

MEETING AGENDA

DATE: Wednesday, April 22, 2026

TIME: 8:30 a.m.

Administration & Finance Committee & Operations & Capital Projects Committee,
Legislative Committee *(No Meeting)*, and Rural and Small Cities Committee *(No Meeting)*

LOCATION: Staples Street Center – 2ND Floor Boardroom (602 North Staples St., Corpus Christi, TX)

ADMINISTRATION & FINANCE COMMITTEE

Aaron Muñoz, Committee Chair

David Berlanga Gabi Canales Jeremy Coleman Jahvid Motaghi

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	M. Montiel	2 min.	-----
2.	Safety Briefing	J. Esparza	3 min.	-----
3.	Confirm Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Muñoz	1 min.	-----
4.	Receipt of Conflict of Interest Affidavits	A. Muñoz	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	A. Muñoz	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of March 25, 2026	A. Muñoz	3 min.	Pages 1-5
7.	Discussion and Possible Action to Recommend the Board of Directors to Authorize the Chief Executive Officer (CEO) or Designee to Award a One-Year Contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage	M. Rendón	5 min.	Pages 6-10 <i>PPT</i>
8.	Discussion and Possible Action to Recommend the Board of Directors Authorize to Execute and Submit the Federal Transit Administration (FTA) 2026 Certification and Assurances	R. Saldaña	3 min.	Pages 11-15 <i>PPT</i>
9.	Discussion and Possible Action to Recommend the Board of Directors to Approve a Budget Extension for Alliance Health Resource for Occupational Medical Services for an amount not to exceed \$38,500	A. Gaitan	3 min.	Pages 16-17 <i>PPT</i>
10.	Committee Chair Report	A. Muñoz	3 min.	-----
11.	Adjournment	A. Muñoz	1 min.	-----

Total Estimated Time: 29 min.

OPERATIONS & CAPITAL PROJECTS COMMITTEE

Eloy Salazar, Committee Chair

Lynn Allison Beatriz Charo Beth Owens Susie Luna Saldaña

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	M. Montiel	2 min.	-----
2.	Safety Briefing	G. Casas	3 min.	-----
3.	Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	E. Salazar	1 min.	-----
4.	Receipt of Conflict of Interest Affidavits	E. Salazar	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	E. Salazar	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of March 25, 2026	E. Salazar	3 min.	Pages 1-3
7.	Discussion and Possible Action to Recommend the Board of Directors to Authorize the Chief Executive Officer (CEO) or Designee to Award a Four (4) Year Contract to Brite Star Services, Ltd. for Maintenance Uniform Rental Services in an amount not to exceed \$117,315.56	G. Robinson	3 min.	Pages 4-5 <i>PPT</i>
8.	Committee Chair Report	E. Salazar	3 min.	-----
9.	Adjournment	E. Salazar	1 min.	-----

Total Estimated Time: 21 mins

LEGISLATIVE COMMITTEE

Lynn Allison, Committee Chair

Gabi Canales Jeremy Coleman Jahvid Motaghi Aaron Muñoz

NO MEETING

RURAL AND SMALL CITIES COMMITTEE

Beatriz Charo, Committee Chair

David Berlanga Beth Owens Eloy Salazar Susie Luna Saldaña

NO MEETING

On **Thursday, April 16, 2026** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, March 25, 2026**

Summary of Actions

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Opportunity for Public Comment – No Public Comments**
6. **Approved the Administration & Finance Committee Meeting Minutes of February 25, 2026**
7. **Approved to Recommend the Board of Directors Amend the Board Staff Communications Policy**
8. **Approved to Recommend the Board of Directors Adopt the Revised 2026 Emergency Preparedness Policy**
9. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three (3) Year Contract to SHI Government Solutions for Microsoft Office 365 Government**
10. **Heard Committee Chair Report**
11. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Aaron Muñoz; Committee Chair, called the meeting to order at 8:31 a.m. Marisa Montiel called roll and stated that a quorum was present.

Board Members Present

David Berlanga, Gabi Canales (virtual), Jeremy Coleman, Jahvid Motaghi, and Aaron Muñoz.

Board Members Absent

None.

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

Matthew Rankin, BAM. Frank Benavidez, Ardurra Group, Inc. Eric Bardaji (virtual), SHI Government Solutions.

Safety Briefing

Mr. John Esparza, Safety Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receipt of Conflict of Interest Affidavits

None received.

