** exceeding funding sources by **\$71,389**.

For the month, the overall performance resulted in a decrease of **\$545,630** to the fund balance with a decrease of **\$527,783** attributable to the operating budget, and a decrease of **\$17,847** related to the CIP budget.

The overall performance for the **year-to-date** results in a decrease of **\$38,271** to the fund balance, with an increase of **\$33,118** from the operating budget, and a decrease of **\$71,389** related to the CIP budget.

SUMMARY: Results from all Activities Compared to Budget

Total Revenues and funding sources for the month of **April** closed at **\$4,063,153**, of which **\$4,060,399** is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)** and **\$2,754** to the capital budget. The performance of the revenue categories from the Operating Budget is discussed as follows.

Operating Revenues, which include only resources generated from transit operations, **totaled \$258,063** or 3.61% more than forecasted (**Table 4.1**) & (**PPT Slide 5**). **Fare Revenues** ended the month at \$132,890, or 12.10% more than the baseline expectation and includes **\$23,018** from **Go-Pass Mobile App Pass Sales**.

Meanwhile, commissions from both **Bus and Bench Advertising** ended the month at **\$14,320**, of which **\$4,258** came from **Bus Bench Advertising commissions** while **\$10,062** came from **On-Board Bus Advertising commissions**. The combined revenue reached 72.82% of baseline.

Other Operating Revenues reported \$110,853 for the month, comprised primarily of the proceeds from the auction of vehicles and equipment removed from service. Additional revenues received were from insurance recoveries and vendor refunds from prior periods.

Non-Operating Revenues, which include sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$3,802,336** reaching **92.59%** of the **\$4,106,463** budget expectation, generating **\$304,127** less than forecasted (**Table 4.1**).

Federal operating grants recorded revenue of \$162,713, or 36.39% of the baseline expectation. Operating grant revenue come from preventive maintenance funding.

Investment income for the month totaled \$103,702, as the performance of the investment portfolio fell short of the baseline expectation by \$15,595, or 13.07%.

Meanwhile, Staples Street Center leases reached \$41,377 or 90.87% of baseline as a result of the vacancy left by Nueces County.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned except for the sales tax revenue. The Sales Tax Revenue has been **estimated** since the amount will not be determined until payment is received on **June 12, 2026**. Out of the seven (7) sources included in this revenue category, 86.06% of total revenue came from the sales tax revenue estimate as indicated in the following table:

April 2026 Revenue Composition – Table 1

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue Estimate	\$3,494,544	86.06%
2	Passenger Service	132,890	3.27%
3	SSC Lease Income	41,377	1.02%
4	Bus Advertising	14,320	0.35%
5	Investment Income	103,702	2.55%
6	Grant Assistance Revenue	162,713	4.01%
7	Other Revenue	110,853	2.73%
	Total (excluding capital)	\$4,060,399	100.00%

The **Investment Portfolio** closed the month of April 2026 with a market value of **\$35,267,640**, a decrease of **\$753,042** from the balance at the end of March 2026 of **\$36,020,682**. The decrease in cash is primarily due to the \$895,000 A&E payment associated with the New Bear Lane Maintenance Building.

The composition of the April portfolio market value includes **\$13,483,560** in securities consisting of **\$2,509,717** in Federal Treasury Securities, **\$8,970,183** in Federal Agency Coupon Securities, and **\$2,003,660** in Municipal Bonds. Federal Agency investments of \$1 million and \$2 million in municipal bonds were purchased during April in an effort to extend maturities and reduce interest rate risk. The interest rates on these investments range from 4.327% to 4.650% and have maturities in 2027 and 2031.

Additionally, **\$19,643,186** was held in TexPool Prime and **\$2,140,894** in bank accounts at Frost Bank. For the month of **April**, the earned interest income was recorded at **\$103,702**.

This investment portfolio does not include any assets from pension plans but only assets from operations.

The **Sales Tax** allocation for April 2026 is **estimated** at **\$3,494,544** and is in line with the actual allocation received for April 2025. The estimate is necessary since allocations lag two months behind and will not be received until June 12, 2026.

The Sales Tax revenue payment of **\$4,437,070** for March 2026 was received May 8, 2026, and exceeded the same period for 2025 by \$606,611 or 15.84% and was **\$606,611**, or **15.84% more** than the **estimate** of \$3,830,459 reported for March.

The March payment included the allocation from internet sales of **\$64,405**, an increase of \$18,717 or 40.97% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$2,659,544**. Retailers started collecting sales tax on internet sales on October 1, 2019.

The sales tax revenue over the last five years averages 71.66% of total income. In 2025, Sales Tax Revenue represented 70.43% of total revenues. Sales tax typically represents the largest component of CCRTA's total income but may vary from year to year when alternative revenue streams such as grant funding become significant. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenues from other sources and capital improvement plans do help lower the Agency's reliance on sales tax revenue. During this reporting period sales tax represented 86.06% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year, while **Table 2.1** illustrates the comparison between the sales tax received versus the sales tax budgeted.

Sales Tax Growth – Table 2

Month Revenue was Recognized	2026 Actual	2025 Actual	\$ Growth	% Growth
January (actual)	3,342,867	\$ 3,054,316	288,551	9.45%
February (actual)	3,600,494	2,996,327	604,167	20.16%
March (actual)	4,437,070	3,830,459	606,611	15.84%
April (estimate)	3,494,544	3,494,555	(11)	0.00%
	\$ 14,874,976	\$ 13,375,657	\$ 1,499,318	11.21%

Sales Tax – Actual vs Budget – Table 2.1

Month Revenue was Recognized	2026 Actual	2026 Budget	\$ Variance	% Variance
January (actual)	3,342,867	\$ 3,054,316	288,551	9.45%
February (actual)	3,600,494	2,996,326	604,168	20.16%
March (actual)	4,437,070	3,830,459	606,611	15.84%
April (estimate)	3,494,544	3,494,544	-	0.00%
	\$ 14,874,976	\$ 13,375,645	\$ 1,499,331	11.21%

The detail of all revenue and expense categories is presented in the following tables, along with the fare recovery ratio for April 2026:

Revenue – April 2026 – Revenue Composition (Includes Operating and Capital Funding) – Table 3

Revenue Source	April 2026	%	YTD	%
Passenger Service	\$ 132,890	3.27%	\$ 502,791	2.83%
Bus Advertising	14,320	0.35%	61,136	0.34%
Other Revenue	110,853	2.73%	115,349	0.65%
Sales Tax Revenue	3,494,544	86.01%	14,874,976	83.71%
Grants - Operating	162,713	4.00%	845,608	4.76%
Grants - Capital	2,754	0.07%	788,613	4.44%
Investment Income	103,702	2.55%	415,690	2.34%
SSC Lease Income	41,377	1.02%	164,804	0.93%
Total Revenue	\$ 4,063,153	100.00%	\$ 17,768,967	100.00%

Revenue – April 2026 Operating Revenue and Capital Funding – Table 4

	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,422,516	\$ 132,890	\$ 118,543	9.34%	112.10%
Bus advertising	236,000	14,320	19,667	6.07%	72.82%
Other operating revenues	7,555	110,853	110,853	1467.28%	100.00%
Sales Tax Revenue	43,011,601	3,494,544	3,494,544	8.12%	100.00%
Federal, state and local grant assistance	5,365,031	162,713	447,086	3.03%	36.39%
Investment Income	1,431,566	103,702	119,297	7.24%	86.93%
Staples Street Center leases	546,426	41,377	45,536	7.57%	90.87%
Total Operating & Non-Operating Revenues	52,020,695	4,060,399	4,355,526	7.81%	93.22%
Capital Grants & Donations	550,309	2,754	2,754	0.50%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 52,571,004	\$ 4,063,153	\$ 4,358,280	7.73%	93.23%

	04/2026				
	2026 Approved Budget	YTD 2026 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,422,516	\$ 502,791	\$ 474,172	35.35%	106.04%
Bus advertising	236,000	61,136	78,667	25.90%	77.71%
Other operating revenues	7,555	115,349	2,518	1526.79%	4580.37%
Sales Tax Revenue	43,011,601	14,874,976	13,375,645	34.58%	111.21%
Federal, state and local grant assistance	5,365,031	845,608	1,788,344	15.76%	47.28%
Investment Income	1,431,566	415,690	477,189	29.04%	87.11%
Staples Street Center leases	546,426	164,804	182,142	30.16%	90.48%
Total Operating & Non-Operating Revenues	52,020,695	16,980,354	16,378,677	32.64%	103.67%
Capital Grants & Donations	550,309	788,613	788,613	143.30%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 52,571,004	\$ 17,768,967	\$ 17,167,290	33.80%	103.50%

