



AGENDA MEETING NOTICE

Board of Directors Meeting

DATE: Wednesday, March 4, 2026

TIME: 8:30 a.m.

LOCATION: Staples Street Center – 2ND Floor Boardroom, 602 North Staples St., Corpus Christi, TX

BOARD OF DIRECTORS OFFICERS

Arthur Granado, Chair
Lynn Allison, Vice-Chair/Legislative Chair
Jeremy Coleman, Board Secretary

BOARD OF DIRECTORS MEMBERS

Beatriz Charo, Rural & Small Cities Chair
Aaron Munoz, Administration & Finance Chair
Eloy Salazar, Operations & Capital Projects Chair
David Berlanga Gabi Canales Beth Owens
Jahvid Motaghi Susie Luna Saldaña

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Pledge of Allegiance	A. Granado/ U.S. Veteran, TBD	1 min.	-----
2.	Safety Briefing	M. Rendón	3 min.	-----
3.	Roll Call and Establish Quorum	M. Montiel	1 min.	-----
4.	Confirm Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Granado	1 min.	-----
5.	Public Notice on Executive Session	A. Granado	1 min.	-----
	Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer			
6.	Receipt of Conflict of Interest Affidavits	A. Granado	1 min.	-----
7.	Opportunity for Public Comment 3 min. limit – no discussion	A. Granado	3 min.	-----
	Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.			
8.	Awards and Recognition – a) New Hires b) APTA Adwheel Awards	D. Majchszak	5 min.	-----
9.	Discussion and Possible Action to Approve the February 4, 2026 Board of Directors Meeting Minutes and the February 25, 2026 Special Board of Directors Meeting Minutes	A. Granado	3 min.	Pages 1-11
10.	CONSENT ITEMS: The following items are routine or administrative in nature and have been discussed previously by the Board or Committees. The Board has been furnished with support documentation on these items. a) Action to Award a Contract to Metropolitan Life Insurance Company for Short-Term Disability, Long-Term Disability and Supplemental Insurance		5 min.	Pages 12-16 <i>PPT</i>



AGENDA MEETING NOTICE

Discussion and Possible Action to Approve Nominations for Naming of Facility for: a) Patricia "Pat" M. Eisenhauer b) Tom Niskala c) Carol Flowers	A. Granado/ D. Majchszak	7 min.	Pages 17-27 <i>Attachments</i> <i>PPT</i>
Discussion and Possible Action to Adopt the Excused Absences for Regular Board Meetings Policy	D. Majchszak/ J. Bell, Legal Counsel	7 min.	Pages 28-30 <i>Attachment</i> <i>PPT</i>
Discussion and Possible Action to Amend the Travel Policy	D. Majchszak/ J. Bell, Legal Counsel	7 min.	Pages 31-34 <i>Attachment</i> <i>PPT</i>
Update on Health Care Consulting and Risk Management Services, Roland Barrera Insurance	D.Majchszak/ Roland Barrera, Roland Barrera Insurance	5 min.	<i>PPT</i>
Update on New Maintenance Facility	S. Montez	3 min.	Pages 35-37 <i>PPT</i>
Update on RCAT Committee Activities	S. Montez	3 min.	<i>PPT</i>
Discussion (In CLOSED SESSION) and Possible Action Thereafter in Open Session Concerning: a) Negotiation of Leases of Real Property and Lease Extension with Greyhound Lines, Inc. at the Staples Street Center Building b) Negotiation of Leases of Real Property and Lease Extension with Metropolitan Planning Organization at the Staples Street Center Building	D. Majchszak/ S. Montez	25 min.	Pages 38-47 <i>Attachments</i> <i>PPT</i>
Presentations: a) January 2026 Financial Report b) March 2026 Procurement Update c) January 2026 Operations Report	R. Saldaña R. Saldaña G. Robinson	15 min.	Pages 48-59 <i>PPT</i> Pages 60-61 <i>PPT</i> Pages 62-70 <i>PPT</i>
CEO Report	D. Majchszak	5 min.	<i>PPT</i>
Board Chair Comments	A. Granado	5 min.	----
Adjournment	A. Granado	1 min.	----

Total Estimated Time: 1 hr 47 mins

On **Thursday, February 26, 2026** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono(361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unite communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, February 4, 2026**

Summary of Actions

1. **Pledge of Allegiance**
2. **Heard Safety Briefing**
3. **Roll Call and Established Quorum**
4. **Confirmed Posting of Meetings Public Notice**
5. **Gave Public Notice on Executive Session**
6. **Receipt of Conflict of Interest Affidavits**
7. **Provided Opportunity for Public Comment**
8. **Presented Awards and Recognition**
 - a) **Security Guard of the Year**
 - b) **Security Officer(s) of the Year**
 - c) **New Hires**
 - d) **Service Recognition**
 - e) **Texas Workforce Commission – “We Hire Vets”**
 - f) **CCRTA’s 40th Anniversary**
9. **Approved the January 7, 2026 Board of Directors Meeting Minutes**
10. **Adopted Resolutions for Outgoing Board Members:**
 - a) **Anna Jimenez, Nueces County**
 - b) **Amanda Torres, City of Corpus Christi**
11. **Approved Consent Items**
 - a) **Approved A Two-Year Contract for State Legislative Consulting Services with Longbow Partners, LLP, not to Exceed \$169,500**
12. **Heard Presentation on State Legislative Update**
13. **Heard Presentation and Held Discussion of Applications for Naming of a Facility for:**
 - a) **Patricia “Pat” M. Eisenhower**
 - b) **Tom Niskala**
 - c) **Carol Flowers**
14. **Confirmed Two (2) Reappointments Recommended by Chief Executive Officer (CEO) and Appointed by the Board Chair to RTA’s Committee on Accessible Transportation for a Two-Year Term**
15. **Heard Update on New Maintenance Facility**
16. **Heard Update on RCAT Committee Activities**
17. **Held Discussion In Closed Session and Acted Thereafter in Open Session Concerning:**
 - a) **CEO Evaluation and Employment Agreement**
18. **Heard Presentations –**
 - a) **December 2025 Financial Report**
 - b) **February 2026 Procurement Update**
 - c) **December 2025 Operations Report**
 - d) **January-December 2025 Safety and Security Report**
19. **Heard CEO Report**
20. **Heard Reports from Board Chair and Board Members**

21. Adjournment

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Pledge of Allegiance

Board Chair Arthur Granado the meeting to order at 8:30 a.m. He welcomed and gave an introduction for U.S. Veteran, Susan Seibert-Hendricks, to lead the Pledge of Allegiance.

Safety Briefing

Mr. John Esparza, Safety Administrator, presented the safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members, and he would be the last out to ensure everyone exits safely.

Roll Call & Establish Quorum

Ms. Montiel called roll and noted a quorum was present at this time. Chair Granado recognized Ms. Pat Eisenhaeur in the audience and thanked her for her contributions to the CCRTA. He also recognized Mr. Tom Niskala who was also instrumental in the formation of the CCRTA. He pointed out several community members in the audience, thanking them for their support of CCRTA's 40th anniversary. The Chair also recognized the birthday of Rosa Parks.

Board Members Present

Lynn Allison, David Berlanga, Gabi Canales (virtual), Beatriz Charo, Jeremy Coleman, Arthur Granado, Jahvid Motaghi, Aaron Muñoz, Beth Owens (virtual), and Eloy Salazar.

Board Members Absent

None.

Staff Present

Angelina Gaitan, Sharon Montez, Marisa Montiel, Rita Patrick, Miguel Rendón, Gordon Robinson, and Robert Saldaña. John Esparza, Gilbert Casas, Victoria Obas, Caleb Jones, Jerrod Melder, Daniel Hemphill, Gregory Galindo, John Stewart, Leticia Trevino, Paul Lyman, and Shannon Turner.

Public Present

Council Member Everett Roy, Commissioner Judge A. Gonzalez, Tom Niskala, Marcus Martinez, Philip Ramirez, Antonio Aguilar, Christian Salazar, Robert Box, Jodi Schade, Thomas Wielon, Inez Garcia, Alex Harmon, Robert Lott, Nick Berg, Brian Ortiz, Rob MacDonald.

Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed posting of the meeting.

Public Notice on Executive Session

Chair Granado gave notice on Executive Session to the public.

Receipt of Conflict of Interest Affidavits

None

Opportunity for Public Comment

Ms. Montiel reported no online submissions, and one sign up in person. Mr. Robert MacDonald, Metropolitan Planning Organization (MPO), provided public comment. Mr. MacDonald congratulated CCRTA on its 40th anniversary, adding it is MPO's 55th anniversary. Mr. MacDonald invited the board to their Quadrennial Federal Review the following week with fellow federal highway partners and federal transit partners. The session will be held the following Wednesday at 4:30 PM.

Awards and Recognitions

- a. Security Guard(s) of the Year - Mr. Miguel Rendón, Deputy Chief Executive Officer, presented the awards to Ms. Julie Tamez and Mr. Daniel Pena. Ms. Tamez and Mr. Pena said a few words, noting they were thankful for the recognition.
- b. Security Police Officer(s) of the Year – Mr. Rendón presented the awards to Officer Thomas Lokey and K9 Thor. Officer Lokey said a few words, noting how satisfying his duty is and he thanked the team for their support. Mr. Rendon played a video highlighting the K9 training, service, and public safety.
- c. New Hires – Mr. Majchszak, CEO, introduced the CCRTA new hires. Vehicle Maintenance – Caleb Jones and Jerrod Melder; Transportation – Daniel Hemphill, Gregory Galindo, John Stewart, Leticia Trevino, Paul Lyman, and Shannon Turner.
- d. Service Recognition – Mr. Majchszak recognized the service of Rudy Lopez, Senior Maintenance Technician, who will be celebrating his 40th work anniversary.
- e. Texas Workforce Commission “We Hire Vets” – Mr. Majchszak, introduced the Human Resources team, announcing CCRTA received recognition on its hiring campaign of hiring veterans from the TWC.
- f. CCRTA's 40th Anniversary – City Council Member Everett Roy presented CCRTA with a proclamation celebrating it's 40th anniversary. He noted the City of Corpus Christi appreciates CCRTA's service and its service during extreme weather conditions. Photos were taken.

Discussion and Possible Action to Approve the January 7, 2026 Board of Directors Meeting Minutes

DIRECTOR BETH OWENS MADE A MOTION TO APPROVE THE JANUARY 7, 2026 BOARD OF DIRECTORS MEETING MINUTES. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. *ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Adopt Resolutions for Outgoing Board Members

At this time, Chair Granado read resolutions recognizing the service of

- a. Anna Jimenez – Nueces County. Ms. Jimenez was on virtually and expressed how much she enjoyed her time on the Board and was grateful for the experience.
- b. Amanda Torres – City of Corpus Christi. Amanda Torres was in person and gave thanks to the Board and staff for the time and knowledge given during her tenure. Photos were taken.

DIRECTOR BEATRIZ CHARO MADE A MOTION TO ADOPT RESOLUTIONS FOR OUTGOING BOARD MEMBERS: ANNA JIMENEZ, NUECES COUNTY, AND AMANDA TORRES, CITY OF CORPUS CHRISTI. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. *ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Consent Items

- a. Approve a Two-Year Contract for State Legislative Consulting Services with Longbow Partners, LLP, not to Exceed \$169,500

VICE CHAIR ALLISON MADE A MOTION TO APPROVE CONCENT ITEM A. DIRECTOR AARON MUNOZ SECONDED THE MOTION. *ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Presentation on State Legislative Update

Mr. Rendón introduced Mr. Tris Castañeda, Longbow and Associates, to present the update. He presented the CCRTA Interim Strategy and Government Relations plan 2025-2026. He discussed the 89th session results and noted no legislation adverse to CCRTA passed. He added that CCRTA's success was driven by deliberate governance and strategic engagement and added that delegation support was paramount. He discussed items that are changing in the interim including DART withdrawal elections, property tax vs. sales tax, and TxDOT's multimodal shift. Director Berlanga asked Mr. Castaneda how long he has been working with the RTA. Mr. Castaneda replied 15-17 years. A deeper discussion was held on the property tax vs. sales tax proposal. Vice Chair Allison thanked Mr. Castaneda for his contributions to the success of the 89th session. She encouraged all Board Members to participate in the planning process as they enter the planning stage of the 90th session. She thanked Director Muñoz,

Secretary Coleman, Chair Granado, and Mr. John Bell for their contributions. Chair Granado agreed and encouraged the Board to participate.

Presentation and Held Discussion of Applications for Naming of a Facility for:

At this time, Mr. Majchszak gave the presentation, providing background on the Naming of a Facility Policy. The RTA Board of Directors generally does not name shelters, stations or other facilities of the RTA in honor of any individuals, but may in exceptional cases name a facility in honor of a former employee or Board member in recognition of outstanding service to the RTA, provided that certain conditions are met. The conditions were discussed. He added that three written applications have been submitted on behalf of three CCRTA employees to the Chief Executive Officer, with copies provided to the Board Chair for recommendation and Board consideration.

- a. Patricia “Pat” M. Eisenhower – First & Former Board Chair, 1984-1991
- b. Tom Niskala – First & Former General Manager (CEO) & Board of Directors, 1986-1996 (GM) & 2015-2019 (Board of Directors
- c. Carol Flowers – Former Bus Operator, Dispatcher & Transportation Supervisor, 1986-2020

Furthermore, no facility shall be named in honor of an individual unless the proposal is presented at one regular Board meeting for discussion and subsequently approved at a later regular Board meeting by a two-thirds vote of the Board of Directors. Accordingly, the applications must be discussed and approved at the March 4, 2026, Board of Directors Meeting. Director Charo said it is a great idea and asked which rooms or buildings are being considered for these nominations. Mr. Majchszak noted the existing operations facility at Bear Lane would be considered for Ms. Eisenhower, the Dispatch Office would be considered for Ms. Flowers, and a conference room in the Staples Street Building would be considered for Mr. Niskala. Director Salazar suggested going into executive session prior to taking a vote when this is presented again, so details could be worked out prior to deciding. Mr. Bell noted there is no provision under the Open Meetings Act that would allow discussion of the item in closed session. Chair Granado reminded the Board that this would need a two-thirds vote and each one will be considered separately. Director Owens fully supports these nominations and noted they are fitting with this year’s anniversary. Director Motaghi expressed he has concerns with putting names on facilities of individuals who are still living, adding that it may be a liability.

Confirm Two (2) Reappointments Recommended by the Chief Executive Officer (CEO) and Appointed by the Board Chair to RTA’s Committee on Accessible Transportation for a Two Year Term

At this time, Ms. Sharon Montez provided background on the appointment process of the RCAT committee. Each member is originally appointed to a two-year term except for the chairperson who serves at the pleasure of the RTA Board. Members may be appointed for up to four consecutive two-year terms. Two RCAT Committee members have agreed to be reappointed to the RCAT Committee for another two-year term: Inez Garcia (third term), B Line Rider/Area Agency on Aging and Jeanine Leal (third term), Director of Senior Companion Program. She introduced and thanked the RCAT Chair, Mr. Robert Box, and Jeanine Leal who were both in

the audience. Ms. Montez added that to continue the selection process, CCRTA's Board of Directors must take action to confirm these reappointments.

DIRECTOR AARON MUNOZ MADE A MOTION TO CONFIRM TWO (2) REAPPOINTMENTS RECOMMENDED BY CHIEF EXECUTIVE OFFICER (CEO) AND APPOINTED BY THE BOARD CHAIR TO RTA'S COMMITTEE ON ACCESSIBLE TRANSPORTATION FOR A TWO-YEAR TERM TO INEZ GARCIA AND JEANINE LEAL. SECRETARY JEREMY COLEMAN SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Update on New Maintenance Facility

Ms. Montez presented the update and introduced Mr. Philip Ramirez, Turner/Ramirez who was present in the audience. On November 6, 2024, the Board of Directors approved the contract award of \$4,855,404.55, to Turner Ramirez Architects for design services for the new CCRTA Maintenance Facility. A Notice to Proceed was only issued for Phase (1) Schematic Design and Phase (2) Design Development phases, for a total cost of \$1,699,391.59, which garnered design completion of 35%. At the December 3, 2025, Board meeting, the approval was given for the issuance of a Notice to Proceed (NTP) to Turner Ramirez Architects for the completion of the construction documents/project manual. However, the NTP was put hold until a Letter of No Prejudice (LONP) was issued by the FTA, given the delay in the grant funds. Ms. Montez added the Federal Transit Administration (FTA) requires the completion of the NEPA review, inclusion of TIP and STIP, and Grant Award Expectation or Award must be completed before a federal project is allowed to proceed. Ms. Montez displayed key milestone dates for the New Bear Lane Maintenance Facility.