Opportunity for Public Comment

Ms. Montiel noted there were no public comments submitted online. She announced Mr. Matthew Rankin signed up in-person. Mr. Rankin pointed out that there is a "no gun" sign up. He said that per State Law, if anyone has a carry license, they are allowed to open carry into public meetings, or the building where they are allowed to enter. He said the RTA cannot ban weapons from the building, except for the current meeting room, when a public meeting is being held, and if they don't have their carry license. He said however, the RTA can ban employees from bringing weapons into the builder, per their own policy. Vice Chair Allison asked what the policy is on buses for open carry. Mr. Derrick Majchszak, CEO, said generally they do not stop anyone in open carry situations, unless they are threatening anyone or handling the weapons dangerously.

Public Comment may be provided in writing, limited to 1,000 characters, by using the [Public Comment Form](http://www.ccrta.org/news-opportunities/agenda) online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.

Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of February 25, 2026

DIRECTOR DAVID BERLANGA MADE A MOTION TO APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF FEBRUARY 25, 2026. SECRETARY JEREMY COLEMAN SECONDED THE MOTION. BERLANGA, CANALES, COLEMAN, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Amend the Board Staff Communications Policy

Mr. Majchszak provided background noting the Board of Directors originally adopted the Board Staff Communications Policy on February 12, 1998, and it was amended on January 6, 2011. He read the existing policy statement and discussed how individual requests for information can vary in scope and may require varying levels of staff time and resources to fulfill. He added to ensure consistency, transparency, and the efficient use of RTA resources, the proposed amendment establishes a more defined process for routing requests through the Chief Executive Officer and, when appropriate, elevating requests that may require significant staff time or resources to the full Board for consideration. Mr. Majchszak discussed the proposed policy revisions to Item C, Role of the Board, regarding requests for information and other communications with staff to the CEO. Mr. Majchszak said that this originally came up after numerous requests over time and legal counsel advised that he and staff were treading on dedicating resources that the original policy did not intend to. After further discussion, it was agreed that the policy should be clarified so the board understands the process when requests are made. Questions were answered and feedback was received at this time.

Director Saldaña stated if the information is public, any board member should be able to make the request. She asked why restrictions are being put in place and how much time has been taken up by the requests. Mr. John Bell, Legal Counsel, explained the distinction between requests for information that is readily available and a board member assigning an extensive research project that would take hours of staff time to develop. He added that under the Public Information Act, information that is readily available is available to the public and board members. Secretary Coleman said if any board member is contacting staff other than the CEO, that is a violation. Mr. Bell noted that is correct, and this is something that is discussed during orientation. Director Canales agreed that communication should go through the CEO, but she feels they are setting arbitrary guidelines, for example, what is readily available information or considered too much time or cost, and who determines that. She added that restricting access to information arbitrarily is going to cause transparency issues, especially with information that the general public can get. Mr. Bell said that board members have access to all information that the public can get. He continued that readily available is the same statement used in the Texas Public Information Act. Director Berlanga said the way it is written makes it appear that the board will have a say whether the request goes forward, and he does not like the semantics of how it is written, which he objects to. Mr. Bell said if documents are available and exist, these would be available and this is not what is being discussed. An example would be if a document would need to be created that does not exist, in which no member of the public would have access. Director Berlanga said he knows other agencies will charge for such reports, should they need to be produced, however, he is not suggesting this be done. Mr. Bell provided additional examples. Director Berlanga said he agrees if an extensive request is made, alternative methods should be made available. He added that he believes neither the Council nor Commissioners Court handle requests this way.

Director Motaghi asked how many times in the past has this been an issue. Mr. Majchszak said he does not have an exact number, however, there have been instances where he has talked with board members and worked out ways to get the information they request. Director Salazar said this is already addressed by state law and feels it is redundant. He said in 2023 he felt there was excessive travel and during a board retreat he disagreed with a few board members regarding the subject. He said per the policy, they were supposed to be getting quarterly reports, and what happens in this instance should the information be requested. Adding the information should be readily available, but under this policy recommendation could fall under discretionary authority under the board. He said he does not agree with this or support this recommendation. Mr. Saldaña said he is aware of another request that was made regarding the Cassidy contract, and for the amount that was paid with taxpayer money, he feels they should be entitled to know what they did for it. Mr. Bell provided an example of a recent request that did require staff to create a document that did not exist. Vice Chair Allison said she is concerned with cost aspect in relation to the amount of time that Mr. Bell has been spending on the requests. She requested there be some discernment when it comes to making requests, adding that if there is no trust between the board and staff, the public is going to start digging around and there could be some bad press. Chair Granado provided examples where the request could fall into the discretionary category. He added the intention of the policy recommendation is to provide clarity and he does not want to put the CEO or future CEOs in a bad position. Committee Chair Muñoz said he is not a fan of the board being able to dictate what information the board receives. Adding, he was in favor adjustments being made in these instances for the CEO to have the ability to provide information in the most productive and cost-effective way. Both Chair Muñoz and Director Motaghi made remarks regarding staff's time, noting it is valuable and should be considered when making requests. Director Berlanga asked Mr. Bell to revise the wording of the recommended policy.