Revenue – April 2026 from Operations – Table 4.1

	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,422,516	\$ 132,890	\$ 118,543	9.34%	112.10%
Bus advertising	236,000	14,320	19,667	6.07%	72.82%
Other operating revenues	7,555	110,853	110,853	1467.28%	100.00%
Total Operating Revenues	1,666,071	258,063	249,063	15.49%	103.61%
Sales Tax Revenue	43,011,601	3,494,544	3,494,544	8.12%	100.00%
Federal, state and local grant assistance	5,365,031	162,713	447,086	3.03%	36.39%
Investment Income	1,431,566	103,702	119,297	7.24%	86.93%
Staples Street Center leases	546,426	41,377	45,536	7.57%	90.87%
Total Non-Operating Revenues	50,354,624	3,802,336	4,106,463	7.55%	92.59%
Total Revenues	\$ 52,020,695	\$ 4,060,399	\$ 4,355,526	7.81%	93.22%

April 2026 Expenses

The results of all expenditure activities, including capital, are presented below. Overall, total expenditures of **\$4,608,783** came in **\$206,061** over the anticipated baseline of **\$4,402,722**. Departmental expenses of **\$4,087,398** came in **\$212,249** over the anticipated baseline of **\$3,875,149** or 5.48%. Meanwhile, Street Improvement Program expense of **\$302,086** is a fixed amount that represents one-two-twelve of the annual amount budgeted for all member cities, resulting in 100% baseline. Debt service expense of **\$198,698** is comprised of the semiannual interest payment on the Series 2019 Refunding Bonds and the monthly amortization of debt issuance costs resulting from the 2019 bond refunding.

April 2026 Total Expenses & Capital Expenditures – Table 6

	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 46,501,805	\$ 4,087,398	\$ 3,875,149	8.79%	105.48%
Debt Service	1,605,436	198,698	198,698	12.38%	100.00%
Street Improvements	3,625,032	302,086	302,086	8.33%	100.00%
Subrecipient Grant Agreements	74,256	-	6,188	0.00%	0.00%
Total Operating & Non-Operating Expenses	51,806,529	4,588,182	4,382,121	8.86%	104.70%
Grant Eligible Costs	550,309	2,754	2,754	0.50%	100.00%
Depreciation Expenses	214,166	17,847	17,847	8.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 52,571,004	\$ 4,608,783	\$ 4,402,722	8.77%	104.68%

Year to Date as of April 2026 Total Expenses & Capital Expenditures – Table 6.1

For the year to date, total expenditures including capital were **\$17,807,238**, coming in **\$33,934** under the anticipated baseline of **\$17,841,172**. Departmental expenses of **\$15,480,967** came in **\$19,635** under the anticipated baseline of **\$15,500,602** or 0.13%. Meanwhile, Street Improvement Program expense is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline and as of April the year-to-date expense represents 33.33% of the annual budget. Debt service represents the semiannual interest payment on the Series 2019 Refunding Bonds and the monthly amortization of debt issuance costs.

	04/2026				
	2026 Approved Budget	YTD 2026 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 46,501,805	\$ 15,480,967	\$ 15,500,602	33.29%	99.87%
Debt Service	1,605,436	247,472	247,472	15.41%	100.00%
Street Improvements	3,625,032	1,208,344	1,208,344	33.33%	100.00%
Subrecipient Grant Agreements	74,256	10,453	24,752	14.08%	42.23%
Total Operating & Non-Operating Expenses	51,806,529	16,947,236	16,981,170	32.71%	99.80%
Grant Eligible Costs	550,309	788,613	788,613	143.30%	100.00%
Depreciation Expenses	214,166	71,389	71,389	33.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 52,571,004	\$ 17,807,238	\$ 17,841,172	33.87%	99.81%

EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass-through activities (Sub-recipients).

Accordingly, for the month of April 2026, total departmental operating expenses realized favorable variances against the baseline expectation for categories including Salaries & Wages, Services, Materials & Supplies, Utilities, and Miscellaneous. Meanwhile, unfavorable variance was identified with the categories of Salaries & Wages, Benefits, Insurance, and Purchased Transportation.

Benefits reported a negative variance of 39.08% or \$332,728 as health insurance claims grew and were not offset by significant stop loss reimbursements or other credits.

Insurance reported a negative variance of 11.59% or \$8,934 due to higher property and casualty premiums for 2026.

Purchased Transportation reported a negative variance of 5.19% or \$40,845 due to two factors.

- First, the cost of the Port Aransas shuttle service more than doubled in April, growing from \$11,605 in March to \$24,137 in April. The higher costs are associated with services provided for the annual **Sandfest** held in Port Aransas.
- Second, persistent higher costs for unleaded fuel have led to an unfavorable variance. The cost of fuel for B-Line service has more than doubled since January, rising from \$28,882 to \$61,360 in April.

April 2026 Departmental Expense Breakdown – Table 7

	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
<u>Object Category</u>					
Salaries & Wages	\$ 14,457,881	\$ 1,187,660	\$ 1,204,823	8.21%	98.58%
Benefits	10,217,093	1,184,152	851,424	11.59%	139.08%
Services	5,479,505	376,898	456,625	6.88%	82.54%
Materials & Supplies	3,922,084	304,846	326,840	7.77%	93.27%
Utilities	985,074	51,380	82,090	5.22%	62.59%
Insurance	925,368	86,048	77,114	9.30%	111.59%
Purchased Transportation	9,444,024	827,847	787,002	8.77%	105.19%
Miscellaneous	1,070,776	68,567	89,231	6.40%	76.84%
Total Departmental Operating Expenses	\$ 46,501,805	\$ 4,087,398	\$ 3,875,149	8.79%	105.48%

Year to Date as of April 2026 Departmental Operating Expense Breakdown – Table 8

	04/2026				
	2026 Approved Budget	YTD 2026 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
Object Category					
Salaries & Wages	\$ 14,457,881	\$ 4,762,805	\$ 4,819,294	32.94%	98.83%
Benefits	10,217,093	4,113,843	3,405,698	40.26%	120.79%
Services	5,479,505	1,477,324	1,826,502	26.96%	80.88%
Materials & Supplies	3,922,084	1,095,750	1,307,361	27.94%	83.81%
Utilities	985,074	279,137	328,358	28.34%	85.01%
Insurance	925,368	347,694	308,456	37.57%	112.72%
Purchased Transportation	9,444,024	3,184,073	3,148,008	33.72%	101.15%
Miscellaneous	1,070,776	220,341	356,925	20.58%	61.73%
Total Departmental Operating Expenses	\$ 46,501,805	\$ 15,480,967	\$ 15,500,602	33.29%	99.87%

2026 Self-Insurance Claims, Medical & Vision and Dental Reported at Gross which does not factor in the stop loss reimbursements – Table 9*

Month	Medical & Vision	Dental	Total
January	\$ 311,239	\$ 9,637	\$ 320,876
February	474,444	18,687	493,131
March	456,451	12,322	468,773
April	644,120	14,275	658,395
	\$ 1,886,254	\$ 54,920	\$ 1,941,174

* There were significant stop loss reimbursements and other credits totaling \$100,404 received in April. To date, the amount of \$347,949 has been received in reimbursements.

Fare Recovery Ratio – Table 10

Description	4/30/2026	Year to Date
Fare Revenue or Passenger Revenue	\$ 132,890	\$ 502,791
Operating Expenses	4,087,398	15,480,968
Fare Recovery Ratio	3.25%	3.25%
*Excluding Depreciation		

Note: Same period last year (April 2025) the FRR was 2.50%

The passenger fares are pledged revenues secured by the bond covenant associated with the construction of the Staples Street Center Building. The bond contract requires the Authority to establish and maintain rates and charges for facilities and services afforded by the CCRTA transit system to produce **gross operating revenues** in each fiscal year by anticipating sufficient passenger revenues to pay for maintenance and operating expenses and produce net operating revenues at least 1.10 times the annual debt service requirements. The debt service coverage ratio is a different ratio from the Fare Recovery Ratio. CCRTA has maintained since the inception of the bond covenant a coverage ratio of at least 1.10.

