

# AGENDA MEETING NOTICE

## Board of Directors Meeting

**DATE:** Wednesday, June 12, 2024

**TIME:** 8:30 a.m.

**LOCATION:** Staples Street Center – 2<sup>ND</sup> Floor Boardroom, 602 North Staples St., Corpus Christi, TX

### BOARD OF DIRECTORS OFFICERS

Arthur Granado, Chair  
Anna Jimenez, Vice Chair  
Lynn Allison, Board Secretary/  
Legislative Chair

### BOARD OF DIRECTORS MEMBERS

Beatriz Charo, Administration & Finance Chair  
Armando Gonzalez, Rural & Small Cities Chair  
Aaron Muñoz, Operations & Capital Projects Chair  
Gabi Canales Jeremy Coleman Erica Maymi Eloy Salazar

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	<b>Pledge of Allegiance</b>	A. Granado/ U.S. Veteran, Robert Boyett	1 min.	-----
2.	<b>Safety Briefing</b>	J. Esparza	3 min.	-----
3.	<b>Roll Call and Establish Quorum</b>	M. Montiel	1 min.	-----
4.	<b>Confirm</b> Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Granado	1 min.	-----
5.	<b>Public Notice on Executive Session</b>	A. Granado	1 min.	-----
<p><b>Public Notice</b> is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer</p>				
6.	<b>Receipt of Conflict of Interest Affidavits</b>	A. Granado	1 min.	-----
7.	<b>Opportunity for Public Comment</b> <b>3 min. limit – no discussion</b>	A. Granado	3 min.	-----
<p>Public Comment may be provided in writing, limited to 1,000 characters, by using the <a href="http://www.ccrta.org/news-opportunities/agenda">Public Comment Form</a> online at <a href="http://www.ccrta.org/news-opportunities/agenda">www.ccrta.org/news-opportunities/agenda</a> or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.</p>				
8.	<b>Awards and Recognition –</b> a) CCRTA New Hires b) CCRTA Retirees c) CCRTA Safety & Security Safety Slogan Award Winner	M. Rendón	5 min.	-----
9.	<b>Update</b> from Doug McBee, Beach to Bay	M. Rendón/ Doug McBee, Beach to Bay		-----
10.	<b>Discussion and Possible Action</b> to Approve Board Minutes of the May 8, 2024 Board of Directors Meeting	A. Granado	3 min.	<b>Pages 1-8</b>
11.	<b>CONSENT ITEMS:</b> The following items are routine or administrative in nature and have been discussed previously by the Board or Committees. The Board has been furnished with support documentation on these items.		5 min.	<b>Pages 9-11</b>

# AGENDA MEETING NOTICE

	<p><b>a) Action</b> to Award a Five (5) Year Contract to Equans-Ineo Systrans USA Inc. for On-Board</p> <p><b>b) Action</b> to Authorize a Two-Month Lease with Nueces County Social Services and Veteran's Services for Office Lease Space at the Staples Street Center Building</p> <p><b>c) Action</b> to Approve the Update of CCRTA's Mission Statement</p>			
12.	<b>Presentation and Public Hearing</b> – Public Feedback, Long Range System Plan Service Improvements Effective July 15, 2024	G. Robinson	10 min.	<i>PPT</i>
13.	<b>Discussion and Possible Action</b> to Approve Long Range System Plan Service Improvements Effective July 15, 2024	G. Robinson	5 min.	<b>Page 12-13</b> <i>PPT</i>
14.	<b>Discussion and Possible Action</b> to Formally Approve the Legislative Program for the 89 <sup>th</sup> Legislature	M. Rendón/ J. Bell, Legal Counsel	5 min.	<b>Pages 14-17</b> Attachment A <i>PPT</i>
15.	<b>Update</b> on RCAT Committee Activities	S. Montez	3 min.	<i>PPT</i>
16.	<b>Committee Chair Reports</b> a) Administration & Finance b) Operations & Capital Projects c) Rural and Small Cities d) Legislative	B. Charo A. Muñoz A. Gonzalez L. Allison	3 min. 3 min. 3 min. 3 min.	-----
17.	<b>Presentations:</b> <b>a)</b> 2024 Other Post Employment Benefit (OPEB) Actuarial Report <b>b)</b> 2024 Defined Benefit Plan (DBP) Actuarial Report  <b>c)</b> First Quarter 2024 Investment Report <b>d)</b> April 2024 Financial Report <b>e)</b> June 2024 Procurement Update <b>f)</b> April 2024 Operations Report <b>g)</b> Jan-April 2024 Safety & Security Report	R. Saldaña/ Joseph Myers, USI Consulting Group Catie Gray, USI Consulting Group  David McElwain, Patterson Group R. Saldaña R. Saldaña G. Robinson M. Rendón	40 min.	<i>PPT</i> <i>PPT</i>  <i>PPT</i> <b>Pages 18-32</b> <i>PPT</i> <i>PPT</i> <b>Pages 33-42</b> <i>PPT</i> <i>PPT</i>
18.	<b>CEO Report</b>	M. Rendón	5 min.	<i>PPT</i>
19.	<b>Reports from Board Chair and Board Members</b>	A. Granado	5 min.	-----
20.	<b>Adjournment</b>	A. Granado	1 min.	-----

**Total Estimated Time: 1 hour 50 mins**

On **Friday, June 7, 2024** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

**PUBLIC NOTICE** is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono(361) 289-2712.

**Mission Statement**

The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.

**Vision Statement**

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING MINUTES  
WEDNESDAY, May 8, 2024**

**Summary of Actions**

- 1. Pledge of Allegiance**
- 2. Heard Safety Briefing**
- 3. Roll Call and Established Quorum**
- 4. Confirmed Posting of Meetings Public Notice**
- 5. Gave Public Notice on Executive Session**
- 6. Receipt of Conflict of Interest Affidavits**
- 7. Provided Opportunity for Public Comment**
- 8. Presented Awards and Recognition**
  - a) CCRTA New Hires**
  - b) APTA Gold Safety & Security Awards**
    - i Bus Security Award**
    - ii Bus Emergency Management Award**
- 9. Approved Board Minutes of April 3, 2024 Board of Director Meeting**
- 10. Consent Items**
  - a) Awarded a Five (5) year Contract to Toshiba America Business Solutions, Inc. for Multifunction Printer/Copier Lease Agreement**
  - b) Awarded a One-Year Contract to Acrisure LLC, dba Carlisle Insurance for Windstorm and Hail Insurance Coverage**
  - c) Awarded a Five-Year Contract to Sec-Ops, Inc. for Security Guard Services**
  - d) Awarded a Contract to EAN Holdings LLC, dba as Commute with Enterprise for Vanpool Services**
- 11. Tabled Update of CCRTA's Mission Statement**
- 12. Heard Update on RCAT Committee Activities**
- 13. Heard Committee Chair Reports**
  - a) Administration and Finance**
  - b) Operations and Capital Projects**
  - c) Rural and Small Cities**
  - d) Legislative**
- 14. Heard Presentations –**
  - a) March 2024 Financial Report**
  - b) May 2024 Procurement Update**
  - c) March 2024 Operations Report**
- 15. Heard CEO Report**
- 16. Heard Reports from Board Chair and Board Members**
- 17. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2<sup>nd</sup> Floor Board Room, Corpus Christi, Texas.

### **Pledge of Allegiance**

Chair Arthur Granado called the meeting to order at 8:32 a.m. He welcomed and gave a brief introduction for U.S. Veteran, Terry Klinger to lead the Pledge of Allegiance.

### **Safety Briefing**

Mr. Mike Rendón, Deputy CEO, presented the safety briefing to the Board and audience. He noted that in the event of an emergency, the audience would exit the boardroom to his right and proceed down to the first floor where they would exit through the westside stairwell to the first floor and exit through the westside doors. Once outside, they would continue to the clock tower adjacent to the transfer station. Ms. Montiel will account for all Board Members and he would be the last out to ensure everyone exits safely. He noted three things, to not use the elevator, do not return until all clear has been given and if a shelter in place is needed, they would do so in the westside stairwell.

### **Roll Call & Establish Quorum**

Ms. Montiel called roll and it was noted there was a quorum present at this time.

### **Board Members Present**

Lynn Allison, Gabi Canales, Beatriz Charo, Jeremy Coleman, Armando Gonzalez (virtual), Arthur Granado, Anna Jimenez, Erica Maymi, Aaron Munoz and Eloy Salazar.

### **Board Members Absent**

None

### **Staff Present**

David Chapa, John Esparza, Angelina Gaitan, Sharon Montez, Marisa Montiel, Rita Patrick, Mike Rendón, Gordon Robinson and Robert Saldaña. Terry Klinger, Victoria Obas, Marco Gonzalez, Terrence Ervin, Alfredo Ipina Garcia, Robert Boyett, Ronald Charles, Pablo Martinez, Dana Lawrence, Pamela Amador and Jason Molina.

### **Public Present**

Mariah Boone, Ray Hernandez, Mike Tamez, Michael More, Eryca Gonzalez, Felipe Martinez, CCPD Officer Brandon Gonzalez, Constable Oscar Mendoza, Robert Lott and Nick Berg.

### **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**

Ms. Montiel confirmed proper posting of the meeting.

### **Gave Public Notice on Executive Session**

Chair Granado gave notice on Executive Session to the public

### **Receipt of Conflict of Interest Affidavits**

None

### **Opportunity for Public Comment**

There were no online public comments submitted and one person signed up in person.

1. Mariah Boone – Ms. Boone noted that she is disappointed that the Board has not reacted to her past efforts to get the hostile architecture removed from the bus benches. She feels it is cruel to the unhoused community. She hopes that the board will think about it and noted the taxpayer money pays for this.

### **Awards and Recognitions**

- a) CCRTA New Hires - Mr. Derrick Majchszak, CEO, introduced CCRTA new hires to the Board. The following employees were recognized: Transportation – Terrence Ervin, Alfredo Ipina Garcia, Robert Boyett, Ronald Charles, Pablo Martinez, Dana Lawrence, Pamela Amador and Jason Molina. Photos were taken.
- b) APTA Gold Safety & Security Awards– Mr. Rendón introduced two videos to be shown and gave backgrounds on the award winning safety and security programs. He emphasized how important it is to provide tools to help riders, the community, the board and staff on how to handle active shooter and human trafficking situations. He thanked his staff and community partners for their efforts and part in the programs.
  - a Bus Emergency Management Award, Active Shooter Training Program
  - b Bus Security Award, Human Trafficking Awareness Program – Mr. Sirio is a current CCRTA Public Relations Administrator and was recognized as someone who significantly supports statewide public transportation
- c) Buc Days Night Parade – 1<sup>st</sup> Place Miscellaneous – Mr. Majchszak announced the 1<sup>st</sup> place award and thanked the maintenance crew, the marketing team and Ray from Iconic Signs for their participation. Photos were taken.

### **Discussion and Possible Action to Approve the April 3, 2024 Board of Directors Meeting Minutes**

**DIRECTOR BEATRIZ CHARO MADE A MOTION TO APPROVE THE APRIL 3, 2024 BOARD OF DIRECTORS MEETING MINUTES. VICE CHAIR ANNA JIMENEZ SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MAYMI, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT NONE.**

### **Consent items**

- A) Award a Five (5) year Contract to Toshiba America Business Solutions, Inc. for Multifunction Printer/Copier Lease Agreement
- B) Award a One-Year Contract to Acrisure LLC, dba Carlisle Insurance for Windstorm and Hail Insurance Coverage
- C) Award a Five-Year Contract to Sec-Ops, Inc. for Security Guard Services

D) Award a Contract to EAN Holdings LLC, dba as Commute with Enterprise for Vanpool Services

Item B was pulled from the consent agenda for discussion.

**VICE CHAIR ANNA JIMENEZ MADE A MOTION TO APPROVE CONSENT ITEMS A, C AND D. SECRETARY LYNN ALLISON SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MAYMI, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT NONE.**

**DIRECTOR AARON MUNOZ MADE A MOTION TO DISCUSS CONSENT ITEM B. DIRECTOR GABI CANALES SECONDED THE MOTION.**

Item B was discussed Mr. Mike Rendón presented the item and provided background by displaying a chart of the Windstorm and Hail Insurance coverage provided by Acrisure, LLC dba Carlisle Insurance for the last six years, along with the percentage increase by year. He added that on February 19<sup>th</sup>, an RFP was posted and on March 4<sup>th</sup>, a pre-proposal conference was held. One proposal was received by Carlisle Insurance. Next, Mr. Rendón displayed four options which included total insured values, loss limits, named storm deductible, wind/hail deductible and premium. Option one has loss limit of \$5M with a \$233,170 premium, option two has loss limit of \$7.5M with a \$289,812 premium, option three has loss limit of \$10M with a \$342,257 premium and option four has loss limit of \$12.5M with a \$373,724 premium. The current policy has a \$5M loss limit with a premium of \$219,608. At this time, staff recommends option three with a premium of \$342,257. Questions were asked by the board and Mr. Rendón along with Chase Carlisle, Carlisle Insurance answered the questions. Director Salazar thanked Carlisle and staff for getting the policy renewal out of the hurricane season and for getting a return from cancelling the policy early to renew during this time. Director Salazar and Director Munoz both noted they were leaning towards option four due to the risk and would prefer higher loss limits, however, they could agree on option three to help settle among the board.

**DIRECTOR AARON MUNOZ MADE A MOTION TO AWARD A ONE-YEAR CONTRACT TO ACRISURE LLC, DBA, CARLISLE INSURANCE FOR WINDSTORM AND HAIL INSURANCE COVERAGE FOR OPTION THREE IN THE AMOUNT NOT TO EXCEED \$342,257.00. DIRECTOR GABI CANALES SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MAYMI, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT NONE.**

### **Discussion and Possible Action to Approve the Update of CCRTA's Mission Statement**

Mr. Derrick Majchszak read the current mission statement and proposed the following revised mission statement: CCRTA's mission is to provide safe, convenient, and sustainable transportation solutions that unite communities and promote local economic growth while being environmentally mindful. Director Maymi asked if the end goal is to get rid of "the B" when referring to CCRTA, as most people that she speaks with recognize CCRTA as "the B". She requests if the end goal is not to get rid of it completely, to help merge the B logo with other forms of advertisement and/or the mission statement. Board members all provided feedback to help revise the mission statement so it can be brought back to the board for future approval.