DIRECTOR AARON MUÑOZ MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AMEND THE BOARD STAFF COMMUNICATIONS POLICY. SECRETARY JEREMY COLEMAN SECONDED THE MOTION. COLEMAN, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. BERLANGA AND CANALES OPPOSED. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Adopt the Revised 2026 Emergency Preparedness Policy

Mr. Miguel Rendon, Deputy CEO, presented the item nothing board priorities of Safety and Security. He provided background stating during and after emergency situations, CCRTA has a responsibility to provide a service to the citizens or Corpus Christi, Nueces County and eight surrounding areas. CCRTA has a responsibility to work with the City of Corpus Christi and the Nueces County Emergency Management Office (EMO) to provide emergency preparedness and evacuation services in the communities within CCRTA's service area. Emergencies include hurricanes and other emergencies requiring evacuation. Mr. Rendón discussed the policy and which employees are considered

essential and non-essential. The initiation phase, condition phases, and return to duty phase were discussed.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS ADOPT THE REVISED 2026 EMERGENCY PREPAREDNESS POLICY. DIRECTOR JAHVID MOTAGHI SECONDED THE MOTION. *BERLANGA, COLEMAN, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. OPPOSED NONE. ABSENT CANALES.*

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three (3) Year Contract to SHI Government Solutions for Microsoft Office 365 Government

Mr. David Chapa, Director of MIS and Capital Projects, presented the item and introduced Eric Bardaji with SHI, who was virtually present. He provided background stating CCRTA's current Microsoft Email system and O365G Software has been in place since 2023. Adding Microsoft's O365 Government services plays a critical function in daily operations to keep communications with staff, vendors and stakeholders. He provided background on SHI Government Solutions and discussed the requested products and benefits. CCRTA will purchase these services through the Texas Department of Information Resources (DIR), which pools local government accounts to leverage purchasing power. The estimated cost for a 3-year contract with SHI is \$116,883.36, or yearly cost of \$38,961.12. Funds for the Office 365G software license were identified in the MIS 2026 Capital Budget using local funds.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A THREE (3) YEAR CONTRACT TO SHI GOVERNMENT SOLUTIONS FOR MICROSOFT OFFICE 365 GOVERNMENT. DIRECTOR JEREMY COLEMAN SECONDED THE MOTION. *BERLANGA, COLEMAN, MOTAGHI, AND MUÑOZ VOTING IN FAVOR. OPPOSED NONE. ABSENT CANALES.*

Heard Committee Chair Report

Chair Muñoz thanked everyone for attending the groundbreaking event and recognized Rita and her team for all their efforts noting it was a successful event.

Adjournment

There being no further review of items, the meeting adjourned at 9:42 a.m.

Submitted by: Marisa Montiel

Subject: Award a One-Year Contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage.

Background:

Acrisure South Insurance Services LLC has carried windstorm and hail coverage for the CCRTA for the last eight years. The premium history is provided below:

YEAR	PREMIUM	PERCENTAGE INCREASE
2018-2019	\$84,000	
2019-2020	\$92,589	10% increase over 2018-2019
2020-2021	\$109,410	20% increase over 2019-2020
2021-2022	\$132,048	22% increase over 2020-2021
2022-2023	\$189,757	43.7% increase over 2021-2022
2023-2024	\$219,608	15.73% increase over 2022-2023
2024-2025	\$342,257	55.84 % increase over 2023-2024
2025-2026	\$310,054	9.41 % decrease over 2024-2025

The current coverage expires on May 14, 2026.