April 2026 – Table 11

For the month of April, total Expenditures exceeded Revenue by \$545,630. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 52,020,695	\$ 4,060,399	\$ 4,355,526	7.81%	93.22%
Operating Expenses	51,806,529	4,588,182	4,382,121	8.86%	104.70%
Revenue over Expenses	214,166	(527,783)	(26,595)	-246.44%	1984.50%
Capital Funding	550,309	2,754	2,754	0.50%	100.00%
Capital Expenditures	764,475	20,601	20,601	2.69%	100.00%
Revenue over Expenses	(214,166)	(17,847)	(17,847)	8.33%	100.00%
Revenue over Expenditures	\$ 0	\$ (545,630)	\$ (44,442)		

NET POSITION

The Total Net Position at the end of the month was **\$107,727,399**, an increase of **\$750,343** from December 2025 which closed at **\$106,977,056**.

The Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA’s Interest, and Unrestricted which represents the residual amount of the net position that is available for spending.

Of the Total Net Position of **\$107,727,399**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$29,577,952** but only **\$858,996** is available for spending due to the amount of **\$28,718,956** in Board-designated reserves aimed at mitigating the fluctuations in sales tax revenue. As you can see from the fund balance breakdown below, **97.10%** of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.

FUND BALANCE AS OF APRIL 30, 2026:

FUND BALANCE		
Net Invested in Capital Assets		\$ 77,574,139
Restricted for FTA Interest		575,308
Unrestricted		29,577,952
TOTAL FUND BALANCE		107,727,399
RESERVES		
Designated for Operating Reserve		9,313,719
Designated for Capital Reserve		3,593,506
Designated for Employee Benefits Reserve		2,311,731
Designated for Emergency/Disaster Reserve		1,900,000
Designated for New Bear Lane Maint. Bldg.		11,600,000
Total Designated Reserves	97.10%	28,718,956
Plus:		
Unrestricted	2.90%	858,996
TOTAL DESIGNATED AND UNRESTRICTED		\$ 29,577,952

Please refer to the following pages for the detailed financial statements.
Respectfully Submitted,

Submitted by: Marie Sandra Roddel
Director of Finance

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 

Miguel Rendon
Deputy Chief Executive Officer

Corpus Christi Regional Transportation Authority
 Operating and Capital Budget Report
 For the month ended April 2026

OPERATING BUDGET	04/2026				
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12 ***	B / A	C vs B
Revenues					
Passenger service	\$ 1,422,516	\$ 132,890	\$ 118,543	9.34%	112.10%
Bus advertising	236,000	14,320	19,667	6.07%	72.82%
Other operating revenues	7,555	110,853	110,853	1467.28%	100.00%
Sales Tax Revenue	43,011,601	3,494,544	3,494,544	8.12%	100.00%
Federal, state and local grant assistance	5,365,031	162,713	447,086	3.03%	36.39%
Investment Income	1,431,566	103,702	119,297	7.24%	86.93%
Staples Street Center leases	546,426	41,377	45,536	7.57%	90.87%
Total Revenues	52,020,695	4,060,399	4,355,526	7.81%	93.22%
Expenses					
Transportation	11,947,755	1,206,288	995,646	10.10%	121.16%
Customer Programs	755,946	66,931	62,995	8.85%	106.25%
Purchased Transportation	9,444,024	827,847	787,002	8.77%	105.19%
Service Development	675,418	49,319	56,285	7.30%	87.62%
MIS	2,166,144	167,261	180,512	7.72%	92.66%
Vehicle Maintenance	7,581,055	609,956	631,755	8.05%	96.55%
Facilities Maintenance	3,572,168	291,040	297,681	8.15%	97.77%
Contracts and Procurements	538,566	48,146	44,880	8.94%	107.28%
CEO's Office	1,024,151	79,541	85,346	7.77%	93.20%
Finance and Accounting	997,044	114,276	83,087	11.46%	137.54%
Materials Management	378,830	35,304	31,569	9.32%	111.83%
Human Resources	965,829	76,606	80,486	7.93%	95.18%
General Administration	514,301	40,316	42,858	7.84%	94.07%
Capital Project Management	449,509	34,295	37,459	7.63%	91.55%
Marketing & Communications	1,155,107	94,225	96,259	8.16%	97.89%
Safety & Security	2,954,034	240,127	246,169	8.13%	97.55%
Staples Street Center	1,281,925	104,951	106,827	8.19%	98.24%
Debt Service	1,605,436	198,698	198,698	12.38%	100.00%
Special Projects	100,000	969	8,333	0.97%	11.62%
Subrecipient Grant Agreements	74,256	-	6,188	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,625,032	302,086	302,086	8.33%	100.00%
Total Expenses	51,806,529	4,588,182	4,382,121	8.86%	104.70%
Revenues Over Expenses - Operating Budget	214,166	(527,783)	(26,595)		
CIP BUDGET					
	2026 Approved Budget	April 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	
Funding Sources					
Grant Revenue	550,309	2,754	2,754	0.50%	0.00%
Total Funding Sources	550,309	2,754	2,754	0.50%	100.00%
Capital Expenditures					
Grant Eligible Costs	550,309	2,754	2,754	0.50%	0.00%
Depreciation Expenses	214,166	17,847	17,847	8.33%	100.00%
Total Expenditures	764,475	20,601	20,601	2.69%	100.00%
Funding Sources Over Expenditures	(214,166)	(17,847)	(17,847)	8.33%	100.00%
Revenues Over Expenses - Operating Budget	214,166	(527,783)	(26,595)		
Revenues Over Expenses - CIP Budget	(214,166)	(17,847)	(17,847)		
Revenues Over Expenses (including rounding)	\$ 0	\$ (545,630)	\$ (44,442)		

Corpus Christi Regional Transportation Authority
Operating and Capital Budget Report
For the month ended April 2026

OPERATING BUDGET	04/2026				
	2026 Approved Budget	YTD 2026 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
Revenues					
Passenger service	\$ 1,422,516	\$ 502,791	\$ 474,172	35.35%	106.04%
Bus advertising	236,000	61,136	78,667	25.90%	77.71%
Other operating revenues	7,555	115,349	2,518	1526.79%	4580.37%
Sales Tax Revenue	43,011,601	14,874,976	13,375,645	34.58%	111.21%
Federal, state and local grant assistance	5,365,031	845,608	1,788,344	15.76%	47.28%
Investment Income	1,431,566	415,690	477,189	29.04%	87.11%
Staples Street Center leases	546,426	164,804	182,142	30.16%	90.48%
Total Revenues	52,020,695	16,980,354	16,378,677	32.64%	103.67%
Expenses					
Transportation	11,947,755	4,490,749	3,982,585	37.59%	112.76%
Customer Programs	755,946	283,146	251,982	37.46%	112.37%
Purchased Transportation	9,444,024	3,184,073	3,148,008	33.72%	101.15%
Service Development	675,418	202,328	225,139	29.96%	89.87%
MIS	2,166,144	649,381	722,048	29.98%	89.94%
Vehicle Maintenance	7,581,055	2,318,224	2,527,018	30.58%	91.74%
Facilities Maintenance	3,572,168	1,119,791	1,190,723	31.35%	94.04%
Contracts and Procurements	538,566	178,774	179,522	33.19%	99.58%
CEO's Office	1,024,151	320,998	341,384	31.34%	94.03%
Finance and Accounting	997,044	323,276	332,348	32.42%	97.27%
Materials Management	378,830	134,324	126,277	35.46%	106.37%
Human Resources	965,829	309,748	321,943	32.07%	96.21%
General Administration	514,301	147,854	171,434	28.75%	86.25%
Capital Project Management	449,509	137,462	149,836	30.58%	91.74%
Marketing & Communications	1,155,107	331,877	385,036	28.73%	86.19%
Safety & Security	2,954,034	957,479	984,678	32.41%	97.24%
Staples Street Center	1,281,925	387,609	427,308	30.24%	90.71%
Debt Service	1,605,436	247,472	247,472	15.41%	100.00%
Special Projects	100,000	3,874	33,333	3.87%	11.62%
Subrecipient Grant Agreements	74,256	10,453	24,752	14.08%	42.23%
Street Improvements Program for CCRTA Regional Entities	3,625,032	1,208,344	1,208,344	33.33%	100.00%
Total Expenses	51,806,529	16,947,236	16,981,170	32.71%	99.80%
Revenues Over Expenses - Operating Budget	214,166	33,118	(602,493)		
CIP BUDGET					
	2026 Approved Budget	YTD 2026 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
Funding Sources					
Grant Revenue	550,309	788,613	788,613	143.30%	0.00%
Total Funding Sources	550,309	788,613	788,613	143.30%	100.00%
Capital Expenditures					
Grant Eligible Costs	550,309	788,613	788,613	143.30%	0.00%
Depreciation Expenses	214,166	71,389	71,389	33.33%	100.00%
Total Expenditures	764,475	860,002	860,002	112.50%	100.00%
Funding Sources Over Expenditures	(214,166)	(71,389)	(71,389)	33.33%	100.00%
Revenues Over Expenses - Operating Budget	214,166	33,118	(602,493)		
Revenues Over Expenses - CIP Budget	(214,166)	(71,389)	(71,389)		
Revenues Over Expenses (including rounding)	\$ 0	\$ (38,271)	\$ (673,882)		