Mr. Majchszak noted there are two public comment periods this must go through, one local through the MPO, and one with TxDOT. The earliest this could be approved by the Federal Government is May 19th, after it has cleared TxDOT's public process, which is mandatory. Director Charo asked for clarification on the RFP process for the Construction of the Facility. Ms. Montez explained the vetting process and Mr. Majchszak added the FTA has vetted the procurement process for this project. Director Charo asked for an update on the Project Management aspect since it is not listed in this timeline. Ms. Montez replied that it is currently out for bid, it is due February 10th, and is expected to go to the April Board Meeting. Secretary Coleman asked how many staff members are dedicated to this project. Mr. Majchszak replied several members of the team are on this project and that he has made some changes to the departmental staff for this project. Secretary Coleman stressed the timeline and asked if it was delayed. Chair Granado noted this could have been moved up a bit, should a special MPO meeting have been called, but it did not happen. Director Salazar said he sees where Secretary Coleman is coming from, however, it needs to be done according to procedures. He added there may be areas in the timeline where timeframes may be improved. Mr. Ramirez spoke on two areas that

may help with the timeline. The delivery timeframe of the construction documents, which he believes can be completed in approximately three months, adding that is pretty aggressive. As well as the permitting set, which will be run simultaneously, to help with the timeline. Director Salazar discussed potential challenges that may come up, for example if things come in over budget. Mr. Ramirez noted they are being proactive in that area. Director Berlanga asked if the September construction start date is reasonable. Mr. Ramirez said he can only speak from their end, but he would have to defer to staff on that timeframe.

Update on RCAT Committee Activities

Ms. Montez, presented the update reporting the RCAT meeting summary from January 15th. She gave a B-Line eligibility program update, announced the 3rd Quarter Unsung Hero Award recipient, Araceli Gonzalez, and reported RCAT members received the Board Meeting updates. The next RCAT meeting is scheduled for March 19th.

Discussion (In CLOSED SESSION) and Possible Action Thereafter in Open Session Concerning:

a) CEO Evaluation and Employment Agreement

At this time, the Board Chair announced under Section 551.074 of the Texas Open Meetings Act, the Board of Directors will be going into CLOSED SESSION to discuss agenda item #17 concerning the CEO Evaluation and Employment Agreement.

The public board meeting resumed at 11:07 AM.

DIRECTOR JEREMY COLEMAN MADE A MOTION IN REGARD TO THE EMPLOYMENT AGREEMENT OF THE CEO, TO A) EXTEND THE CEO EMPLOYMENT AGREEMENT BY ONE YEAR, B) APPROVE A 3% SALARY INCREASE, AND C) APPROVE AN 4% PERFORMANCE INCENTIVE. DIRECTOR DAVID BERLANGA SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Mr. John Bell confirmed that this will extend the contract by one year.

Presentations

a) December 2025 Financial Report

Mr. Robert Saldaña, presented the November financials and noted the item aligns with the Board Priority of Public Image & Transparency. He presented the highlights for the month stating Passenger Service is 101.50% of baseline and there was a positive budget variance for five out of eight expense categories. He displayed the November 2025 Income Statement Snapshot. Total revenues amounted to \$4,622,387, while total expenses totaled \$4,498,994. Year-to-date (YTD), passenger service was 94.30% of baseline, bus advertising was 103.17% of baseline, departmental operating expenses were 1.44% less than baseline. He displayed the revenue categories. YTD total operating and non-operating revenues and capital

funding was reported at \$64,163,408. Mr. Saldana noted this is approximately \$700,000 less than the projected budgeted, however, approximately \$400,000 will be reimbursed by grant reimbursements soon. The YTD total departmental operating expenses were reported at \$46,063,246. These reflect approximately \$700,000 in operating expense savings. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for December. The December-end Fare Recovery Ratio was reported at 2.18%. Next, he displayed the sales tax update for November, in which \$3,537,758 was received. Director Salazar requested additional information on the unrestricted reserves, and the comparison of 2021 versus today.

b) February 2026 Procurement Update

Mr. Saldaña presented the update, noting the Board Priority of Public Image & Transparency. The current procurements issued were discussed: Project Management Services for the Construction of a New Maintenance Facility, with a two-and-a-half-year term, and an estimated cost of \$810,000. Next, the three-month outlook under the CEO's signature authority was displayed and discussed. All these items are \$75,000 or less. The items totaled \$129,910. Director Muñoz asked for clarification on how the Project Manager will be involved in the project. Mr. Majchszak clarified that the Project Manager will oversee inspections, review change orders, and provide guidance when there are conflicting issues between related parties. Director Salazar highlighted a similar situation that happened with conflict resolution for the Staples Street Building.

c) December 2025 Operations Update

Mr. Gordon Robinson, Managing Director of Operations, presented the report. He provided the highlights for the month of December 2025 vs. December 2024. The Passenger Trips were up 2.5%, the Revenue Service Hours were up 2.8%, and the Revenue Service Miles were up 2.7%. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted year-to-date, the system overall was up 3.4%. He displayed the Top Ten Route Total Ridership and Bottom Ten Route Ridership numbers for December 2025 and YTD. Mr. Robinson reported the Passenger Per Revenue Hour (Weekday) for December 2025. He displayed a pie chart of student ridership for December 2025. Total student ridership came in at 34,513 or 12% of total ridership. The YTD total student ridership was reported to be 531,131, or 15% of total ridership. Mr. Robinson presented the 2025 4th Quarter Cost Per Passenger by Service Mode, and a chart of the GoPass New Users Count and App Ridership. Next, he discussed the fixed route bus on-time performance and reported no issues. He presented the list of current and upcoming projects impacting fixed route services. The B-Line service passengers per hour came in below the standard at 2.38 for December. Lastly, he presented the Fixed route customer assistance and B-Line customer assistance forms. The miles between road calls and the large bus fleet exceeded the standards.

d) 2025 January-February Safety and Security Report

Mr. Rendón presented the report noting the December 2025 collision rate came in at 0.47. The year-to-date collision rate was reported at 0.56, which was a decrease from 1.26 in 2024. In 2025, 2,682,482.45 miles were driven and there were 15 accidents,

six of which were preventable, and nine non-preventable. He displayed the 2025 and 2024 security contacts with individuals, and in 2025 there were 8,567. Lastly, he reported security updates on Staples Street Center, Robstown Police Department – K9 Unit, Rover, and Texas Department of Public Safety DPS training dates.

CEO Report

Mr. Majchszak opened by thanking the board for their continued support and is looking forward to this new year. He then presented the CEO report and went over the operation and project updates, including an update on New CCRTA Maintenance Facility Architectural Design Services, noting that both the House and Senate have passed the FY2026 appropriations package, which includes CCRTA's \$1.9M in federal funding through the Transportation, Housing, and Urban Development (THUD) projects. Also, the RTA has received notification that the Letter of No Prejudice was received on January 28th from the FTA, for A/E design services for the construction document phase, which allows CCRTA to incur qualifying project costs while retaining eligibility for future FTA grant assistance. An update was provided on the Fare Implementation and Mr. Majchszak noted this was implemented on February 2, 2026. He provided updates on capital projects and reported that the RTA provided fare-free rides to and from city warming shelters. On January 27th, the Mayor of Corpus Christi presented a proclamation to the CCRTA in honor of its 40th anniversary. Director Motaghi attended his Board Orientation on January 14th. Mr. Majchszak provided an update on employee development and appreciation. Participation in community events was displayed for the month. The upcoming calendar of events was displayed.

Reports from Board Chair and Board Members

Chair Granado called for any additional comments and there were none. The Chair adjourned the meeting.

Adjournment

There being no further review of items, the meeting was adjourned at 11:45 a.m.

Jeremy L. Coleman, Board Secretary

Submitted by: Marisa Montiel

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, February 25, 2026**

Summary of Actions

1. **Heard Safety Briefing**
2. **Roll Call and Established Quorum**
3. **Confirmed Posting of Meetings Public Notice**
4. **Gave Public Notice on Executive Session**
5. **Receipt of Conflict of Interest Affidavits**
6. **Provided Opportunity for Public Comment**
7. **Heard Announcement of Committee Appointments by the Board Chair and Confirmed Committee Appointments**
8. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Pledge of Allegiance

Board Chair Arthur Granado the meeting to order at 8:30 a.m.

Safety Briefing

Mr. John Esparza, Safety Administrator, presented the safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members, and he would be the last out to ensure everyone exits safely.

Roll Call & Establish Quorum

Ms. Montiel called roll and noted a quorum was present at this time.

Board Members Present

Lynn Allison (virtual), David Berlanga, Beatriz Charo, Jeremy Coleman, Arthur Granado, Jahvid Motaghi, Aaron Muñoz, Beth Owens, Eloy Salazar, and Susie Luna Saldaña.

Board Members Absent

Gabi Canales.

Staff Present

Angelina Gaitan, Sharon Montez, Marisa Montiel, Rita Patrick, Miguel Rendón, Gordon Robinson, Robert Saldaña, John Esparza, and Gilbert Casas.

Public Present

Thomas Wieland and Laura Bailey, MV Transportation.

Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed posting of the meeting.

Public Notice on Executive Session

Chair Granado gave notice on Executive Session to the public.

Receipt of Conflict of Interest Affidavits

None

Opportunity for Public Comment

None

Announcement of Committee Appointments by the Board Chair and Action to Confirm Committee Appointments

Chair Granado presented the item. Committees were recommended as follows: Administration and Finance – Aaron Munoz (Chair), David Berlanga, Gabi Canales, Jeremy Coleman, and Jahvid Motaghi. Operations & Capital Projects – Eloy Salazar (Chair), Lynn Allison, Beatriz Charo, Beth Owens, and Susie Luna Saldaña. Rural & Small Cities – Beatriz Charo (Chair), David Berlanga, Beth Owens, Eloy Salazar, and Susie Luna Saldaña. Legislative – Lynn Allison (Chair), Gabi Canales, Jeremy Coleman, Jahvid Motaghi, and Aaron Muñoz.

DIRECTOR ELOY SALAZAR MADE A MOTION TO CONFIRM THE COMMITTEE APPOINTMENTS AS PRESENTED. DIRECTOR AARON MUÑOZ SECONDED THE MOTION. ALLISON, BERLANGA, CHARO, COLEMAN, MOTAGHI, MUÑOZ, OWENS, SALAZAR, AND SALDAÑA. VOTING IN FAVOR. OPPOSED NONE. ABSENT CANALES.

Adjournment

There being no further review of items, the meeting was adjourned at 8:35 a.m.

Jeremy L. Coleman, Board Secretary

Submitted by: Marisa Montiel

Subject: Award a Contract to Metropolitan Life Insurance Company for Short-Term Disability, Long-Term Disability and Supplemental Insurance

Background

The CCRTA provides long-term disability insurance to full-time employees who have been employed for one (1) year and pays the premium cost. We also offer short-term disability insurance to active employees working a minimum of 32 hours per week and the employee is responsible for the premium cost. CCRTA is also providing employees with the ability to sign up for Supplemental Insurance coverages to include Accident, Critical Illness, and Hospital Indemnity, which the employees will be responsible for paying these premium costs as well. Our current contract with UNUM for LTD & STD will expire on April 30, 2026.

The table below represents the volume of usage for the LTD & STD Coverages:

Coverage Type	Total Number of Utilization by Employees
LTD Coverage	203
STD Coverage	118

Currently we do not offer Supplemental Coverage for Accident, Critical Illness, or Hospital Indemnity, we do not have a utilization number available.

Identified Need

The STD & LTD Insurance was awarded to UNUM in 2021 for a three-year base contract with two (2) one-year options. CCRTA has identified the need for our employees to have these types of insurance options available to them when unexpected incidents occur.

Analysis

A Request for Proposal (RFP) was issued on Wednesday, November 19, 2025, 52 prospective bidders were notified. The pre-proposal meeting was held on December 3, 2025, and (2) vendors attended in person and online. A total of 18 bidders downloaded the files. Proposal submission was due on January 7, 2026, a total of (3) proposals were received and deemed responsive. However, two (2) were deemed disqualified due to the following reasons:

- (1) Bidder (AFLAC) provided cost for only the Supplemental Coverages and did not include the STD & LTD insurance costs
- (1) Bidder (UNUM) only provided cost for one-year services for STD & LTD rather than the three-year contract request

The one proposal from Metropolitan Life Insurance Company was deemed responsive and provided a compatible proposal to the product we currently have in place as well as those supplemental coverages that we were looking for. CCRTA requested a BAFO (best and final offer) for the pricing available on all the STD and Supplemental coverage and

Metropolitan Life Insurance Company responded with a lower amount than what was originally submitted. The cost for LTD insurance was acceptable in the original submittal.

The evaluation criteria consisted of the following:

- Scope of Services & Approach 25 pts
- Plan Design and Benefits 20 pts
- Experience & Qualifications 10 pts
- Technology and Reporting Capabilities 10 pts
- Transition & Implementation Plan 5 pts
- Value-Added Services 5 pts
- Pricing and Fees 25 pts

The table below represents the results of the evaluations:

Proposer	Scope of Services & Approach (25 pts)	Plan Design & Benefits (20 pts)	Experience & Qualifications (10 pts)	Technology & Reporting Capabilities (10 pts)	Transition & Implementation Plan (5 pts)	Value-Added Services (5 pts)	Cost (25 pts)	Total Average
Metropolitan Life Insurance Company	20.20	15.40	9.00	6.60	4.40	4.40	25.00	85.00
UNUM	23.00	18.40	9.40	8.60	4.80	4.60	0.00	----

**Final evaluation score for UNUM was not completed because they only proposed for one-year rather than the requested three-year contract*

The table below lists the total estimated costs for the Three-Year Base:

Insurance Category	Estimated Annual Total	Estimated Three-Year Total
Long-Term Disability	\$97,500.12	\$292,500.36
Short-Term Disability*	\$45,625.00	\$136,895.00
Supplemental Coverages*	\$10,697.34	\$32,092.02
Annual & Three-Year Totals	\$153,822.46	\$461,487.38

**STD and Supplemental Coverages are based on exactly which product the employee signs up for; these are estimated provided as this portion is reimbursed to the agency by the employee through payroll deductions. Supplemental Coverages estimates are based on employee single coverage selection.*

The table below reflects the Cost Savings Comparison for the Long-Term Disability between the current incumbent (UNUM) and Metropolitan Life Insurance Company:

Vendor	Rate per \$100 of Covered Monthly Payroll	Estimated Annual Premium
Metropolitan Life	\$0.671	\$97,500.12
UNUM	\$1.000	\$131,358.60

The cost savings for the Long-Term Disability portion is approximately 35% on an annual basis.

Disadvantaged Business Enterprise

This item is not funded by federal funds.

Financial Impact

The annual cost for FY2026 is estimated to be approximately \$153,822.46. This cost is split with a portion of about \$56,322.34 being paid by the employees for STD and supplemental products and the remaining \$97,500.12 paid by CCRTA. These monies are 100% budgeted within individual operating department budgets. A portion of this contract is dependent upon the employee’s selected coverage tier (single or family) and will fluctuate based on employment-related factors.

Board Priority

The Board Priority is Transparency.

Recommendation

Staff requests the Board of Directors to authorize the Chief Executive Officer (CEO) or designee to award a three-year contract to Metropolitan Life Insurance Company for an amount not to exceed the schedule of values listed below:

SHORT-TERM DISABILITY

THREE-YEAR CONTRACT

Rates are per \$10 of Weekly Benefit.
Current Lives is 118

Age Group	Rates
18-24	\$ 0.32
25-29	\$ 0.32
30-34	\$ 0.34
35-39	\$ 0.30
40-44	\$ 0.33
45-49	\$ 0.40
50-54	\$ 0.49
55-59	\$ 0.60
60-64	\$ 0.71
65-69	\$ 0.86
70+	\$ 0.86

LONG-TERM DISABILITY
THREE-YEAR CONTRACT

Term	Current Lives	Eligible * Monthly Salaries	Monthly Billing Rate	Monthly Premium
Year 1	203	\$1,094,696	\$ 0.67	\$ 8,125.01
Year 2	203	\$1,094,696	\$ 0.67	\$ 8,125.01
Year 3	203	\$1,094,696	\$ 0.67	\$ 8,125.01

ACCIDENTAL INSURANCE
THREE-YEAR CONTRACT

Proposed Rates – Low Plan

Type	Monthly (12)
Employee Only	\$13.02
Employee + Spouse	\$25.83
Employee + Children	\$31.01
Employee + Spouse and Children	\$36.68

Proposed Rates – High Plan

Type	Monthly (12)
Employee Only	\$16.26
Employee + Spouse	\$32.12
Employee + Children	\$38.50
Employee + Spouse and Children	\$45.53

CRITICAL ILLNESS INSURANCE
THREE-YEAR CONTRACT

Monthly (12) Premium Rates

Uni-Tobacco

Premium per \$1,000 of Coverage

Attained Age	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Spouse and Child(ren)
<25	\$0.46	\$0.77	\$0.77	\$1.08
25 - 29	\$0.51	\$0.85	\$0.81	\$1.15
30 - 34	\$0.59	\$0.98	\$0.90	\$1.28
35 - 39	\$0.77	\$1.25	\$1.07	\$1.56
40 - 44	\$1.00	\$1.62	\$1.31	\$1.93
45 - 49	\$1.37	\$2.16	\$1.68	\$2.47
50 - 54	\$1.94	\$2.94	\$2.24	\$3.25
55 - 59	\$2.74	\$4.04	\$3.05	\$4.35
60 - 64	\$3.66	\$5.30	\$3.96	\$5.60
65 - 69	\$4.61	\$6.65	\$4.92	\$6.96
70 - 74	\$5.99	\$8.64	\$6.31	\$8.95
75+	\$8.04	\$11.72	\$8.35	\$12.03

Multiply per \$1,000 rates shown above by the benefit amount divided by \$1,000 (e.g., 15 for \$15,000 of coverage) and round to two decimals to calculate rates for the quoted benefit amounts. Note that per \$1,000 rates are only applicable to the benefit amounts shown in this C&B. Final implemented rates may vary slightly due to rounding.