The solicitation was posted twice in the Caller Times newspaper and posted on Planet Bids. A pre-proposal conference was held on Tuesday, March 3, 2026. Two firms attended Victor Insurance Managers, and Ruben Bonilla Insurance Agency. We received four Q&A. All four from Victor Insurance Managers. One proposal was received on Tuesday, March 31, 2026.

Identified Need

Windstorm and hail insurance coverage is needed to ensure protection of the CCRTA's assets.

One proposal was received from Acrisure LLC, the incumbent.

Firm	Qualifications and Experience (60) Points Max	Price Score (40) Points Max	Total Score	Carriers
Acrisure Texas Risk Advisors LLC	57.20	40	97.20	Certain, Velocity, Harleysville, Scottsdale, National Fire



Corpus Christi Regional Transportation
2026-2027 Projected Renewal

	2025-2026 5/16/25 to 5/16/26 \$20,000,000 Expiring	2026-2027 5/16/26 to 5/16/27 \$20,000,000 Per Expiring Limits	2026-2027 5/16/26 to 5/16/27 \$10,000,000 Optional	2026-2027 5/16/26 to 5/16/27 Full Limits Optional
Total Insured Values:	\$45,455,228	\$45,869,228	\$45,869,228	\$45,869,228
Loss Limits	\$20,000,000	\$20,000,000	\$10,000,000	\$45,869,228
Named Storm Deductible	5% Min \$100,000	5% Min \$100,000	5% Min \$100,000	5% Min \$100,000
Wind/Hail Deductible	\$100,000 Per Occ	\$100,000 Per Occ	\$100,000 Per Occ	\$100,000 Per Occ
Premium	\$310,054	\$219,377	\$195,777	\$262,750

	2026-2027 5/16/26 to 5/16/27 \$20,000,000 Optional Deductible	2026-2027 5/16/26 to 5/16/27 \$20,000,000 Optional Deductible	2026-2027 5/16/26 to 5/16/27 \$20,000,000 Optional Deductible
Total Insured Values:	\$45,869,228	\$45,869,228	\$45,869,228
Loss Limits	\$20,000,000	\$20,000,000	\$20,000,000
Named Storm Deductible	1% Min \$100,000	2% Min \$100,000	3% Min \$100,000
Wind/Hail Deductible	\$100,000 Per Occ	\$100,000 Per Occ	\$100,000 Per Occ
Premium	\$311,613	\$286,828	\$263,446

	2025-2026 5/15/25 to 5/14/26 Expiring Terms	2026-2027 5/15/26 to 5/14/27 Option-1	2026-2027 5/15/26 to 5/14/27 Option-2
Total Insured Values	\$45,455,228	\$45,869,228	\$45,869,228
Loss Limits	\$20,000,000	\$20,000,000	\$20,000,000
Named Storm / Deductible	5% Min \$100,000	5% Min \$100,000	3% Min \$100,000
Wind / Hail Deductible	\$100,000 Per Occurrence	\$100,000 Per Occurrence	\$100,000 Per Occurrence
Premium	\$310,054	\$219,377	\$263,446

Specifications of the policy received from Acrisure South Insurance Services LLC are as follows: a deductible of 5% or 3% of the Sum of the Stated Values for each building (affected by loss) identified in the state of values subject to \$100,000 minimum per occurrence – Named Storm Wind/ Hail, \$100,000 per Occurrence – All other Wind / Hailstorms.

The policy term is from May 15, 2026, through May 14, 2027.

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SCHEDULE OF COVERAGE SPECIFICATION
 Corpus Christi Regional Transportation Authority
 2026-2027

CCRTA Assets to be Covered for Windstorm and Hail

Item No.	Street Address	City	State Code	Zip	ISO Construction	Construction Description	Building Description	Year Built	Real Property Value	Personal Property Value	Business Income	Total TIV	Square Footage	ISO Protection Class
1	5858 Bear Ln	Corpus Christi	TX	78405	3	NC	Maintenance Building/Tire Shop/Bus Lifts	1998	\$4,004,134	\$1,000,000		\$5,004,134	45,834	3
2	5857D G Bear Ln	Corpus Christi	TX	78405	4	MNC	Wash Rack/Bus Lift	1998	\$281,529	\$200,000		\$481,529	2,320	3
3	5858 E Bear Ln	Corpus Christi	TX	78405	3	NC	Fueling Island Canopy & 12 Pumps	1993	\$358,299	\$690,777		\$1,347,076	7,752	3
4	5314 McArdle Rd	Corpus Christi	TX	78411	4	MNC	Southside Station Storage/Restroom	2003	\$117,888	\$200,000		\$317,888	350	3
5	5314 McArdle Rd	Corpus Christi	TX	78411	4	MNC	Southside Station Shelter A	2003	\$343,843			\$343,843	2,604	3
6	5314 McArdle Rd	Corpus Christi	TX	78411	4	MNC	Southside Station Shelter B	2003	\$343,843			\$343,843	2,604	3
7	5858 Bear Ln	Corpus Christi	TX	78405	3	NC	CNG Fueling Station Bldg (includes Tanks & Equip)	2012	\$2,488,722			\$2,488,722	2,812	3
8	5858 Bear Ln	Corpus Christi	TX	78405	4	MNC	Switch Gear & Electrical Bldg w/installed Equip	2012	\$518,500			\$518,500	50	3
9	401 Avenue A	Corpus Christi	TX	78404	2	JM	Robstown Transfer Station	2015	\$700,000	\$25,000		\$725,000	808	3
10	5858 Bear Ln	Corpus Christi	TX	78405	4	MNC	Operations Facility	2002	\$4,383,373	\$1,500,000		\$5,883,373	25,238	3
11	802 B N Staples	Corpus Christi	TX	78404	2	JM	Staples Street Transfer Station	2018	\$1,808,304	\$180,000		\$1,798,304		3
12	802A N Staples Street	Corpus Christi	TX	78404	4	MNC	Staples Street Center	2018	\$23,000,000	\$1,051,000		\$24,051,000	79,254	3
13	5858 Bear Ln	Corpus Christi	TX	78405			Generator		\$205,000			\$205,000		3
14	5858 Bear Ln	Corpus Christi	TX	78405			Operations Bldg Gas Generator (300 kwh)	2028	\$414,000			\$414,000		3
17	Islander Way	Corpus Christi	TX	78411	2	JM	TX A&M Bus Stop Shelter (2)	2015	\$275,767	\$10,000		\$285,767	432	3
		Corpus Christi	TX				Business Interruption				\$250,000	\$250,000		3
18	2808 Hospital Blvd	Corpus Christi	TX	78405			Hector P. Garcia Clinic -Bus Stop Shelter and Digital Monitor	2020	\$ 17,000	\$ 7,000		\$24,000	300	3
19	County Road 8/Rodd Field Road	Corpus Christi	TX	78414	6	FR	Del Mar Oso Creek-Rodd Field Super Bus Stop	2023	\$ -	\$ 25,000		\$25,000	3900	3
20	8644 Yorktown Blvd.	Corpus Christi	TX	78414	6	FR	Del Mar Oso Creek-Yorktown Super Bus Stop	2023	\$ -	\$ 25,000		\$25,000	3900	3
21	4311 Ayers St.	Corpus Christi	TX	78405	4	MNC	Port Ayers Facility Bldg.	2024	\$ 594,718			\$594,718	880	3
22	4311 Ayers St.	Corpus Christi	TX	78405	6	FR	Port Ayers Station	2024		\$ 804,953		\$804,953	-	
TOTAL									\$39,590,498	\$6,028,730	\$ 250,000	\$45,869,228	\$178,416	

Financial Impact

Funds are budgeted in FY 2026 Operating Budget, local funds.

Board Priority

This item aligns with the Board Priority – (Safety & Security).

Recommendation

Staff requests the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Award a one-year contract to Acrisure South Insurance Services LLC for Windstorm and Hail Insurance Coverage Option one in the amount not to exceed \$219,377 or Coverage Option two in the amount of \$263,446.

Respectfully Submitted,

Submitted by: Miguel Rendon
Deputy Chief Executive Officer

Final Approval by:  _____
Miguel Rendon
Deputy Chief Executive Officer

Subject: Authorize to Execute and Submit the Federal Transit Administration (FTA) 2026 Certification and Assurances

Background

Since 1995, the FTA has been consolidating the various Certifications and Assurances that may be required of its grant applicants and their projects into a single document for publication in the Federal Register. FTA also requires a current compliance with the obligations imposed by the Certifications and Assurances that are selected (*see attached "FTA FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES"*).

The annual Certifications and Assurances for federal fiscal year 2026 (October 2025 through September 2026) covers all projects for which the CCRTA seeks funding for in 2026. All applicants for FTA formula program, capital investment program assistance, and current FTA grantees with an active project financed with FTA formula program or capital investment program assistance, are expected to provide the 2026 Certifications and Assurances within 90 days from the date of the Federal Register publication. The 2026 Certifications and Assurances were published in the Federal Register on April 2, 2026.

There are 20 categories within the annual Certifications and Assurances that the CCRTA must agree to comply with before federal funding can be received from the FTA. These are noted below:

01. Certifications and Assurance Required of Every Applicant
02. Public Transportation Agency Safety Plan
03. Tax Liability and Felony Convictions
04. Private Sector Protections
05. Transit Asset Management Plan
06. Rolling Stock Buy America Reviews and Bus Testing
07. Urbanized Area Formula Grants Program
08. Formula Grants for Rural Areas
09. Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program
10. Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs
11. Enhanced Mobility of Seniors and Individuals with Disabilities Programs
12. State of Good Repair Grants
13. Infrastructure Finance Programs
14. Alcohol and Controlled Substances Testing
15. Rail Safety Training and Oversight

- 16. Demand Responsive Service
- 17. Interest and Financing Costs
- 18. Cybersecurity Certification for Rail Rolling Stock and Operations
- 19. Tribal Transit Program
- 20. Emergency Relief Program

By signing the annual Certifications and Assurances, the CCRTA understands and agrees that every provision in these Certifications and Assurances may not apply to it or to every project for which FTA provides federal financial assistance through a grant agreement. The type of project and the section of the statute authorizing federal financial assistance for the project will determine which requirements apply.

Identified Need

Before FTA may award a federal grant to the CCRTA, the CCRTA must submit all Certifications and Assurances pertaining to itself and its projects as required by federal laws and regulations. FTA requires the CCRTA to obtain a current affirmation signed by the agency’s attorney affirming CCRTA’s legal authority to certify its compliance with the FTA Certifications and Assurances that CCRTA has selected.

Financial Impact

No direct financial impact. By not complying with the Certifications and Assurances, the FTA will not appropriate formula or competitive grant funds.

Board Priority

This item aligns with Board Priority – Public Image & Transparency.

Recommendation

Staff recommends the Board of Directors Authorize the Chief Executive Officer (CEO) or his designee and the CCRTA Legal Counsel, Mr. John Bell, to execute the Federal Transit Administration’s Fiscal Year 2026 Certifications and Assurances.

Respectfully Submitted,

Submitted by: Robert M. Saldaña, Managing Director of Administration

Final Approval by: 
Miguel Rendón, Deputy Chief Executive Officer

**FEDERAL FISCAL YEAR 2026 CERTIFICATIONS AND ASSURANCES
FOR FTA ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: _____

The Applicant certifies to the applicable provisions of all categories (check here). _____.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

<u>No.</u>	<u>Category</u>	<u>Certification</u>
01.	Certifications and Assurances Required of Every Applicant	_____
02.	Public Transportation Agency Safety Plans	_____
03.	Tax Liability and Felony Convictions	_____
04.	Private Sector Protections	_____
05.	Transit Asset Management Plan	_____
06.	Rolling Stock Buy America Reviews and Bus Testing	_____
07.	Urbanized Area Formula Grants Program	_____
08.	Formula Grants for Rural Areas	_____
09.	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
10.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
11.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
12.	State of Good Repair Grants	_____
13.	Infrastructure Finance Programs	_____
14.	Alcohol and Controlled Substances Testing	_____
15.	Rail Safety Training and Oversight	_____
16.	Demand Responsive Service	_____
17.	Interest and Financing Costs	_____
18.	Cybersecurity Certification for Rail Rolling Stock and Operations	_____
19.	Tribal Transit Programs	_____
20.	Emergency Relief Program	_____

**FEDERAL FISCAL YEAR 2026 FTA CERTIFICATIONS AND ASSURANCES
SIGNATURE PAGE**

(Required of all Applicants for Federal Assistance to be awarded by FTA in FY 2026)

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: _____

Date: _____

Name: _____

Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of the Applicant): _____

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature: _____ Date: _____

Name: _____
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Subject: Approve Budget Extension for Alliance Health Resource for Occupational Medical Services

Background

CCRTA provides occupational health services for all employees for pre-employment needs and annual processes for DOT medical card clearances and monthly random drug and alcohol testing. Our current contract with Alliance Health Resources became effective July 1, 2025, for a one-year term and expires June 30, 2026. Some of the services that are offered to CCRTA are as follows:

- Pre-employment physical and agility testing (DOT and Non-DOT)
- Pre-employment drug and alcohol testing (DOT and Non-DOT)
- Workers' compensation for injury care
- Follow-up visits and medical referrals
- Diagnostic testing and procedures (e.g., X-rays, EKGs, pulmonary function tests, diabetes screening, hearing, vision, and bloodwork)
- Monthly random drug and alcohol testing (DOT and Non-DOT)
- Post-accident and reasonable suspicion drug and alcohol testing (DOT and Non-DOT)
- After-hours medical care
- Medical reporting, including injury reports, discharge summaries, progress notes, and return-to-work documentation
- Quarterly reporting to meet Federal Transit Administration (FTA) MIS reporting standards and guidelines

Identified Need

The current agreement is structured as a one-year contract; however, the allocated budget for this agreement has been exhausted due to several unforeseen factors. At the time the estimated costs were developed, it was not anticipated that employees would require multiple visits to obtain their DOT medical certifications.

Recently, a significant number of employees have not passed their initial DOT medical recertification exams and have needed to return for additional evaluations before successfully obtaining certification. Each of these follow-up visits incurs additional charges, which has contributed to the depletion of the budget.

Human Resources respectfully requests a budget extension in the amount of \$38,500.00 to support the continuation of these services. This funding will cover the remaining months of the current contract, as well as an additional two (2) month extension. The extension is necessary to allow sufficient time to complete a Request for Proposal (RFP) process and ensure a smooth transition or continuation of services.

Disadvantaged Business Enterprise

This item is not funded by federal funds.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, February 25, 2026**

Summary of Actions

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Provided Opportunity for Public Comment – None Received**
6. **Approved the Operations & Capital Projects Committee Meeting Minutes of February 25, 2026**
7. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Ardurra Group, Inc. (Ardurra) for Project Management Services, for the New Bear Lane Maintenance Facility, not to Exceed \$799,639**
8. **Heard Committee Chair Report**
9. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Committee Chair Eloy Salazar, called the meeting to order at 9:43 a.m. Ms. Marisa Montiel called roll and stated a quorum was present.

Board Members Present

Lynn Allison, Beth Owens, Eloy Salazar, and Susie Luna Saldaña.

Board Members Absent

Beatriz Charo.

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

Matthew Rankin, BAM. Frank Benavidez, Ardurra Group, Inc.

Safety Briefing

Mr. Gilbert Casas, Security Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receive Conflict of Interest Affidavits

None Received.

Opportunity for Public Comment

None Received.

Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of February 25, 2026

VICE CHAIR LYNN ALLISON MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF FEBRUARY 25, 2026. DIRECTOR SUSIE LUNA SALDAÑA SECONDED THE MOTION. ALLISON, OWENS, SALAZAR AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. ABSENT CHARO.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Ardurra Group, Inc. (Ardurra) for Project Management Services, for the New Bear Lane Maintenance Facility, not to Exceed \$799,639

Ms. Sharon Montez, Managing Director of Capital Programs, Customer Service, and Eligibility, presented the item and introduced Mr. Frank Benavidez with Ardurra Group who was present. She provided background on the Federal Transit Administration (FTA) competitive Low No Emission Grant that was awarded to CCRTA in November of 2025. The amount is \$46,280,000 in federal funds and with a local match of \$11,570,000 for a total project cost of \$57,850,000. Project Management Services was budgeted at \$810,000, with \$648,000 as the federal portion and \$162,000 as the local match. Ms. Montez added the Low or No Emission Grant Program instructions, contains a section entitled "Technical, Legal, and Financial Capacity" as one of the criteria requirements. CCRTA included the Project Management Services item, to demonstrate that CCRTA would have appropriate experienced personnel for the project. Ms. Montez discussed the scope of work tasks which include construction procurement support, owner representation and project management, independent project controls and reporting, construction oversight support, change and risk management support, and FTA

compliance and documentation support. Ms. Montez stated a Request for Qualifications was issued and of the seven proposals received, one was deemed non-responsive because it was not submitted on time. She discussed the evaluation criteria and displayed the scoring comparison analysis. She said Ardurra Group, Inc. scored the highest technical score and discussed the background, staff, and qualifications of the firm. The total negotiated price from Ardurra for Project Management Services for the new Bear Lane Maintenance Facility is \$799,639. CCRTA's budgeted amount is \$810,000, and the grant funding is broken down into 80% federal funding totaling \$648,000 and with a local match of \$162,000. Ms. Montez emphasized the contract for this item cannot be executed until CCRTA receives notification from the FTA, that the grant has been released to the CCRTA to pay for expenditures. Mr. Majchszak added the request is being made to expedite the process once the FTA gives CCRTA the approval to proceed with expenditures.

Vice Chair Allison said she was concerned with potential delays and asked if there are any safeguards in place to handle disagreements. Mr. Majchszak noted Ardurra has experience working with Turner Ramirez on several projects. He added CCRTA has had discussions with Turner Ramirez on expectations, guidelines, and ensuring everyone has clear roles and responsibilities. Vice Chair Allison said she would have liked for the quality control to have a higher weight in the scoring. Mr. Majchszak said the key personnel and organizational structure plays into quality control and that could have been worded differently. Director Muñoz asked about the number of respondents and if a pool was used. Mr. Majchszak noted this was downloaded by over 20 people, however not everyone can bond as the insurance limits are higher. In addition, no Turner Ramirez subcontractors were allowed to participate. Director Muñoz asked who was on the review panel. Ms. Montez said herself, Mike Rendón, David Chapa, and Bryan Garner. Ardurra's local presence was discussed, and Director Muñoz noted he was happy to support the local presence. Director Saldaña said she has heard good things about Ardurra's reputation and quality of work.

VICE CHAIR LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A CONTRACT TO ARDURRA GROUP, INC. (ARDURRA) FOR PROJECT MANAGEMENT SERVICES, FOR THE NEW BEAR LANE MAINTENANCE FACILITY, NOT TO EXCEED \$799,639. DIRECTOR SUSIE LUNA SALDAÑA SECONDED THE MOTION. ALLISON, OWENS, AND SALDAÑA VOTING IN FAVOR. OPPOSED NONE. SALAZAR ABSTAINED. ABSENT CHARO.

Heard Committee Chair Report

Committee Chair Salazar gave congratulations to Ardurra and believes they will do good things.

Adjournment

Adjourned at 10:07 a.m.

Submitted by: Marisa Montiel

Subject: Award a Four (4) Year Contract to Brite Star Services, Ltd. for Maintenance Uniform Rental Services

Background

Due to the nature of the work conducted by Vehicle Maintenance, Facilities Management, Management Information Systems (MIS), and Materials Management, CCRTA rents uniforms for these services to approximately sixty-nine (69) employees. Uniform components require maintenance and replacement to ensure front line employees represent CCRTA in a professional manner. Each employee is provided with eleven (11) sets of shirts and pants. All garments and related items are furnished, laundered, maintained, picked up, and delivered to the CCRTA Operations Facility by the contractor on a weekly basis. The contractor also provides entrance mats and shop towels as part of their services.

Identified Need

On April 7, 2021, the Board of Directors approved the award of a three-year base contract with a one (1) two-year option to Brite Star Services, Ltd. The three-year base contract began on April 28, 2021, and ended on April 27, 2024. On April 3, 2024, the Board of Directors approved the award of a two (2) year option contract to Brite Star Services, Ltd. As the current contract will expire on June 30, 2026, a new contract is required which will allow CCRTA to continue to maintain a professional image while following strict uniform guidelines. An Invitation for Bid was issued on February 9, 2026. Bids were due on March 23, 2026. CCRTA received three responsive bids from AlSCO Inc., Brite Star Services, Ltd., and Cintas.

Financial Impact

The table below contains a financial summary of the three responsive bids received. Brite Star Services, Ltd. was deemed the lowest responsible Bidder. The estimated total amount of the four (4) year contract award to Brite Star Services, Ltd. is \$117,315.56 for Maintenance Uniform Rental Services.

Maintenance Uniform Rental Services Bids Summary

AlSCO Inc.	Brite Star Services, Ltd.	Cintas	
\$52,469.99	\$29,328.89	\$54,113.65	Annual Totals
\$209,879.96	\$117,315.56	\$216,454.60	Four (4) Year Totals

Total amount of expenditures will be determined on actual usage. Local funds are accounted for in the annual operating budgets.

Board Priority

This Board Priority aligns with Safety and Security.

Recommendation

Staff requests the Operations & Capital Projects Committee recommend that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a four (4) year contract to Brite Star Services, Ltd. for Maintenance Uniform Rental Services in an amount not to exceed \$117,315.56.

Respectfully Submitted,

Submitted by: Mario Vega
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Miguel Rendón
Deputy Chief Executive Officer