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended April 30, 2026, and year ended December 31, 2025

	Unaudited April 30 2026	Unaudited December 31 2025
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 21,056,024	\$ 29,108,299
Short Term Investments	11,013,723	5,016,461
Receivables:		
Sales and Use Taxes	7,931,614	8,415,349
Federal Government	163,561	363,812
Other	607,399	524,764
Inventories	861,452	873,832
Prepaid Expenses	3,132,910	661,991
Total Current Assets	44,766,683	44,964,508
Non-Current Assets:		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	2,517,310	2,503,806
Lease Receivable	1,037,385	1,037,385
Capital Assets:		
Land	5,201,197	5,201,197
Buildings	53,127,477	53,127,477
Transit Stations, Stops and Pads	41,364,416	41,364,416
Other Improvements	5,579,552	5,579,552
Vehicles and Equipment	80,227,698	80,227,698
Right-To-Use Leased Equipment	1,379,774	1,379,774
Right-To-Use Software Subscriptions	1,801,421	1,801,421
Construction in Progress	3,522,031	3,522,031
Current Year Additions	1,932,162	-
Total Capital Assets	194,135,729	192,203,567
Less: Accumulated Depreciation	(102,827,663)	(102,756,275)
Net Capital Assets	91,308,066	89,447,292
Total Non-Current Assets	95,438,069	93,563,791
TOTAL ASSETS	140,204,752	138,528,299
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflow related to pensions	3,626,625	3,626,625
Deferred outflow related to OPEB	298,259	298,259
Deferred outflow on extinguishment of debt	2,325,243	2,386,433
Total Deferred Outflows	6,250,127	6,311,317
TOTAL ASSETS AND DEFERRED OUTFLOWS	146,454,879	144,839,616

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended April 30, 2026, and year ended December 31, 2025 (continued)

	Unaudited April 30 2026	Unaudited December 31 2025
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts Payable	1,540,396	1,530,418
Current Portion of Long-Term Liabilities:		
Long-Term Debt	970,000	970,000
Compensated Absences	396,012	396,012
Net OPEB Liability - Current Portion	142,384	142,384
Software Subscription Liability	69,730	69,730
Lease Liability	125,855	125,855
Distributions to Regional Entities Payable	2,798,646	1,590,302
Other Accrued Liabilities	1,141,694	1,495,096
Total Current Liabilities	7,184,718	6,319,798
Non-Current Liabilities:		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	13,935,000	13,935,000
Compensated Absences	901,368	901,368
Software Subscription Liability	100,978	100,978
Lease Liability	764,370	764,370
Net Pension Liability	9,434,015	9,434,015
Net OPEB Obligation	946,694	946,694
Total Non-Current Liabilities	26,082,426	26,082,426
TOTAL LIABILITIES	33,267,144	32,402,223
DEFERRED INFLOWS OF RESOURCES		
Deferred inflow related to pensions	4,375,073	4,375,073
Deferred inflow related to OPEB	47,879	47,879
Deferred inflow related to leases	1,037,385	1,037,385
Total Deferred Inflows	5,460,337	5,460,337
TOTAL LIABILITIES AND DEFERRED INFLOWS	38,727,480	37,862,560
Net Position:		
Net Invested in Capital Assets	77,574,139	75,772,103
Restricted for FTA Interest	575,308	575,308
Unrestricted	29,577,952	30,629,646
TOTAL NET POSITION	\$ 107,727,399	\$ 106,977,056

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
For the month ended April 30, 2026

	<u>4/30/2026</u>
Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 111,639
Cash Received from Bus Advertising and Other Ancillary	72,740
Cash Payments to Suppliers for Goods and Services	(2,602,648)
Cash Payments to Employees for Services	(1,219,384)
Cash Payments for Employee Benefits	(784,267)
Net Cash Used for Operating Activities	<u>(4,421,919)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	3,600,494
Grants and Other Reimbursements	230,710
Distributions to Subrecipient Programs	-
Distributions to Region Entities	-
Net Cash Provided by Non-Capital Financing Activities	<u>3,831,204</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	712,560
Proceeds/Loss from Sale of Capital Assets	-
Proceeds from Bonds	-
Repayment of Long-Term Debt	-
Interest and Fiscal Charges	-
Purchase and Construction of Capital Assets	(895,823)
Net Cash Used by Capital and Related Financing Activities	<u>(183,263)</u>
Cash Flows from Investing Activities:	
Investment Income	121,322
Purchases of Investments	(3,000,000)
Maturities and Redemptions of Investments	1,000,000
Premiums/Discounts on Investments	(8,185)
Net Cash Used by Investing Activities	<u>(1,886,863)</u>
Net decrease in Cash and Cash Equivalents	(2,660,841)
Cash and Cash Equivalents (Including Restricted Accounts), April 1, 2026	24,292,173
Cash and Cash Equivalents (Including Restricted Accounts), April 30, 2026	\$ <u><u>21,631,332</u></u>

Subject: June 2026 Procurement Update**Overview:**

The purpose of this memorandum is to provide the Board of Directors with a monthly update on procurement activities at the Corpus Christi Regional Transportation Authority (CCRTA). This report includes an overview of current procurements issued and a three-month outlook on agreements falling under the CEO's signature authority.

Board Priority

This item aligns with the Board Priority – **Public Image and Transparency**

Current Procurements Issued

The following solicitations are currently active:

- **Description:** Paratransit Services and Small Bus Operations
 - **Term:** Five Years
 - **Issuance Date:** April 1, 2026
 - **Due Date:** June 3, 2026
 - **Estimated Cost:** \$50,260,227
 - **Committee Review:** July 22, 2026

- **Description:** Construction of a New Maintenance Facility
 - **Term:** 716 Calendar Days
 - **Issuance Date:** May 12, 2026
 - **Due Date:** June 23, 2026
 - **Estimated Cost:** \$57,850,000
 - **Committee Review:** July 22, 2026

- **Description:** Bus Stop Cleaning Services
 - **Term:** Five Years
 - **Issuance Date:** May 19, 2026
 - **Due Date:** June 30, 2026
 - **Estimated Cost:** \$2,645,414
 - **Committee Review:** July 22, 2026

Three-Month Future Procurement Outlook

The following solicitation is scheduled to be issued:

- **Description:** Title VI Program Update FY 2023 - 2025
 - **Term:** Five Years

- **Issuance Date:** June 17, 2026
- **Due Date:** July 29, 2026
Estimated Cost: \$65,000

- **Description:** Heavy-Duty Vehicle Filters
 - **Term:** Two Years
 - **Issuance Date:** July 9, 2026
 - **Due Date:** August 13, 2026
Estimated Cost: \$167,581

- **Description:** Lubricants and Fluid Supply
 - **Term:** Two Years
 - **Issuance Date:** August 27, 2026
 - **Due Date:** October 1, 2026
Estimated Cost: \$360,211

CEO's Signature Authority – Three-Month Outlook

The following table outlines future agreements scheduled to commence within the next three months:

Description of Future Agreement	Agreement Start Date	Current Agreement Amount
Pre-Employment Background Screening Services	7/16/26	\$20,160
Commercial Custodial Services	7/22/26	\$34,397
Fleet GPS Tracking and Camera iCloud Services	7/30/26	\$29,668
Marketing and Consulting Services	8/18/26	\$40,000
ESTIMATED TOTAL		\$124,225