HOSPITAL INDEMNITY PLAN

THREE-YEAR CONTRACT

Proposed Rates – Low Plan

Type	Monthly (12)
Employee Only	\$14.33
Employee + Spouse	\$31.96
Employee + Children	\$24.78
Employee + Spouse and Children	\$42.42

Proposed Rates – High Plan

Type	Monthly (12)
Employee Only	\$23.14
Employee + Spouse	\$52.38
Employee + Children	\$39.17
Employee + Spouse and Children	\$68.41

Respectfully Submitted,

Submitted & Reviewed by: Angelina Gaitan
Director of Human Resources

Final Approval by: 
Derrick Majchszak
Chief Executive Officer



Subject: Approve Nominations for Naming of a Facility

Background:

On March 6, 2024 the Board of Directors amended the Naming of Shelters, Stations and Other Facilities Board Policy.

Policy Statement

The RTA Board of Directors generally does not name shelters, stations or other facilities of the RTA in honor of any individuals, but may in exceptional cases name a facility in honor of a former employee or Board member in recognition of outstanding service to the RTA, provided that the following conditions are met:

- 1) Only names of former employees who left the RTA in good standing more than one year prior to consideration will be eligible for naming a facility.
- 2) Only the names of former Board members who served on the Board for at least two full terms more than ten years prior to consideration will be eligible for naming a facility.
- 3) The name of a person who served both as an employee and a Board member will be eligible if he or she qualifies under one of the categories above.
- 4) Only buildings and rooms may be named in honor of an individual. Transit stations, shelters, bus stops and other transit facilities and equipment shall be named based upon their geographic locations or other functional purposes.
- 5) No more than three facilities may be named each year under this Policy.
- 6) The determination of what building or room will be named shall be solely within the discretion of the RTA.
- 7) In the event of any changes in circumstances concerning the person so honored, the naming of a facility may be terminated by a majority vote at a Board meeting which has been properly posted under the Texas Open Meetings Act.

Identified Need:

Three written applications have been submitted on behalf of three CCRTA employees to the Chief Executive Officer, with copies provided to the Board Chair for recommendation and Board consideration. *See attachments 13a – 13c.*

- a) Patricia “Pat” M. Eisenhower – First & Former Board Chair
- b) Tom Niskala – First & Former General Manager (CEO) & Board of Directors
- c) Carol Flowers – Former Bus Operator, Dispatcher & Transportation Supervisor

No facility shall be named in honor of an individual unless the proposal is presented at one regular Board meeting for discussion and subsequently approved at a later regular Board meeting by a two-thirds vote of the Board of Directors.

The applications were presented and discussed during the February 4, 2026, Board of Directors Meeting.

Accordingly, the applications must be discussed and approved at the March 4, 2026, Board of Directors Meeting.

Recommendation:

Staff requests the Board of Directors approve the nominations for Naming of a Facility.

Respectfully Submitted,

Submitted by: Marisa Montiel
Executive Administrative Assistant

Approval: 
Derrick Majchszak
Chief Executive Officer

**REGIONAL TRANSPORTATION AUTHORITY
APPLICATION FOR NAMING OF FACILITY**

Applicability. Board Policy only permits nominations for naming buildings or rooms in honor of an individual. Transit stations, shelters, bus stops and other transit facilities and equipment must be named based upon their geographic locations or other functional purposes. The determination of what building or room will be named shall be solely within the discretion of the RTA.

Eligibility. Applications may be submitted for a former employee or Board member in recognition of outstanding service to the RTA. Only names of former employees who left the RTA in good standing more than one year prior to consideration will be eligible for naming a facility. Only the names of former Board members who served on the Board for at least two full terms more than ten years prior to consideration will be eligible for naming a facility. (The name of a person who served both as an employee and a Board member will be eligible if he or she qualifies under one of the categories above.)

Completion and Submission of Form. This form must be signed by three current employees or Board members of the RTA. The form must be sent to the CEO who shall provide a copy of the application to the Board Chair for consideration to be placed on the appropriate committee agenda for review and recommendation. The nomination will be presented at one regular Board meeting then considered for approval at a later regular Board meeting (two-thirds vote required).

Name of Individual: Patricia "Pat" M. Eisenhower

Former Position(s) at RTA: Board Chair

Years of Service at RTA: 1984-1991

Applications must be submitted by three current employees or Board members of the RTA.

Submitter #1 Name: Miguel Rendon MR
 Current Employee Current Board member
Email: mrendon@curta.org
Phone: (361) 903-3511

Submitter #2 Name: Rita Patrick RPatrick
 Current Employee Current Board member
Email: rpatrick@curta.org
Phone: (361) 903-3582

Submitter #3 Name: Gordon Robinson Gordon
 Current Employee Current Board member
Email: grobanson@curta.org
Phone: (361) 903-3483

Nomination of: Patricia "Pat" M. Eisenhauer

Accomplishments at RTA:

Patricia "Pat" Eisenhauer was the first Board Chair at the RTA. She was appointed by the City of Corpus Christi as part of the initial Board of Directors in June 1984 which included Joe Adame and Del Mar College professor Elizabeth Flores. She was elected Board Chair by the unanimous vote of the rest of the Board.

That first Board of Directors needed to gain public support for the RTA in preparation of an election to confirm its creation and authorize the levy of a sales tax. It initiated a program called the "People Project" recruiting dozens of volunteers in order to develop a service plan for the RTA. Over 100 area agencies, governmental entities and businesses were contacted to provide input into the different services and service improvements that should part of the RTA. A financial plan was developed with the assistance of Peat, Marwick, Mitchell & Co. (now KPMG) which Pat recruited to provide consulting services at no cost in order to support the need for approval of a one-half cent sales tax. The financial plan took into consideration the operating and capital needs of the RTA and how the new service plans would be implemented. (A copy of the final report of the People Project is attached.)

After one year of development with the People Project, the initial Board scheduled an election to be held in August 1985 to confirm the creation of the RTA and authorize the levy of a one-half cent sales tax to fund its operations. The election was conducted in Nueces and San Patricio counties, and the voters approved it in all of Nueces County with the exception of Port Aransas and Petronila and also in the cities of Gregory and San Patricio. The sales tax went into effect on January 1, 1986. (Port Aransas later voted to join the RTA in a separate election in 1987.)

After the confirmation election, the Board expanded to include directors appointed by Nueces County and the mayors from participating cities. The expanded Board of Directors elected Pat Eisenhauer as Board Chair by a unanimous vote for three additional two-year terms. Due to legislation imposing a term limit of 8 years, she was not eligible to be elected again. Her service on the RTA Board ended on October 2, 1991, with the election of William O. Harrison, Jr. as the new Board Chair.

In addition to serving on the Board with Joe Adame and Elizabeth Flores, other persons familiar with her service to the RTA would include Tom Niskala, the RTA's first General Manager (CEO), and fellow Board members from that era Victor Gonzalez, Jr., Sam Powell, Roy Gutierrez, Ben Donnell, Ralph Durden, and Edward Garza.

Nomination of: Patricia "Pat" M. Eisenhauer

Other Factors for Consideration:

Prior to the City of Corpus Christi's adoption of the ordinance forming the RTA, Pat Eisenhauer agreed to head a special City Transit Advisory Committee of 24 members appointed in November 1983 to investigate the possibility of forming a transit authority under State law. In the 1983 Legislative session, an amendment was adopted permitting cities the size of Corpus Christi to create a transit authority similar to ones in Houston, San Antonio and Austin. Pat Eisenhauer led the Committee in forming four different subcommittees on Public Input, Services, Finance and the Feasibility of forming a transit authority. It completed its 59-page report in May 1984 and she presented the findings to the City Council. That action led directly to the City Council's creation of the RTA in June 1984. (A copy of the report is attached.)

Pat Eisenhauer previously had served as the Chairman of the Corpus Christi Chamber of Commerce and led the effort to get the U.S. Navy to select Ingleside for a new homeport facility. She led local efforts to get Nueces County bonds approved by the voters in order to purchase land for the Navy's new homeport.

She also was instrumental in establishing the Coastal Bend Community Foundation with Cecil Burney and Dick Sells and served on its board of directors for many years, and afterwards as a director emeritus. That Foundation has become a major supporter of our community with assets over over \$100 million and awards of over \$140 million in grants over the years.

Pat Eisenhauer has led countless different nonprofit organizations and community projects throughout her career in Corpus Christi. Her business activities included being an executive and later president of the Sid Murray Insurance Agency headquartered in Corpus Christi. She has retired and lives on Mustang Island.

**REGIONAL TRANSPORTATION AUTHORITY
APPLICATION FOR NAMING OF FACILITY**

Applicability. Board Policy only permits nominations for naming buildings or rooms in honor of an individual. Transit stations, shelters, bus stops and other transit facilities and equipment must be named based upon their geographic locations or other functional purposes. The determination of what building or room will be named shall be solely within the discretion of the RTA.

Eligibility. Applications may be submitted for a former employee or Board member in recognition of outstanding service to the RTA. Only names of former employees who left the RTA in good standing more than one year prior to consideration will be eligible for naming a facility. Only the names of former Board members who served on the Board for at least two full terms more than ten years prior to consideration will be eligible for naming a facility. (The name of a person who served both as an employee and a Board member will be eligible if he or she qualifies under one of the categories above.)

Completion and Submission of Form. This form must be signed by three current employees or Board members of the RTA. The form must be sent to the CEO who shall provide a copy of the application to the Board Chair for consideration to be placed on the appropriate committee agenda for review and recommendation. The nomination will be presented at one regular Board meeting then considered for approval at a later regular Board meeting (two-thirds vote required).

Name of Individual: Tom Niskala
General Manager (CEO),
Former Position(s) at RTA: and Board of Directors
1986 - 1996 (General Manager),
Years of Service at RTA: and 2015-2019 (Board of Directors)

Applications must be submitted by three current employees or Board members of the RTA.

Submitter #1 Name: Miguel Rendon MR
 Current Employee Current Board member
Email: mrendon@ccrta.org
Phone: (361)903-3511

Submitter #2 Name: Rita Patrick RPatrick
 Current Employee Current Board member
Email: rpatrick@ccrta.org
Phone: (361)903-3582

Submitter #3 Name: Gordon Robinson Gordon
 Current Employee Current Board member
Email: grobinsong@ccrta.org
Phone: (361)903-3453

Nomination of: Tom Niskala

Accomplishments at RTA:

Tom Niskala was the founding General Manager of the Corpus Christi Regional Transportation Authority (CCRTA) and played a central role in transforming public transit in the Coastal Bend from a City-operated service into an independent, voter-supported regional authority.

Appointed in 1986 at the time of CCRTA's formation, he helped guide the agency through its most critical and uncertain period, establishing governance, securing stable funding, and building the organizational structure necessary for long-term success. His leadership helped move transit from reliance on general city revenues to a dedicated sales tax model, providing CCRTA with financial independence and operational stability.

As the Authority's first General Manager, Mr. Niskala effectively built CCRTA from the ground up. He oversaw the creation of administrative, operations, planning, and maintenance functions that had not previously existed as a standalone organization. This included establishing permanent facilities, acquiring property for operations and maintenance, procuring vehicles, and developing early service plans and routes.

Under his leadership, CCRTA launched its initial system-wide operations, intentionally maintained affordable fares, and focused on delivering visible, reliable service to earn public trust following the sales tax vote. Mr. Niskala also built CCRTA's early workforce and organizational culture. He recruited key leadership and staff, many from City departments and peer transit agencies, and leveraged partnerships with larger systems across Texas to train employees and implement best practices.

Recognizing the importance of professionalism and safety, he worked with external agencies to support CDL training, planning services, and compliance with emerging federal requirements, including accessibility standards. These foundational decisions positioned CCRTA to meet evolving regulatory expectations while remaining focused on service quality.

Beyond internal operations, Mr. Niskala strengthened CCRTA's standing at the local, state, and federal levels. He cultivated strong relationships with elected officials, community leaders, and federal partners to secure funding opportunities and advance innovative concepts, including early exploration of water transportation and expanded regional service.

His leadership helped establish CCRTA as a credible, forward-looking transit authority at a time when public transportation was still gaining acceptance in the region. After concluding his tenure as General Manager in 1996, Mr. Niskala served CCRTA as a Board member for two terms (2015 - 2019), providing governance oversight and institutional memory.

Nomination of: Tom Niskala

Other Factors for Consideration:

In this role, he supported long-term planning, infrastructure development, and policy decisions that continued to shape the Authority well beyond its early years. His combined service as both founding executive and Board member reflects a sustained commitment to CCRTA' s mission and a lasting impact on public transportation in the Coastal Bend.

Tom Niskala' s contributions to public transportation extend beyond his role as CCRTA' s founding General Manager and reflect a career of regional, state, and local leadership.

From 1988 to 1989, he served as Board Chair of the Southwest Transit Association, providing guidance during a formative period for transit authorities across Texas and the Southwest. In this role, he helped strengthen collaboration among agencies, advance shared best practices, and elevate the profile of public transportation at a time when many systems were still establishing their governance and funding models.

Mr. Niskala also served as the Transit Director for the Corpus Christi Metropolitan Planning Organization, where he played a key role in integrating public transportation into regional transportation planning. His leadership ensured that transit was included alongside roadway and infrastructure investments, helping align CCRTA' s priorities with long-range mobility goals and federal funding opportunities. This work reinforced transit' s role as a core component of the region' s transportation network and supported coordinated planning across jurisdictions.

In addition, Mr. Niskala' s service as a CCRTA Board member for approximately ten years following his tenure as General Manager demonstrates a rare level of institutional stewardship. Having led the Authority through its formation, he later provided governance oversight informed by deep operational knowledge and historical perspective. This continuity strengthened board decision-making and supported the Authority' s long-term stability and growth.

Collectively, these roles highlight Mr. Niskala' s comprehensive understanding of public transportation, from system startup and executive leadership to governance and regional planning. His sustained commitment to CCRTA and the broader transit industry reflects leadership that extended well beyond any single position, further supporting the lasting significance of his contributions and their appropriateness for permanent recognition.

**REGIONAL TRANSPORTATION AUTHORITY
APPLICATION FOR NAMING OF FACILITY**

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Eligibility. Applications may be submitted for a former employee or Board member in recognition of outstanding service to the RTA. Only names of former employees who left the RTA in good standing more than one year prior to consideration will be eligible for naming a facility. Only the names of former Board members who served on the Board for at least two full terms more than ten years prior to consideration will be eligible for naming a facility. (The name of a person who served both as an employee and a Board member will be eligible if he or she qualifies under one of the categories above.)

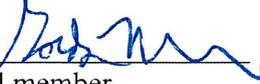
Completion and Submission of Form. This form must be signed by three current employees or Board members of the RTA. The form must be sent to the CEO who shall provide a copy of the application to the Board Chair for consideration to be placed on the appropriate committee agenda for review and recommendation. The nomination will be presented at one regular Board meeting then considered for approval at a later regular Board meeting (two-thirds vote required).

Name of Individual: Carol Flowers
Bus Operator, Dispatcher,
Former Position(s) at RTA: and Transportation Supervisor
Years of Service at RTA: 1986 - 2020, 34 Years

Applications must be submitted by three current employees or Board members of the RTA.

Submitter #1 Name: Miguel Rendón 
 Current Employee Current Board member
Email: mrendon@ccrta.org
Phone: (361) 903-3511

Submitter #2 Name: Rita Patrick 
 Current Employee Current Board member
Email: rpatrick@ccrta.org
Phone: (361) 903-3582

Submitter #3 Name: Gordon Robinson 
 Current Employee Current Board member
Email: grobnsn@ccrta.org
Phone: (361) 903-3483

Nomination of: Carol Flowers

Accomplishments at RTA:

Carol Flowers was instrumental in the establishment, stabilization, and long-term success of the Corpus Christi Regional Transportation Authority. Beginning her career prior to CCRTA's formation, she supported the system through its transition from a City-operated transit service into an independent regional authority in 1986.

During this foundational period, she played a direct role in building public trust in transit, including supporting the successful voter-approved sales tax initiative that provided CCRTA with its first dedicated operating funding. Her daily engagement with riders and community members helped secure the financial footing that allowed the Authority to expand service and fulfill its mission.

Throughout her 40+ year career, Ms. Flowers held progressively responsible operational roles, including Bus Operator, Dispatcher for nearly three decades, and Transportation Supervisor until her retirement in 2020. In these positions, she helped oversee day-to-day service delivery, coordinated field operations, supported Bus Operators in real time, and ensured service continuity across the system.