Secretary Allison made a motion to update the mission statement to "Regional Transportation Authority's mission is to provide safe, convenient, and sustainable transportation solutions that unite communities and promote local economic growth. Secretary Allison withdrew her motion.

**DIRECTOR BEATRIZ CHARO MADE A MOTION TO DISCUSS THE UPDATE OF CCRTA'S MISSION STATEMENT. DIRECTOR ERICA MAYMI SECONDED THE MOTION. CHARO, COLEMAN, JIMENEZ AND MUNOZ VOTING IN FAVOR. ALLISON, CANALES, GONZALEZ, MAYMI AND SALAZAR OPPOSED. MOTION FAILED.**

### **Heard Update on RCAT Committee Activities**

Ms. Sharon Montez, Managing Director of Capital Programs and Customer Services, presented the update noting the last RCAT Committee Meeting was held on April 18<sup>th</sup>, 2024. She presented the RCAT liaison reporting and briefly noted the items that were presented during the RCAT meeting including, the application/resolution for FTA funding for eight CNG Buses and New Maintenance Facility, the appointment of Robert Box as Chair, the shelter program update and the Operations and CEO's reports from recent Board Meetings. She displayed the upcoming RCAT meeting schedule.

### **Committee Chair Reports**

- a) **Administration & Finance** – Director Charo noted the Windstorm discussion went well during the Administration & Finance Committee meeting and glad they were able to come to a decision.
- b) **Operations & Capital Projects** – No report
- c) **Rural & Small Cities** – No report
- d) **Legislative** – Secretary Allison noted that the Board Chair and staff members will be meeting with Legislative Consultants on Friday to discuss legislative priorities.

## **Presentations**

### **a) March 2024 Financial Report**

Mr. Robert Saldaña, Managing Director of Administration, presented the February financials and noted that the item aligns with the Board Priority of Public Image & Transparency. He presented the highlights for the month stating Passenger Service was 105.35% of baseline, Bus Advertising was 101.82% of baseline, and Investment Income was 137.50% of baseline. He displayed the March 2024 Income Statement Snapshot. Total revenues came in at \$6,399,699 and total expenses were \$6,159,900. He displayed the revenue categories. The operating vs. non-operating revenue was displayed and discussed. The total operating and non-operating revenues and capital funding were \$6,399,699 for the month. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for March. Purchased Transportation was 21%, Miscellaneous 2%, Supplies 7%, Salaries and Wages 32%, Benefits 24%, Services 10%, Utilities 2% and Insurance was 2%. The total Departmental Operating expenses were \$3,642,816. He presented YTD the highlights stating Passenger Service was 104.14% of baseline, Bus Advertising was 102.58% of baseline, and Investment Income was 136.90% of baseline. Mr. Saldaña discussed the fare recovery ratio. The YTD total operating and non-operating revenues and capital funding came in at \$15,825,561. The March month end FRC is 2.68%. Lastly, he displayed the sales tax update for February in which \$3,560,917 was received. At this time, Mr. Saldaña answered questions and took any feedback from the board.

### **b) May 2024 Procurement Update**

Mr. Saldaña presented the item noting that the item aligns with the Board Priority of Public Image & Transparency. He discussed the current procurement. Bus Parts Supply with various vendors, one year with two one-year options with an estimated cost of \$1,200,000. The current procurements total \$1,200,000. The future procurements were displayed next. CNG Fueling Station Maintenance Services with Clean Energy for three years with one two-year option in the amount of \$1,477,973. General Legal Services with Wood, Boykin & Wolter, for three years, estimated at \$210,000. Lubricant and Fluid Supply with Arguindegui Oil Co., for one year with two one-year options, estimated at \$110,000.. Heavy Duty Vehicle Filters with Cummins Sales and Services with a three year term, with one tow-year option in the amount of \$144,040. Bus Tire Leasing and Service, with Bridgestone Americas, three years with two one-year option for \$157,569. Fasteners & Misc. Shop Supplies with L& M Industrial Supply for three years with two one-year option for \$84,076. Internet and Fiber Data Communications with Sate of Texas Department of Resources for a three year base for \$217,324. Financial auditing services with Carr, Riggs & Ingram, LLC for three years, with one two-year option in the amount of \$375,000. These procurements total \$2,775,982. Next, the four-month outlook under the CEO signature authority was displayed and discussed next. All these items are \$50,000 or less. The items totaled \$143,934. Director Coleman inquired about the Financial Auditing Services noting in prior board meetings it was due to come to the Board early in the year, however, now it is due to come in October. Mr. Saldaña replied that

the auditing firm will not begin their scope of work until later in the year and the scope of work for the current contract is complete with no work being done. Mr. Majchszak clarified that this presentation is just for the Board of upcoming procurements but can change depending on circumstances. He added that the audits have been realigned to be condensed and more efficient with staffs time. Chair Granado asked if the presentation could include an estimate of when the RFP will be going out.

**c) April 2024 Operations Update**

Mr. Gordon Robinson, Managing Director of Operations, noting the board priority for this item is Public Image and Transparency. He provided the highlights for the month of March 2024 vs. March 2023. The Passenger Trips were up 8.1%, the Revenue Service Hours were up 2.8% and the Revenue Service Miles were up 3.4%. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted year-to-date, the system overall was up 10.5%. Next, he discussed the fixed route bus on-time performance and reported no issues. He presented the list of the current and upcoming projects impacting fixed route services. The B-Line service passengers per hour came in at 2.42 for the month of March. He discussed the Fixed route customer assistance and B-Line customer assistance forms. The miles between road calls and the large bus fleet exceeded the standards. He answered any questions the board had at this time.

**CEO Report**

Mr. Majchszak presented the report and began going over the operation and project updates. Ridership has increased by up to 32% compared to April 2023. He announced that CCRTA has submitted FTA grant applications for 5339(b) Buses and Bus Facilities and 5339(c) Low or No Emission Buses. Port Aransas Express, Route 95, began seasonal service on May 3<sup>rd</sup> and will now run past midnight daily. He also noted in celebration of Earth Day, CCRTA offered a free one-day pass on GoPass with promo code. He provided updates on Port Ayers Transfer Station Construction, demolition of Kleberg Bank Project and ADA Bus Stops Phase VII. Meetings and events attended by CEO, Board Members and staff were listed. The APTA Legislative trip to Washington, D.C. was summarized for the Board including the legislative meetings held with Representatives. Next, an update was provided on the TEX-21 Statewide meeting hosted by CCRTA a video for the meeting from Senator Cornyn was played. Next, a recap of the APTA International Bus Rodeo in Portland, OR was given. Employee relations and community events were listed. The upcoming events calendar was discussed. At this time, the CCRTA Brand Ambassadors were revealed, the Transit Triplets. A video from Senator Cornyn was played for the Board that was shown at the TEX-21 meeting.

**Board Chair Report**

At this Chair Granado thanked the security detail for ensuring the riders are safe and welcomed the new employees. He also congratulated the team on the Buc Days award parade. Several of the Board members congratulated the Safety & Security Awards on the APTA Gold Awards along with the Buc Days Parade Award and the participating staff. They also acknowledged the efforts of staff and how great the team as a whole is doing. The Board also noted how much they love the ambassadors and the new campaign.

**Adjournment**

There being no further review of items, the meeting was adjourned at 10:29 a.m.

---

Lynn Allison, Board Secretary

Submitted by: Marisa Montiel



Board of Directors Meeting Memo

June 12, 2024

**Subject:** Award a Five (5) Year Contract to Equans-Ineo Systrans USA Inc. for On-Board Automated Passenger Counters (APC) System

**Background**

The CCRTA is required to produce system wide passenger mileage data for the National Transit Database (NTD) reporting. This data is an important part of NTD reporting, because it directly affects the amount of funding FTA apportions to each authority. FTA uses this information to support the §5307, §5339, and §5310 formula funding programs. Currently, passenger counts are tracked manually by staff and compared to fare ridership for accuracy. This method is both labor intensive and leaves room for human error.

**Identified Need**

The Corpus Christi Regional Transportation Authority seeks to install Automated Passenger Counters (APC) System on Ninety (90) buses to improve customer service, record keeping and reporting compliance, accountability, and overall effectiveness of the transit service. Equans-Ineo Systrans USA Inc. APC solution extends the on-board system currently on our bus fleet integrating passenger counts with our data analysis and performance reporting. Equans-Ineo Systrans USA Inc, which is currently our Bus CAD/AVL provider, has been in the business for Forty-Five (45) years and specializes in vehicle mobile technologies and reporting.

**Financial Impact**

Funds for the On-Board Automated Passenger Counters (APC) System were identified in the MIS 2024 Capital Budget using funding provided by the 5307 Formula Funds with an 80/20 match. The total cost for the On-Board Automated Passenger Counters (APC) System is \$511,118.

**Board Priority**

The Board Priority is Innovation.

**Recommendation**

Staff requests that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Award a Five (5) Year Contract to Equans-Ineo Systrans USA Inc. for On-Board Automated Passenger Counters (APC) System.

Respectfully Submitted,

Submitted by: David Chapa  
Director of IT

Reviewed by: Robert M. Saldaña  
Managing Director of Administration

Final Approval by: *Derrick Majchszak*  
Derrick Majchszak  
Chief Executive Officer



Board of Directors Meeting Memo

June 12, 2024

**Subject:** Authorize a Two-Month Lease with Nueces County Social Services and Veteran's Services for Office Lease Space at the Staples Street Center Building

### Background

Nueces County Social Services and Veteran's Services office is located on the east side of the building on the 1st floor at the Staples Street Center and they have occupied that space since 2016, when the building opened. Their office space is approximately 4,077 net usable square feet. The lease also provides access to any community room facilities for meetings or conferences, upon coordination with CCRTA staff.

### Identified Need

The initial term of the lease was five (5) years, commencing on August 1, 2016. The term of the initial lease expired on July 31, 2021.

The second lease term covered a two-year base term, with three (3) one-year options. The term runs from August 1, 2021 through July 31, 2023. The second lease also provided for three option years. The first-year option was exercised, which covers the lease term from August 1, 2023 through July 31, 2024.

The second option covers from August 1, 2024 through July 31, 2025, and the third option year would cover August 1, 2025 through July 31, 2026. However, the County, requested a two-month lease through the end of September of this year. The County has indicated, that they would be moving out at the end of the two months.

Therefore, CCRTA is proposing a two-month lease, at the second-year option rate of \$5,595.01, per month, which would be an increase, of \$162.96, over the current monthly rate, of \$5,432.05.

### Board Priority

The Board Priority for this item is Facilities and Public Image.

### Financial Impact

The future lease revenue to be generated for the two-month term is estimated at \$11,190.02, which would cover August and September lease payments.

### Recommendation

Staff requests that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to authorize the two-month lease with Nueces County Social Services and Veteran's Services for lease space at Staples Street Center building.

Respectfully Submitted,

Submitted and Reviewed by: Sharon Montez  
Managing Director of Capital Programs and Customer Services

Final Approval by: \_\_\_\_\_  
Derrick Majchszak  
Chief Executive Officer



Board of Directors Meeting Memo

June 12, 2024

**Subject:** Approve the Update of CCRTA's Mission Statement**Background:**

During the January 12, 2024 Board Retreat, the Board requested an update to CCRTA's Mission Statement. Staff has revised the proposed Mission Statement, with feedback provided by the Board.

**Current Mission Statement:**

The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.

**Revised Mission Statement:**

*To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unite communities and promotes local economic growth.*

**Analysis:**

The updated Mission Statement has been approved by the Administration and Finance Committee to be recommended to the Board.

**Relevance to Board Priorities:**

Public Image

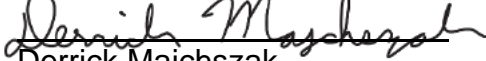
**Recommendation:**

Staff recommends the Board of Directors approve the update of CCRTA's Mission Statement.

Respectfully Submitted,

Submitted by: Marisa Montiel  
Executive Administrative Assistant

Reviewed by: Rita Patrick  
Managing Director of Public Relations

Approval:   
Derrick Majchszak  
Chief Executive Officer



**Subject:** Discussion and Possible Action to Approve Long Range System Plan Service Improvements Effective July 15, 2024

### **Background**

In 2022, the CCRTA initiated the Fleet Forward Long-Range System Plan (LRSP) aimed to develop innovative service improvements through 2027 and beyond. Within the LRSP, planned service improvements include the implementation of routing modifications of existing services, frequency and service span adjustments, and other adjustments aimed to increase ridership.

### **Identified Need**

In alignment with Federal Transit Administration (FTA) regulations, CCRTA Service Standards, and CCRTA Public Input Policy, a public hearing is required to approve major service changes. In alignment with the LRSP, major service changes are planned for Routes 3, 6, 24, 30, 34, 35, 50, 53, 55, 56, 76, 78, and 95. Other routes with minor service improvements include Routes 5, 12, 21, 37, 65, and 93. Upon approval, the implementation of the various service improvements will become effective July 15, 2024.

Major service changes include the following:

- Route 3 will be streamlined with more direct service to the Naval Air Station and Corpus Christi Army Depot.
- Route 6 will provide more direct service in the Corpus Christi downtown area and will begin to operate on Sundays.
- Route 24 will transition from a pilot route to a permanent route.
- Routes 30, 55, 56, which have been suspended due to the COVID-19 pandemic, will be discontinued.
- Routes 34 and 35 added new service on Sundays effective January 15, 2024.
- Routes 50 and 53 have been combined into Route 50 to more efficiently serve the Naval Air Station and Corpus Christi Army Depot. Route 53 has been discontinued.
- Route 76 will more directly serve the Corpus Christi downtown area.
- Route 78 will begin to operate on Sundays.
- Route 95 is operating additional service to better accommodate employment needs in the Port Aransas area.

In support of the planned service improvements, eight public information and feedback sessions were conducted to collect feedback from the public. The public hearing notice was advertised for 30 days in multiple media outlets including the Caller Times newspaper, CCRTA web site, kiosk postings, and on-board bus digital screens. In addition, in-person and on-line surveys were conducted with the public.