Recommendation

For informational purposes

Respectfully Submitted,

Submitted by: Christina Perez
Director of Procurement

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 

Miguel Rendon
Deputy Chief Executive Officer

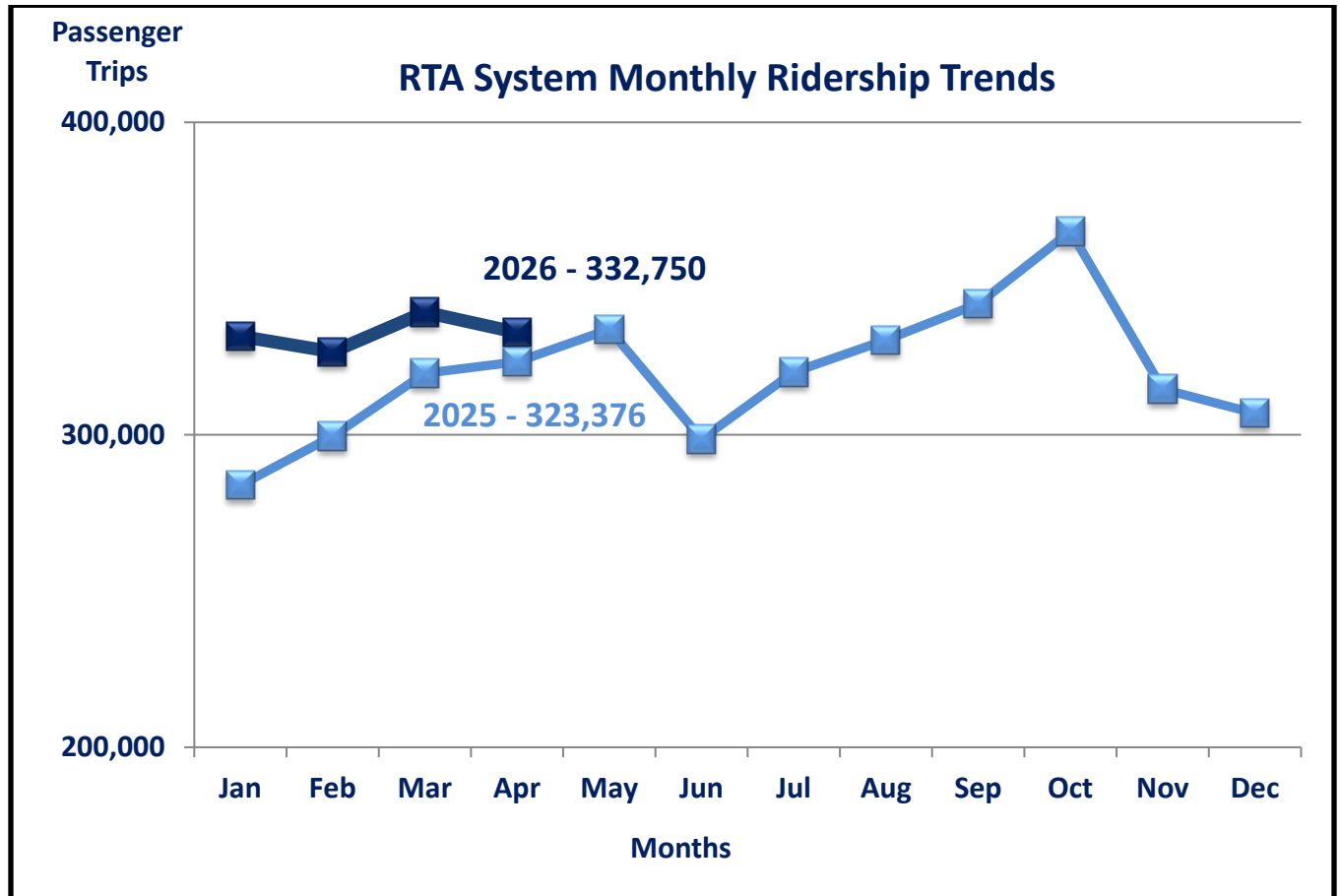
Subject: April 2026 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.



System-wide Ridership and Service Performance Results

April 2026 system-wide passenger trips totaled 332,750, which represents a 2.9% increase, compared to 323,376 passenger trips in April 2025 with 9,374 more trips provided this month.

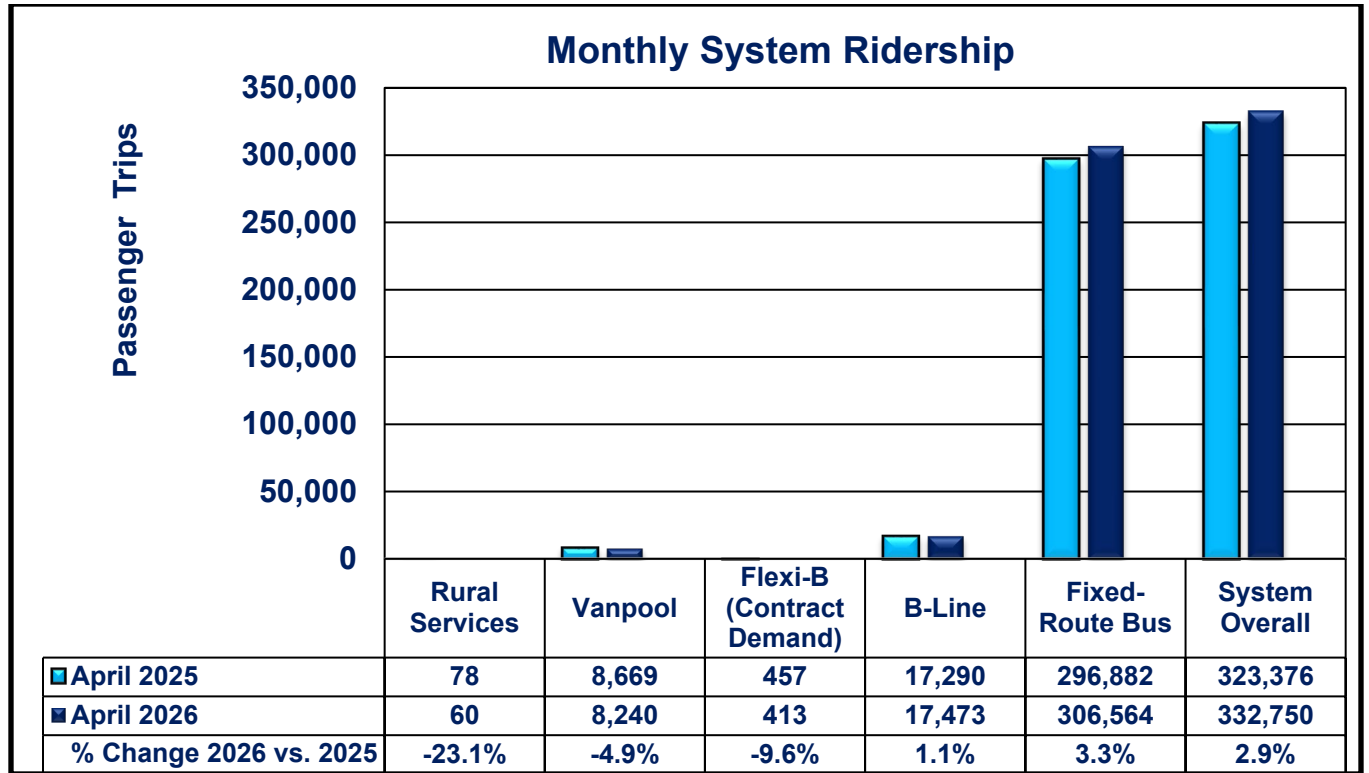


April 2026	April 2025
22 Weekdays	22 Weekdays
4 Saturdays	4 Saturdays
3 Sundays	3 Sundays
29 Days	29 Days