Working under nine CEOs, she provided critical institutional continuity and operational expertise, becoming one of the most knowledgeable leaders within the organization. Her deep understanding of routes, policies, and procedures made her a central resource for operational decision-making and workforce support.

Ms. Flowers also elevated CCRTA's reputation at the state and national level through more than thirty years of leadership in Bus Roadeo competitions. She organized and supported CCRTA's local Roadeos annually since 1986 and served as a course designer, official, and judge at state and international competitions. Through this work, she advanced operator safety, skill development, and professional standards while consistently mentoring participants and future officials. Her service on APTA committees and her sustained involvement in Roadeos positioned CCRTA as a respected and consistent contributor to industry best practices.

Throughout her career, Carol Flowers was recognized for excellence by both her peers and the broader transit industry. She received multiple CCRTA Employee of the Year awards, was honored by the Texas Transit Association as Outstanding Agency Staff Member in 2019, and was posthumously awarded a Legacy Award for her lasting contributions to Bus Roadeos at the local and state levels. Even after retirement, she continued to volunteer at CCRTA events and remain engaged in agency initiatives.

The scope, duration, and impact of Ms. Flowers' accomplishments reflect a career dedicated to building a stronger transit system, a more capable workforce, and a lasting institutional legacy worthy of permanent recognition through a named facility.

Nomination of: Carol Flowers

Other Factors for Consideration:

Carol Flowers' career represents a rare and enduring connection to the very foundation of the Corpus Christi Regional Transportation Authority. Her service began prior to the Authority's formation and continued for more than four decades, providing critical institutional continuity during periods of growth, change, and leadership transition. Few individuals possess the breadth of historical knowledge and firsthand experience that Ms. Flowers brought to CCRTA operations, making her an integral link between the organization's origins and its present-day success 40 years later.

Beyond her formal titles, Ms. Flowers' greatest impact was the culture she helped shape. She was widely regarded as a trusted mentor and steady presence, consistently investing in the professional development of Bus Operators, supervisors, and support staff. Her commitment to knowledge-sharing ensured operational excellence and continuity, as she intentionally prepared others to step into leadership roles. Many of the systems, practices, and standards in place today reflect her influence and guidance.

Ms. Flowers was also a unifying figure within the organization, respected across departments and generations of employees. Her dedication to service and professionalism fostered a strong sense of pride and accountability among those she worked with. The depth of this respect was evident following her passing in 2022, when CCRTA paused service across the system to honor her legacy, an extraordinary acknowledgment of her lasting impact on the Authority, its workforce, and the community.

Even in retirement, Ms. Flowers remained actively connected to CCRTA, volunteering her time and continuing to support agency initiatives and events. Her commitment to public transportation extended well beyond her years of employment and reflected a lifelong dedication to the mission of serving the community. Naming a facility in her honor provides a permanent and meaningful recognition of an individual whose influence continues to shape CCRTA's operations, workforce, and organizational values.

Subject: Adopt the Excused Absences for Regular Board Meetings Policy**Background:**

Chapter 451 of the Texas Transportation Code provides that transit authority boards must have at least one regular meeting each month to transact the business of the authority. Special meetings may be called at other times by the presiding officer or the CEO. Board members are required to attend at least one-half of the regular meetings of the Board each year. No requirement is made for attendance at special meetings, committee meetings, retreats or workshops.

Under Section 451.510, a Board member may be removed from office, either by the RTA Board or the entity that appointed the Board member, in the event of:

- (6) absence, without having been excused by a majority vote of the board, from more than one-half of the regularly scheduled board meetings that the member is eligible to attend during a calendar year.

The statute does not impose any standards or requirements on excusing absences other than the requirement that they be approved by a “majority vote of the board.” For such approval to take place, the item must be properly posted on an agenda for a Board meeting identifying the nature and specific purpose of the action item.

Historically, the Board has not excused absences from regular Board meetings, and it has not adopted a policy on the issue. For some organizations, excused absences are granted routinely, and others require specific information on the reason for the excuse or a specific timetable, such as at the following meeting. As a legal matter, the CCRTA Board may approve excused absences for any reason or no reason or require that a certain policy and procedure be followed. If the Board adopts a policy, however, the Board is required to follow the policy until it acts to change the policy.

Identified Need:

During the Board of Directors Retreat held on February 20, 2026, the Board expressed interest in adopting a policy on excused absences for regular board meetings. The proposed revisions were developed based on feedback from the Board of Directors by Legal Counsel. For your review, the proposed policy is attached.

Recommendation:

Staff makes no recommendation on this agenda item, as it is solely a matter for Board determination under state law.

Respectfully Submitted,

Submitted by: John Bell
Legal Counsel

Edited by: Marisa Montiel
Executive Administrative Assistant

Approval: 

Derrick Majchszak
Chief Executive Officer

REGIONAL TRANSPORTATION AUTHORITY BOARD POLICY

EXCUSED ABSENCES FOR REGULAR BOARD MEETINGS

POLICY STATEMENT

Texas Transportation Code Section 451.511 provides the Board authority to excuse absences by Board members from regular meetings by a majority vote.

PROCEDURES

1. A Board member requesting approval for an excused absence should submit the request on a timely manner so that it can be considered by the Board by the second (2nd) regular meeting following the regular meeting at which the Board member was absent. Since agendas must be posted at least three (3) full business days prior to the Board meeting, any requests must be submitted no later than 5:00 p.m. on the Wednesday prior to the scheduled regular meeting.
2. The Board member should provide information concerning the reason for the excused absence in advance so that it can be part of the agenda materials for the Board meeting at which it will be considered.
3. The CEO will put the request on the agenda for the next Board meeting provided that the request was received by the 5:00 p.m. deadline provided above.
4. Committee consideration or recommendations shall not be required in connection with a request for an excused absence.
5. In view of the potential for extended absences due to various circumstances, a Board member is not required to be present at the meeting at which the excused absence will be considered.
6. Approval of an excused absence requires approval of at least six (6) votes, being a majority of the full Board.
7. Any approved absence shall be duly noted as a footnote to the minutes of the meeting at which the Board member was absent and in records of attendance provided to appointing entities.

Subject: Amend the Board Travel Policy**Background:**

The Board of Directors originally adopted the Board Travel Policy on November 4, 1998. The policy has been amended periodically over the years, with the most recent amendment approved by the Board on March 5, 2008.

Existing Policy Statement

RTA Board members may be reasonably required to travel in the discharge of their official duties for the purpose of training, attendance at transit-related meetings, or the accomplishment of a specific purpose. Each Board member shall carry out the purpose of his or her trip in an effective and economical manner. Approval of all Board member travel and the reimbursement of expenses incurred shall be subject to the procedures below.

Identified Need:

During the Board of Directors Retreat held on February 20, 2026, the Board expressed interest in amending the current policy. The proposed revisions were developed based on feedback from the Board of Directors by Legal Counsel.

The amendments include revisions to Item 2, Additional Travel, and the addition of Item 6, Report on Training Travel.

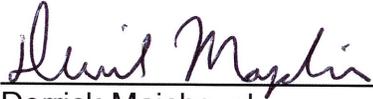
For your review, a red-lined version reflecting changes from the existing policy is attached.

Recommendation:

Staff makes no recommendation on this agenda item, as it is solely a matter for Board determination under state law.

Respectfully Submitted,

Submitted by: Marisa Montiel
Executive Administrative Assistant

Approval: 
Derrick Majchszak
Chief Executive Officer

REGIONAL TRANSPORTATION AUTHORITY BOARD POLICY

TRAVEL

POLICY STATEMENT

RTA Board members may be reasonably required to travel in the discharge of their official duties for the purpose of training, attendance at transit-related meetings, or the accomplishment of a specific purpose. Each Board member shall carry out the purpose of his or her trip in an effective and economical manner. Approval of all Board member travel and the reimbursement of expenses incurred shall be subject to the procedures below.

PROCEDURES

1. Board Travel Allowance. Each Board member shall be allotted a specific sum set out in the budget each year for travel in connection with training, attendance at transit seminars, conferences and training programs. The Board will approve the Board travel expense budget annually. The Board's travel budget will be divided among the Board Chair and other members as set out in the budget authorization. For years in which Board members change terms, the annual allotment will be prorated based on the month of the term change. Transferring between individual Board member budgets will not be allowed. A Board member's spouse-related expenses are not reimbursable.

2. Additional Travel. Travel requested by both the CEO and Board Chair for a Board member to attend a particular meeting or accomplish a specific purpose for the RTA shall be in addition to the Board member's travel allowance outlined above. Also, ~~in the event that~~ a proposed trip by a Board member may exceed the budgeted allowance due to budget proration in the event of a change in terms or special factors pertaining to a particular trip. ~~†The Board Chair and applicable Committee Chair~~ may approve the any such additional expenses outside the Board member's travel allowance. (If the additional expense is requested by the Board Chair, the approval shall be by both of the Operations and Administration Committee Chairs.)

3. Evaluation of RTA Benefit. The Board Chair shall evaluate any requested trip for additional travel other than seminars, conferences and training programs as to the necessity for and the benefits to be derived from the trip. (For travel by the Board Chair, the evaluation shall be made by both Committee Chairs.) In the event a Board member disagrees with the decision, the Board member may appeal the decision to the full Board or to the Executive Committee if the Board will not meet in sufficient time to take action. All trips shall be for transit-related purposes.

4. Request for Travel. Any Board member interested in traveling in connection with official RTA business shall contact the CEO, or the CEO's designee, and provide a brief description of the date, time, destination, and purpose of the trip. For any Board member travel requested by the RTA staff, the RTA staff member responsible for coordinating the trip shall initiate the request.

- (e) Traveler's check fees,
- (f) Hotel safe or airport locker fees for personal property,
- (g) Flight insurance,
- (h) Laundry/dry cleaning or other personal grooming for trips lasting five working days or less, and
- (i) Fines for violations of the law.

Originally adopted November 4, 1998.

Amended to add Sections on April 3, 2002.

Amended to change to Travel Allowance procedure on November 2, 2005.

Amended to change procedures for approval and travel expenditures on March 5, 2008.

Here's something I learned that I think RTA should pursue or implement:

Other information I'd like to share:

I would would not be interested in attending this conference again.

I would would not recommend that other RTA Board members attend this conference.

This form may may not be included in the next Board agenda packet.

Subject: February Update – Bear Lane Maintenance Facility

Background

On November 6, 2024, the Board of Directors approved the contract award of \$4,855,404.55, to Turner Ramirez Architects for design services for the new CCRTA Maintenance Facility. However, a Notice to Proceed was only issued, for Phase (1) Schematic Design and Phase (2) Design Development phases, for a total cost of \$1,699,391.59, which garnered design completion of 35%.

At the December Board meeting the approval was given for the issuance of a Notice to Proceed (NTP) to Turner Ramirez Architects for the completion of the construction documents/project manual. However, the NTP was put hold until a Letter of No Prejudice was issued by FTA, given the delay in the grant funds.

Additionally, the Federal Transit Administration (FTA) has the requirements listed below, that must be completed before a federal project is allowed to proceed.

1. **Completion of NEPA Review** – The environmental review process must be completed first.
2. **Inclusion in TIP and STIP** – The project must be incorporated into both the Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP).
3. **Grant Award Expectation or Award** – Once there is a reasonable expectation of a grant award, or upon actual grant award (whichever occurs first), the Letter Of No Prejudice process may be initiated.

Below please find milestone dates for the new Bear Lane Maintenance Facility:

Key Milestone Dates for New Bear Lane Maintenance Facility	
Description	Dates
Board Approved Turner Ramirez Design Contract for \$4,855,404.55 and a Notice to Proceed for Schematic and Design Development for \$1,699,391.59	6-Nov-2024
Completion of Environmental Phase I Site Assessment	13-Jan-2024
Completion of Schematic Design	7-Feb-2025
Completion of Design Development	15-May-2025
Completion of Archaeological Survey	18-Nov-2025
Board Approval for Issuance of Notice to Proceed for Construction Documents for \$1,943,000, to Turner Ramirez	3-Dec-2025

FTA Approves NEPA Categorical Exclusion	16-Dec-2025
Issue Request for Qualifications for Project Management Service (added)	30-Dec-2025
Received FTA's Letter of No Prejudice to proceed with the Notice to Proceed for A/E construction design plans and specifications	28-Jan-2026
Issuance of Notice to Proceed to Turner/Ramirez for design of construction documents	February 2nd, 2026
Metropolitan Planning Organization (MPO) Technical Policy Committee (TPC) – release the TIP Amendment document for a one-month public comment period	5-Feb-2026
Request for Qualification for Project Management Services Due (added)	10-Feb-2026
MPO TPC – Approve the MTP Amendment.	5-Mar-2026
Groundbreaking for New Bear Lane Maintenance Facility	23-Mar-2026
Project Management Services – Recommendation to the March Operations and Capital Committee (added)	25-Mar-2026
CCRTA Outreach Meeting with Various Construction Companies to Inform of New Bear Lane Maintenance Shop (added)	26-Mar-2026
Project Management Services – Recommendation to the April Board Meeting (added)	1-Apr-2026
MPO TPC – April 2 nd - Approve minutes of the March 5 th meeting for uploading to the eSTIP Portal as last item required for the April 3 rd deadline.	2-Apr-2026
The required public comment period for this STIP Revision is April 17- May 17 th	04/17/2026 - 05/17/2026
Issue Request for Proposals (RFP) for Construction of New Bear Lane Maintenance Facility (Qualify the Contractors)	28-Apr-2026
FHWA and FTA earliest approval date for the May 2026 STIP Revision is May 19, 2026.	19-May-2026
Request for Proposals for New Bear Lane Maintenance Shop Due	9-Jun-2026
RFP Interviews/Negotiations/Re-evaluations;/BAFO (added)	June 17 – July 8, 2026
July Committee Meeting for Recommendation for Award of a Contract for the Construction of a New Bear Lane Facility (added)	22-Jul-2026
Present a Recommendation to a Award a Contract for the Construction of a New Bear Lane Facility to Board of Directors	5-Aug-2026
Execute the Contract	12-Aug-2026
Issue the Notice to Proceed for the Construction of a new Bear Lane Facility	28-Aug-2026

Start Construction	7-Sep-2026
Complete Construction	14-Aug-2028

CCRTA Executive Staff and Turner Ramirez, met on Wednesday, February 18th, to discuss design items that required additional clarification for the subconsultants. See agenda topics below:

- Schedule overview
- Design Team Coordination Discussions on the following:
 - Civil questions
 - Landscape
 - Structural
 - Architectural
 - Mechanical, Electrical, and Plumbing
 - Technology and Security
- CCRTA Owner Coordination Discussion
 - Value Engineering Process
- Major Topics of Discussion
 - Detention Pond
 - Platting/Easements

Respectfully Submitted,

Submitted & Sharon Montez
Reviewed by: Managing Director of Capital Programs and Customer Services

Final Approval by 
Derrick Majchszak
Chief Executive Officer

Subject: Authorize Lease Renewal with Greyhound Lines, Inc. at the Staples Street Center Building

Background

Greyhound Lines, Inc., was one of the first tenants of the Staples Street Center in 2016, when the building opened. Their office space is located on the first floor, in the Customer Service area, of the building, and is approximately 1,667 rentable square feet. Additionally, Greyhound utilizes two bus slots, adjacent to the building.

Greyhound is allowed up to 3 unreserved parking spaces for their employees, as part of the lease agreement. Greyhound shall also have access to any community room facilities for meetings or conferences, upon coordination with CCRTA staff.

Identified Need

The initial term of the lease was 10 years, commencing when the construction was completed and the space was move in ready, which effectively was August 1st, 2016. The term of the initial lease expires on July 31, 2026.

As part of the initial lease, the tenant has the option to renew the Lease for one additional term of five years at the fair market rental rate. The option on the lease would be from August 1, 2026 to July 31, 2031.

Board Priority

The Board Priority for this item is Facilities and Public Image.

Financial Impact

The amount of the monthly rent is adjusted each year to reflect a 3% annual increase. This annual increase is consistent with the increases on the existing lease.

5-Year Rent Schedule

The monthly fee for both bus slots, is \$1,100 a month or \$13,200.00 annually.

Year	Base Rate (\$/SF/YR)	Annual Base Rent	Annual Bus Slots	Total Annual Rent	Total Monthly Rent	Cumulative Total
1	\$23.68	\$39,474.56	\$13,200.00	\$52,674.56	\$4,389.55	\$52,674.56
2	\$24.39	\$40,658.80	\$13,200.00	\$53,858.80	\$4,488.23	\$106,533.36
3	\$25.12	\$41,878.56	\$13,200.00	\$55,078.56	\$4,589.88	\$161,611.92
4	\$25.88	\$43,134.92	\$13,200.00	\$56,334.92	\$4,694.58	\$217,946.84
5	\$26.65	\$44,428.97	\$13,200.00	\$57,628.97	\$4,802.41	\$275,575.80

Financial Summary

- **Total Base Rent (5 Years):** \$209,575.80
- **Total Bus Slot Charges (5 Years):** \$66,000.00
- **Total Lease Value (5 Years):** **\$275,575.80**

The future lease revenue to be generated for the five-year term is estimated at \$275,575.80.