A Title VI of the Civil Rights Act of 1964 Service Equity Analysis was completed and posted for public review as required by the FTA and the CCRTA Disparate Impacts policy. No disparate impacts or disproportionate burdens were identified with the implementation of the proposed major service changes.

**Financial Impact**

Proposed service improvements are included within the Fiscal Year 2024 Operating Budget.

**Board Priority**

This item aligns with the Board Priority – Public Image and Transparency.

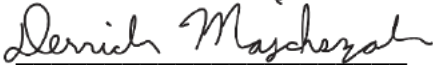
**Recommendation**

Staff requests the Board of Directors approve the implementation of the Long Range System Plan Service Improvements Effective July 15, 2024.

Respectfully Submitted,

Submitted by: Liann Alfaro  
Director of Planning

Reviewed by: Gordon Robinson  
Managing Director of Operations

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer



Board of Directors Meeting Memo

June 12, 2024

**Subject:** Approve the Legislative Program for the 89<sup>th</sup> Legislature

**Background:**

Over the past year, the Legislative Committee and staff have been working with the Legislative delegation and our legislative consultants in the development of a legislative agenda for 2023-24. At the May 22, 2024 Committee meeting, the Board reviewed and discussed the proposed legislative initiatives.

Formal adoption of the different measures will aid in consistency of presentations made to the delegation and requests submitted for proposed legislation.

**Identified Needs:**

The various needs are outlined in the attached Legislative Program.

**Analysis:**

Each of the items has been previously discussed and analyzed by the Legislative Committee and the Board at various times. Formal approval in this format will serve not only for the current Regular Session of the Legislature but any Special Sessions that might be called in the future.

**Relevance to Board Priorities:**

The various items of the Legislative Program relate to the Board Priorities of Facilities, Public Image & Transparency, Innovations and Fare Recovery.


**Recommendation:**

Staff recommends the Board of Directors approve the Legislative Program for the 89<sup>th</sup> Legislature.

Respectfully Submitted,

Submitted by: Marisa Montiel  
Executive Administrative Assistant

Reviewed by: Rita Patrick  
Managing Director of Public Relations

Approval:   
Derrick Majchszak  
Chief Executive Officer

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY**  
**LEGISLATIVE PROGRAM**  
**FOR THE 89<sup>TH</sup> LEGISLATURE**

**SECTION 01: PRIMARY INITIATIVES**

1. Legislation to permit all transit authorities to maintain the CNG fuel tax exemption and use their refueling facilities to provide natural gas fueling to municipal, county, and other political subdivisions exempt under other provisions of the Texas Tax Code during emergencies or other exigent circumstances pursuant to interlocal agreements.
2. Protect, preserve, and seek additional appropriations for air quality planning funds (Clean Air Account 151), which benefits Corpus Christi as a near non-attainment community in meeting SIP requirements.
3. Preserve and ensure CCRTA's eligibility for TERP and vehicle infrastructure grant funds.
4. Modifications to the Fare Approval Committee process under 451.061, Transportation Code, to move the CCRTA from the fare approval committee provisions in a population bracket with San Antonio to the provisions for fare review utilizing the MPO in a population bracket with Austin.
5. Modernizing unexpired terms for Board appointment. One bill would be of general applicability to the Corpus Christi, Austin and Houston transit authorities and the second version is a bracket bill only applicable to Corpus Christi. The bill would exclude from counting against the 8-year limit: (1) an initial appointment to an unexpired term, and (2) a shortened term due to being appointed as board chair.
6. Authorize the selection of a broker of record by the CCRTA in the same manner as Texas Counties, who only would receive compensation on a fee basis from CCRTA and from no other source (no commissions on insurance policies procured). The broker would solicit proposals for coverages for all areas of risks, including liability, casualty, workers' compensation and stop-loss coverage for self-funded health care.
7. A combination bill will cover all proposals structured as a local bill only applicable to a transit authority such as Corpus Christi.

**SECTION 02: SECONDARY INITIATIVES**

1. Increase the criminal penalty for certain offenses committed on the premises of a public transportation system.
2. Exempt from the two-cent local sales tax cap the publicly imposed transit tax, allowing local communities room for other voter-approved sales taxes to assist in meeting infrastructure or other community needs.
3. Amend the Tax Code to exempt from the gasoline tax, and/or diesel fuel tax, sold to, or delivered into the fuel supply tank of an MTA vehicle for the sole purpose of and engaged exclusively in providing public transportation purposes (similar to school buses), not just in rural areas, and protect against increases in motor fuels tax rates or repeal of alternative fuels exemptions achieved in previous sessions that may adversely impact MTAs.

4. Extend limited liability coverage to contractors working for transit agencies chartered under Chapters 451 and 453.

### **SECTION 03: DEFENSIVE MEASURES**

1. Preserve the integrity of Chapters 451, 452 of the Transportation Code and general MTA authority.
2. Protect all local and state funding sources for metropolitan and regional public transportation agencies, so that no portion of that funding approved by voters is diverted from public transportation purposes in the area where funding is collected, including:
  - o being subject to a road or street maintenance contribution referendum.
  - o diversion to the state highway fund or restricting the uses of locally collected revenue for non-transit purposes.
  - o changes to the current sales collection increments.
3. Preserve the MTA appointed governance structure from requiring members to be elected.
4. Preserve the right for political subdivisions, including the MTA's, to utilize their funds for state legislative and regulatory advocacy.
5. Protect against state legislative changes to the governing body of metropolitan rapid transit authorities, including size and make up, unless locally supported.
6. Protect against legislation authorizing the withdrawal by political subdivisions from the territory of a metropolitan rapid transit authority.
7. Preserve the authorization for MTAs to utilize P3, Design-Build and Construction Manager-At Risk to deliver projects, including the use of eminent domain.
8. Preserve an MTA's alternatively fueled vehicles from "road user fee" fairness changes.

### **SECTION 04: ENDORSEMENT ISSUES**

1. Provide authority for an urban transit district to expand services to improve services in rural areas served by an MTA.
2. Support efforts to bolster Gulf Coast protection and flood infrastructure capabilities.
3. Support federal infrastructure funding within Coastal Bend.
4. Other issues identified among other transit properties, coastal bend area issues or issues involving the City of Corpus Christi, Nueces or other key stakeholders as deemed appropriate by the Board.

The foregoing Legislative Program was duly adopted by the Board of Directors of the Corpus Christi Regional Transportation Authority at its Board meeting on June 12, 2024.

ATTEST:

CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Lynn Allison, Board Secretary

By: \_\_\_\_\_  
Arthur Granado, Board Chair



**Subject:** April 2024 Financial Report

**Overview:** The results from the **operating budget** for the **month** of **April** report **Expenditures** exceeding **Revenues** by **\$251,101**. Total revenues from operations reached **\$3,887,161** representing 99.07% of the budget baseline, while operating expenses finished at **\$4,138,262**, or 97.19% of baseline.

**Year-to-date** total revenues of **\$15,348,516** reached **98.35% of baseline** while expenses of **\$15,328,348** finished at **93.99%** of baseline producing a surplus of **\$20,168**.

*The results of the **Capital Budget** are being presented below as budgeted which includes transfer-in amounts from the fund balance which were used to balance the 2024 budget. It is also being presented without the budgeted transfer-in to improve the usefulness of fund balance information.*

*To clarify, **transfer-in from fund balance** is not a revenue source, it is considered “**other financing sources**” in accordance with GASB 34. To further clarify, an operational budget is a 12-month **short-term financial plan for the day-to-day expenses** for the specified accounting period while the **Capital Budget consists of long-term acquisitions** that may or may not be completed within the 12-month accounting period and which costs are required to be spread over the life of the various assets.*

*In addition, the \$60,978 surplus in the Operating Budget was used to balance the 2024 Capital Budget. As a result, the monthly Capital Funding will be less than the monthly Capital Expenditures, as the budgeted transfer-in of \$5,901,845 plus, the \$60,978 in Operating Surpluses equals the budgeted Depreciation of \$5,962,823.*

**The CIP budget for the month** resulted in expenditures exceeding revenues by **\$5,082**, with CIP program expenditures coming in at **\$2,188,036** while **funding resources** came in at **\$2,182,954**. The expenditures include **\$496,902** of depreciation expense for the month. For reporting purposes, the transfer-in of **\$491,820** from the fund balance is factored into the financials to **reflect a balanced budget** as initially approved **as revenues must at least equal expenditures**.

**Year-to-date** CIP total funding totaled **\$6,476,019** while total expenditures finished at **\$6,496,345** resulting in **expenditures** to exceed funding sources by **\$20,326**. Funding sources include the budgeted transfer-in from fund balance of **\$1,967,282**. Removing the transfer-in from fund balance from revenues results in a budget shortage of \$1,987,608 as shown on the next table.

For the month, the overall performance results in an initial decrease of **\$256,183** to the fund balance with a decrease of **\$251,101** attributable to the operating budget, and a decrease of **\$5,082** related to the CIP budget. However, the removal of the \$491,820 budgeted transfer-in is necessary to arrive at the actual change in fund balance for the month reflecting a decrease of \$748,004 instead of a decrease of \$256,183.

The overall performance for the **year-to-date** results in an initial decrease of **\$158** to the fund balance, with an increase of **\$20,168** attributable to the operating budget, and a decrease of **\$20,326** related to the CIP budget. Again, however, removing the budgeted transfer-in results in an actual decrease to the fund balance in the amount of **\$1,967,440**.

The following table provides an illustration of the impact of the removal of the transfer-in for both the month and year-to-date:

<b>CIP Budget</b>		
	<u>Month</u>	<u>Year to Date</u>
Revenues	\$ 2,182,954	\$ 6,476,019
Less: Budgeted Transfer-In from Fund Balance	<u>(491,820)</u>	<u>(1,967,282)</u>
Equals Revenues (FTA Share)	1,691,134	4,508,737
Grant-Eligible Costs (FTA Share)	1,691,134	4,508,737
Depreciation	<u>496,902</u>	<u>1,987,608</u>
Total Expenses	<u>2,188,036</u>	<u>6,496,345</u>
<b>Expenses exceeding Revenues</b>	<b><u>\$ (496,902)</u></b>	<b><u>\$ (1,987,608)</u></b>

**SUMMARY: Results from all Activities Compared to Budget**

**Total Revenues and funding sources** for the month of **April** closed at **\$6,070,115**, of which **\$3,887,161** is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)** and **\$2,182,954** to the capital budget. The **\$2,182,954** from the capital budget consists of **\$1,691,134** from grant revenues while **\$491,820** comes from the unrestricted portion of the fund balance that was budgeted as a transfer in. The performance of the revenue categories from the Operating Budget is discussed as follows.

**Operating Revenues**, which include only resources generated from transit operations, **totaled \$119,132** or 7.24% more than forecasted (**Table 4.1**) & (**PPT Slide 5**). **Fare Revenues** ended the month at \$99,921, or 108.47% of the baseline expectation and include **\$7,706** from **Go-Pass Mobile App Pass Sales**.

Meanwhile, commissions from both **Bus and Bench Advertising** ended the month at **\$18,017** of which **\$3,891** came from **Bus Bench Advertising commissions** while **\$14,126** came from **On-Board Bus Advertising commissions**. The combined revenue was 101.38% of baseline.

Note that the commissions earned from Bench Advertising total **\$5,837** of which **\$3,891** is recognized as revenue and **\$1,946** represents the City's one-third share of the bench advertising commission for the use of the City property.

**Other Operating Revenues** totaled \$1,194, or 100% of baseline, and is primarily the proceeds from the refund from the City of Corpus Christi for the deposit on the marina slip rental.

**Non-Operating Revenues**, which includes sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$3,768,029**, reaching **98.83%** of the **\$3,812,584** budget expectation, generating **\$44,554** less than forecasted (**Table 4.1**).

The shortfall is the result of the preventive maintenance grant not yet funded for 2024. This funding is expected to be available by end of July. Meanwhile, the category was bolstered by the continued strong performance of the investment portfolio, which exceeded the baseline expectation by \$56,539, or 33.50%. Staples Street Center leases continue to miss the baseline as the result of a tenant vacating the SSC. It is anticipated that the vacancy will be filled in 2024.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned except for the sales tax revenue. The Sales Tax Revenue has been **estimated** since the amount will not be determined until payment is received on **June 14, 2024**. Out of the seven (7) sources included in this revenue category, 90.04% of total revenue came from the sales tax revenue estimate as indicated in the following table:

**April 2024 Revenue Composition – Table 1**

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue	\$3,500,000	90.04%
2	Passenger Service	99,921	2.57%
3	SSC Lease Income	42,740	1.10%
4	Bus Advertising	18,017	0.46%
5	Investment Income	225,289	5.80%
6	Grant Assistance Revenue	-	0.00%
7	Other Revenue	1,194	0.03%
	<b>Total (excluding capital)</b>	<b>\$3,887,162</b>	<b>100.00%</b>

The **Investment Portfolio** closed the month of April 2024 with a market value of **\$52,722,051**, a decrease of **\$1,147,280** from the balance at the end of March 2024 of **\$53,869,331**. The decrease is primarily due to the timing of payment of vendor invoices.

The composition of the April portfolio market value includes **\$22,253,792** in short-term securities consisting of **\$14,766,192** in Commercial Paper and **\$7,487,600** in Federal Agency Coupon Securities. In addition, **\$28,800,180** was held in TexPool Prime and **\$1,668,079** in bank accounts at Frost Bank. For the month of **April**, earned interest income was recorded at **\$225,289**.

TexPool Prime Rate is currently at 5.48% while locked rates for securities range from 5.05% - 5.80%.

At the beginning of 2024, it was expected that the federal funds rate would be reduced three times during the year, for a total reduction of 1.63%. As of April 2024, it is now expected that there will be only a reduction of 33 basis points by December 2024. Staff will continue to work with the financial advisor to seek opportunities to extend maturities and maximize investment yields.

***This investment portfolio does not include any assets from pension plans but only assets from operations.***

The **Sales Tax** allocation for April 2024 is **estimated** at **\$3,500,000** and is in line with the actual allocation received for March 2023. The estimate is necessary since allocations lag two months behind and will not be received until June 14, 2024.

The Sales Tax revenue payment of **\$3,728,858** for March 2024 was received May 10, 2024, and was **\$71,142**, or **1.87%** less than the **\$3,800,000** March reported **estimate**. The March payment included the allocation from internet sales of **\$39,900**, an increase of \$567 or 1.44% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$1,588,872**. Retailers started collecting sales tax on internet sales on October 1, 2019.

The sales tax revenue over the last five years averages 71.13% of total income. In 2023, Sales Tax Revenue represented 70.27% of total revenues. Sales tax typically represents the largest component of CCRTA's total income, however there are several factors that can cause fluctuations from year to year. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenues from other sources and capital improvement plans do come into play. During this reporting period sales tax represented 90.04% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year.

### Transparency Disclosure

The sales tax revenue reported as 2024 Actual is higher than what is reported by the state comptroller's website. The difference represents the \$27,374 that is deducted by the state comptroller each month as repayment of \$1,177,082 that occurred in December 2019 because of an audit. The repayment is over 43 months and as of March have made 41 installments. This amount is added back to calculate the growth rate when compared to the same period last year.

**Sales Tax Growth – Table 2**

<b>Month Revenue was Recognized</b>	<b>2024 Actual</b>	<b>2023 Actual</b>	<b>\$ Growth</b>	<b>% Growth</b>
January (actual)	3,006,019	\$ 2,883,848	122,171	4.24%
February (actual)	3,560,917	2,939,551	621,366	21.14%
March (actual)	3,728,858	3,876,821	(147,963)	-3.82%
April (estimate)	3,500,000	3,196,995	303,005	9.48%
May (estimate)	-	-	-	0.00%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	<b>\$ 13,795,794</b>	<b>\$ 12,897,215</b>	<b>\$ 898,580</b>	<b>6.97%</b>

The detail of all revenue and expense categories are presented in the following tables, along with the fare recovery ratio for April 2024:

**Revenue – April 2024 – Revenue Composition (Includes Operating and Capital Funding) – Table 3**

<b>Revenue Source</b>	<b>April 2024</b>	<b>%</b>	<b>YTD</b>	<b>%</b>
Passenger Service	\$ 99,921	1.79%	\$ 387,723	1.95%
Bus Advertising	18,017	0.32%	72,706	0.37%
Other Revenue	1,194	0.02%	3,816	0.02%
Sales Tax Revenue	3,500,000	62.74%	13,795,794	69.47%
Grants - Operating	-	0.00%	-	0.00%
Grants - Capital	1,691,134	30.32%	4,508,737	22.71%
Investment Income	225,289	4.04%	918,326	4.62%
SSC Lease Income	42,740	0.77%	170,151	0.86%
<b>Total Revenue</b>	<b>\$ 5,578,295</b>	<b>100.00%</b>	<b>\$ 19,857,252</b>	<b>100.00%</b>

**Revenue – April 2024 Operating Revenue and Capital Funding – Table 4**

	<b>04/2024</b>				
	<b>2024 Adopted Budget</b>	<b>April 2024 Actual</b>	<b>Baseline into Budget</b>	<b>% Actual to Budget</b>	<b>% Actual to Baseline</b>
<b>Revenues</b>					
Passenger service	\$ 1,105,459	\$ 99,921	\$ 92,122	9.04%	108.47%
Bus advertising	213,251	18,017	17,771	8.45%	101.38%
Other operating revenues	362,651	1,194	1,194	0.33%	100.00%
Sales Tax Revenue	44,244,769	3,500,000	3,500,000	7.91%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	225,289	168,750	11.13%	133.50%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
<b>Total Operating &amp; Non-Operating Revenues</b>	<b>49,677,132</b>	<b>3,887,161</b>	<b>3,923,671</b>	<b>7.82%</b>	<b>99.07%</b>
Capital Grants & Donations	11,971,407	1,691,134	1,691,134	14.13%	100.00%
Transfers-In	5,901,845	491,820	491,820	8.33%	100.00%
<b>Total Operating &amp; Non-Operating Revenues and Capital Funding</b>	<b>\$ 67,550,384</b>	<b>\$ 6,070,115</b>	<b>\$ 6,106,625</b>	<b>8.99%</b>	<b>99.40%</b>

	<b>04/2024</b>				
	<b>2024 Adopted Budget</b>	<b>YTD 2024 Actual</b>	<b>YTD Baseline into Budget</b>	<b>% YTD Actual to Budget</b>	<b>% Actual to Baseline</b>
<b>Revenues</b>					
Passenger service	\$ 1,105,459	\$ 387,723	\$ 368,486	35.07%	105.22%
Bus advertising	213,251	72,706	71,084	34.09%	102.28%
Other operating revenues	362,651	3,816	120,884	1.05%	3.16%
Sales Tax Revenue	44,244,769	13,795,794	13,795,794	31.18%	100.00%
Federal, state and local grant assistance	1,200,152	-	400,051	0.00%	0.00%
Investment Income	2,025,000	918,326	675,000	45.35%	136.05%
Staples Street Center leases	525,850	170,151	175,283	32.36%	97.07%
<b>Total Operating &amp; Non-Operating Revenues</b>	<b>49,677,132</b>	<b>15,348,516</b>	<b>15,606,582</b>	<b>30.90%</b>	<b>98.35%</b>
Capital Grants & Donations	11,971,407	4,508,737	4,508,737	37.66%	100.00%
Transfers-In	5,901,845	1,967,282	1,967,282	33.33%	100.00%
<b>Total Operating &amp; Non-Operating Revenues and Capital Funding</b>	<b>\$ 67,550,384</b>	<b>\$ 21,824,535</b>	<b>\$ 22,082,601</b>	<b>32.31%</b>	<b>98.83%</b>

## Revenue – April 2024 from Operations – Table 4.1

	04/2024				
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
<b>Revenues</b>					
Passenger service	\$ 1,105,459	\$ 99,921	\$ 92,122	9.04%	108.47%
Bus advertising	213,251	18,017	17,771	8.45%	101.38%
Other operating revenues	362,651	1,194	1,194	0.33%	100.00%
<b>Total Operating Revenues</b>	<b>1,681,361</b>	<b>119,132</b>	<b>111,087</b>	<b>7.09%</b>	<b>107.24%</b>
Sales Tax Revenue	44,244,769	3,500,000	3,500,000	7.91%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	225,289	168,750	11.13%	133.50%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
<b>Total Non-Operating Revenues</b>	<b>47,995,771</b>	<b>3,768,029</b>	<b>3,812,584</b>	<b>7.85%</b>	<b>98.83%</b>
<b>Total Revenues</b>	<b>\$ 49,677,132</b>	<b>\$ 3,887,161</b>	<b>\$ 3,923,671</b>	<b>7.82%</b>	<b>99.07%</b>

## April 2024 Expenses

The results of all expenditure activities, including capital, are presented below. Overall, the total operating expenses of **\$4,138,262** came to **\$119,664** under the anticipated baseline of **\$4,257,926**. Departmental expenses of **\$3,593,736** came in **\$86,318** under the **\$3,680,054** anticipated baseline or 2.35%. Meanwhile, Street Improvement Program expense of **\$287,294** is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline. Debt service expense of **\$257,232** represents the **\$16,258** monthly amortization of debt issuance costs resulting from the 2019 bond refunding plus **\$240,974** current year interest on bonds.

## April 2024 Total Expenses & Capital Expenditures – Table 6

	04/2024				
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
<b>Expenditures</b>					
Departmental Operating Expenses	\$ 44,160,638	\$ 3,593,736	\$ 3,680,054	8.14%	97.65%
Debt Service	1,607,841	257,232	257,232	16.00%	100.00%
Street Improvements	3,447,523	287,294	287,294	8.33%	100.00%
Subrecipient Grant Agreements	400,152	-	33,346	0.00%	0.00%
<b>Total Operating &amp; Non-Operating Expenses</b>	<b>49,616,154</b>	<b>4,138,262</b>	<b>4,257,926</b>	<b>8.34%</b>	<b>97.19%</b>
Grant Eligible Costs	11,971,407	1,691,134	1,691,134	14.13%	100.00%
Depreciation Expenses	5,962,823	496,902	496,902	8.33%	100.00%
<b>Total Operating &amp; Non-Operating Expenses and Capital Expenditures</b>	<b>\$ 67,550,384</b>	<b>\$ 6,326,298</b>	<b>\$ 6,445,962</b>	<b>9.37%</b>	<b>98.14%</b>

## Year to Date as of April 2024 Total Expenses & Capital Expenditures – Table 6.1

For the year to date, total expenditures of **\$15,328,348** came in **\$980,428** under the anticipated baseline of **\$16,308,776**. Departmental expenses of **\$13,873,169** came in **\$847,044** under the anticipated baseline of **14,720,213** or 5.75%. Meanwhile, Street Improvement Program expense is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline and as of April the year-to-date expense represents 33.33% of the annual budget. Debt service represents the monthly amortization of debt issuance costs plus current year interest on bonds.

	04/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
<b>Expenditures</b>					
Departmental Operating Expenses	\$ 44,160,638	\$ 13,873,169	\$ 14,720,213	\$ 31.42%	94.25%
Debt Service	1,607,841	306,005	306,005	19.03%	100.00%
Street Improvements	3,447,523	1,149,174	1,149,174	33.33%	100.00%
Subrecipient Grant Agreements	400,152	-	133,384	0.00%	0.00%
<b>Total Operating &amp; Non-Operating Expenses</b>	<b>49,616,154</b>	<b>15,328,348</b>	<b>16,308,776</b>	<b>30.89%</b>	<b>93.99%</b>
Grant Eligible Costs	11,971,407	4,508,737	4,508,737	37.66%	100.00%
Depreciation Expenses	5,962,823	1,987,608	1,987,608	33.33%	100.00%
<b>Total Operating &amp; Non-Operating Expenses and Capital Expenditures</b>	<b>\$ 67,550,384</b>	<b>\$ 21,824,693</b>	<b>\$ 22,805,121</b>	<b>32.31%</b>	<b>95.70%</b>

## EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass through activities (Sub-recipients).

Accordingly, for the month of April 2024, total departmental operating expenses realized favorable variances against the baseline expectation from categories including Salaries & Wages, Services, Insurance, and Purchased Transportation.

Meanwhile, unfavorable variance was identified with the categories of Benefits, Materials & Supplies, Utilities, and Miscellaneous.

**Benefits** reported a negative variance of 0.92%, or \$6,655 however, **this expense category maintains a positive variance of 6.65% or \$191,488 for the year to date.** This expense category represents fringe benefits and includes pension premiums and claim costs allocations, Medicare, health and dental insurance, unemployment insurance, life insurance and disability insurance, and car allowances.

**Materials & Supplies** reported a negative variance of 9.27%, or \$25,963. The negative variance is largely due to higher costs of parts and supplies for maintaining vehicles and facilities for the month. **The category maintains a positive variance of 0.84% or \$9,372 for the year to date.**

**Utilities** reported a negative variance of 7.50%, or \$4,991. The negative variance is due to electricity energy costs that haven been higher than anticipated, specifically for the CNG fueling station and the Staples Street Center. **The category maintains a negative variance of 1.28% or \$3,408 for the year to date.**

**Miscellaneous** reported a negative variance of 14.62%, or \$13,539. The negative variance is due to travel for the month, with two APTA conferences (APTA Legislative and APTA Mobility) attended by staff and Board directors. **The category maintains a positive variance of 7.53%, or \$27,887 for the year to date.**

### April 2024 Departmental Expense Breakdown – Table 7

	04/2024				
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
<b>Departmental Operating Expenses:</b>					
<b>Object Category</b>					
Salaries & Wages	\$ 14,418,479	\$ 1,183,442	\$ 1,201,540	8.21%	98.49%
Benefits	8,642,048	726,825	720,171	8.41%	100.92%
Services	5,714,226	363,542	476,186	6.36%	76.34%
Materials & Supplies	3,362,189	306,145	280,182	9.11%	109.27%
Utilities	798,939	71,569	66,578	8.96%	107.50%
Insurance	664,075	54,828	55,340	8.26%	99.08%
Purchased Transportation	9,449,581	781,255	787,465	8.27%	99.21%
Miscellaneous	1,111,101	106,130	92,592	9.55%	114.62%
<b>Total Departmental Operating Expenses</b>	<b>\$ 44,160,638</b>	<b>\$ 3,593,736</b>	<b>\$ 3,680,054</b>	<b>8.14%</b>	<b>97.65%</b>

### Year to Date as of April 2024 Departmental Operating Expense Breakdown – Table 8

	04/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
<b>Departmental Operating Expenses:</b>					
<b>Object Category</b>					
Salaries & Wages	\$ 14,418,479	\$ 4,673,924	\$ 4,806,160	32.42%	97.25%
Benefits	8,642,048	2,689,195	2,880,683	31.12%	93.35%
Services	5,714,226	1,527,459	1,904,742	26.73%	80.19%
Materials & Supplies	3,362,189	1,111,358	1,120,730	33.05%	99.16%
Utilities	798,939	269,721	266,313	33.76%	101.28%
Insurance	664,075	218,171	221,358	32.85%	98.56%
Purchased Transportation	9,449,581	3,040,862	3,149,860	32.18%	96.54%
Miscellaneous	1,111,101	342,480	370,367	30.82%	92.47%
<b>Total Departmental Operating Expenses</b>	<b>\$ 44,160,638</b>	<b>\$ 13,873,169</b>	<b>\$ 14,720,213</b>	<b>31.42%</b>	<b>94.25%</b>

### 2024 Self-Insurance Claims, Medical & Vision and Dental – Table 9

Month	Medical & Vision	Dental	Total
January	\$ 85,533	\$ 5,426	\$ 90,960
February	217,561	11,983	229,544
March	374,863	8,671	383,534
April	360,163	11,187	371,350
	<b>\$ 1,038,120</b>	<b>\$ 37,267</b>	<b>\$ 1,075,387</b>

### Fare Recovery Ratio – Table 10

Description	04/30/2024	Year to Date
Fare Revenue or Passenger Revenue	\$ 99,921	\$ 387,723
Operating Expenses	3,592,887	13,850,110
Fare Recovery Ratio	2.78%	2.80%
*Excluding Depreciation		

Note: Same period last year (April 2023) the FRR was 2.97%

The passenger fares are pledged revenues secured by the bond covenant associated with the construction of the Staples Street Center Building. The bond contract requires the Authority to establish and maintain rates and charges for facilities and services afforded by the CCRTA transit system to produce gross operating revenues in each fiscal year by anticipating sufficient passenger revenues to pay for maintenance and operating expenses and produce net operating revenues at least 1.10 times the annual debt service requirements. The debt service coverage ratio is a different ratio from the Fare Recovery Ratio. CCRTA has maintained since the inception of the bond covenant a coverage ratio of at least 1.10.

### April 2024 – Table 11

For the month of April, total Expenditures exceeded Revenue by \$256,183. For the year to date, total Expenditures exceeded Revenue by \$158. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	04/2024				
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 49,677,132	\$ 3,887,161	\$ 3,923,671	7.82%	99.07%
Operating Expenses	49,616,154	4,138,262	4,257,926	8.34%	97.19%
<b>Revenue over Expenses</b>	<b>60,978</b>	<b>(251,101)</b>	<b>(334,255)</b>	<b>-411.79%</b>	<b>75.12%</b>
Capital Funding	17,873,252	2,182,954	2,182,954	12.21%	100.00%
Capital Expenditures	17,934,230	2,188,036	2,188,036	12.20%	100.00%
<b>Revenue over Expenses</b>	<b>(60,978)</b>	<b>(5,082)</b>	<b>(5,082)</b>	<b>8.33%</b>	<b>100.00%</b>
<b>Revenue over Expenditures</b>	<b>\$ -</b>	<b>\$ (256,183)</b>	<b>\$ (339,337)</b>		

	04/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 49,677,132	\$ 15,348,516	\$ 15,606,582	30.90%	98.35%
Operating Expenses	49,616,154	15,328,348	16,308,776	30.89%	93.99%
<b>Revenue over Expenses</b>	<b>60,978</b>	<b>20,168</b>	<b>(702,194)</b>	<b>33.07%</b>	<b>-2.87%</b>
Capital Funding	17,873,252	6,476,019	6,476,019	36.23%	100.00%
Capital Expenditures	17,934,230	6,496,345	6,496,345	36.22%	100.00%
<b>Revenue over Expenses</b>	<b>(60,978)</b>	<b>(20,326)</b>	<b>(20,326)</b>	<b>33.33%</b>	<b>100.00%</b>
<b>Revenue over Expenditures</b>	<b>\$ -</b>	<b>\$ (158)</b>	<b>\$ (722,520)</b>		

### NET POSITION

The Total Net Position at the end of the month was **\$118,601,428**, an increase of **\$2,541,297** from December 2023 which closed at **\$116,060,131**. The month to month change in fund balance is being presented at the end of this report to show you how the fund balance is determined.

The Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA's Interest, and Unrestricted which represents the residual amount of the net position that is available for spending.

Of the Total Net Position of **\$118,601,428**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$46,021,258**, but only **\$19,909,117** is available for spending due to the **\$26,112,141** Board-designated reserves aimed at mitigating

the fluctuations of sales tax revenue. As you can see from the fund balance breakdown below, 56.74% of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.

**Please note that the Designated Employee Benefits Reserve will change in accordance with the actuarial valuation report that is released at the end of April each year.**

**FUND BALANCE AS OF APRIL 30, 2024:**

<b><u>FUND BALANCE</u></b>	
Net Invested in Capital Assets	\$ 72,004,862
Restricted for FTA Interest	575,308
Unrestricted	→ 46,021,258
<b>TOTAL FUND BALANCE</b>	<b>118,601,428</b>
<b><u>UNRESTRICTED BREAKDOWN</u></b>	
Designated for Operating Reserve (25% Op.Ex. less EBR)	10,878,633
Designated for Capital Reserve (25% of total CIP)	11,855,307
Designated for Employee Benefits Reserve	1,478,201
Designated for Emergency/Disaster Reserve	1,900,000
Unrestricted (43.26%)	19,909,117
<b>TOTAL DESIGNATED &amp; UNRESTRICTED</b>	<b>→ \$ 46,021,228</b>

The total fund balance increased by **\$855,692** from **\$117,745,736** in March to **\$118,601,428** in April. The Net Invested In Capital Assets of **\$2,447,513** represents the **\$2,959,712** in capital purchases less **\$512,199** in reductions associated with depreciation and the amortized portion of the Deferred Outflow from the extinguishment of debt.

The unrestricted portion of the fund balance decreased by **\$1,591,821** which includes the \$251,101 loss from the operating budget and the **\$1,340,720** in local match for capital purchases.

<b>Fund Balance Component</b>	<b>Apr-24</b>	<b>Mar-24</b>	<b>Variance</b>
Net Invested in Capital Assets	\$ 72,004,862	\$ 69,557,349	\$ 2,447,513
Restricted for FTA Interest	575,308	575,308	-
Unrestricted	46,021,258	47,613,079	(1,591,821)
<b>Total</b>	<b>\$ 118,601,428</b>	<b>\$ 117,745,736</b>	<b>\$ 855,692</b>

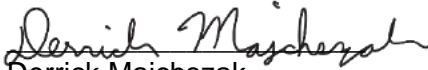
The additions to capital assets include:

<b>Project #</b>	<b>Project Description</b>	<b>Apr-24</b>
2018-15	Gas Generator Bear Lane	\$ 9,350.32
2018-17	Bus Stop Improvements VII DBE	252,944.23
2019-13	Misc Concrete Improvements (Bus Pads) -DBE	7,913.84
2020-34	Port/Ayers Renovation Project*	1,478,800.00
2021-11	Rolling Stock Cutaway Replace(13) FORD	572,899.62
2021-16	Support Vehicles (4)	146,785.20
2022-23	Bus AVL Phase 2	124,890.80
2024-05	BL Remodeling – Board Room & Ready Room	392.00
2024-17	Digital Signage Solution - BL Ops Building	11,625.79
2024-19	Bear Lane Roof Replacements	5,849.02
2024-20	Electronic Kiosks - Port Ayers Station	3,143.96
2024-32	Demolition - Kleberg Bank Building	280,538.71
2024-34	Visitor Self-Check-In Kiosks (2)	14,828.90
2024-36	Bear Lane New Maintenance Facility A&E	49,750.00
		<u>\$ 2,959,712.39</u>

Respectfully Submitted,

Submitted by: Marie Sandra Roddel  
Director of Finance

Reviewed by: Robert M. Saldaña  
Managing Director of Administration

Final Approval by:   
Derrick Majchszak  
Chief Executive Officer

Corpus Christi Regional Transportation Authority  
 Operating and Capital Budget Report  
 For the month ended April 2024

OPERATING BUDGET	04/2024				
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	C vs B
<b>Revenues</b>					
Passenger service	\$ 1,105,459	\$ 99,921	\$ 92,122	9.04%	108.47%
Bus advertising	213,251	18,017	17,771	8.45%	101.38%
Other operating revenues	362,651	1,194	1,194	0.33%	100.00%
Sales Tax Revenue	44,244,769	3,500,000	3,500,000	7.91%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	225,289	168,750	11.13%	133.50%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
<b>Total Revenues</b>	<b>49,677,132</b>	<b>3,887,161</b>	<b>3,923,671</b>	<b>7.82%</b>	<b>99.07%</b>
<b>Expenses</b>					
Transportation	11,064,303	941,236	922,025	8.51%	102.08%
Customer Programs	771,857	50,716	64,321	6.57%	78.85%
Purchased Transportation	9,449,581	781,255	787,465	8.27%	99.21%
Service Development	682,410	51,617	56,868	7.56%	90.77%
MIS	1,957,895	134,603	163,158	6.87%	82.50%
Vehicle Maintenance	6,817,309	579,570	568,109	8.50%	102.02%
Facilities Maintenance	3,393,766	272,555	282,814	8.03%	96.37%
Contracts and Procurements	517,294	41,602	43,108	8.04%	96.51%
CEO's Office	1,114,763	84,521	92,897	7.58%	90.98%
Finance and Accounting	1,018,620	70,066	84,885	6.88%	82.54%
Materials Management	294,160	24,192	24,513	8.22%	98.69%
Human Resources	1,150,530	63,212	95,878	5.49%	65.93%
General Administration	508,836	32,675	42,403	6.42%	77.06%
Capital Project Management	433,141	38,162	36,095	8.81%	105.73%
Marketing & Communications	1,247,108	105,912	103,926	8.49%	101.91%
Safety & Security	2,422,340	206,741	201,862	8.53%	102.42%
Staples Street Center	1,092,185	113,812	91,015	10.42%	125.05%
Port Ayers Cost Center	24,540	439	2,045	1.79%	21.46%
Debt Service	1,607,841	257,232	257,232	16.00%	100.00%
Special Projects	200,000	850	16,667	0.43%	5.10%
Subrecipient Grant Agreements	400,152	-	33,346	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,447,523	287,294	287,294	8.33%	100.00%
<b>Total Expenses</b>	<b>49,616,154</b>	<b>4,138,262</b>	<b>4,257,926</b>	<b>8.34%</b>	<b>97.19%</b>
<b>Revenues Over Expenses - Operating Budget</b>	<b>60,978</b>	<b>(251,101)</b>	<b>(334,255)</b>		
<b>CIP BUDGET</b>					
	2024 Adopted Budget	April 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	
<b>Funding Sources</b>					
Transfer In	\$ 5,901,845	491,820	491,820	8.33%	100.00%
Grant Revenue	11,971,407	1,691,134	1,691,134	14.13%	0.00%
<b>Total Funding Sources</b>	<b>17,873,252</b>	<b>2,182,954</b>	<b>2,182,954</b>	<b>12.21%</b>	<b>100.00%</b>
<b>Capital Expenditures</b>					
Grant Eligible Costs	11,971,407	1,691,134	1,691,134	14.13%	0.00%
Depreciation Expenses	5,962,823	496,902	496,902	8.33%	100.00%
<b>Total Expenditures</b>	<b>17,934,230</b>	<b>2,188,036</b>	<b>2,188,036</b>	<b>12.20%</b>	<b>100.00%</b>
<b>Funding Sources Over Expenditures</b>	<b>(60,978)</b>	<b>(5,082)</b>	<b>(5,082)</b>	<b>8.33%</b>	<b>100.00%</b>
<b>Revenues Over Expenses - Operating Budget</b>	<b>60,978</b>	<b>(251,101)</b>	<b>(334,255)</b>		
<b>Revenues Over Expenses - CIP Budget</b>	<b>(60,978)</b>	<b>(5,082)</b>	<b>(5,082)</b>		
<b>Revenues Over Expenses (including rounding)</b>	<b>\$ -</b>	<b>\$ (256,183)</b>	<b>\$ (339,337)</b>		

Corpus Christi Regional Transportation Authority  
 Operating and Capital Budget Report  
 For the month ended April 2024

OPERATING BUDGET	04/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
<b>Revenues</b>					
Passenger service	\$ 1,105,459	\$ 387,723	\$ 368,486	35.07%	105.22%
Bus advertising	213,251	72,706	71,084	34.09%	102.28%
Other operating revenues	362,651	3,816	120,884	1.05%	3.16%
Sales Tax Revenue	44,244,769	13,795,794	13,795,794	31.18%	100.00%
Federal, state and local grant assistance	1,200,152	-	400,051	0.00%	0.00%
Investment Income	2,025,000	918,326	675,000	45.35%	136.05%
Staples Street Center leases	525,850	170,151	175,283	32.36%	97.07%
<b>Total Revenues</b>	<b>49,677,132</b>	<b>15,348,516</b>	<b>15,606,582</b>	<b>30.90%</b>	<b>98.35%</b>
<b>Expenses</b>					
Transportation	11,064,303	3,677,693	3,688,101	33.24%	99.72%
Customer Programs	771,857	231,670	257,286	30.01%	90.04%
Purchased Transportation	9,449,581	3,040,862	3,149,860	32.18%	96.54%
Service Development	682,410	265,667	227,470	38.93%	116.79%
MIS	1,957,895	531,525	652,632	27.15%	81.44%
Vehicle Maintenance	6,817,309	2,156,292	2,272,436	31.63%	94.89%
Facilities Maintenance	3,393,766	1,061,311	1,131,255	31.27%	93.82%
Contracts and Procurements	517,294	158,247	172,431	30.59%	91.77%
CEO's Office	1,114,763	343,282	371,588	30.79%	92.38%
Finance and Accounting	1,018,620	249,850	339,540	24.53%	73.58%
Materials Management	294,160	90,605	98,053	30.80%	92.40%
Human Resources	1,150,530	273,854	383,510	23.80%	71.41%
General Administration	508,836	122,847	169,612	24.14%	72.43%
Capital Project Management	433,141	142,770	144,380	32.96%	98.88%
Marketing & Communications	1,247,108	353,430	415,703	28.34%	85.02%
Safety & Security	2,422,340	753,238	807,447	31.10%	93.29%
Staples Street Center	1,092,185	395,185	364,062	36.18%	108.55%
Port Ayers Cost Center	24,540	1,782	8,180	7.26%	21.78%
Debt Service	1,607,841	306,005	306,005	19.03%	100.00%
Special Projects	200,000	23,059	66,667	11.53%	34.59%
Subrecipient Grant Agreements	400,152	-	133,384	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,447,523	1,149,174	1,149,174	33.33%	100.00%
<b>Total Expenses</b>	<b>49,616,154</b>	<b>15,328,348</b>	<b>16,308,776</b>	<b>30.89%</b>	<b>93.99%</b>
<b>Revenues Over Expenses - Operating Budget</b>	<b>60,978</b>	<b>20,168</b>	<b>(702,194)</b>		
<b>CIP BUDGET</b>					
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
<b>Funding Sources</b>					
Transfer In	\$ 5,901,845	1,967,282	1,967,282	33.33%	100.00%
Grant Revenue	11,971,407	4,508,737	4,508,737	37.66%	0.00%
<b>Total Funding Sources</b>	<b>17,873,252</b>	<b>6,476,019</b>	<b>6,476,019</b>	<b>36.23%</b>	<b>100.00%</b>
<b>Capital Expenditures</b>					
Grant Eligible Costs	11,971,407	4,508,737	4,508,737	37.66%	0.00%
Depreciation Expenses	5,962,823	1,987,608	1,987,608	33.33%	100.00%
<b>Total Expenditures</b>	<b>17,934,230</b>	<b>6,496,345</b>	<b>6,496,345</b>	<b>36.22%</b>	<b>100.00%</b>
<b>Funding Sources Over Expenditures</b>	<b>(60,978)</b>	<b>(20,326)</b>	<b>(20,326)</b>	<b>33.33%</b>	<b>100.00%</b>
<b>Revenues Over Expenses - Operating Budget</b>	<b>60,978</b>	<b>20,168</b>	<b>(702,194)</b>		
<b>Revenues Over Expenses - CIP Budget</b>	<b>(60,978)</b>	<b>(20,326)</b>	<b>(20,326)</b>		
<b>Revenues Over Expenses (including rounding)</b>	<b>\$ -</b>	<b>\$ (158)</b>	<b>\$ (722,520)</b>		

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY**  
**Statement of Net Position**  
**Month ended April 30, 2024, and year ended December 31, 2023**

	Unaudited April 30 2024	Unaudited December 31 2023
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and Cash Equivalents	\$ 29,655,139	\$ 21,367,243
Short Term Investments	22,281,087	27,140,691
Receivables:		
Sales and Use Taxes	7,174,110	7,145,170
Federal Government	113,120	3,345,385
Other	229,181	776,235
Inventories	746,961	757,581
Prepaid Expenses	2,896,793	827,270
<b>Total Current Assets</b>	<b>63,096,391</b>	<b>61,359,575</b>
<b>Non-Current Assets:</b>		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	-	5,951,169
Lease Receivable	1,155,165	1,155,165
Capital Assets:		
Land	4,882,879	4,882,879
Buildings	52,705,304	52,705,304
Transit Stations, Stops and Pads	28,574,474	28,574,474
Other Improvements	5,525,123	5,525,123
Vehicles and Equipment	62,634,935	62,634,935
Right-To-Use Leased Equipment	499,627	499,627
Right-To-Use Software Subscriptions	380,572	335,500
Construction in Progress	15,103,346	1,094,110
Current Year Additions	6,964,493	14,009,236
Total Capital Assets	177,270,753	170,261,188
Less: Accumulated Depreciation	(91,173,278)	(89,185,670)
Net Capital Assets	86,097,475	81,075,518
<b>Total Non-Current Assets</b>	<b>87,827,948</b>	<b>88,757,159</b>
<b>TOTAL ASSETS</b>	<b>150,924,339</b>	<b>150,116,735</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred outflow related to pensions	8,229,665	8,229,665
Deferred outflow related to OPEB	107,544	107,544
Deferred outflow on extinguishment of debt	2,692,386	2,753,577
<b>Total Deferred Outflows</b>	<b>11,029,595</b>	<b>11,090,786</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<b>161,953,934</b>	<b>161,207,521</b>
<b>LIABILITIES AND NET POSITION</b>		
<b>Current Liabilities:</b>		
Accounts Payable	1,292,442	3,814,606
Current Portion of Long-Term Liabilities:		
Long-Term Debt	930,000	930,000
Compensated Absences	328,918	328,918
Sales Tax Audit Funds Due	54,762	164,258
Distributions to Regional Entities Payable	5,697,581	4,791,452
Other Accrued Liabilities	835,589	904,941
<b>Total Current Liabilities</b>	<b>9,139,291</b>	<b>10,934,175</b>
<b>Non-Current Liabilities:</b>		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	15,855,000	15,855,000
Compensated Absences	1,034,088	1,034,088
Sales Tax Audit Funds Due	-	-
Net Pension Liability	11,426,175	11,426,175
Net OPEB Obligation	783,358	783,358
Lease Liability	240,842	240,842
<b>Total Non-Current Liabilities</b>	<b>29,339,463</b>	<b>29,339,463</b>
<b>TOTAL LIABILITIES</b>	<b>38,478,754</b>	<b>40,273,638</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflow related to pensions	3,628,960	3,628,960
Deferred inflow related to OPEB	89,627	89,627
Deferred inflow related to leases	1,155,165	1,155,165
<b>Total Deferred Inflows</b>	<b>4,873,752</b>	<b>4,873,752</b>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS</b>	<b>43,352,506</b>	<b>45,147,390</b>
<b>Net Position:</b>		
Net Invested in Capital Assets	72,004,862	67,044,095
Restricted for FTA Interest	575,308	575,308
Unrestricted	46,021,258	48,440,728
<b>TOTAL NET POSITION</b>	<b>\$ 118,601,428</b>	<b>\$ 116,060,131</b>

**Corpus Christi Regional Transportation Authority**  
**Statement of Cash Flows (Unaudited)**  
**For the month ended April 30, 2024**

	<u>4/30/2024</u>
<b>Cash Flows From Operating Activities:</b>	
Cash Received from Customers	\$ 83,009
Cash Received from Bus Advertising and Other Ancillary	69,530
Cash Payments to Suppliers for Goods and Services	(1,684,988)
Cash Payments to Employees for Services	(929,842)
Cash Payments for Employee Benefits	(890,769)
<b>Net Cash Used for Operating Activities</b>	<b><u>(3,353,060)</u></b>
<b>Cash Flows from Non-Capital Financing Activities:</b>	
Sales and Use Taxes Received	3,533,543
Grants and Other Reimbursements	-
Distributions to Subrecipient Programs	-
Distributions to Region Entities	-
<b>Net Cash Provided by Non-Capital Financing Activities</b>	<b><u>3,533,543</u></b>
<b>Cash Flows from Capital and Related Financing Activities:</b>	
Federal and Other Grant Assistance	1,835,681
Proceeds/Loss from Sale of Capital Assets	-
Proceeds from Bonds	-
Repayment of Long-Term Debt	-
Interest and Fiscal Charges	(240,974)
Purchase and Construction of Capital Assets	(2,959,712)
<b>Net Cash Used by Capital and Related Financing Activities</b>	<b><u>(1,365,005)</u></b>
<b>Cash Flows from Investing Activities:</b>	
Investment Income	120,691
Purchases of Investments	(2,500,000)
Maturities and Redemptions of Investments	4,500,000
Premiums/Discounts on Investments	100,501
<b>Net Cash Provided by Investing Activities</b>	<b><u>2,221,193</u></b>
<b>Net Increase in Cash and Cash Equivalents</b>	<b>1,036,671</b>
<b>Cash and Cash Equivalents (Including Restricted Accounts), April 1, 2024</b>	<b>29,193,776</b>
<b>Cash and Cash Equivalents (Including Restricted Accounts), April 30, 2024</b>	<b>\$ <u><u>30,230,447</u></u></b>

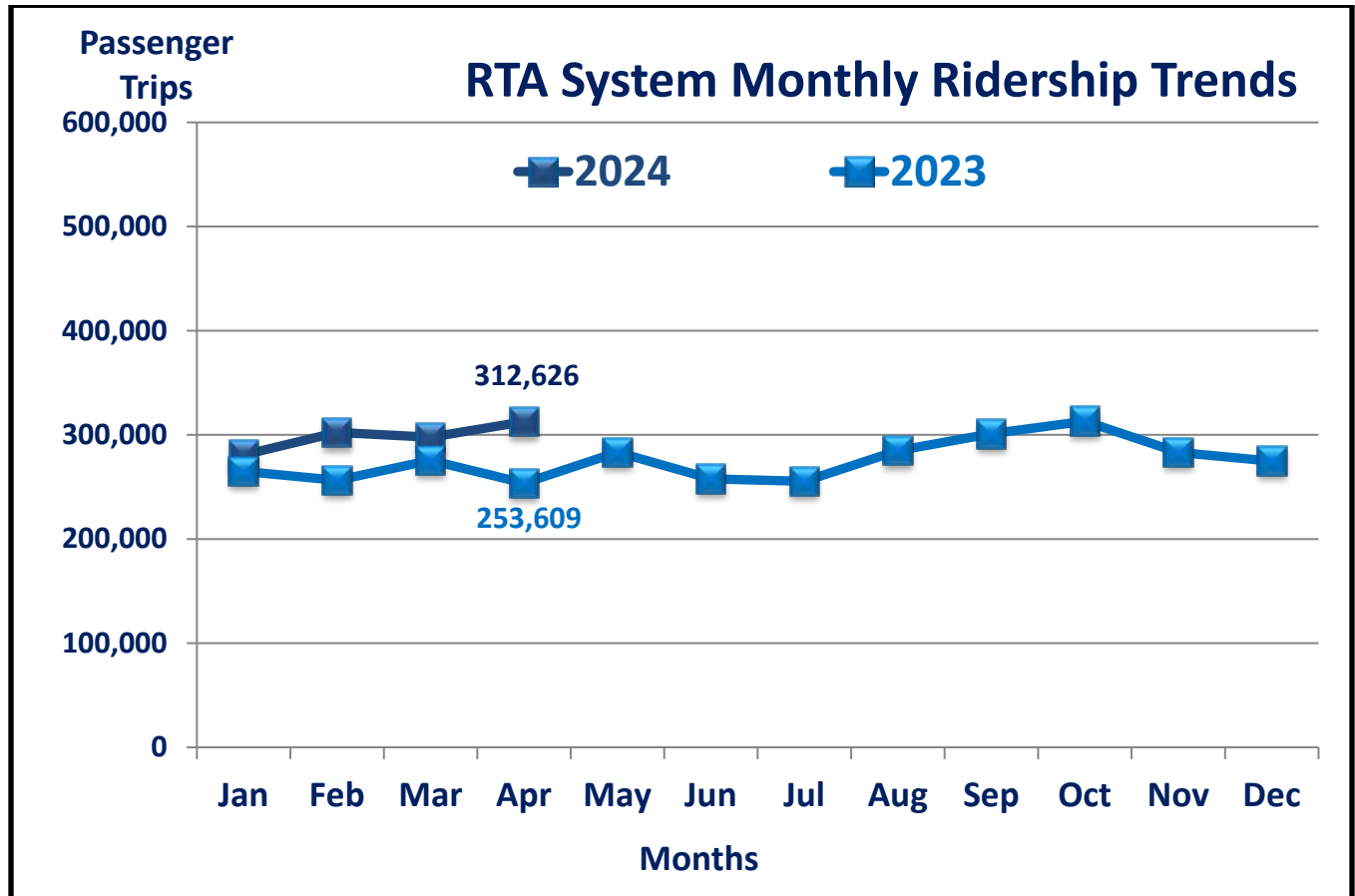
**Subject:** April 2024 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.



**System-wide Ridership and Service Performance Results**

April 2024 system-wide passenger trips totaled 312,626 which represents a 23.3% increase, compared to 253,609 passenger trips in April 2023 with 59,017 more trips provided this month.

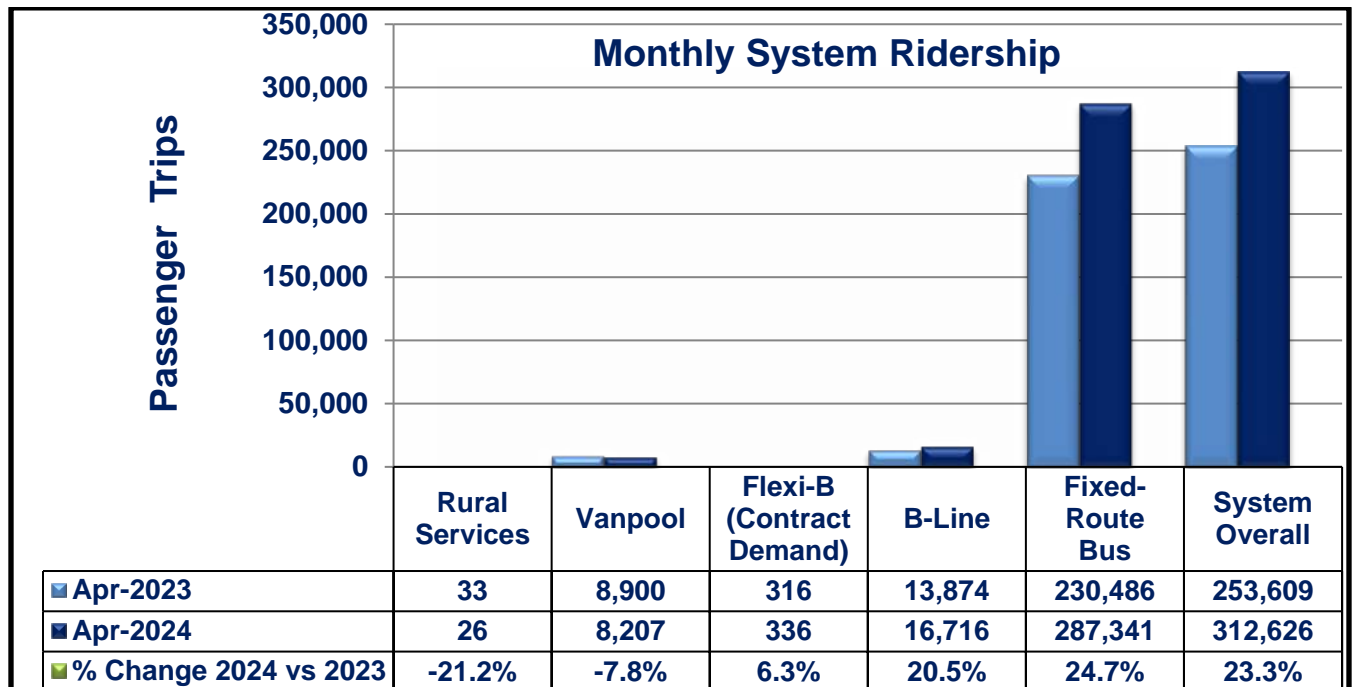


April 2024	April 2023	Variance
22 Weekdays	20 Weekdays	+2
4 Saturdays	5 Saturdays	-1
4 Sundays	4 Sundays	-
30 Days	29 Days (No Service on Easter: April 9 <sup>th</sup> )	+1

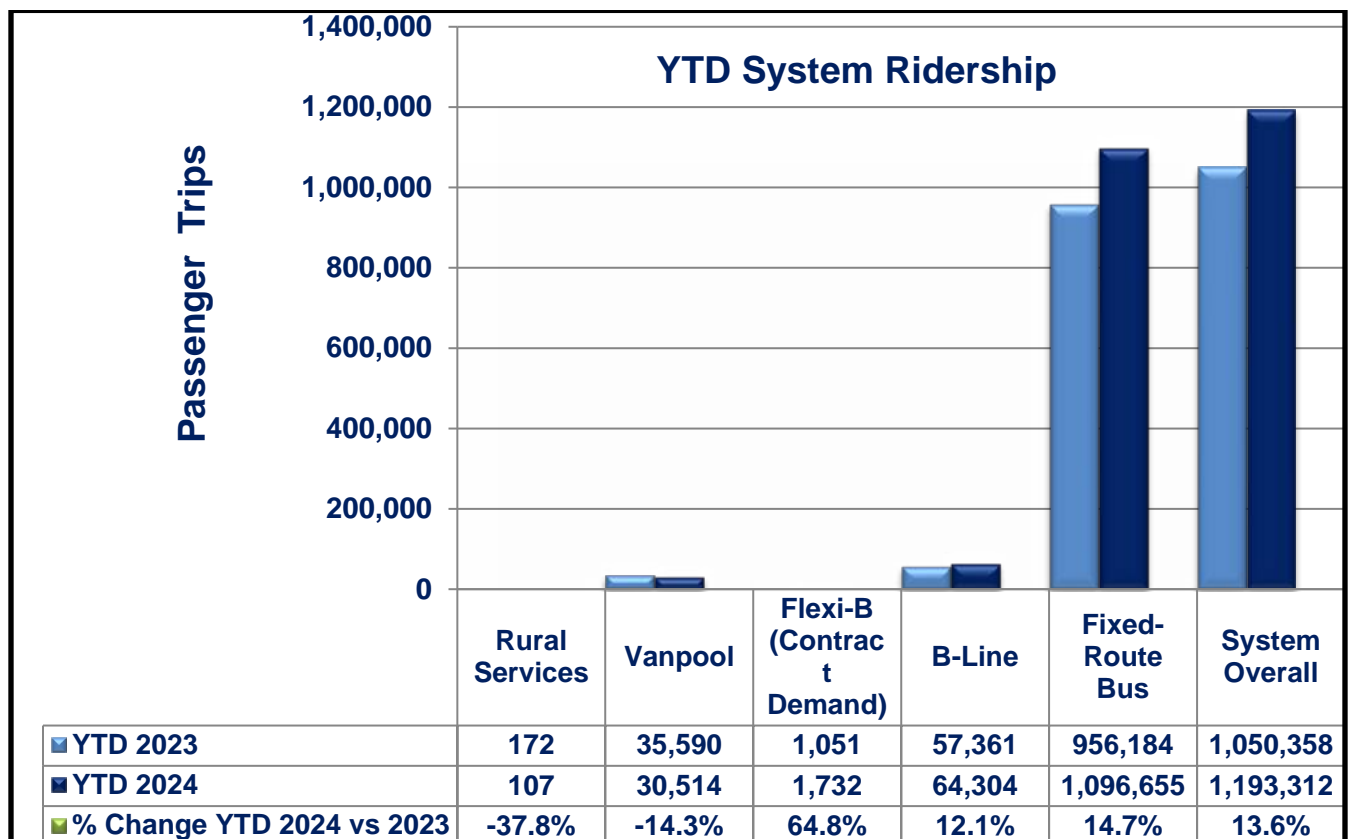
The average retail price for unleaded gas in Corpus Christi was \$3.05 per gallon compared to \$3.35 per gallon in April 2023<sup>1</sup> which represents a 9% decrease in the average cost per gallon. April rainfall was an average of 0.43 inches. In comparison, April 2023 was above normal at 7.49 inches.<sup>2</sup> Historically, April average rainfall is 2.04 inches. Also, the 85.3-degree average high temperature in April 2024 was above the normal average temperature of 82.6-degrees.

1. GasBuddy.com historical data at <http://www.gasbuddy.com>.  
 2. <https://etweather.tamu.edu/rainhistory>

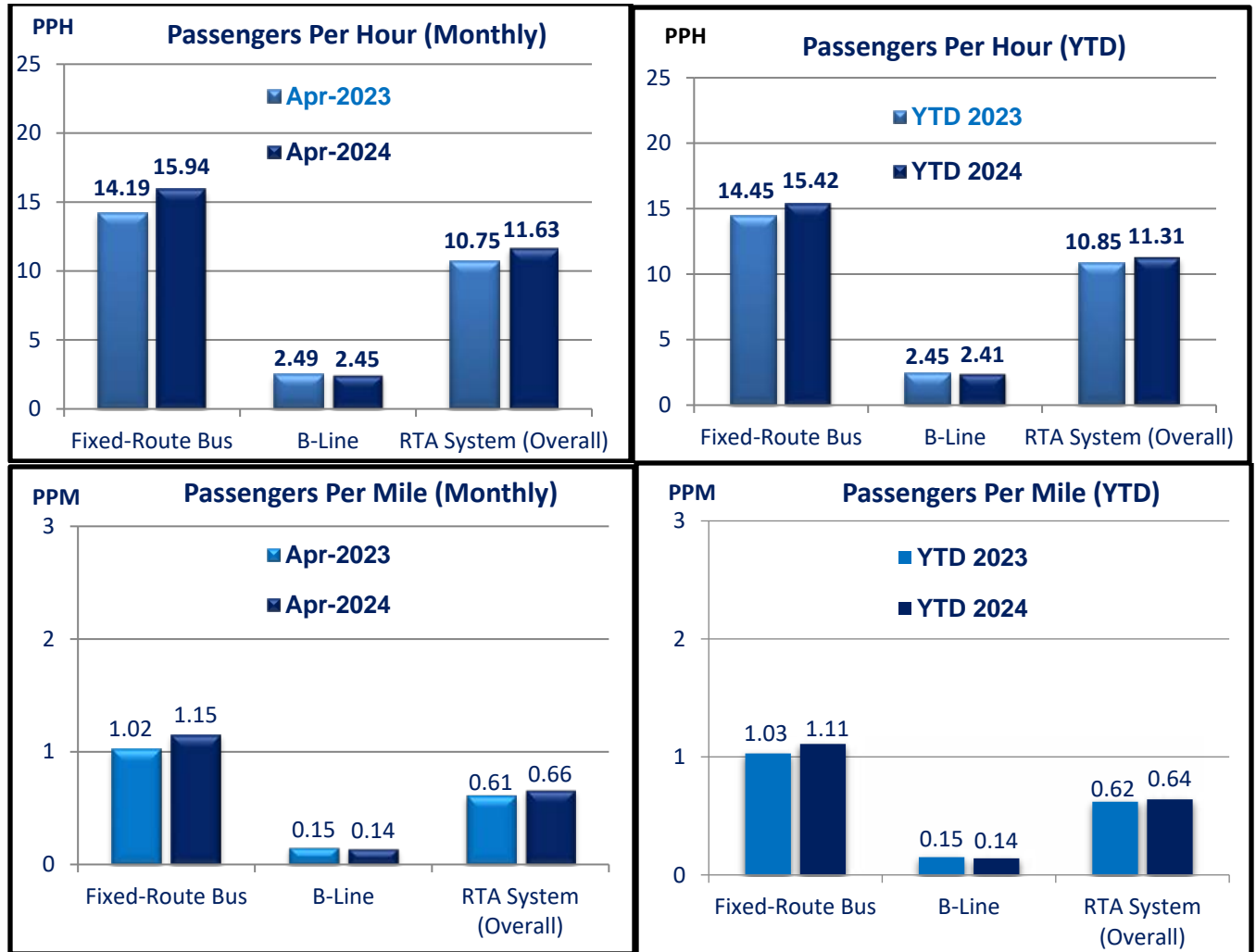
The chart below shows monthly ridership results for all services. CCRTA recorded 59,017 more passenger trips in April 2024 resulting in a 23.3% increase compared to April 2023.



The chart below shows YTD ridership results for all services. 142,954 more trips compared to 2023.



The following charts are system-wide productivity for the month of April 2024 vs. April 2023 and YTD figures.



The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Jan-24	Feb-24	Mar-24	Apr-24	4-Month Average
Early Departure	<1%	0.3%	0.0%	0.0%	0.0%	0.1%
Departures within 0-5 minutes	>85%	92.6%	85.7%	88.4%	94.2%	90.2%
Monthly Wheelchair Boardings	No standard	3,324	3,736	4,672	3,986	3,930
Monthly Bicycle Boardings	No standard	5,337	5,759	5,922	6,455	5,868

**On Detour**

- **New Harbor Bridge** (North Beach): Routes 76 & 78 remain on a minor detour under U.S. HWY 181 in the inbound direction. (No stops impacted)
- **Port Ave.** Waterline Replacement Project (9) month project (**On hold**): Began March 2022 with an undetermined completion date.
  - Routes 21, 23 & 37 (**2** stops impacted)
- **Leopard St.** (Nueces Bay to Palm) Project now complete. (**3**) stops now serving Routes 27 & 28. **Detour ended May 31, 2024.**
  - Routes 27 & 28
- **Leopard St.** (Crosstown-Palm) (14) month project began Dec. 5, 2022. **Detour ended May 31, 2024.**
  - Routes 27 & 28 (**11** stops re-opened)
- **Comanche St.** (Carancahua-Alameda) Began early-2024.
  - Routes 12, 21, 27 & 28 (**4** stops will be impacted)
- **Gollihar Rd.** (Crosstown-Greenwood) Began April 24, 2023.
  - Routes 23 & 25 (**13** stops closed for this two-phase project)
- **McArdle Rd.** (Carroll-Kostoryz): Project began Oct 30<sup>th</sup>, 2023. Route 19 (**8** stops closed)

**Detours Expected**

- **Alameda St. (Louisiana-Texan Trail):** Preliminary work on project began Fall-2023.
  - Routes 5 & 17 (19 stops will be impacted-but not yet)
- **Brownlee Blvd.** (Morgan-Staples) To begin mid-2024.
  - Routes 5x & 17 (**8** stops will be impacted)
- **Upper/Mid./Lower Broadway:** Project in design. (30%)
  - Routes 6, 76 & 78 (no stops impacted)
- **Carroll Ln.** (SH-358 to Holly) Project in design. (30%)
  - Route 15 (**4** stops might be impacted)
- **Alameda St. (Everhart-Airline):** Project in design. (30%)
  - Route 5 (13 stops might be impacted)

**Currently No Detours**

- **Alameda St. (Del Mar-Louisiana):** Utility work began Oct.-2023.
  - Routes 5, 17 & detoured 29 (**1** stop closed)
- **Everhart Rd. (SPID-S. Staples):** Project began September 2023.
  - Routes 32 & 37 (7 stops on Everhart not impacted yet but **2** closed on Alameda & **2** closed on S. Staples west of the Everhart Rd. intersection & **2** closed on Everhart)

For March 2024, there were 12 impacted fixed routes out of 32 fixed route services in operation. This equates to approximately 38% of CCRTA services.

Impacted bus route services include: **5, 12, 17, 19, 21, 23, 25, 27, 28, 37, 76 & 78**. The total number of bus stops that were impacted or closed was **48**. **Effective May 31, 2024, 14 stops are back in service reducing number of impacted stops to 34.**

In regards to future projects, the number of additional bus stops which may be impacted or closed is **36**.

**Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics**

In April 2024, B-Line service performance metrics are listed below.

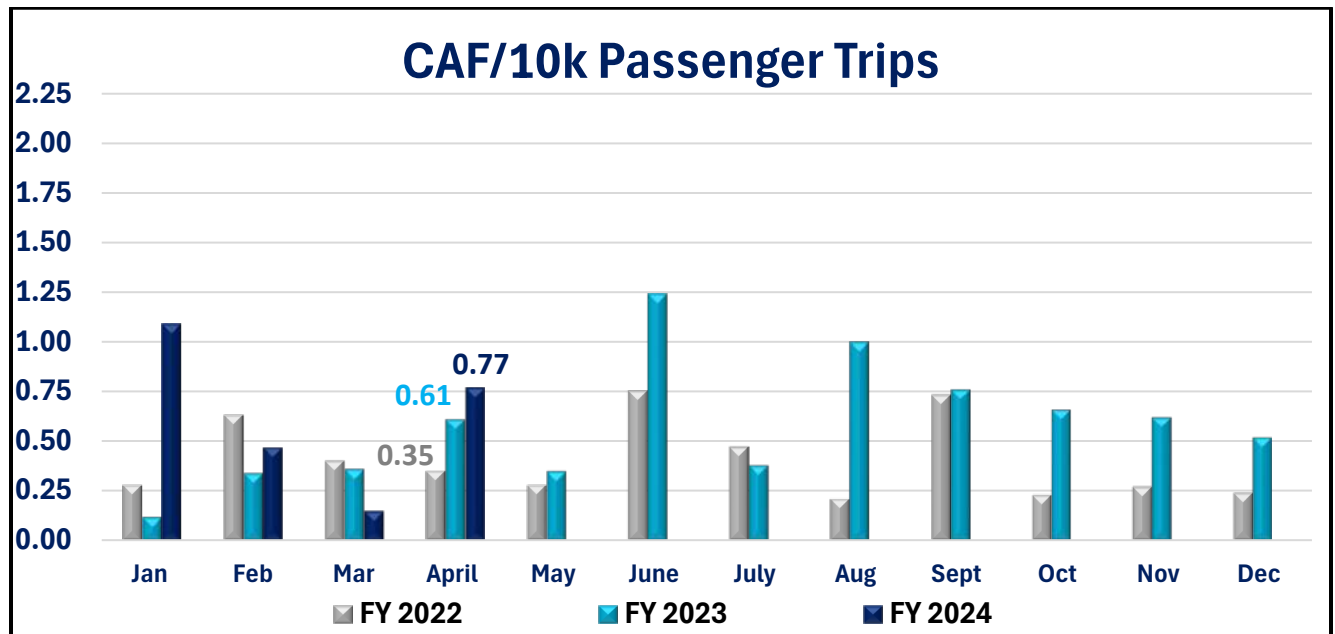
- Productivity: **2.45** Passengers per Hour (PPH) did not meet the contract standard of 2.50 PPH.
- On-time Performance: **87.6%** for March did not meet the contract standard of 95.0%.
- Denials: 0 denials or **0.0%** did meet the contract standard of 0.0%.
- Miles between Road Calls (MBRC): **38,801** did meet the contract standard of 12,250 miles.
- Ridership Statistics: **11,407** ambulatory boardings; **4,401** wheelchair boardings

Metric	Standard	Jan-24	Feb-24	Mar-24	Apr-24	(4) Month-Ave.
Passengers per Hour	2.50	2.32	2.47	2.42	2.45	2.42
On-time Performance	96%	91.5%	86.2%	87.8%	87.6%	88.3%
Denials	0.00%	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	12,250	15,691	22,962	21,095	38,801	24,637
Monthly Wheelchair Boardings	No standard	4,095	4,133	4,264	4,401	4,223

**Customer Programs Monthly Customer Assistance Form (CAF) Report**

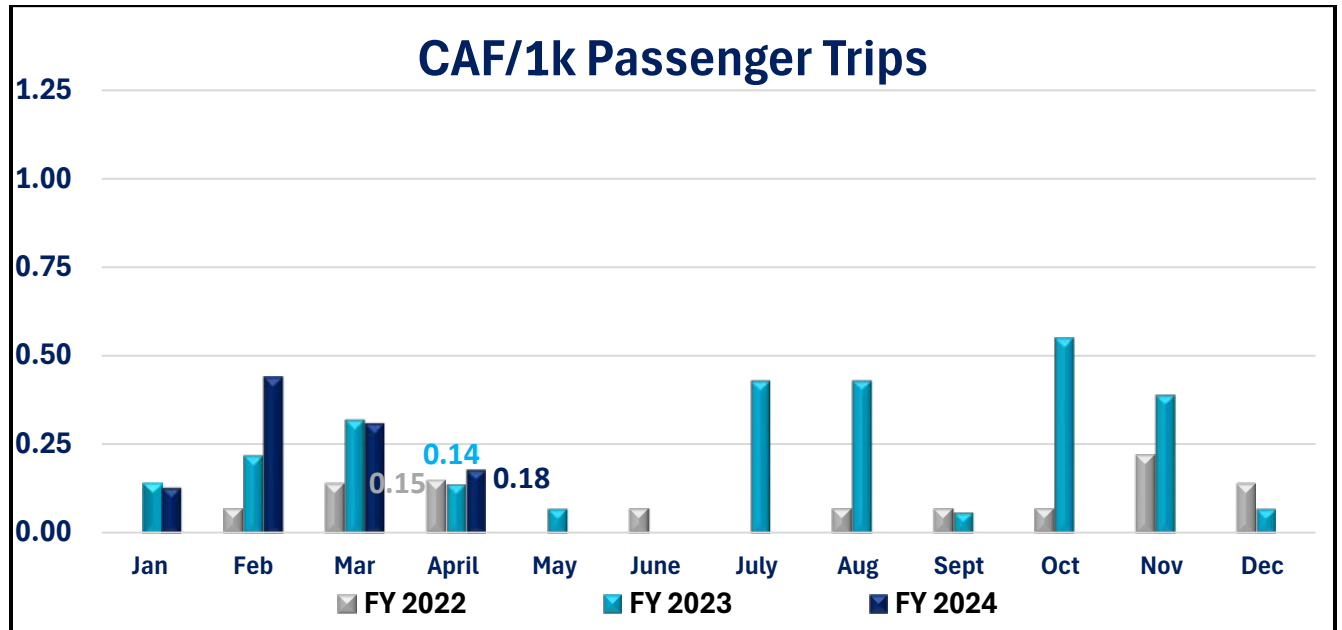
For the month of April 2024, Customer Service received and processed 91 Customer Assistance Forms (CAF's). A total of 77 were for CCRTA and Contracted Fixed Route Services, of which 22 or 27.5% were verified as valid. This equates to approximately 0.77 CAF's per 10,000 passenger trips. For Fixed Route Services, three commendations were received.

**Number of CAFs/10k for Fixed Route Services**

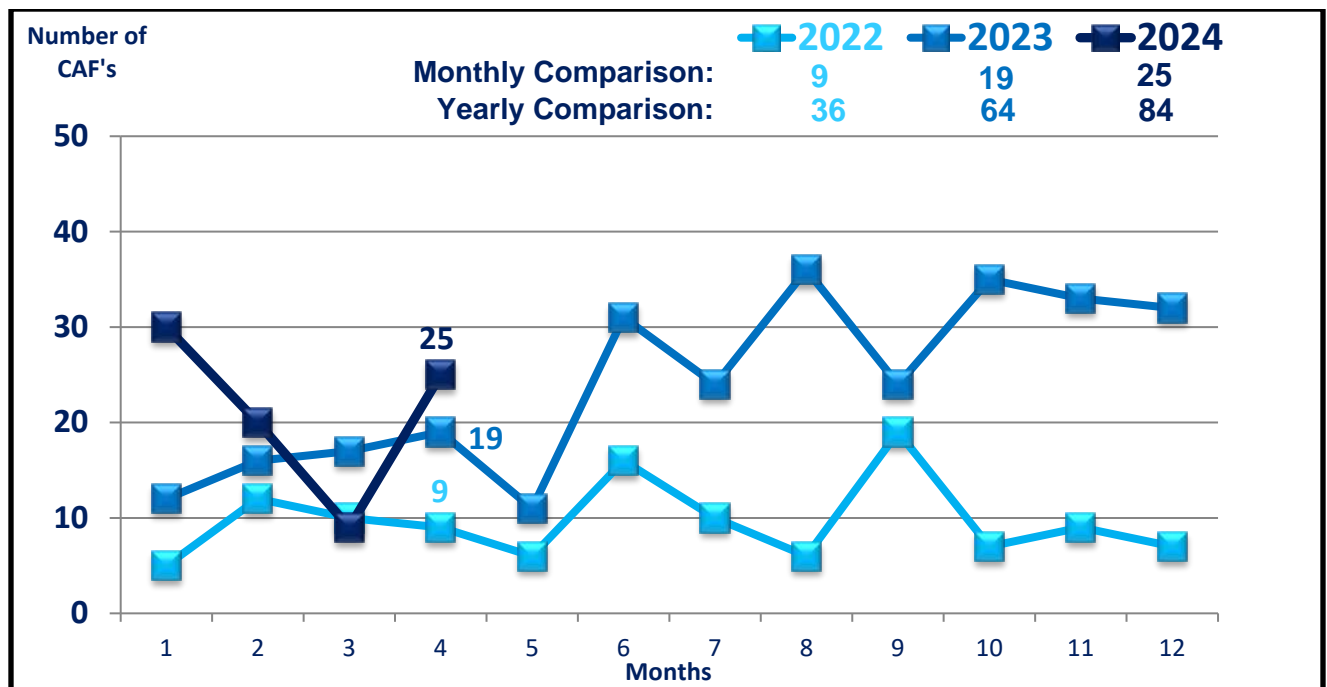


For the month of April 2024, Customer Service received and processed 91 Customer Assistance Forms (CAF's). A total of 14 were for B-Line Services, of which 3 or 21.4% were verified as valid. This equates to approximately 0.18 CAF's per 1,000 passenger trips. For B-Line service, one commendation was received.

**Number of CAFs/1k for B-Line Services**



**Customer Programs Verified (CAF's) Count**



**Route Summary Report:**

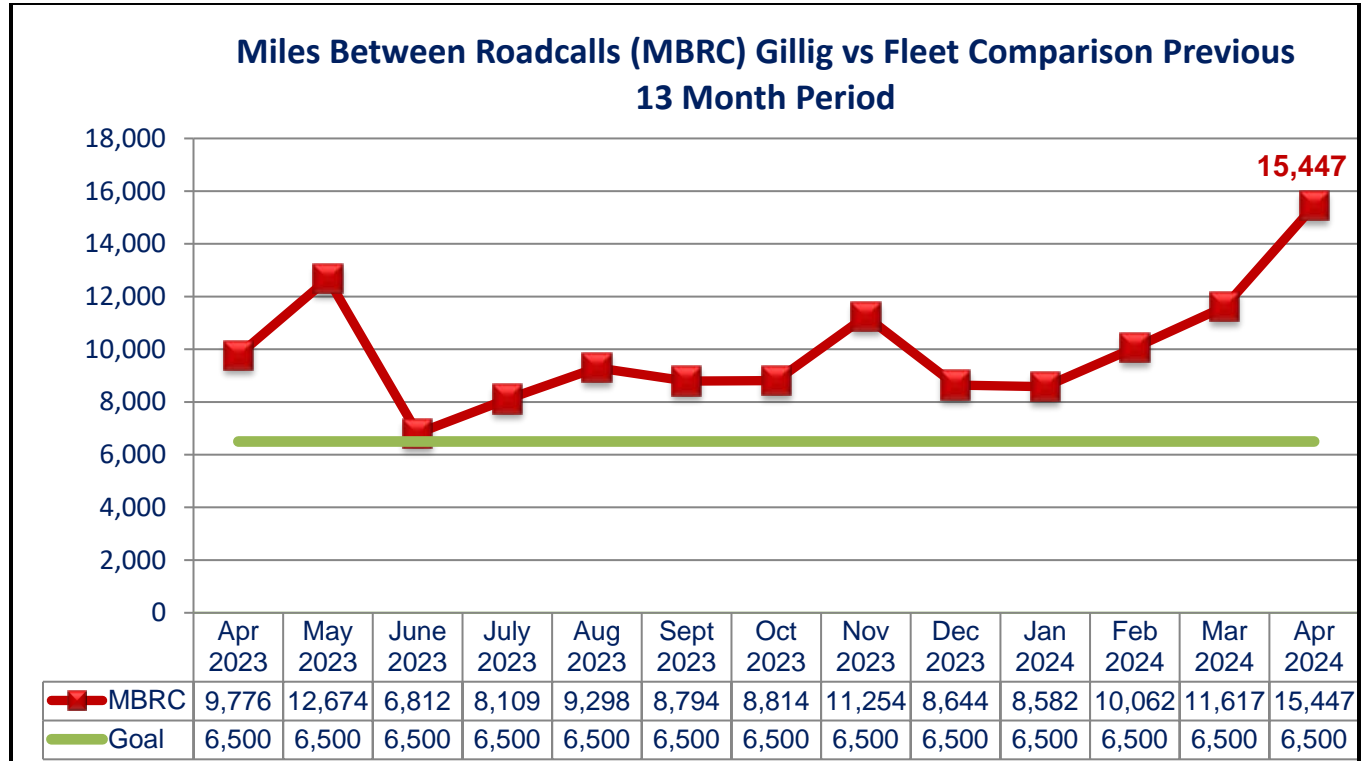
<b>Route</b>	<b># of CAFs</b>	<b>Route</b>	<b># of CAFs</b>
#3 NAS Shuttle	1	#50 Calallen/NAS Ex (P&R)	
#4 Flour Bluff		#51 Gregory/NAS Ex (P&R)	
#5 Alameda		#54 Gregory/Downtown Express	
#5x Alameda Express		#60 Momentum Shuttle	1
#6 Santa Fe/Malls	1	#65 Padre Island Connection	1
#12 Hillcrest/Baldwin	6	#76 Harbor Bridge Shuttle	
#15 Kostoryz/Carroll HS		#78 North Beach Shuttle	
#16 Morgan/Port		#83 Advanced Industries	
#17 Carroll/Southside		#90 Flexi-B Port Aransas	
#19 Ayers	2	#93 Flex	1
#21 Arboleda	3	#94 Port Aransas Shuttle	
#23 Molina	6	#95 Port Aransas Express	
#24 Airline/Yorktown	1	B-Line (Paratransit) Services	14
#25 Gollihar/Greenwood		Transportation	
#26 Airline/Lipes	2	Service Development	2
#27 Leopard	5	Facilities Maintenance/Bus Stops	23
#28 Leopard/Navigation	1	IT	1
#29 Staples	11	Safety & Security	6
#32 Southside		Vehicle Maintenance	
#34 Robstown North		Commendations	3
#35 Robstown South			
#37 Crosstown/TAMU-CC			
		<b>Total CAFs</b>	<b>91</b>

**Processed CAF Breakdown by Service Type:**

<b>CAF Category</b>	<b>RTA Fixed Route</b>	<b>B-Line ADA Paratransit</b>	<b>Purchased Transportation</b>	<b>Totals</b>
<b>ADA</b>				
<b>Service Stop Issues</b>		<b>1</b>		<b>1</b>
<b>Driving Issues</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>7</b>
<b>Customer Services</b>				
<b>Late/Early – No Show</b>	<b>2</b>	<b>2</b>		<b>4</b>
<b>Alleges Injury</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>
<b>Fare/Transfer Dispute</b>	<b>3</b>		<b>1</b>	<b>4</b>
<b>Clean Trash Can</b>				
<b>Dispute Drop-off/Pickup</b>				
<b>Add Bench/Stop</b>				
<b>Left Behind/Passed Up</b>	<b>11</b>		<b>5</b>	<b>16</b>
<b>Inappropriate Behavior</b>	<b>4</b>	<b>2</b>		<b>6</b>
<b>Policy</b>	<b>1</b>	<b>7</b>		<b>8</b>
<b>Incident at Stop</b>				
<b>Incident on Bus</b>				
<b>Incident at Station</b>				
<b>Securement/Tie Down Issue</b>				
<b>Denial of Service</b>				
<b>Safety &amp; Security</b>	<b>6</b>			<b>6</b>
<b>Rude</b>	<b>4</b>		<b>2</b>	<b>6</b>
<b>Facility Maintenance/Service Development</b>	<b>25</b>			<b>25</b>
<b>Transportation (other)</b>				
<b>Vehicle Maintenance</b>				
<b>IT</b>				
<b>Vehicle Maintenance-IT</b>	<b>4</b>			<b>4</b>
<b>Vehicle Maintenance</b>	<b>1</b>			<b>1</b>
<b>Commendations</b>	<b>3</b>			<b>3</b>
<b>Total CAFs</b>	<b>66</b>	<b>14</b>	<b>11</b>	<b>91</b>

**Vehicle Maintenance Department: Miles Between Road Calls Report**

In April 2024, there were 15,447 miles between road calls (MBRC) recorded as compared to 9,776 MBRC in April 2023. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 9,991.



**Board Priority**

The Board Priority is Public Image and Transparency.

Respectfully Submitted,

Submitted by: Liann Alfaro  
Director of Planning

Reviewed by: Gordon Robinson  
Managing Director of Operations

Final Approval by: *Derrick Majchszak*  
Derrick Majchszak  
Chief Executive Officer