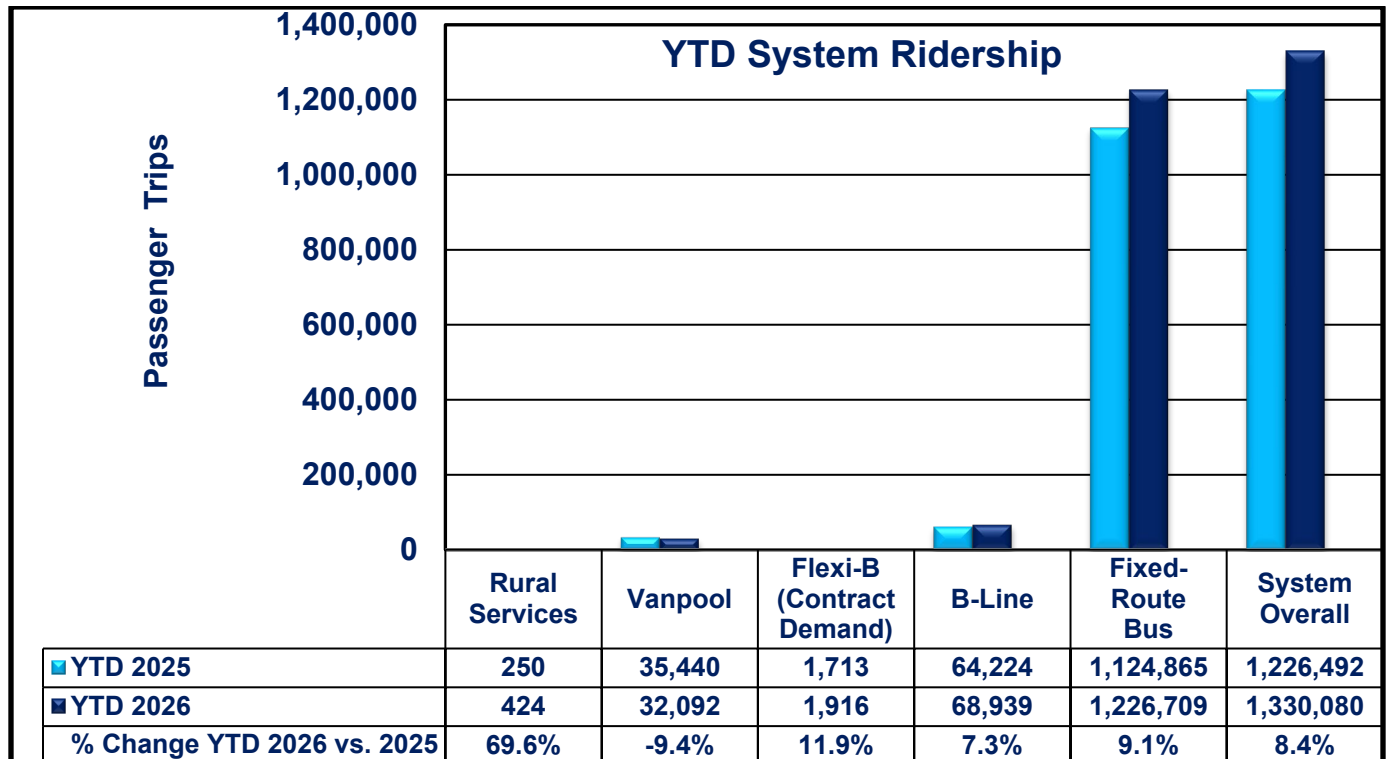
Bus services were not operated this year on Easter Sunday, April 5, 2026. In addition, bus services were not operated last year on Easter Sunday, April 20, 2025. The average retail price for unleaded gas in Corpus Christi was \$3.79 per gallon compared to \$2.58 per gallon in April 2025¹.

1. GasBuddy.com historical data at <http://www.gasbuddy.com>

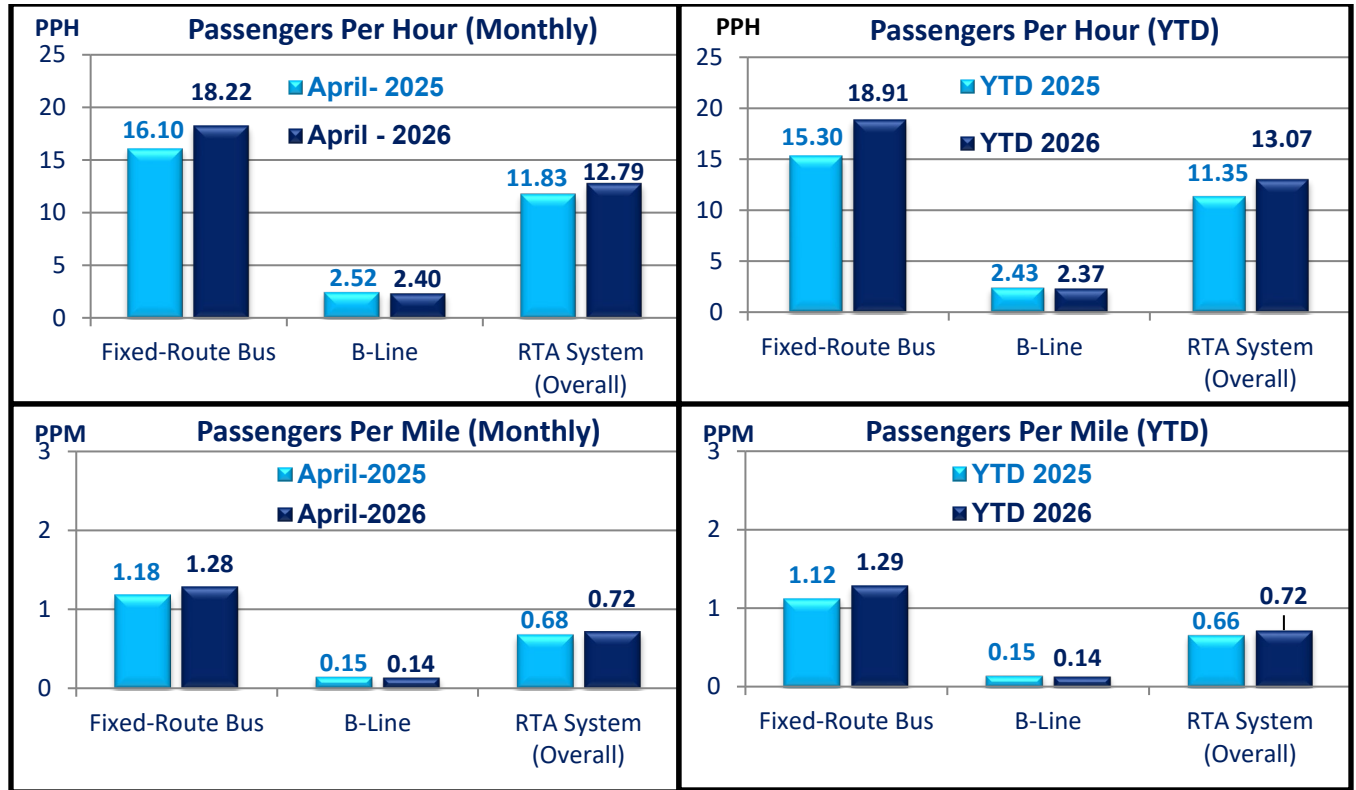
The chart below shows monthly ridership results for all services. CCRTA recorded 9,374 more passenger trips in April 2026 resulting in a 2.9% increase compared to April 2025.



The chart below shows YTD ridership results for all services. 103,588 more trips compared to 2025.

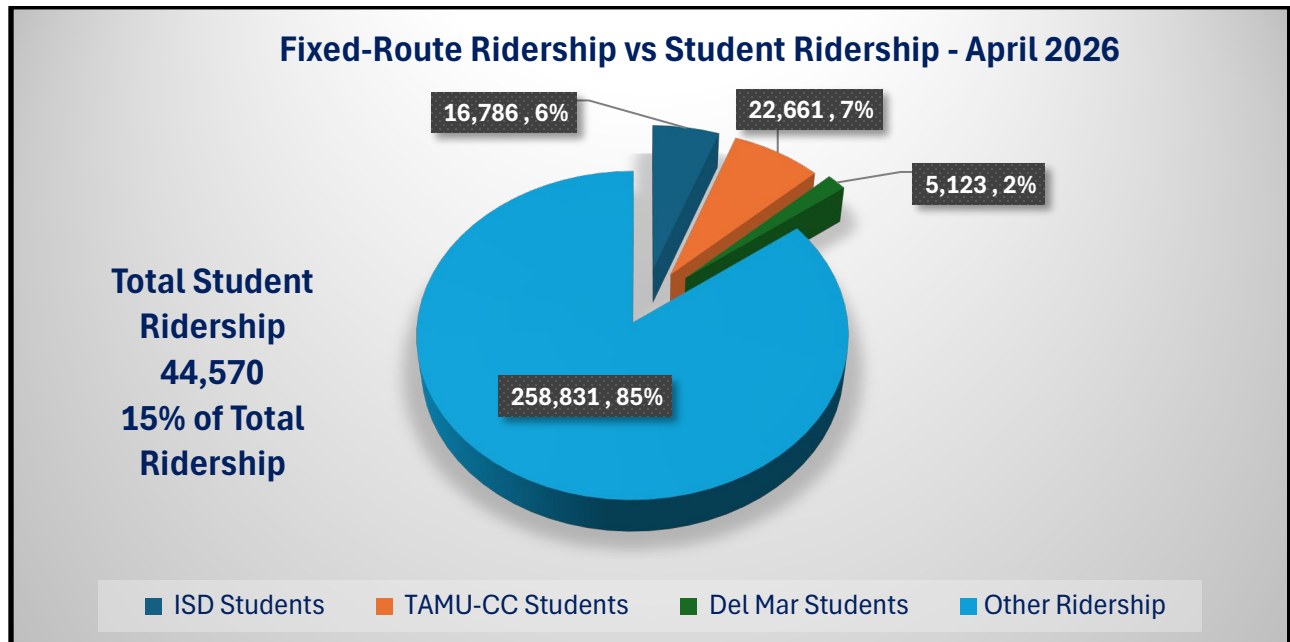


The following four charts contain system-wide productivity metrics for the month of April 2026 vs. April 2025 and YTD figures.