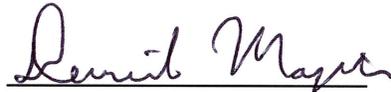
Recommendation

The CEO requests the Board of Directors to Authorize the Lease Renewal with Greyhound Lines, Inc., at the Staples Street Center Building.

Respectfully Submitted,

Submitted and Reviewed by: Sharon Montez
Managing Director of Capital Projects, Customer Service and Eligibility

Final Approval by:


Derrick Majchszak
Chief Executive Officer

Dear Sharon,

Please find below the detailed five-year lease summary for the 1,667 square foot premises under consideration.

The proposed base rental rate begins at \$23.68 per square foot per year with 3% annual increases over the five-year term. In addition, two dedicated bus parking slots will be provided at a combined rate of \$1,100 per month.

Should you require revisions, alternative structures, or a present-value analysis for internal review, I would be pleased to assist.

Sincerely,

Wade Spent
New Southern Commercial Real Estate

5-Year Lease Financial Schedule

Lease Assumptions

- **Size:** 1,667 SF
- **Base Rent (Year 1):** \$23.68/SF/YR
- **Annual Increase:** 3%
- **Bus Slots:** \$1,100/month (\$13,200/year)
- **Term:** 5 Years

Year	Base Rate (\$/SF/YR)	Annual Base Rent	Annual Bus Slots	Total Annual Rent	Total Monthly Rent	Cumulative Total
1	\$23.68	\$39,474.56	\$13,200.00	\$52,674.56	\$4,389.55	\$52,674.56
2	\$24.39	\$40,658.80	\$13,200.00	\$53,858.80	\$4,488.23	\$106,533.36
3	\$25.12	\$41,878.56	\$13,200.00	\$55,078.56	\$4,589.88	\$161,611.92
4	\$25.88	\$43,134.92	\$13,200.00	\$56,334.92	\$4,694.58	\$217,946.84
5	\$26.65	\$44,428.97	\$13,200.00	\$57,628.97	\$4,802.41	\$275,575.80

5-Year Totals

- **Total Base Rent: \$209,575.80**
- **Total Bus Slot Charges: \$66,000.00**
- **Grand Total Lease Value: \$275,575.80**

EXTENSION OF LEASE AGREEMENT

This Extension of Lease Agreement renews and extends that original Office Lease Agreement dated December 8, 2014, as amended (the "Lease"), between CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY, as Landlord, and GREYHOUND LINES, INC., as Tenant. All capitalized terms herein shall have their respective meanings as provided in the Lease.

The Lease Term in Section 4 of the Lease is amended to extend the lease an additional 60 months based upon Tenant's exercise of the option to renew for such period commencing on August 1, 2026, and ending on July 31, 2031, the new termination date. No further option to extend shall apply in the Lease.

The Base Year for Operating Costs in Section 6 of the Lease is changed to 2026.

The Rent and Expenses in Section 8(a) and (b) of the Lease shall be the following amounts for the period commencing on August 1, 2026:

- (a) Base Monthly Rent: On or before the first date of each month during this Lease, Tenant shall pay Landlord, at the Place of Payment, base monthly rent in the amount of \$3,290.94 (the "Rent") based on an annual gross rental rate of \$23.69 per square foot of rented space (1,667 square feet) with a 3% annual increases each year on the anniversary date of the Lease as follows:

<u>Year</u>	<u>Base Rate/SF/YR</u>	<u>Annual Base Rent</u>	<u>Monthly Base Rent</u>	<u>Monthly Total*</u>
1	\$23.68	\$39,474.56	\$3,289.55	\$4,389.55
2	\$24.39	\$40,658.80	\$3,388.23	\$4,488.23
3	\$25.12	\$41,878.56	\$3,489.88	\$4,589.88
4	\$25.87	\$43,134.92	\$3,594.58	\$4,694.58
5	\$26.65	\$44,428.97	\$3,702.41	\$4,802.41

*Monthly total includes Rent for Bus Slots below.

- (b) Rent for Bus Slots: Tenant shall pay Landlord, at the Place of Payment, an addition to the Rent in the amount of \$1,100 per month for the use of two (2) bus slots.

All other provisions of Section 8 shall remain unchanged.

The Broker provision in Section 37 of the Lease is amended to replace Bates Commercial, LLC with New Southern Commercial Real Estate as the broker for the extension term.

Except as amended by this Extension, all other terms of the Lease shall remain in full force and effect.

Effective this _____ day of _____, 2026.

LANDLORD:

TENANT:

CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

GREYHOUND LINES, INC.

By: _____
Derrick Majschzak, CEO

By: _____
Name: _____
Title: _____

Subject: Authorize Lease Renewal with the Metropolitan Planning Organization (MPO) at the Staples Street Center Building

Background

The Metropolitan Planning Organization was the first tenant of the Staples Street Center in 2016, when the building opened. Their office space is located on the third floor of the building, and is approximately 2,333 rentable square feet. The MPO also is allowed up to 10 unreserved parking spaces for their employees, as part of the lease agreement. The MPO shall also have access to any community room facilities for meetings or conferences, upon coordination with CCRTA staff.

Identified Need

The existing lease is a 5 year term, which commenced on June 1, 2021 and continues through May 31, 2026.

The new lease would also be for 5 years, with a 3% annual escalation fee on the current square footage annual rate.

Board Priority

The Board Priority for this item is Facilities and Public Image.

Financial Impact

The amount of the monthly rent is adjusted each year to reflect a 3% annual increase. This annual increase is consistent with the increases on the existing lease.

Lease Year	Lease Period	Annual Rate (\$/SF/YR)	Monthly Rate (\$/SF/MO)	Annual Rent (\$)	Monthly Rent (\$)
1	6/1/2026 – 5/31/2027	16.57	1.38	38,657.81	3,221.48
2	6/1/2027 – 5/31/2028	17.07	1.42	39,824.31	3,318.69
3	6/1/2028 – 5/31/2029	17.58	1.46	41,014.14	3,417.84
4	6/1/2029 – 5/31/2030	18.11	1.51	42,250.63	3,520.89
5	6/1/2030 – 5/31/2031	18.65	1.55	43,510.45	3,625.87

The future lease revenue to be generated for the five-year term is estimated at \$205,257.34.

Recommendation

The CEO requests that the Board of Directors to Authorize Lease Renewal with the Metropolitan Planning Organization (MPO) at the Staples Street Center Building.

Respectfully Submitted,

Submitted and Reviewed by: Sharon Montez
Managing Director of Capital Projects, Customer Service and Eligibility

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Sharon,

I have included the data for the MPO lease renewal below

5-Year Renewal Rental Chart (2,333 SF)

Tenant: Corpus Christi Metropolitan Planning Organization

Premises: 602 N. Staples Street, Suite 300, Corpus Christi, TX 78401

Term: 5 years beginning **June 1, 2026**

Base Rent: Year 1 = **\$16.57/SF/YR**, escalations **3% annually**

Lease Year	Lease Period	Annual Rate (\$/SF/YR)	Monthly Rate (\$/SF/MO)	Annual Rent (\$)	Monthly Rent (\$)
1	6/1/2026 – 5/31/2027	16.57	1.38	38,657.81	3,221.48
2	6/1/2027 – 5/31/2028	17.07	1.42	39,824.31	3,318.69
3	6/1/2028 – 5/31/2029	17.58	1.46	41,014.14	3,417.84
4	6/1/2029 – 5/31/2030	18.11	1.51	42,250.63	3,520.89
5	6/1/2030 – 5/31/2031	18.65	1.55	43,510.45	3,625.87

Total Base Rent (5 Years): \$205,257.34

EXTENSION OF LEASE AGREEMENT

This Extension of Lease Agreement renews and extends that original Office Lease Agreement commencing June 1, 2021, (the "Lease"), between CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY, as Landlord, and CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION, as Tenant. All capitalized terms herein shall have their respective meanings as provided in the Lease.

The Lease Term in Section 4 of the Lease is amended to extend the lease an additional 60 months based upon Tenant's exercise of the option to renew for such period commencing on June 1, 2026, and ending on May 31, 2031, the new termination date. No further option to extend shall apply in the Lease.

The Rent and Expenses in Section 8(a) of the Lease shall be the following amounts for the period commencing on June 1, 2026:

- (a) Base Monthly Rent: On or before the first date of each month during this Lease, Tenant shall pay Landlord, at the Place of Payment, base monthly rent in the amount of \$3,221.48 (the "Rent") based on an annual gross rental rate of \$16.57 per square foot of rented space (2,333 square feet) with a 3% annual increases each year on the anniversary date of the Lease as follows:

<u>Months</u>	<u>Base Rate/SF/YR</u>	<u>Annual Base Rent</u>	<u>Monthly Base Rent</u>
61-72	\$16.57	\$38,657.81	\$3,221.48
73-84	\$17.07	\$39,824.31	\$3,318.69
85-96	\$17.58	\$41,014.14	\$3,417.84
97-108	\$18.11	\$42,250.63	\$3,520.89
109-111	\$18.65	\$43,510.45	\$3,625.87

All other provisions of Section 8 shall remain unchanged.

The Broker provision in Section 37 of the Lease is amended to replace Bates Commercial, LLC with New Southern Commercial Real Estate as the broker for the extension term.

Except as amended by this Extension, all other terms of the Lease shall remain in full force and effect.

Effective this _____ day of _____, 2026.

LANDLORD:

TENANT:

CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

CORPUS CHRISTI METROPOLITAN
PLANNING ORGANIZATION

By: _____
Derrick Majschzak, CEO

By: _____
Name: _____
Title: _____

Subject: January 2026 Financial Report

Overview: The **January Operating Budget** ended the month with expenses coming in more than revenue by **\$491,386**, as **Operating Revenue** totaled **\$3,536,661** and **Operating Expenses** **\$4,028,047**.

Five revenue sources fell short of the budget expectation.

- Passenger service of **\$101,005** reached 85.21% or \$17,538 short of budget which is due to the baseline budget spread applied over 12 months.
- Bus advertising of **\$16,431** reached 83.55% or \$3,235 short of budget.
- Federal operating grant revenue reached **\$213,838** or 47.83% of budget. The grant revenue will increase in subsequent months when the additional preventive maintenance grant is awarded.
- Lease revenue from tenants of **\$41,049** reached **90.15%** or \$4,487 short of budget due to a vacancy.
- Investment income of **\$110,022** fell short of expectation by **7.78%** or **\$9,275** due to a large cash outlay totaling nearly \$4 million which paid for the year's premium of casualty and property insurance to Texas Municipal League and the 2026 employer contribution to the RTA Employee Defined Benefit Plan.

The **CIP budget for the month** resulted in expenditures exceeding revenues by **\$17,847** with total funding sources coming in at **\$0** and expenses at **\$17,847**. The CIP expense for the month included the budgeted amount for depreciation, as no federal capital expenditures were incurred.

For the month, the overall performance resulted in a decrease of **\$509,233** to the fund balance with a decrease of **\$491,386** attributable to the operating budget, and a decrease of **\$17,847** related to the CIP budget.

SUMMARY: Results from all Activities Compared to Budget

Total Revenues and funding sources for the month of **January** totaled **\$3,536,661**, all of which is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)**. The performance of the revenue categories from the Operating Budget is discussed as follows.

Operating Revenues, which include only resources generated from transit operations, **totaled \$117,436** or 15.03% less than forecasted (**Table 4.1**) & (**PPT Slide 5**). **Fare Revenues** ended the month at \$101,005, or 14.79% less than the baseline expectation and includes **\$14,417** from **Go-Pass Mobile App Pass Sales**, which continue to demonstrate steady adoption growth.

Meanwhile, commissions from both **Bus and Bench Advertising** ended the month at **\$16,431**, of which **\$3,057** came from **Bus Bench Advertising commissions**, which represents two-thirds of the revenue earned as one-third is paid to the City of Corpus Christi under an interlocal agreement. The remaining **\$13,374** came from **On-Board Bus Advertising commissions**. The combined revenue was 83.55% of baseline.

Other Operating Revenues reported no activity for the month.

Non-Operating Revenues, which include sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$3,408,772** reaching **92.98%** of the **\$3,666,235** budget expectation, generating **\$257,463** less than forecasted (**Table 4.1**).

Federal operating grants recorded revenue of \$213,838, or 47.83% of the baseline expectation.

Investment income for the month totaled \$110,022, as the performance of the investment portfolio fell short of the baseline expectation by \$9,275, or 7.78%.

Meanwhile, Staples Street Center leases reached \$41,049 or 90.15% of baseline as a result of the vacancy left by Nueces County.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned except for the sales tax revenue. The Sales Tax Revenue has been **estimated** since the amount will not be determined until payment is received on **March 13, 2026**. Out of the seven (7) sources included in this revenue category, 86.36% of total revenue came from the sales tax revenue estimate as indicated in the following table:

January 2026 Revenue Composition – Table 1

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue Estimate	\$3,054,316	86.36%
2	Passenger Service	101,005	2.86%
3	SSC Lease Income	41,049	1.16%
4	Bus Advertising	16,431	0.46%
5	Investment Income	110,022	3.11%
6	Grant Assistance Revenue	213,838	6.05%
7	Other Revenue	0	0.0.0%
	Total (excluding capital)	\$3,536,661	100.00%

The **Investment Portfolio** closed the month of January 2026 with a market value of **\$34,050,253**, a decrease of **\$3,236,090** from the balance at the end of December 2025 of **\$37,286,343**.

The composition of the January portfolio market value ended at **\$34,050,523** of which **\$7,520,041** is in securities consisting of \$998,977 in Commercial Paper, \$3,517,441 in Federal Treasury Securities; and \$3,003,623 in Federal Agency Coupon Securities. The remaining value of **\$26,530,482** of which \$23,626,020 was held in TexPool Prime and \$2,904,462 in bank accounts at Frost Bank. For the month of **January**, the earned interest income was recorded at **\$110,022**.

This investment portfolio does not include any assets from pension plans but only assets from operations.

The **Sales Tax** allocation for January 2026 is **estimated** at **\$3,054,316** and is in line with the actual allocation received for January 2025. The estimate is necessary since allocations lag two months behind and will not be received until March 13, 2026.

The Sales Tax revenue payment of **\$4,877,591** for December 2025 was received February 13, 2026, and exceeded the same period last year by \$1,183,639 or 32.04% and was **\$567,558**, or **13.17% more** than the **estimate** of \$4,310,034 reported for December.

The December payment included the allocation from internet sales of **\$73,578**, an increase of \$21,075 or 40.14% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$2,509,154**. Retailers started collecting sales tax on internet sales on October 1, 2019.

The sales tax revenue over the last five years averages 71.66% of total income. In 2025, Sales Tax Revenue represented 70.43% of total revenues. Sales tax typically represents the largest component of CCRTA's total income but may vary from year to year when alternative revenue streams such as grant funding become significant. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenue from other sources and capital improvement plans do help lower the Agency's reliance on sales tax revenue. During this reporting period sales tax represented 86.36% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year, while **Table 2.1** illustrates the comparison between the sales tax received versus the sales tax budgeted.