Student Ridership

The following chart illustrates total fixed route ridership vs student ridership for April 2026.



Bus Routes and Bus Stops Impacted by City of Corpus Christi and TxDOT Construction Projects

Upcoming Projects

- **S. Alameda (Everhart to Airline):** Project scheduled to begin June 2026.
 - Route 5 (10 to 12 stops temporarily closed for 18 months of construction)
- **Carroll Ln. (SH-358 to Holly):** Project scheduled to begin June 2026.
 - Route 15 & 17 (No stops impacted or detoured at release of this document).
- **Upper/Mid./Lower Broadway:** Project in design. (60%)
 - Routes 6, 76 (2 stops could be impacted)

For April 2026 report, none of the 32 fixed route services in operation experienced adverse impacts.

The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Jan-26	Feb-26	Mar-26	Apr-26	4-Month Average
Early Departure	<1%	0.8%	0.0%	0.0%	0.0%	0.2%
Departures within 0-5 minutes	>85%	95.0%	90.5%	94.8%	93.2%	93.4%
Monthly Wheelchair Boardings	No standard	3,943	3,385	3,617	3,647	3,648
Monthly Bicycle Boardings	No standard	7,463	6,743	7,093	7,491	7,198

Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

Metric	Standard	Jan-26	Feb-26	Mar-26	Apr-26	(4) Month-Ave.
Passengers per Hour	2.50	2.27	2.36	2.43	2.40	2.37
On-time Performance	95.0%	96.5%	95.4%	94.5%	96.9%	95.8%
Denials	0.00%	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	12,250	32,769	37,026	50,687	24,538	36,255
Monthly Wheelchair Boardings	No standard	3,451	3,231	3,791	3,765	3,560

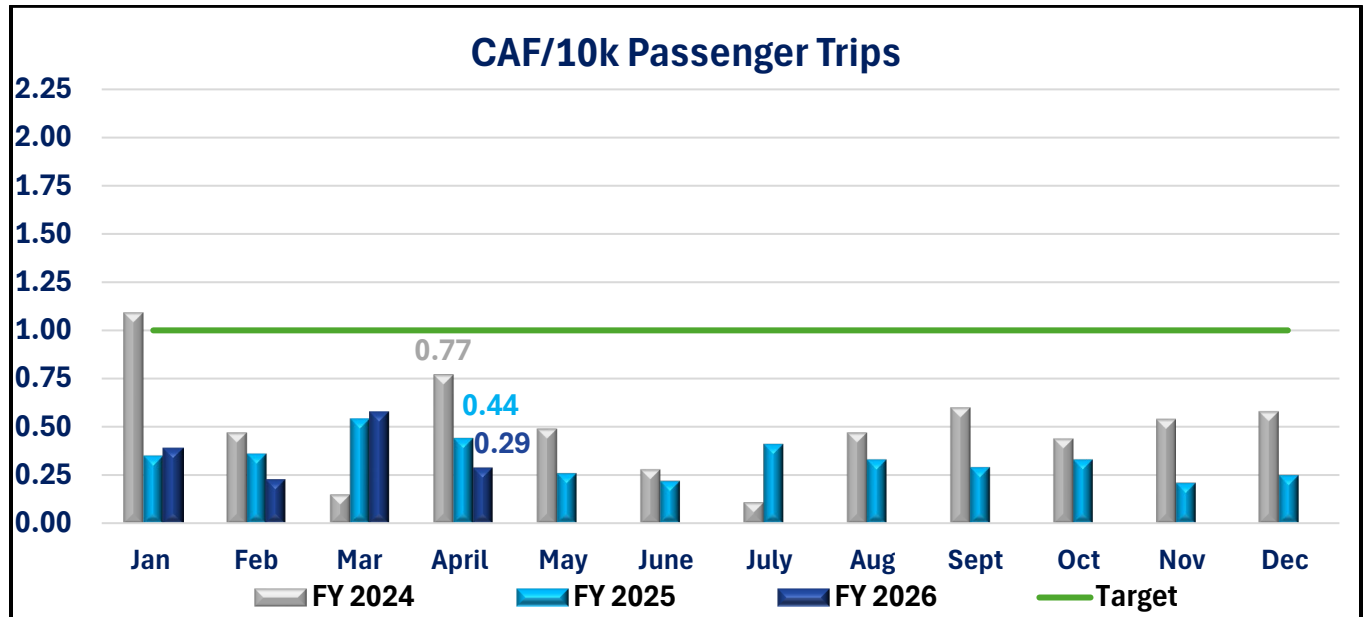
In April 2026, B-Line service performance metrics are listed below.

- Productivity: **2.40** Passengers per Hour met the 2.50 PPH contract standard.
- On-time Performance: **96.9%** met the contract standard of 95.0%.
- Denials: 0 denials or **0.0%** met the contract standard of 0.0%.
- Miles between Road Calls (MBRC): **24,538** met the contract standard of 12,250 miles.
- Ridership Statistics: **11,636** ambulatory boardings; **3,765** wheelchair boardings

Customer Programs Monthly Customer Assistance Form (CAF) Report

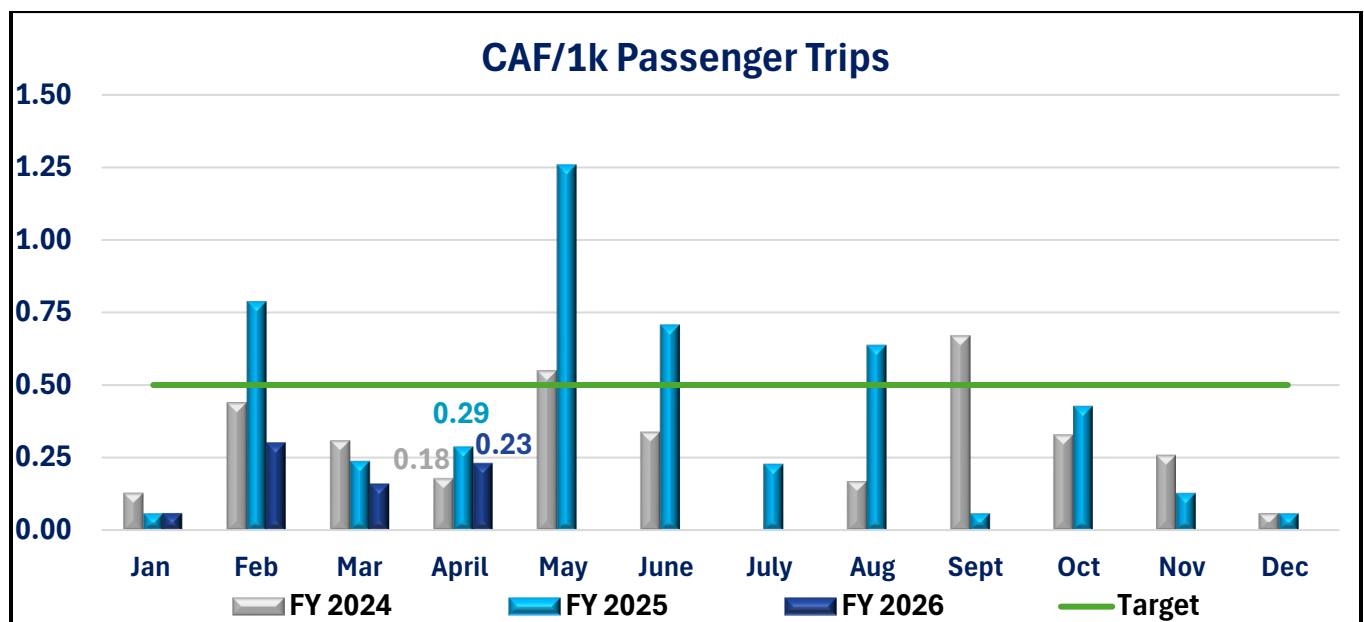
For the month of April 2026, CCRTA received and processed **34** Customer Assistance Forms (CAF's). A total of **28** or 82% were for Fixed Route Services, of which **nine** or 32% were valid. This equates to approximately **0.29** CAFs **per 10,000** passenger trips. Fixed Route Services received no commendations.

Number of CAFs/10k for Fixed Route Services



For the month of April 2026, CCRTA received and processed **34** Customer Assistance Forms (CAF's). A total of **6** or 18% were for B-Line Services, of which **four** or 66% were valid. This equates to approximately **0.23** CAFs **per 1,000** passenger trips. B-Line Services received no commendations.