Sales Tax Growth – Table 2

Month Revenue was Recognized	2026 Actual	2025 Actual	\$ Growth	% Growth
January (estimate)	3,054,316	\$ 3,054,316	(0)	0.00%
February (estimate)	-	-	-	0.00%
March (estimate)	-	-	-	0.00%
April (estimate)	-	-	-	0.00%
May (estimate)	-	-	-	0.00%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 3,054,316	\$ 3,054,316	\$ (0)	0.00%

Sales Tax – Actual vs Budget – Table 2.1

Month Revenue was Recognized	2026 Actual	2026 Budget	\$ Variance	% Variance
January (estimate)	3,054,316	\$ 3,054,316	-	0.00%
February (estimate)	-	-	-	0.00%
March (estimate)	-	-	-	0.00%
April (estimate)	-	-	-	0.00%
May (estimate)	-	-	-	0.00%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 3,054,316	\$ 3,054,316	\$ -	0.00%

The details of all revenue and expense categories are presented in the following tables, along with the fare recovery ratio for January 2026:

Revenue – January 2026 – Revenue Composition (Includes Operating and Capital Funding) – Table 3

Revenue Source	January 2026	%	YTD	%
Passenger Service	\$ 101,005	2.86%	\$ 101,005	2.86%
Bus Advertising	16,431	0.46%	16,431	0.46%
Other Revenue	-	0.00%	-	0.00%
Sales Tax Revenue	3,054,316	86.36%	3,054,316	86.36%
Grants - Operating	213,838	6.05%	213,838	6.05%
Grants - Capital	-	0.00%	-	0.00%
Investment Income	110,022	3.11%	110,022	3.11%
SSC Lease Income	41,049	1.16%	41,049	1.16%
Total Revenue	\$ 3,536,661	100.00%	\$ 3,536,662	100.00%

Revenue – January 2026 Operating Revenue and Capital Funding – Table 4

	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,422,516	\$ 101,005	\$ 118,543	7.10%	85.21%
Bus advertising	236,000	16,431	19,667	6.96%	83.55%
Other operating revenues	7,555	-	-	0.00%	0.00%
Sales Tax Revenue	43,011,601	3,054,316	3,054,316	7.10%	100.00%
Federal, state and local grant assistance	5,365,031	213,838	447,086	3.99%	47.83%
Investment Income	1,431,566	110,022	119,297	7.69%	92.22%
Staples Street Center leases	546,426	41,049	45,536	7.51%	90.15%
Total Operating & Non-Operating Revenues	52,020,695	3,536,661	3,804,445	6.80%	92.96%
Capital Grants & Donations	550,309	-	-	0.00%	0.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 52,571,004	\$ 3,536,661	\$ 3,804,445	6.73%	92.96%

Revenue – January 2026 from Operations – Table 4.1

	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,422,516	\$ 101,005	\$ 118,543	7.10%	85.21%
Bus advertising	236,000	16,431	19,667	6.96%	83.55%
Other operating revenues	7,555	-	-	0.00%	0.00%
Total Operating Revenues	1,666,071	117,436	138,210	7.05%	84.97%
Sales Tax Revenue	43,011,601	3,054,316	3,054,316	7.10%	100.00%
Federal, state and local grant assistance	5,365,031	213,838	447,086	3.99%	47.83%
Investment Income	1,431,566	110,022	119,297	7.69%	92.22%
Staples Street Center leases	546,426	41,049	45,536	7.51%	90.15%
Total Non-Operating Revenues	50,354,624	3,419,225	3,666,235	6.79%	93.26%
Total Revenues	\$ 52,020,695	\$ 3,536,661	\$ 3,804,445	6.80%	92.96%

January 2026 Expenses

The results of all expenditure activities, including capital, are presented below. Overall, total expenditures of **\$4,045,894** came in **\$171,634** under the anticipated baseline of **\$4,217,528**. Departmental expenses of **\$3,699,250** came in **\$175,899** over the **\$3,875,149** anticipated baseline or 4.54%. Meanwhile, Street Improvement Program expense of **\$302,086** is a fixed amount that represents one-two-twelve of the annual amount budgeted for all member cities, resulting in 100% baseline. Debt service expense of **\$16,258** the monthly amortization of debt issuance costs resulting from the 2019 bond refunding, plus interest related to Subscription Liabilities (SBITAs). Subrecipient grants incurred expenses of \$10,453, \$4,265 over the anticipated baseline for the month. These expenses are reimbursed by a 100% federal share.

January 2026 Total Expenses & Capital Expenditures – Table 6

	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 46,501,805	\$ 3,699,250	\$ 3,875,149	7.96%	95.46%
Debt Service	1,605,436	16,258	16,258	1.01%	100.00%
Street Improvements	3,625,032	302,086	302,086	8.33%	100.00%
Subrecipient Grant Agreements	74,256	10,453	6,188	14.08%	168.92%
Total Operating & Non-Operating Expenses	51,806,529	4,028,047	4,199,681	7.78%	95.91%
Grant Eligible Costs	550,309	-	-	0.00%	0.00%
Depreciation Expenses	214,166	17,847	17,847	8.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 52,571,004	\$ 4,045,894	\$ 4,217,528	7.70%	95.93%

EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass-through activities (Sub-recipients).

Accordingly, for the month of January 2026, total departmental operating expenses realized favorable variances against the baseline expectation for categories including Benefits, Services, Materials & Supplies, and Miscellaneous. Meanwhile, unfavorable variance was identified with the categories of Salaries & Wages, Utilities, Insurance, and Purchased Transportation.

Salaries & Wages reported a negative variance of 0.90% or \$10,803.

Utilities reported a negative variance of 13.93% or \$11,435 due to higher consumption costs.

Insurance reported a negative variance of 16.03% or \$12,362 due to higher property and casualty premiums for 2026.

Purchased Transportation reported a negative variance of 0.69% or \$5,468.

January 2026 Departmental Expense Breakdown – Table 7

	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
Object Category					
Salaries & Wages	\$ 14,457,881	\$ 1,215,626	\$ 1,204,823	8.41%	100.90%
Benefits	10,217,093	805,234	851,424	7.88%	94.57%
Services	5,479,505	387,183	456,625	7.07%	84.79%
Materials & Supplies	3,922,084	285,395	326,840	7.28%	87.32%
Utilities	985,074	93,524	82,090	9.49%	113.93%
Insurance	925,368	89,476	77,114	9.67%	116.03%
Purchased Transportation	9,444,024	792,470	787,002	8.39%	100.69%
Miscellaneous	1,070,776	30,342	89,231	2.83%	34.00%
Total Departmental Operating Expenses	\$ 46,501,805	\$ 3,699,250	\$ 3,875,149	7.96%	95.46%

2026 Self-Insurance Claims, Medical & Vision and Dental Reported at Gross which does not factor in the stop loss reimbursements – Table 9*

Month	Medical & Vision	Dental	Total
January	\$ 311,239	\$ 9,637	\$ 320,876
	\$ 311,239	\$ 9,637	\$ 320,876

* Stop loss reimbursements and other credits totaling **\$161,634** were received in January 2026 and reduced the cost of health insurance accordingly.

Fare Recovery Ratio – Table 10

Description	01/31/2026	Year to Date
Fare Revenue or Passenger Revenue	\$ 101,005	\$ 101,005
Operating Expenses	3,699,250	3,699,250
Fare Recovery Ratio	2.73%	2.73%
*Excluding Depreciation		

Note: Same period last year (January 2025) the FRR was 2.34%

The passenger fares are pledged revenues secured by the bond covenant associated with the construction of the Staples Street Center Building. The bond contract requires the Authority to establish and maintain rates and charges for facilities and services afforded by the CCRTA transit system to produce **gross operating revenues** in each fiscal year by anticipating sufficient passenger revenues to pay for maintenance and operating expenses and produce net operating revenues at least 1.10 times the annual debt service requirements. The debt service coverage ratio is a different ratio from the Fare Recovery Ratio. CCRTA has maintained since the inception of the bond covenant a coverage ratio of at least 1.10.

January 2026 – Table 11

For the month of January, total Expenditures exceeded Revenue by \$521,677. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 52,020,695	\$ 3,536,661	\$ 3,804,445	6.80%	92.96%
Operating Expenses	51,806,529	4,028,047	4,199,681	7.78%	95.91%
Revenue over Expenses	214,166	(491,386)	(395,236)	-229.44%	124.33%
Capital Funding	550,309	-	-	0.00%	0.00%
Capital Expenditures	764,475	17,847	17,847	2.33%	100.00%
Revenue over Expenses	(214,166)	(17,847)	(17,847)	8.33%	100.00%
Revenue over Expenditures	\$ 0	\$ (509,233)	\$ (413,083)		

NET POSITION

Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA's Interest, and Unrestricted which represents the residual amount of the net position that is available for spending. Total Net Position is calculated using the following methodology:

Add:

Current Assets
 Noncurrent Assets
 Deferred Outflows of Resources

Subtract:

Current Liabilities
 Noncurrent Liabilities
 Deferred Inflows of Resources

The sum of the total assets and deferred outflows minus the sum of the total liabilities and deferred inflows results in the Total Net Position. Total net position, also referred to as Fund Balance, is the governmental accounting equivalent for Owners/Shareholders Equity, commonly seen on the Balance Sheet of a corporation or private business.

Net Position has fluctuated for several reasons from the year ending December 31, 2019. Significant operating grant funding in 2020 through 2022 was available as part of the federal response to the Covid-19 pandemic. This funding directly contributed to growth in net position, particularly the Unrestricted portion. The Unrestricted portion has since declined upon the completion of the Covid-era funding.

The following table provides the history of Net Position growth and composition from December 31, 2019, through January 31, 2026.

Net Position, 2019 through 2026

	INTERIM	INTERIM	AUDITED					
	January 31, 2026	December 31, 2025	December 31, 2024	December 31, 2023	December 31, 2022	December 31, 2021	December 31, 2020	December 31, 2019
Net Position:								
Net Investment, Capital Assets	\$ 82,846,635	\$ 82,846,022	\$ 64,186,996	\$ 58,741,350	\$ 52,662,681	\$ 55,274,436	\$ 49,934,572	\$ 55,071,970
Restricted for Pension Assets	-	-	-	-	-	941,538	-	-
Restricted for FTA Interest	575,308	575,308	575,308	575,308	575,308	779,623	473,544	-
Unrestricted	30,804,442	31,253,443	38,749,966	51,611,558	50,835,167	44,691,073	38,702,162	26,039,817
Total Net Position	\$ 114,226,385	\$ 114,674,773	\$ 103,512,270	\$ 110,928,216	\$ 104,073,156	\$ 101,686,670	\$ 89,110,278	\$ 81,111,787

The Total Net Position at the end of the month was **\$114,226,385**, a decrease of **\$448,388** from December 2025 which closed at **\$114,674,773**.

Of the Total Net Position of **\$114,226,385**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$30,804,442** but only **\$2,085,486** is available for spending due to the amount of **\$28,715,956** in Board-designated reserves aimed at mitigating the fluctuations in sales tax revenue. As you can see from the fund balance breakdown below, **93.23%** of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.

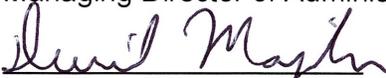
FUND BALANCE AS OF JANUARY 31, 2026:

FUND BALANCE		
Net Invested in Capital Assets		\$ 82,846,635
Restricted for FTA Interest		575,308
Unrestricted		<u>30,804,442</u>
TOTAL FUND BALANCE		<u>114,226,385</u>
RESERVES		
Designated for Operating Reserve		9,313,719
Designated for Capital Reserve		3,593,506
Designated for Employee Benefits Reserve		2,311,731
Designated for Emergency/Disaster Reserve		1,900,000
Designated for New Bear Lane Maint. Bldg.		<u>11,600,000</u>
Total Designated Reserves	93.23%	<u>28,718,956</u>
Plus:		
Unrestricted	6.77%	2,085,486
TOTAL DESIGNATED AND UNRESTRICTED		<u>\$ 30,804,442</u>

Please refer to the following pages for the detailed financial statements.
Respectfully Submitted,

Submitted by: Marie Sandra Roddel
Director of Finance

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Corpus Christi Regional Transportation Authority
 Operating and Capital Budget Report
 For the month ended January 2026

OPERATING BUDGET	01/2026				
	2026 Approved Budget	January 2026 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12 ***	B / A	C vs B
Revenues					
Passenger service	\$ 1,422,516	\$ 101,005	\$ 118,543	7.10%	85.21%
Bus advertising	236,000	16,431	19,667	6.96%	83.55%
Other operating revenues	7,555	-	-	0.00%	0.00%
Sales Tax Revenue	43,011,601	3,054,316	3,054,316	7.10%	100.00%
Federal, state and local grant assistance	5,365,031	213,838	447,086	3.99%	47.83%
Investment Income	1,431,566	110,022	119,297	7.69%	92.22%
Staples Street Center leases	546,426	41,049	45,536	7.51%	90.15%
Total Revenues	52,020,695	3,536,661	3,804,445	6.80%	92.96%
Expenses					
Transportation	11,947,755	1,013,487	995,646	8.48%	101.79%
Customer Programs	755,946	90,991	62,995	12.04%	144.44%
Purchased Transportation	9,444,024	792,470	787,002	8.39%	100.69%
Service Development	675,418	46,300	56,285	6.86%	82.26%
MIS	2,166,144	145,338	180,512	6.71%	80.51%
Vehicle Maintenance	7,581,055	565,753	631,755	7.46%	89.55%
Facilities Maintenance	3,572,168	278,135	297,681	7.79%	93.43%
Contracts and Procurements	538,566	41,634	44,880	7.73%	92.77%
CEO's Office	1,024,151	68,803	85,346	6.72%	80.62%
Finance and Accounting	997,044	78,334	83,087	7.86%	94.28%
Materials Management	378,830	31,720	31,569	8.37%	100.48%
Human Resources	965,829	70,497	80,486	7.30%	87.59%
General Administration	514,301	34,321	42,858	6.67%	80.08%
Capital Project Management	449,509	37,172	37,459	8.27%	99.23%
Marketing & Communications	1,155,107	69,956	96,259	6.06%	72.67%
Safety & Security	2,954,034	239,661	246,169	8.11%	97.36%
Staples Street Center	1,281,925	93,709	106,827	7.31%	87.72%
Debt Service	1,605,436	16,258	16,258	1.01%	100.00%
Special Projects	100,000	969	8,333	0.97%	11.62%
Subrecipient Grant Agreements	74,256	10,453	6,188	14.08%	168.92%
Street Improvements Program for CCRTA Re	3,625,032	302,086	302,086	8.33%	100.00%
Total Expenses	51,806,529	4,028,047	4,199,681	7.78%	95.91%
Revenues Over Expenses - Operating Budget	214,166	(491,386)	(395,236)		
CIP BUDGET					
	A	B	C = A / 12	B / A	
Funding Sources					
Grant Revenue	550,309	-	-	0.00%	0.00%
Total Funding Sources	550,309	-	-	0.00%	0.00%
Capital Expenditures					
Grant Eligible Costs	550,309	-	-	0.00%	0.00%
Depreciation Expenses	214,166	17,847	17,847	8.33%	100.00%
Total Expenditures	764,475	17,847	17,847	2.33%	100.00%
Funding Sources Over Expenditures	(214,166)	(17,847)	(17,847)	8.33%	100.00%
Revenues Over Expenses - Operating Budget	214,166	(491,386)	(395,236)		
Revenues Over Expenses - CIP Budget	(214,166)	(17,847)	(17,847)		
Revenues Over Expenses (including round \$	0	(509,233)	(413,083)		

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended January 31, 2026, and year ended December 31, 2025

	Unaudited January 31 2026	Unaudited December 31 2025
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 25,815,312	\$ 29,108,299
Short Term Investments	4,970,694	4,980,217
Receivables:		
Sales and Use Taxes	7,931,907	8,415,349
Federal Government	213,838	362,884
Other	468,209	466,546
Inventories	805,447	750,540
Prepaid Expenses	4,228,869	660,415
Total Current Assets	44,434,276	44,744,249
Non-Current Assets:		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	2,517,310	2,503,806
Lease Receivable	1,448,273	1,448,273
Capital Assets:		
Land	5,191,477	5,191,477
Buildings	53,037,195	53,037,195
Transit Stations, Stops and Pads	33,462,556	33,462,556
Other Improvements	5,579,552	5,579,552
Vehicles and Equipment	65,441,341	65,441,341
Right-To-Use Leased Equipment	636,942	636,942
Right-To-Use Software Subscriptions	1,761,117	1,761,117
Construction in Progress	26,601,094	26,601,094
Current Year Additions	20,521	-
Total Capital Assets	191,731,796	191,711,275
Less: Accumulated Depreciation	(95,832,770)	(95,814,923)
Net Capital Assets	95,899,026	95,896,352
Total Non-Current Assets	100,439,917	100,423,739
TOTAL ASSETS	144,874,193	145,167,989
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflow related to pensions	6,088,027	6,088,027
Deferred outflow related to OPEB	298,259	298,259
Deferred outflow on extinguishment of debt	2,371,136	2,386,433
Total Deferred Outflows	8,757,422	8,772,719
TOTAL ASSETS AND DEFERRED OUTFLOWS	153,631,615	153,940,708

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended January 31, 2026, and year ended December 31, 2025 (continued)

	Unaudited January 31 2026	Unaudited December 31 2025
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts Payable	1,757,318	1,406,988
Current Portion of Long-Term Liabilities:		
Long-Term Debt	970,000	970,000
Compensated Absences	374,238	374,238
Net OPEB Liability - Current Portion	115,150	115,150
Software Subscription Liability	30,529	30,529
Lease Liability	110,839	110,839
Distributions to Regional Entities Payable	1,892,388	1,590,302
Other Accrued Liabilities	1,058,792	1,571,913
Total Current Liabilities	6,309,254	6,169,959
Non-Current Liabilities:		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	13,935,000	13,935,000
Compensated Absences	871,691	871,691
Software Subscription Liability	114,008	114,008
Lease Liability	168,074	168,074
Net Pension Liability	12,314,109	12,314,109
Net OPEB Obligation	973,928	973,928
Total Non-Current Liabilities	28,376,810	28,376,810
TOTAL LIABILITIES	34,686,064	34,546,769
DEFERRED INFLOWS OF RESOURCES		
Deferred inflow related to pensions	3,223,014	3,223,014
Deferred inflow related to OPEB	47,879	47,879
Deferred inflow related to leases	1,448,273	1,448,273
Total Deferred Inflows	4,719,166	4,719,166
TOTAL LIABILITIES AND DEFERRED INFLOWS	39,405,230	39,265,935
Net Position:		
Net Invested in Capital Assets	82,846,635	82,846,022
Restricted for FTA Interest	575,308	575,308
Unrestricted	30,804,442	31,253,443
TOTAL NET POSITION	\$ 114,226,385	\$ 114,674,773

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
For the month ended January 31, 2026

	<u>1/31/2026</u>
Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 80,624
Cash Received from Bus Advertising and Other Ancillary	50,247
Cash Payments to Suppliers for Goods and Services	(2,601,541)
Cash Payments to Employees for Services	(1,237,681)
Cash Payments for Employee Benefits	(3,137,116)
Net Cash Used for Operating Activities	<u>(6,845,467)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	3,537,758
Grants and Other Reimbursements	6,664
Distributions to Subrecipient Programs	(6,664)
Distributions to Region Entities	-
Net Cash Provided by Non-Capital Financing Activities	<u>3,537,758</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	356,220
Proceeds/Loss from Sale of Capital Assets	-
Proceeds from Bonds	-
Repayment of Long-Term Debt	-
Interest and Fiscal Charges	-
Purchase and Construction of Capital Assets	(454,996)
Net Cash Used by Capital and Related Financing Activities	<u>(98,776)</u>
Cash Flows from Investing Activities:	
Investment Income	113,498
Purchases of Investments	-
Maturities and Redemptions of Investments	-
Premiums/Discounts on Investments	-
Net Cash Provided by Investing Activities	<u>113,498</u>
Net decrease in Cash and Cash Equivalents	(3,292,987)
Cash and Cash Equivalents (Including Restricted Accounts), January 1, 2026	29,683,607
Cash and Cash Equivalents (Including Restricted Accounts), January 31, 2026	\$ <u>26,390,620</u>

Subject: March 2026 Procurement Update**Overview:**

The purpose of this memorandum is to provide the Board of Directors with a monthly update on procurement activities at the Corpus Christi Regional Transportation Authority (CCRTA). This report includes an overview of current procurements issued and a three-month outlook on agreements falling under the CEO's signature authority.

Board Priority

This item aligns with the Board Priority – **Public Image and Transparency**

Current Procurements Issued

The following solicitations are currently active:

- **Description:** Project Management Services for the Construction of a New Maintenance Facility
 - **Term:** Two-and-a-Half-Years
 - **Issuance Date:** December 30, 2025
 - **Due Date:** February 10, 2026
 - **Estimated Cost:** \$810,000
 - **Committee Review:** March 25, 2026
- **Description:** Maintenance Uniform Rental Services
 - **Term:** Four Years
 - **Issuance Date:** February 9, 2025
 - **Due Date:** March 23, 2026
 - **Estimated Cost:** \$167,035
 - **Committee Review:** April 22, 2026
- **Description:** Windstorm and Hail Insurance Coverage
 - **Contract:** One-Year Term
 - **Issuance Date:** February 17, 2026
 - **Due Date:** March 31, 2026
 - **Estimated Cost:** \$341,059
 - **Committee Review:** April 22, 2026

Three-Month Future Procurement Outlook

The following solicitation is scheduled to be issued:

- **Description:** Bus Parts Supply

- **Term:** Two Years
- **Issuance Date:** March 4, 2026
- **Due Date:** April 8, 2026
- **Estimated Cost:** \$2,984,072

CEO’s Signature Authority – Three-Month Outlook

The following table outlines future agreements scheduled to commence within the next three months:

Description of Future Agreement	Agreement Start Date	Current Agreement Amount
Paratransit CAD/AVL Fleet Maintenance and Warranty Support	4/01/26	\$40,031
Towing/Wrecker Services	4/13/26	\$31,464 (3YR Term)
Certified Occupational Therapist Assistant Services	5/01/26	\$31,600 (3YR Term)
Occupational Therapist Services	5/01/26	\$47,520 (3YR Term)
ESTIMATED TOTAL		\$150,615

Recommendation

For informational purposes

Respectfully Submitted,

Submitted by: Christina Perez
Director of Procurement

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

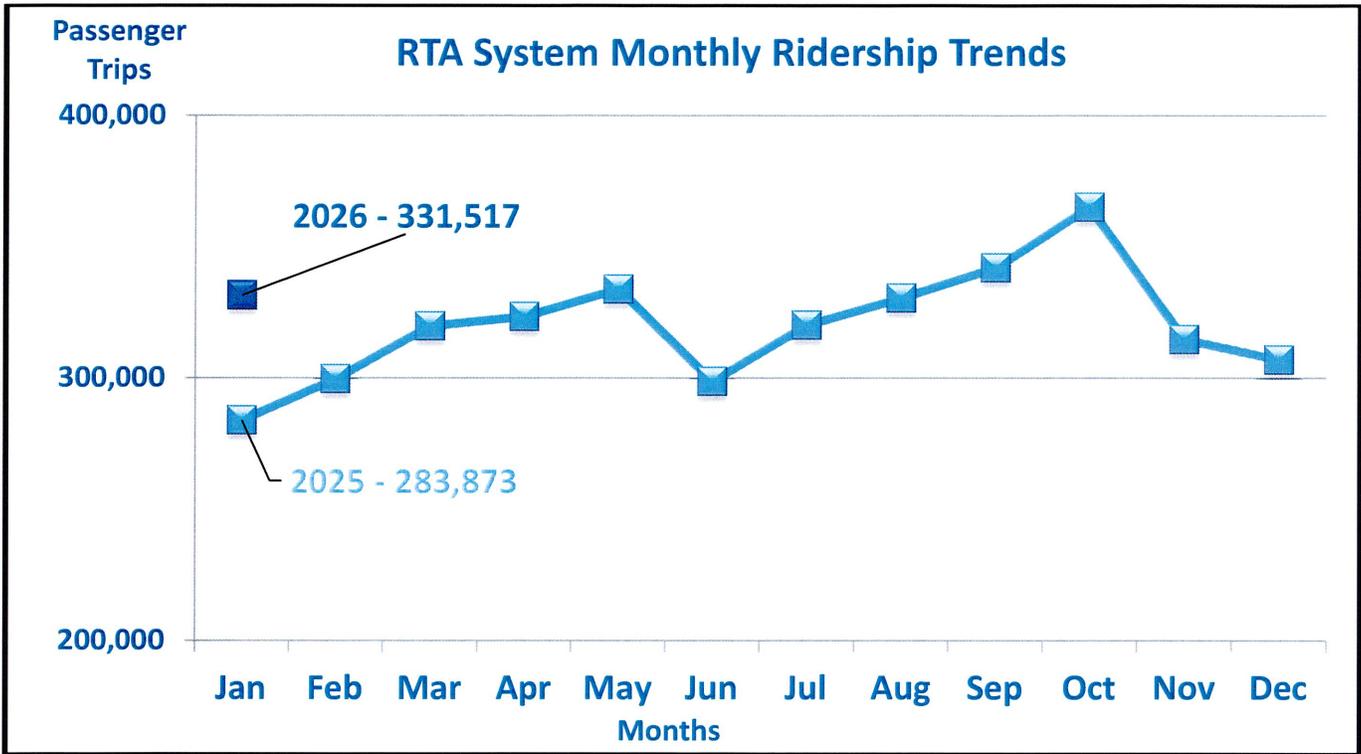
Subject: January 2026 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.



System-wide Ridership and Service Performance Results

January 2026 system-wide passenger trips totaled 331,517 which represents a 16.8% increase, compared to 283,873 passenger trips in January 2025 with 47,644 more trips provided this month.

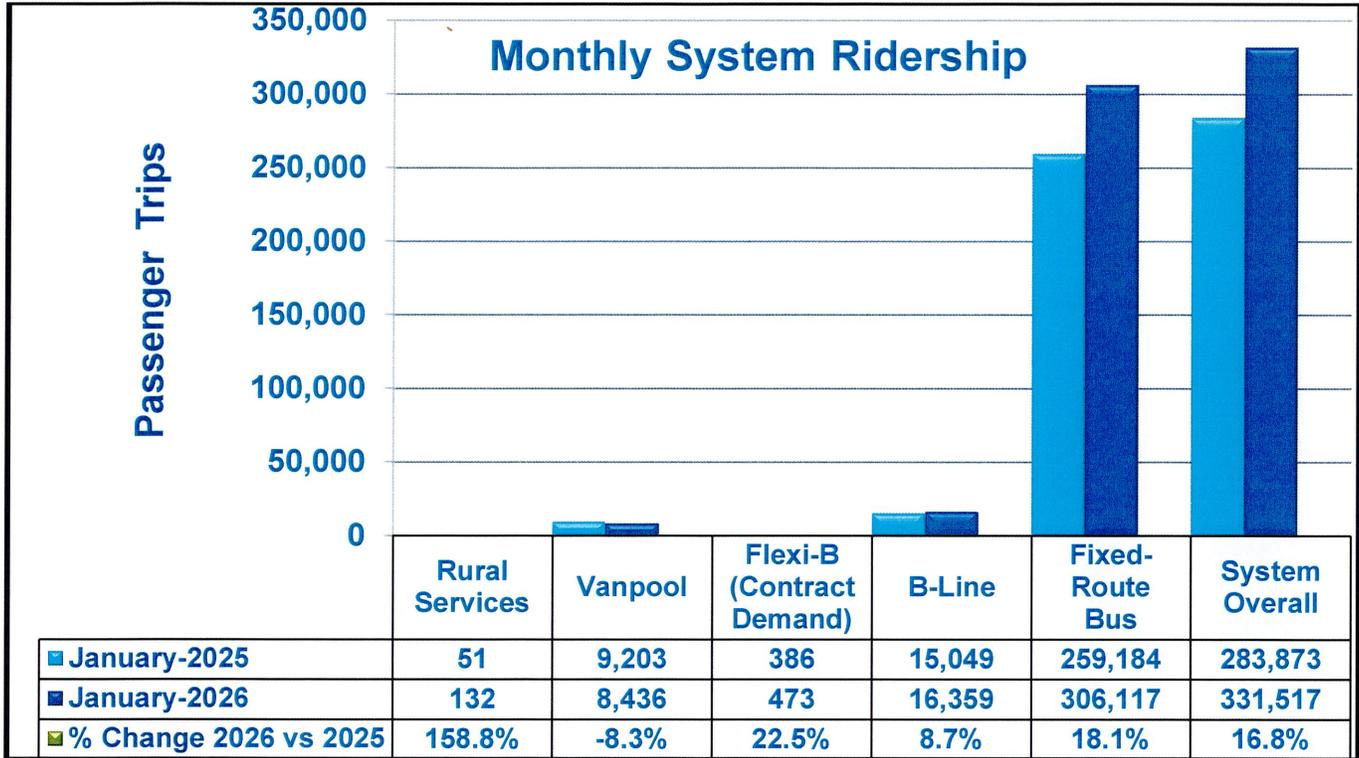


January 2026	January 2025
20 Weekdays	22 Weekdays
6 Saturdays	4 Saturdays
5 Sundays	5 Sundays
31 Days	31 Days

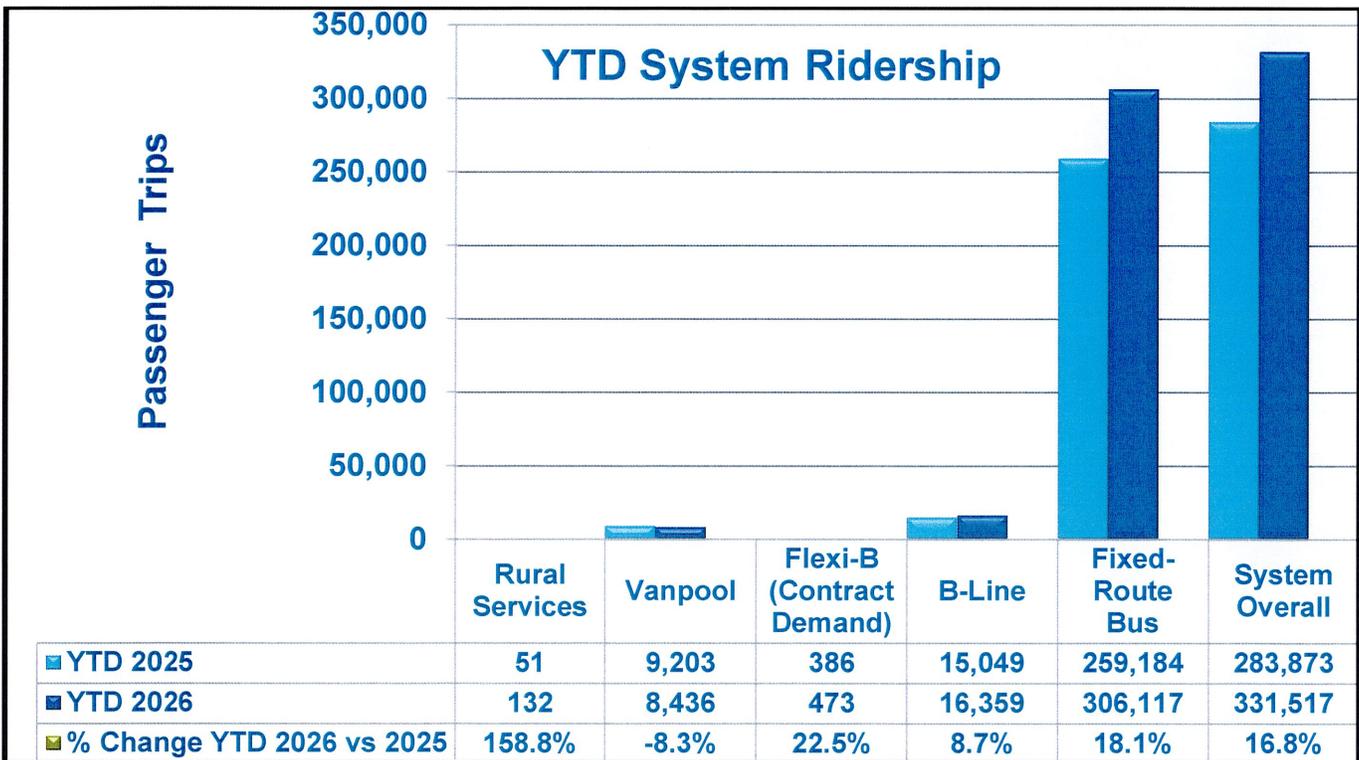
The average retail price for unleaded gas in Corpus Christi was \$2.44 per gallon compared to \$2.68 per gallon in January 2025¹.

1. GasBuddy.com historical data at <http://www.gasbuddy.com>

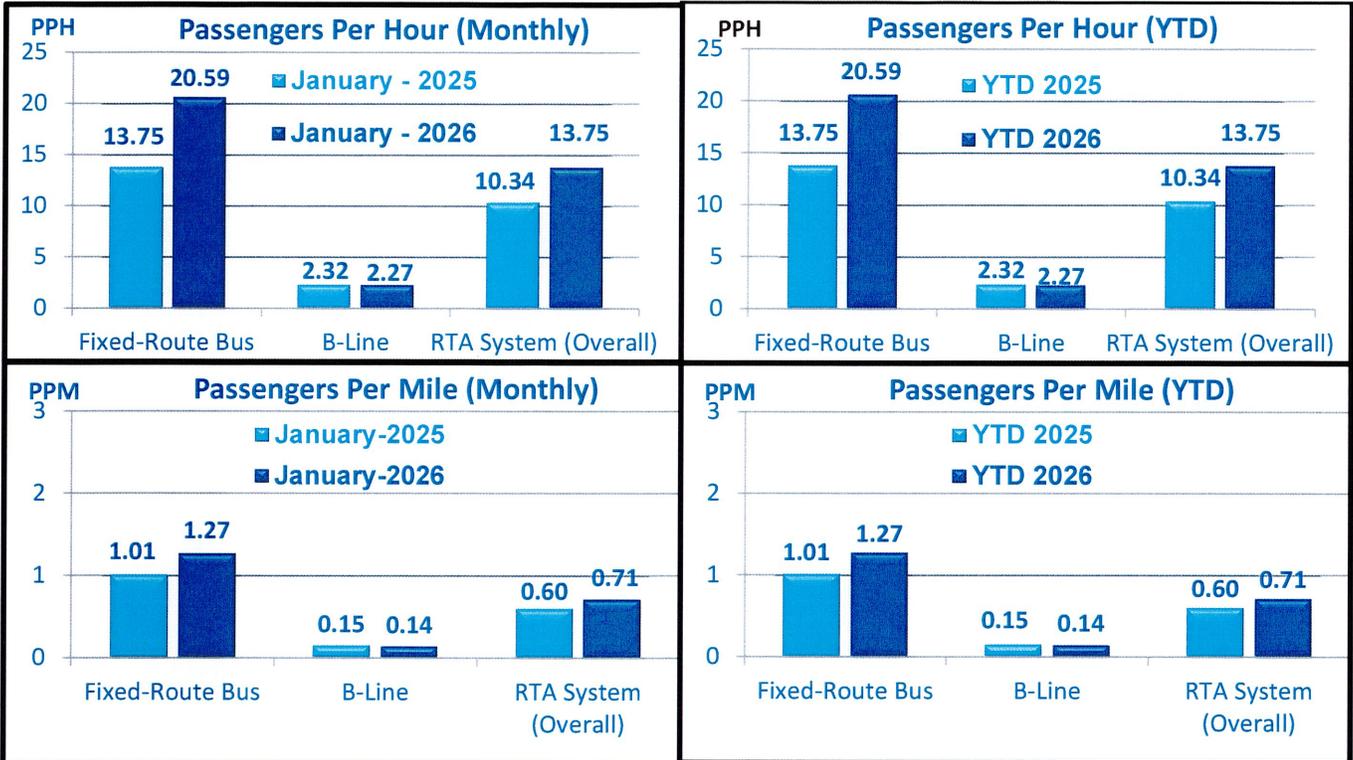
The chart below shows monthly ridership results for all services. CCRTA recorded 47,644 more passenger trips in January 2026 resulting in a 16.8% increase compared to January 2025.