Number of CAFs/1k for B-Line Services



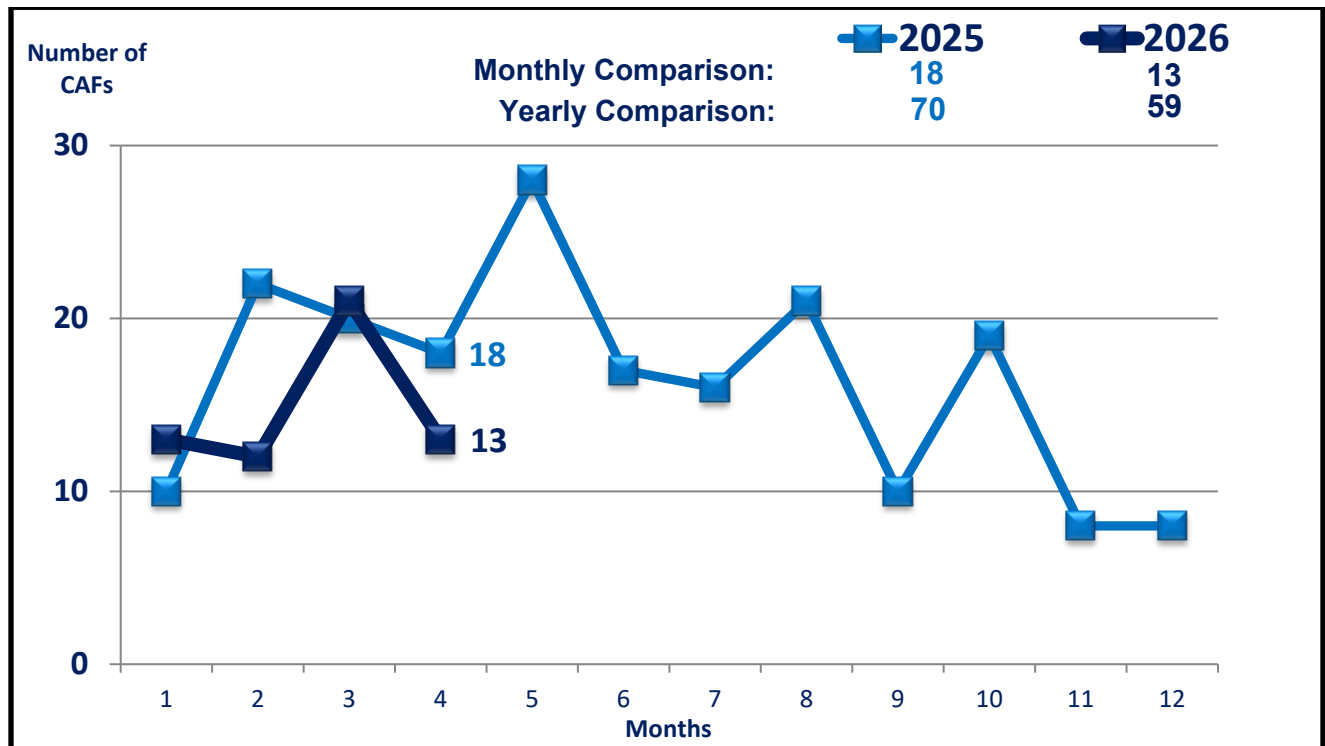
Route Summary Report:

Route	# of CAFs	Route	# of CAFs
#3 NAS Shuttle	2	#50 Calallen/Robstown NAS Ex (P&R)	
#4 Flour Bluff	2	#51 Gregory/NAS Ex (P&R)	
#5 Alameda		#54 Gregory/Downtown Express	
#6 Santa Fe/Malls		#60 Momentum Shuttle	
#12 Hillcrest/Baldwin	1	#65 Padre Island Connection (Flex)	1
#15 Kostoryz/Carroll HS		#76 Downtown Shuttle	
#16 Morgan/Port		#78 North Beach Shuttle	
#17 Carroll/Southside		#83 Advanced Industries	
#19 Ayers	1	#90 Flexi-B Port Aransas	
#21 Arboleda		#93 Flex	
#23 Molina	3	#94 Port Aransas Shuttle	
#24 Airline/Yorktown	2	#95 Port Aransas Express	
#25 Gollihar/Greenwood		B-Line (Paratransit) Services	6
#26 Airline/Lipes		Transportation	
#27 Leopard	1	Service Development	3
#28 Leopard /Navigation		Facilities/Bus Stop Needs Attention	6
#29 Staples	2	IT/Electronics	
#32 Southside		Safety & Security	3
#34 Robstown North Circulator		Vehicle Maintenance	
#35 Robstown South Circulator	1	COMMENDATIONS	
#37 Crosstown/TAMUCC			
		TOTAL CAF's	34

Processed CAF Breakdown by Service Type:

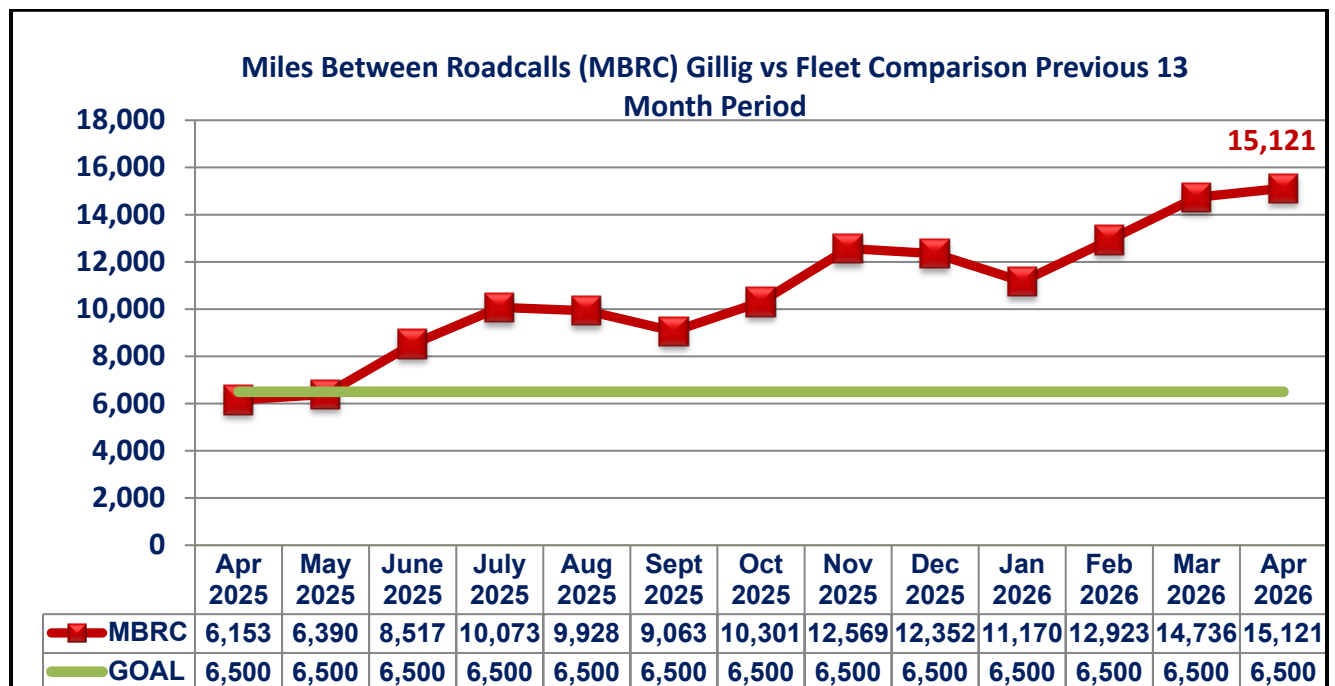
CAF Category	RTA Fixed Route	B-Line Paratransit	Purchased Transportation	Totals
Driving Issues	1		1	2
Late/Early – No Show		3	2	5
Fare/Transfer Dispute	1	1		2
Dispute Drop-off/Pickup		1		1
Rude	2			2
Left Behind/Passed Up	3		3	6
Service Stop Issues		1		1
Incident on Bus	1			1
Policy			1	1
Safety and Security	3			3
Facility Maintenance	6			6
Service Development	3			3
TOTAL CAFs	20	6	8	34

Customer Programs Validated (CAF's) Count



Vehicle Maintenance Department: Miles Between Road Calls Report

In April 2026, 15,121 miles between road calls (MBRC) were recorded as compared to 6,153 MBRC in April 2025. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 10,715.



Board Priority

The Board Priority is Ridership.

Respectfully Submitted,

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 

Miguel Rendon
Deputy Chief Executive Officer