The chart below shows YTD ridership results for all services. 47,644 more trips compared to 2025.

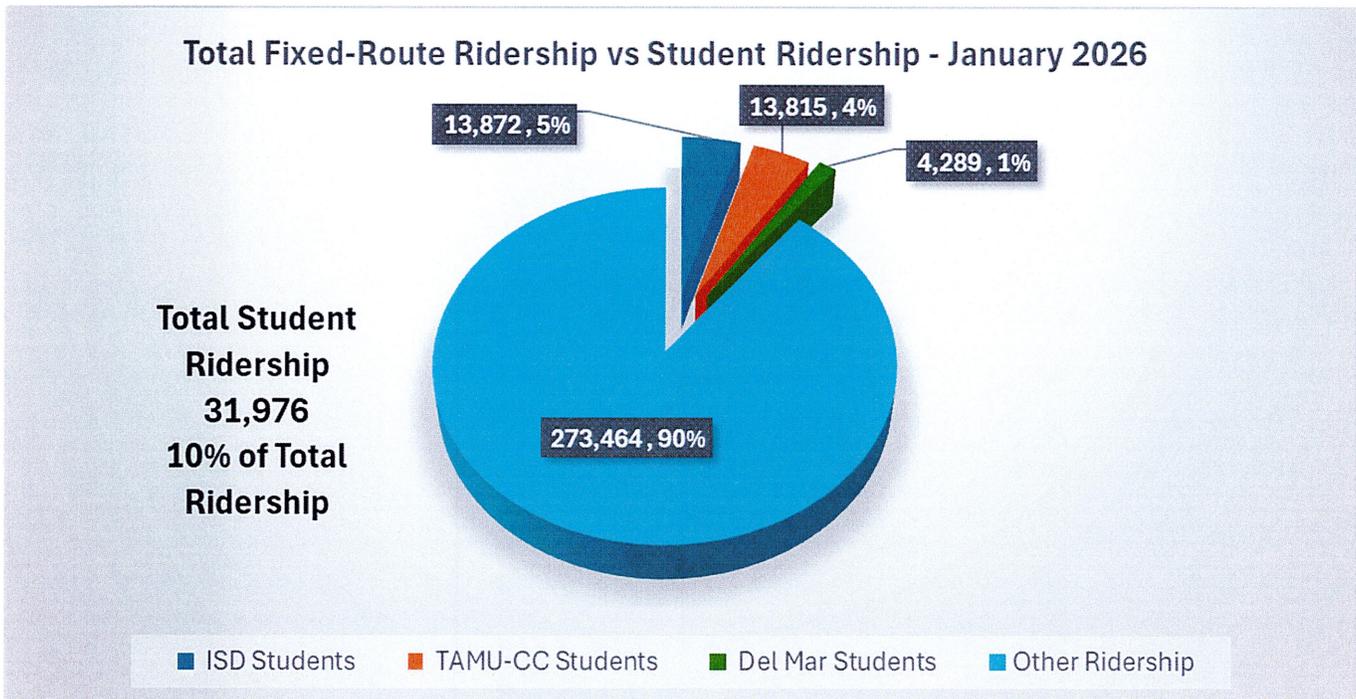


The following four charts are system-wide productivity for the month of January 2026 vs. January 2025 and YTD figures.



Student Ridership

The following chart illustrates total fixed route ridership vs student ridership for January 2026.



Bus Routes and Bus Stops Impacted by City of Corpus Christi and TxDOT Construction Projects

Current Projects

- **Carroll Ln. (SH-358 to Holly)** Project utility preconstruction began June 2025
 - Route 15 & 17. (No stops impacted or detour at release of this document)
- **S. Alameda (Everhart to Airline)**: Project to begin mid-March 2026.
 - Route 5 (10 to 12 stops could be impacted)
- **Upper/Mid./Lower Broadway**: Project in design. (60%)
 - Routes 6-76 (2 stops could be impacted)

Upcoming Projects

For January 2026 report, there were two fixed routes of 32 in operation that may experience impacts.

The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Oct-25	Nov-25	Dec-25	Jan-26	4-Month Average
Early Departure	<1%	0.0%	0.8%	0.8%	0.8%	0.6%
Departures within 0-5 minutes	>85%	91.6%	90.6%	90.6%	94.3%	91.8%
Monthly Wheelchair Boardings	No standard	4,365	4,087	4,071	3,943	4,117
Monthly Bicycle Boardings	No standard	8,610	7,282	7,707	7,463	7,766

Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

In January 2026, B-Line service performance metrics are listed below.

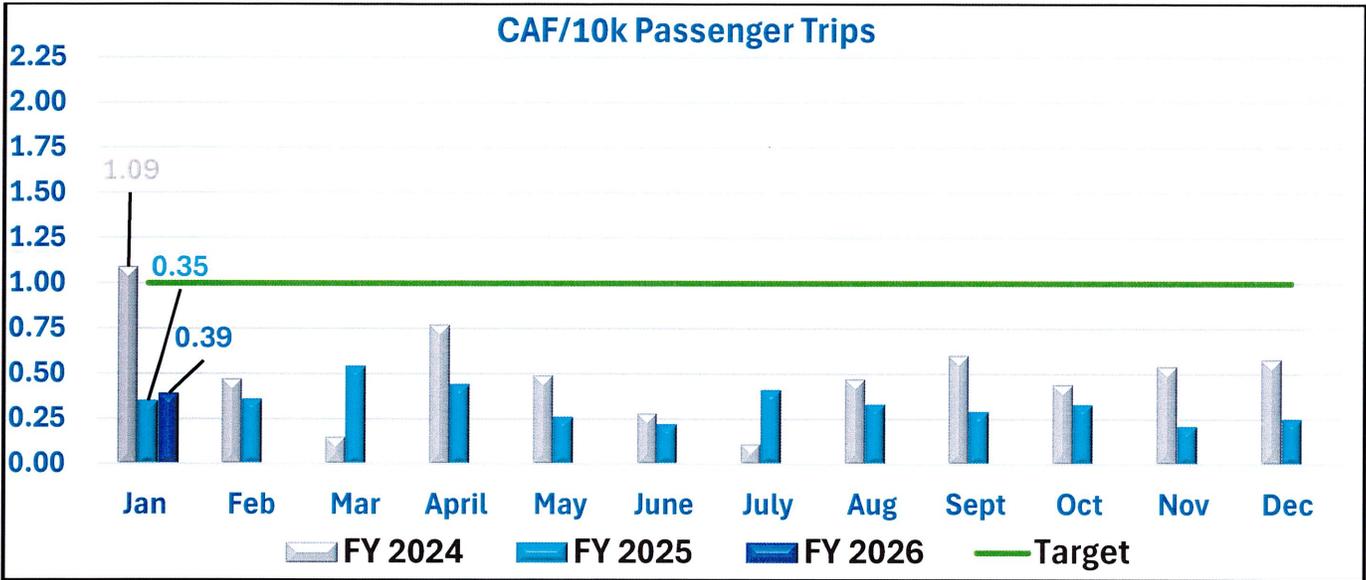
Metric	Standard	Oct-25	Nov-25	Dec-25	Jan-26	(4) Month-Ave.
Passengers per Hour	2.50	2.41	2.34	2.34	2.27	2.34
On-time Performance	95.0%	90.4%	94.5%	94.5%	96.5%	94.0%
Denials	0.00%	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	12,250	26,305	26,318	39,337	32,769	31,182
Monthly Wheelchair Boardings	No standard	4,095	3,535	3,795	3,451	3,719

- Productivity: 2.27 Passengers per Hour did not meet the 2.50 PPH. contract standard.
- On-time Performance: 96.5% did meet the contract standard of 95.0%.
- Denials: 0 denials or 0.0% did meet the contract standard of 0.0%.
- Miles between Road Calls (MBRC): 32,769 met the contract standard of 12,250 miles.
- Ridership Statistics: 10,990 ambulatory boardings; 3,451 wheelchair boardings

Customer Programs Monthly Customer Assistance Form (CAF) Report

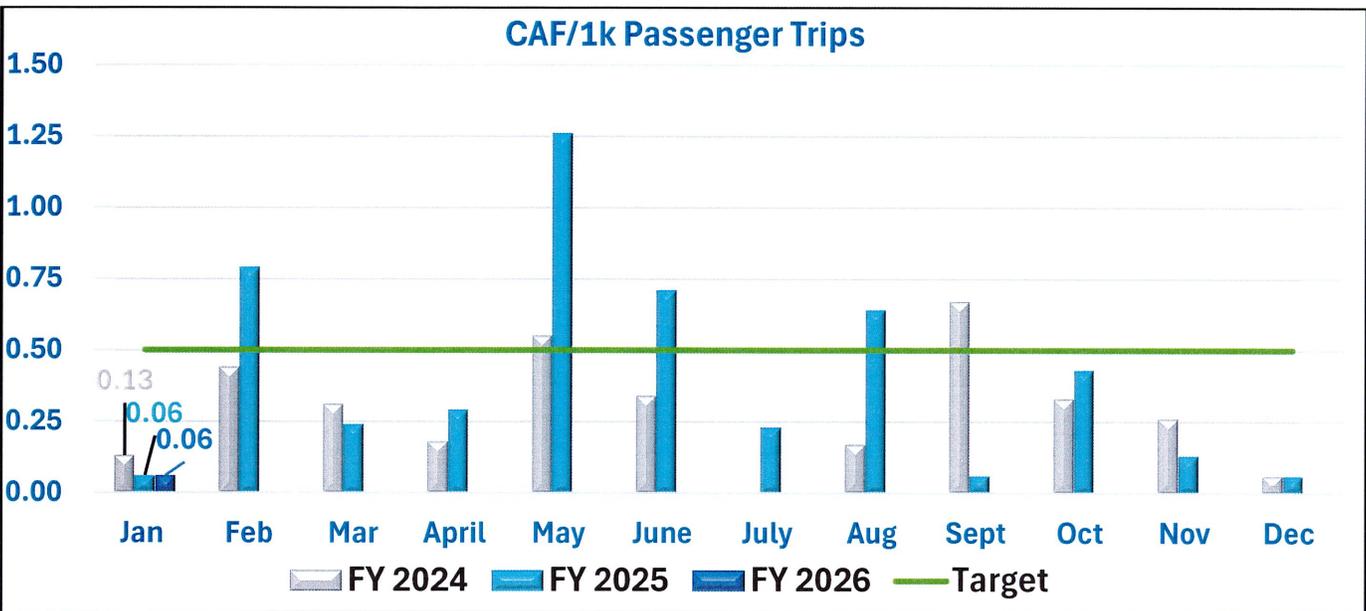
For the month of January 2026, CCRTA received and processed **43** Customer Assistance Forms (CAF's). A total of **41** or 95% were for Fixed Route Services, of which **12** or 29.2% were valid. This equates to approximately **0.39 CAFs per 10,000** passenger trips. There were **no** commendations for Fixed Route Services received.

Number of CAFs/10k for Fixed Route Services



For the month of January 2026, CCRTA received and processed **43** Customer Assistance Forms (CAF's). A total of **one** or 5% were for B-Line Services, of which **one** or 0.02% was valid. This equates to approximately **0.06 CAFs per 1,000** passenger trips. B-Line Services received one commendation.

Number of CAFs/1k for B-Line Services



Route Summary Report:

Route	# of CAFs	Route	# of CAFs
#3 NAS Shuttle	2	#50 Calallen/Robstown NAS Ex (P&R)	
#4 Flour Bluff	2	#51 Gregory/NAS Ex (P&R)	
#5 Alameda		#54 Gregory/Downtown Express	
#6 Santa Fe/Malls		#60 Momentum Shuttle	
#12 Hillcrest/Baldwin		#65 Padre Island (Flex)	
#15 Kostoryz/Carroll HS	2	#76 Downtown Shuttle	
#16 Morgan/Port	5	#78 North Beach Shuttle	1
#17 Carroll/Southside		#83 Advanced Industries	
#19 Ayers	4	#90 Flexi-B Port Aransas	
#21 Arboleda	3	#93 Flex	
#23 Molina	1	#94 Port Aransas Shuttle	
#24 Airline/Yorktown	1	#95 Port Aransas Express	
#25 Gollihar/Greenwood		B-Line (Paratransit) Services	1
#26 Airline/Lipes		Transportation	
#27 Leopard	2	Service Development	1
#28 Leopard /Navigation		Facilities/Bus Stop Needs Attention	10
#29 Staples	3	IT/Electronics	
#32 Southside		Safety & Security	2
#34 Robstown North Circulator		Vehicle Maintenance	1
#35 Robstown South Circulator		COMMENDATIONS	1
#37 Crosstown/TAMUCC	1		
		TOTAL CAF's	43

Processed CAF Breakdown by Service Type:

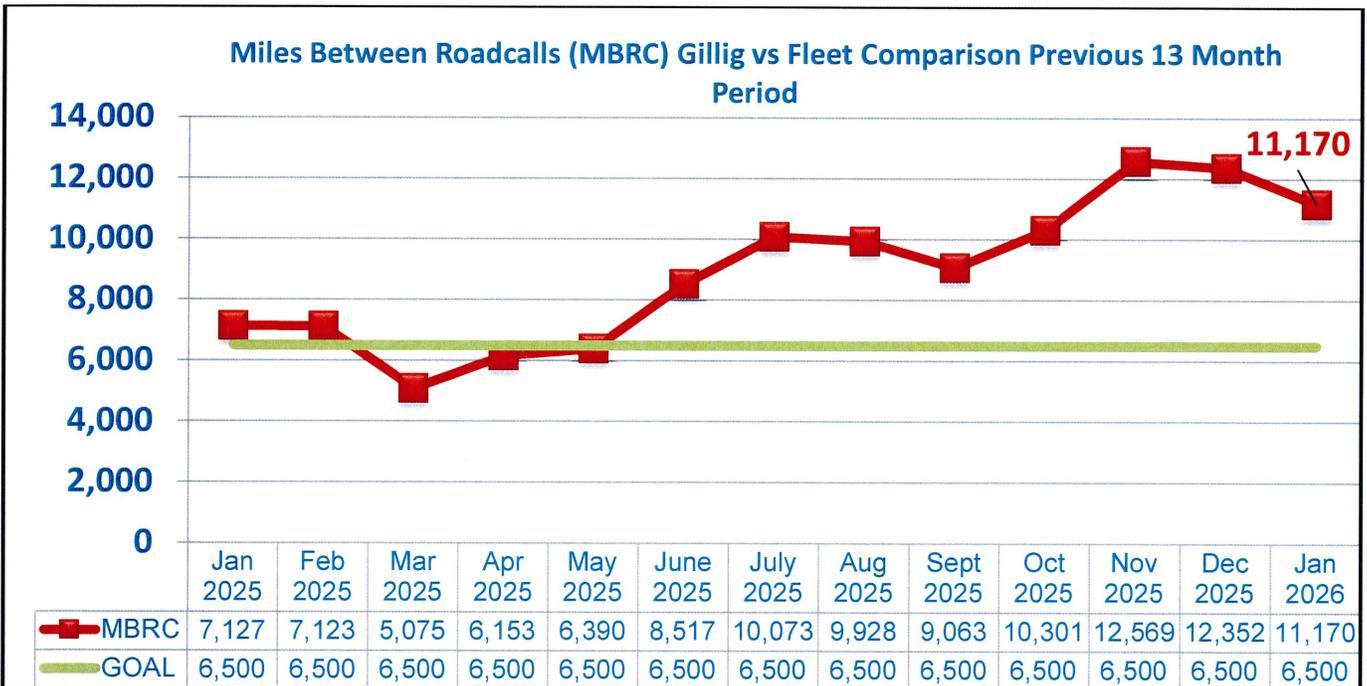
CAF Category	RTA Fixed Route	B-Line Paratransit	Purchased Transportation	Totals
Driving Issues	6			6
Late/Early – No Show	2		1	3
Fare/Transfer Dispute	1			1
Dispute Drop-off/Pickup	1			1
Rude	6	1	3	10
Left Behind/Passed Up	6		1	7
Safety and Security	2			2
Facility Maintenance	10			10
Service Development	1			1
Vehicle Maintenance	1			1
Commendations		1		1
TOTAL CAFs	36	2	5	43

Customer Programs Validated (CAF's) Count



Vehicle Maintenance Department: Miles Between Road Calls Report

In January 2026, 11,170 miles between road calls (MBRC) were recorded as compared to 7,127 MBRC in January 2025. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 8,911.



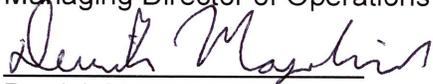
Board Priority

The Board Priority is Ridership.

Respectfully Submitted,

Submitted by: Liann Alfaro
Director of Planning

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer