

AGENDA MEETING NOTICE

Board of Directors Meeting

DATE: Wednesday, July 10, 2024

TIME: 8:30 a.m.

LOCATION: Staples Street Center – 2ND Floor Boardroom, 602 North Staples St., Corpus Christi, TX

BOARD OF DIRECTORS OFFICERS

Arthur Granado, Chair
Anna Jimenez, Vice Chair
Lynn Allison, Board Secretary/
Legislative Chair

BOARD OF DIRECTORS MEMBERS

Beatriz Charo, Administration & Finance Chair
Armando Gonzalez, Rural & Small Cities Chair
Aaron Muñoz, Operations & Capital Projects Chair
David Berlanga Gabi Canales Jeremy Coleman
Eloy Salazar Amanda Torres

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Pledge of Allegiance	A. Granado/ U.S. Veteran, TBD	1 min.	-----
2.	Safety Briefing	M. Rendón	3 min.	-----
3.	Roll Call and Establish Quorum	M. Montiel	1 min.	-----
4.	Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Granado	1 min.	-----
5.	Public Notice on Executive Session	A. Granado	1 min.	-----
<p>Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer</p>				
6.	Receipt of Conflict of Interest Affidavits	A. Granado	1 min.	-----
7.	Opportunity for Public Comment 3 min. limit – no discussion	A. Granado	3 min.	-----
<p>Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.</p>				
8.	Adopt Resolution for Outgoing City of Corpus Christi Appointed Board Member, Erica Maymi	A. Granado	5 min.	Page 1 Attachment A
9.	Administer the Oath of City of Corpus Christi Appointments to the CCRTA Board of Directors: a) David Berlanga b) Amanda Torres	A. Granado/ J. Bell	5 min.	-----
10.	Awards and Recognition – a) CCRTA New Hires b) CCRTA Retirees	D. Majchszak	5 min.	-----
11.	Discussion and Possible Action to Approve Board Minutes of the June 12, 2024 Board of Directors Meeting	A. Granado	3 min.	Pages 2-9

AGENDA MEETING NOTICE

12.	Announcement of Committee Chairs and Appointments by the Board Chair and Action to Confirm Committee Chairs and Appointments	A. Granado	3 min.	Pages 10-12
13.	Presentation on the 2023 Annual Report for the Coastal Bend Air Quality Partnership	R. Saldaña/ Sharon Bailey Murphy	10 min.	<i>PPT</i>
14.	Discussion and Possible Action to Amend the Approved Legislative Program for the 89 th Legislature	D. Majchszak/ J. Bell, Legal Counsel	3 min.	Pages 13-15 Attachment B <i>PPT</i>
15.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Execute a Three-Year Contract for Internet and Fiber Data Communications with The Texas Department of Information Resources (DIR)	R. Saldaña	3 min.	Pages 16 <i>PPT</i>
16.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Approve the Awarded Projects for CCRTA's Section 5310 2024 Call-for-Projects for FFY 2022-2023	R. Saldaña	3 min.	Pages 17-18 <i>PPT</i>
17.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Authorize a 60-month lease with Corpus Christi, TX Caregiving, LLC, dba Cornerstone Caregiving for Lease Space at the Staples Street Center Building	S. Montez	3 min.	Pages 19-20 <i>PPT</i>
18.	Discussion and Possible Action to Adopt a Resolution to Support the Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program Funding Opportunity	R. Patrick	3 min.	Pages 21-23 Attachment C <i>PPT</i>
19.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Exercise Option Year One (1) to Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service Contract No. 2021-SP-04	G. Robinson	3 min.	Pages 24-25 <i>PPT</i>
20.	Presentation on Port Ayers Transfer Station Restroom Options	S. Montez	5 min.	<i>PPT</i>
21.	Committee Chair Reports a) Administration & Finance b) Operations & Capital Projects c) Rural and Small Cities d) Legislative	B. Charo A. Muñoz A. Gonzalez L. Allison	3 min. 3 min. 3 min. 3 min.	-----
22.	Presentations: a) May 2024 Financial Report b) July 2024 Procurement Update c) May 2024 Operations Report	R. Saldaña R. Saldaña G. Robinson	15 min.	Pages 26-41 <i>PPT</i> <i>PPT</i> Pages 42-52 <i>PPT</i>
23.	CEO Report	D. Majchszak	5 min.	<i>PPT</i>



AGENDA MEETING NOTICE

24.	Reports from Board Chair and Board Members	A. Granado	5 min.	-----
25.	Adjournment	A. Granado	1 min.	-----

Total Estimated Time: 1 hour 46 mins

On **Wednesday, July 3, 2024** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono(361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unite communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.



Resolution

WHEREAS, Erica M. Maymi has diligently served as a member of the Corpus Christi Regional Transportation Authority’s (CCRTA) Board of Directors, demonstrating exemplary commitment and exceptional leadership; and

WHEREAS, during her tenure, Erica M. Maymi oversaw the successful completion of significant capital projects, including the construction of the Del Mar College – Oso Creek Super Stops and the new Port Ayers Transfer Station. These projects have enhanced the accessibility and efficiency of CCRTA’s public transportation system; and

WHEREAS, Erica M. Maymi was instrumental in the advancement of CCRTA’s Shelter Expansion Program. The program has resulted in the installation of nearly 400 Tolar Shelters throughout the service region, providing comfort and protection from the elements for passengers; and

WHEREAS, Erica M. Maymi played a pivotal role in the development and implementation of CCRTA’s Destination Education program, which offers fare-free transportation to all pre-kindergarten to 12th grade students, ensuring that transportation is not a barrier to a quality education; and

WHEREAS, Erica M. Maymi has demonstrated a significant dedication to community efforts, advocating for initiatives that improve the quality of life for residents and work towards a stronger, more connected community within the service area; and

WHEREAS, Erica M. Maymi helped develop CCRTA into a champion transit agency. During her time on the Board of Directors, CCRTA received national, regional, and state transportation association awards for its system, safety & security, and marketing initiatives.

**NOW THEREFORE, BE IT RESOLVED BY THE CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY BOARD OF DIRECTORS THAT:**

Erica M. Maymi is hereby commended for her distinguished service to the CCRTA.

DULY PASSED AND ADOPTED this ____ day of July 2024.

ATTEST:

**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

Derrick Majchszak
Chief Executive Officer

Arthur Granado
Board Chair



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, June 12, 2024**

Summary of Actions

1. **Pledge of Allegiance**
2. **Heard Safety Briefing**
3. **Roll Call and Established Quorum**
4. **Confirmed Posting of Meetings Public Notice**
5. **Gave Public Notice on Executive Session**
6. **Receipt of Conflict of Interest Affidavits**
7. **Provided Opportunity for Public Comment**
8. **Presented Awards and Recognition**
 - a) **CCRTA New Hires**
 - b) **CCRTA Retirees**
 - c) **CCRTA Safety & Security Slogan Award Winner**
9. **Heard Update from Doug McBee, Beach to Bay**
10. **Approved Board Minutes of May 8, 2024 Board of Director Meeting**
11. **Consent Items**
 - a) **Awarded a Five (5) Year Contract to Equans-Ineo Systrans USA Inc. for On-Board**
 - b) **Authorized a Two-Month Lease with Nueces County Social Services and Veteran's Services for Office Lease Space at the Staples Street Center Building**
 - c) **Approved the Update of CCRTA's Mission Statement**
12. **Heard Presentation and Held Public Hearing - Public Feedback, Long Range System Plan Service Improvements Effective July 15, 2024**
13. **Approved Long Range System Plan Service Improvements Effective July 15, 2024**
14. **Formally Approved the Legislative Program for the 89th Legislature**
15. **Heard Update on RCAT Committee Activities**
16. **Heard Committee Chair Reports**
 - a) **Administration and Finance**
 - b) **Operations and Capital Projects**
 - c) **Rural and Small Cities**
 - d) **Legislative**
17. **Heard Presentations –**
 - a) **2024 Other Post Employment Benefit (OPEB) Actuarial Report**
 - b) **2024 Defined Benefit Plan (DBP) Actuarial Report**
 - c) **First Quarter 2024 Investment Report**
 - d) **April 2024 Financial Report**
 - e) **June 2024 Procurement Update**
 - f) **April 2024 Operations Report**
 - g) **Jan-April 2024 Safety & Security Report**
18. **Heard CEO Report**
19. **Heard Reports from Board Chair and Board Members**
20. **Adjournment**



The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Pledge of Allegiance

Chair Arthur Granado called the meeting to order at 8:32 a.m. He welcomed and gave a brief introduction for U.S. Veteran, Robert Boyett to lead the Pledge of Allegiance.

Safety Briefing

Mr. John Esparza, Safety and Security Administrator, presented the safety briefing to the Board and audience. He noted that in the event of an emergency, the audience would exit the boardroom to his right and proceed down to the first floor where they would exit through the westside stairwell to the first floor and exit through the westside doors. Once outside, they would continue to the clock tower adjacent to the transfer station. Ms. Montiel will account for all Board Members and he would be the last out to ensure everyone exits safely. He noted three things, to not use the elevator, do not return until all clear has been given and if a shelter in place is needed, they would do so in the westside stairwell.

Roll Call & Establish Quorum

Ms. Montiel called roll and it was noted there was a quorum present at this time.

Board Members Present

Lynn Allison, Gabi Canales (virtual), Beatriz Charo, Jeremy Coleman, Armando Gonzalez (virtual), Arthur Granado, Anna Jimenez, Erica Maymi (virtual), Aaron Muñoz and Eloy Salazar.

Board Members Absent

None

Staff Present

David Chapa, John Esparza, Angelina Gaitan, Sharon Montez, Marisa Montiel, Rita Patrick, Mike Rendón, Gordon Robinson and Robert Saldaña. Natalie Grady, Victoria Obas, Catherine Lydia, Jose Quezada, Jose Salazar, De'Marcus Gardner, Alexander Casiano, Clauzell Davis, Robert Boyett, Maximiano Garcia, Joel Mendez, Ben Hernandez and Delon Vega.

Public Present

Doug McBee, Beach to Bay. David Berlanga and Amanda Torres.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting.

Gave Public Notice on Executive Session

Chair Granado gave notice on Executive Session to the public



Receipt of Conflict of Interest Affidavits

None

Opportunity for Public Comment

None

Awards and Recognitions

- a) CCRTA New Hires - Mr. Mike Rendón, Deputy CEO, introduced CCRTA new hires to the Board. The following employees were recognized: Transportation – Alexander Casiano, Jose Quezada, Clauzell Davis, Catherine Lydia, Jose Sanchez. Vehicle Maintenance – De'Marcus Gardner, Benjamin Hernandez, Deion Vega. Facilities Maintenance – Maximiano Garcia. Photos were taken.
- b) CCRTA Retirees – Mr. Rendón read short biographies on retirees Homer Oscar Vargas (34 years of service) and Romeo Valerio (30 years of service). He thanked them for their service to the CCRTA and for being such a vital part of the organization. Both said a few words thanking CCRTA and the Board for their support. Photos were taken.
- c) CCRTA Safety & Security Slogan Award Winner– Mr. Rendón announced the Safety & Security Slogan Award winner, Tammy Maness, Data Technician, Planning Department with the slogan “Where Safety Leads, Excellence Follows”.

Update from Doug McBee, Beach to Bay

Mr. Doug McBee with Beach to Bay thanked the Board and CCRTA for their participation and service during the Annual Beach to Bay Marathon Event.

Discussion and Possible Action to Approve the May 8, 2024 Board of Directors Meeting Minutes

DIRECTOR BEATRIZ CHARO MADE A MOTION TO APPROVE THE MAY 8, 2024 BOARD OF DIRECTORS MEETING MINUTES. VICE CHAIR ANNA JIMENEZ SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT MAYMI.

Consent items

- A) Award a Five (5) Year Contract to Equans-Ineo Systrans USA Inc. for On-Board
- B) Authorize a Two-Month Lease with Nueces County Social Services and Veteran’s Services for Office Lease Space at the Staples Street Center Building
- C) Approve the Update of CCRTA’s Mission Statement



SECRETARY LYNN ALLISON MADE A MOTION TO APPROVE CONSENT ITEMS A-C. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT MAYMI.

Presentation and Public Hearing – Public Feedback, Long Range System Plan Service Improvements Effective July 15, 2024

Mr. Gordon Robinson, Managing Director of Operations, presented and held the public hearing. He began by providing background on the 2022 Fleet Forward Long Range System Plan which includes innovative service improvements through 2027 and beyond aimed to increase ridership. A public hearing is required due to major service changes on select route services and to approve implementation of major service improvements effective July 15, 2024. He displayed and discussed the list of major service changes which includes the following routes: Route 3 NAS Shuttle, Route 6 Sante Fe/Malls, Pilot Route 24 Airline/Yorktown Connector, Route 30 Westside/Health Clinic, Route 34 Robstown North, Route 35 Robstown South, Route 50 Calallen-Robstown NAS-CC Express, Route 53 Robstown NAS-CC Express, Route 55 Gregory, Route 56 Flour Bluff/Downtown Express, Route 76 Harbor Bridge Shuttle, Route 78 North Beach Shuttle and Route 95 Port Aransas Express. He displayed maps of existing and proposed modified routing. He added that the public hearing notice has been posted since May 13, 2024 and was advertised to the public. Two surveys were conducted with 336 Rider Survey responses and 103 responses through outreach survey. Twelve Bus Operator informational sessions were held. Eight public outreach meetings were conducted to inform and obtain feedback. Director Salazar asked for a future update on pre-pandemic hours of operation vs. current hours.

Discussion and Possible Action to Approve Long Range System Plan Service Improvements Effective July 15, 2024

VICE-CHAIR ANNA JIMIENEZ MADE A MOTION TO APPROVE THE LONG RANGE SYSTEM PLAN SERVICE IMPROVEMENTS EFFECTIVE JULY 15, 2024. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT MAYMI.

Formally Approve the Legislative Program for the 89th Legislature

Mr. Mike Rendón provided background noting the Legislative Committee and staff have been working with the Legislative Delegation and the Legislative Consultants in the development of a legislative agenda for 2023-2024. At the May 22nd Committee Meeting, the Board reviewed and discussed the proposed legislative initiatives. Primary initiative includes: CNG Motor Fuel Exemption Bill, Fare Approval Committee Bill, Term Limit Bill, Broker of Record Bill, Combination Bill, Clear Air and Grant Funds. Secretary Allison encouraged the Board to read emails from the



Legislative Consultants are they are crucial to getting the initiatives passed and encouraged face to face meetings with legislators.

DIRECTOR ELOY SALAZAR MADE A MOTION TO FORMALLY APPROVE THE LEGISLATIVE PROGRAM FOR THE 89TH LEGISLATURE. SECRETARY LYNN ALLISON SECONDED THE MOTION. CHARO, COLEMAN, JIMENEZ AND MUNOZ VOTING IN FAVOR. ALLISON, CANALES, CHARO, COLEMAN, GONZALEZ, GRANADO, JIMENEZ, MUÑOZ AND SALAZAR VOTING IN FAVOR. ABSENT MAYMI.

Heard Update on RCAT Committee Activites

Ms. Sharon Montez, Managing Director of Capital Programs and Customer Services, presented the update noting the last RCAT Committee Meeting was held on May 16th, 2024. She presented the RCAT liaison reporting and briefly noted the items that were presented during the RCAT meeting including, the discussion for the Unsung Hero Award, the APTA Gold Safety & Security Awards, the Operations Report, CEO's report and the discussion of Route Evaluation Form. She displayed the upcoming RCAT meeting schedule.

Committee Chair Reports

- a) **Administration & Finance** – Director Charo noted she was happy that the Board was able to come together to update the Mission Statement.
- b) **Operations & Capital Projects** – Director Muñoz said he was happy about the recent technological contracts and noted the June 14th Port Ayers Transfer Station Ribbon Cutting.
- c) **Rural & Small Cities** – No report
- d) **Legislative** – Secretary Allison thanked the team that went to Washington, D.C. and noted she was disappointed she was not able to make it due to work. She said her and Chair Granado are planning another group trip to visit Representative Cloud in his home office.

Presentations

a) 2024 Other Post Employment Benefit (OPEB) Actuarial Report

Mr. Robert Saldaña introduced Joseph Myers, USI Consulting Group, who presented the report. He noted Other Post Employment Benefits other than Pensions are benefits provided to retirees other than those provided through the Defined Benefit Plan. Funding for OPEB benefits is administered on a pay-as-you-go basis. Benefits are available to retirees and spouses until Medicare eligibility begins at age 65. Retirees and spouses are required to pay monthly contributions to receive benefits from the plan. He displayed and discussed plan assumptions and current statistics. Mr. Myers discussed and displayed the 2024 OPEB Results stating as of December 31, 2024, the accrued Postretirement Benefit Obligation is \$793,733 with expected payments of \$80,790 and a chart of historical results. The expected payment factors in two current retirees that will be turning 65 towards the latter part of the year.



b) 2024 Defined Benefit Plan (DBP) Actuarial Report

Next, Mr. Catie Gray presented the 2024 Defined Benefit Plan Actuarial Report. She provided background noting the DBP is available to all employees and provides a monthly retirement benefit for life beginning at normal retirement age of 62. The benefit formula is 2% times service time, 3-year average earning. Vesting is based on a 7-year graded schedule and participants may elect an option form at retirement. The plan is funded by the Authority against a trust. She displayed the current participant counts noting a total of 662 participants as of January 1, 2024. The market value of the plan assets as of December 31, 2023 is \$47,617,627. The plan assets earned \$5,837,507 in 2023. Next, she displayed the 2024 results. The Actuarially Determined Contribution as of January 1, 2024 is \$2,317,966. She discussed the 2024 results and historical results in further detail to the Board. She added based on the contribution policy, the projected cash flows will be sufficient to provide benefit payments to plan participants. Next, Ms. Gray noted the plan is currently 86% funded and noted \$2,611,952 would need to be contributed to reach 90% and \$5,662,152 to reach 95% funded. At this time, she answered any questions from the Board.

c) First Quarter Investment Report

David McElwain, Patterson Group, presented the Investment report to the Board as of March 31, 2024. He displayed and discussed the Investment Objectives, Quarterly Portfolio Summary and Portfolio Overview. He displayed a chart with CCRTA total portfolio balances by quarter. For FY'23-24 total earning were \$693,037. At this time, Mr. McElwain answered any questions from the Board.

d) April 2024 Financial Report

Mr. Robert Saldaña, Managing Director of Administration, presented the April financials and noted that the item aligns with the Board Priority of Public Image & Transparency. He presented the highlights for the month stating Passenger Service was 108.47% of baseline, Bus Advertising was 101.38% of baseline, and Investment Income was 133.50% of baseline. He displayed the April 2024 Income Statement Snapshot. Total revenues came in at \$6,070,115 and total expenses were \$6,326,298. He displayed the revenue categories. The operating vs. non-operating revenue was displayed and discussed. The total operating and non-operating revenues and capital funding were \$6,070,115 for the month. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for April. Purchased Transportation was 22%, Miscellaneous 3%, Supplies 8%, Salaries and Wages 33%, Benefits 20%, Services 10%, Utilities 2% and Insurance was 2%. The total Departmental Operating expenses were \$3,593,736. He presented YTD the highlights stating Passenger Service was 105.22% of baseline, Bus Advertising was 102.28% of baseline, and Investment Income was 136.05% of baseline. Mr. Saldaña discussed the fare recovery ratio. The YTD total operating and non-operating revenues and capital funding came in at \$21,824,535. The April month end FRC is 2.78%. Lastly, he displayed the sales tax update for March in which \$3,728,858 was received. At this time, Mr. Saldaña answered questions and took any feedback from the board.



e) June 2024 Procurement Update

Mr. Saldaña presented the item noting that the item aligns with the Board Priority of Public Image & Transparency. He discussed the current procurement. Bus Parts Supply with various vendors, one year with two one-year options with an estimated cost of \$1,200,000. The current procurements total \$1,200,000. The future procurements were displayed next. Bus Tire Leasing and Service, with Bridgestone Americas, three years with two one-year option for \$444,620. Fasteners & Misc. Shop Supplies with L& M Industrial Supply for three years with two one-year options for \$80,073. These future procurements total \$524,693. Next, the four-month outlook under the CEO signature authority was displayed and discussed next. All these items are \$50,000 or less. The items totaled \$143,934.

f) May 2024 Operations Update

Mr. Gordon Robinson, Managing Director of Operations, noting the board priority for this item is Public Image and Transparency. He provided the highlights for the month of April 2024 vs. April 2023. The Passenger Trips were up 23.3%, the Revenue Service Hours were up 14.0% and the Revenue Service Miles were up 14.5%. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted year-to-date, the system overall was up 23.3%. Next, he discussed the fixed route bus on-time performance and reported no issues. He presented the list of the current and upcoming projects impacting fixed route services. The B-Line service passengers per hour came in at 2.42 for the month of April. He discussed the Fixed route customer assistance and B-Line customer assistance forms. The miles between road calls and the large bus fleet exceeded the standards. He answered any questions the board had at this time.

g) Jan-April 2024 Safety & Security Report

Mr. Mike Rendón presented the quarterly safety and security report noting the April Collision rate was 3.24. For January through April 2024, the miles driven was 849,855.14. The year-to-date collision rate for 2024 is 1.77. There were 15 accidents with seven being preventable and eight being non-preventable. Mr. Rendón reported 1,951 security contacts with individuals. He discussed hurricane readiness preparedness tips and top ten hurricane essential items. Next, he closed with security updates on the Staples Street Center, the Robstown Police Department K-9 Unit and Rover updates.

CEO Report

Mr. Rendón presented the report and went over the operation and project updates. Ridership has increased by up to 10% compared to May 2023. He announced that Route 27 (Leopard) and Route 28 (Leopard/Navigation) resumed service on May 31st to 11 bus stops on Leopard Street. He added that Transportation on MV Transportation offered free rides to and from cooling centers due to heat advisories. He provided an update on the Port Ayers Transfer Station Construction and ADA Bus Stops Phase VII. Next, he went over the meetings and events which included a meeting with Chairman Todd Hunter to discuss Legislative Priorities and the Small Cities Committee of Mayors Emergency Preparedness Meeting. Next, he discussed CCRTA's participation with Buc Days, including shuttle service and participation in



the parades. A summary was provided for the United Chamber CC to DC Legislative Trip to Washington, D.C. with several meetings held with legislators. He concluded it was a successful trip. Employee appreciation and community events were discussed. The upcoming events calendar was displayed.

Board Chair Report

At this Chair Granado congratulated the retirees and thanked them for their service. He added that he appreciates the free rides for voters. He acknowledged the Art Walk shuttle service and is glad the team was able to make it happen. He thanked Director Maymi for her service to the RTA Board. Director Maymi noted she truly enjoyed working with everyone and it was an honor to serve with the Board and work with staff. Board members echoed Chair Granado's words noting they will miss Director Maymi and thanked her for her service. Board members also congratulated the retirees and welcomed the new CCRTA Board Appointees.

Adjournment

There being no further review of items, the meeting was adjourned at 10:46 a.m.

Lynn Allison, Board Secretary

Submitted by: Marisa Montiel



Subject: Announcement of CCRTA Committee Chairs and Appointments by the Board Chair and Action to Confirm Committee Chairs and Appointments

Background

The Authority has four standing Committees: the Administration & Finance Committee, Operations & Capital Projects Committee, the Rural and Small Cities Transit Committee and the Legislative Committee. The Administration & Finance Committee and Operations & Capital Projects Committee meetings are scheduled to meet monthly to discuss and review in detail matters concerning the Authority. The Rural and Small Cities Transit Committee and the Legislative Committee meetings are scheduled to meet quarterly, or as required, to discuss and review in detail matters concerning the Authority.

Identified Need

Section 3.07 of the Bylaws states that “The members of all Board committees shall be appointed by the Chair, subject to confirmation by the Board. The Chair shall be a member of all such committees.”

Recommendation

The Board Chair will recommend Board Members, with the respective chairs, to participate in designated Committees.

Respectfully Submitted,

Submitted by: s /s Arthur Granado
Arthur Granado
Board Chair

CURRENT 2024 CCRTA COMMITTEE APPOINTMENTS

Administration & Finance Committee

Beatriz Charo - Committee Chair
Gabi Canales
Armando Gonzalez
Anna Jimenez
Erica Maymi

Operations & Capital Projects Committee

Aaron Muñoz – Committee Chair
Lynn Allison
Jeremy Coleman
Armando Gonzalez
Eloy Salazar

Rural and Small Cities Transit Committee

Armando Gonzalez – Committee Chair
Beatriz Charo
Anna Jimenez
Erica Maymi
Eloy Salazar

Legislative Committee

Lynn Allison – Committee Chair
Gabi Canales
Jeremy Coleman
Aaron Muñoz

RECOMMENDED 2024 CCRTA COMMITTEE APPOINTMENTS

Administration & Finance Committee

Beatriz Charo - Committee Chair
David Berlanga
Gabi Canales
Armando Gonzalez
Anna Jimenez

Operations & Capital Projects Committee

Aaron Muñoz – Committee Chair
Lynn Allison
Jeremy Coleman
Eloy Salazar
Amanda Torres

Rural and Small Cities Transit Committee

Armando Gonzalez – Committee Chair
David Berlanga
Beatriz Charo
Anna Jimenez
Eloy Salazar

Legislative Committee

Lynn Allison – Committee Chair
Gabi Canales
Jeremy Coleman
Aaron Muñoz
Amanda Torres

Subject: Amend the Approved the Legislative Program for the 89th Legislature**Background:**

Over the past year, the Legislative Committee and staff have been working with the Legislative delegation and our legislative consultants in the development of a legislative agenda for 2023-24. At the June 12, 2024 Board meeting, the Board reviewed and approved the proposed legislative initiatives. After further discussion, the Board Chair and Legislative Committee Chair requested minor edits be made to the approved Legislative Program.

Formal adoption of the different measures will aid in consistency of presentations made to the delegation and requests submitted for proposed legislation.

Identified Needs:

The various needs are outlined in the attached Legislative Program.

Analysis:

Each of the items has been previously discussed and analyzed by the Legislative Committee and the Board at various times. Formal approval in this format will serve not only for the current Regular Session of the Legislature but any Special Sessions that might be called in the future.

Relevance to Board Priorities:

The various items of the Legislative Program relate to the Board Priorities of Facilities, Public Image & Transparency, Innovations and Fare Recovery.


Recommendation:

Staff recommends the Board of Directors amend the approved the Legislative Program for the 89th Legislature.

Respectfully Submitted,

Submitted by: Marisa Montiel
Executive Administrative Assistant

Reviewed by: Rita Patrick
Managing Director of Public Relations

Approval: 
Derrick Majchszak
Chief Executive Officer

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
LEGISLATIVE PROGRAM
FOR THE 89TH LEGISLATURE**

SECTION 01: PRIMARY INITIATIVES

1. Modifications to the Fare Approval Committee process under 451.061, Transportation Code, to move the CCRTA from the fare approval committee provisions in a population bracket with San Antonio to the provisions for fare review utilizing the MPO in a population bracket with Austin.
2. Legislation to permit all transit authorities to maintain the CNG fuel tax exemption and use their refueling facilities to provide natural gas fueling to municipal, county, and other political subdivisions exempt under other provisions of the Texas Tax Code during emergencies or other exigent circumstances pursuant to interlocal agreements.
3. Modernizing unexpired terms for Board appointment. One bill would be of general applicability to the Corpus Christi, Austin and Houston transit authorities and the second version is a bracket bill only applicable to Corpus Christi. The bill would exclude from counting against the 8-year limit based upon four 2-year terms: (1) an initial appointment to an unexpired term, and (2) a shortened term due to being appointed as board chair.
4. Authorize the selection of a broker of record by the CCRTA in the same manner as Texas Counties, who only would receive compensation on a fee basis from CCRTA and from no other source (no commissions on insurance policies procured). The broker would solicit proposals for coverages for all areas of risks, including liability, casualty, workers' compensation and stop-loss coverage for self-funded health care.
5. A combination bill will cover all proposals structured as a local bill only applicable to a transit authority such as Corpus Christi.

SECTION 02: SECONDARY INITIATIVES

1. Increase the criminal penalty for certain offenses committed on the premises of a public transportation system.

SECTION 03: DEFENSIVE MEASURES

1. Protect, preserve, and seek additional appropriations for air quality planning funds (Clean Air Account 151), which benefits Corpus Christi as a near non-attainment community in meeting SIP requirements.
2. Preserve and ensure CCRTA's eligibility for TERP and vehicle infrastructure grant funds.
3. Protect all local and state funding sources for metropolitan and regional public transportation agencies, so that no portion of that funding approved by voters is diverted from public transportation purposes in the area where funding is collected, including:
 - o being subject to a road or street maintenance contribution referendum.
 - o diversion to the state highway fund or restricting the uses of locally collected revenue for non-transit purposes.

- o changes to the current sales collection increments.
4. Preserve the MTA appointed governance structure from requiring members to be elected.
 5. Preserve the right for political subdivisions, including the MTA’s, to utilize their funds for state legislative and regulatory advocacy.
 6. Protect against state legislative changes to the governing body of metropolitan rapid transit authorities, including size and make up, unless locally supported.
 7. Protect against legislation authorizing the withdrawal by political subdivisions from the territory of a metropolitan rapid transit authority.
 8. Preserve the authorization for MTAs to utilize P3, Design-Build and Construction Manager-At Risk to deliver projects, including the use of eminent domain.
 9. Preserve an MTA’s alternatively fueled vehicles from “road user fee” fairness changes.

SECTION 04: ENDORSEMENT ISSUES

1. Provide authority for an urban transit district to expand services to improve services in rural areas served by an MTA.
2. Support efforts to bolster Gulf Coast protection and flood infrastructure capabilities.
3. Support federal infrastructure funding within Coastal Bend.
4. Other issues identified among other transit properties, coastal bend area issues or issues involving the City of Corpus Christi, Nueces or other key stakeholders as deemed appropriate by the Board.
5. Extend limited liability coverage to contractors working for transit agencies chartered under Chapters 451 and 453.
6. Preserve the integrity of Chapters 451, 452 of the Transportation Code and general MTA authority.

The foregoing Legislative Program was duly adopted by the Board of Directors of the Corpus Christi Regional Transportation Authority at its Board meeting on July 10, 2024.

ATTEST:

CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Lynn Allison, Board Secretary

By: _____
Arthur Granado, Board Chair



Subject: Execute a Three-Year Contract for Internet and Fiber Data Communications with The Texas Department of Information Resources (DIR)

Background

The CCRTA has maintained Internet and Fiber data communications with Spectrum Enterprise through Texas Department of Information Resources (DIR) contract. Texas DIR has been the Internet service provider for the CCRTA since August 2021 and the current contract expires August 2024. The data services support Internet and Fiber data communications between Bear Lane Operations Facilities and the Staples Street Center building.

Identified Need

The CCRTA's IT Department has defined the need for an Internet service provider that can meet the requirements of the authority for current and future needs. CCRTA's wide area network (WAN) system provides free public Wi-Fi to our customers, Cloud Services, email, bus AVL tracking data and customer service support.

Financial Impact

The CCRTA will be purchasing these services through the Texas Department of Information Resources (DIR) which pools local government accounts to leverage purchasing power to achieve the best pricing on products, equipment and IT services used by agencies. Spectrum Enterprise will provide the Internet and Fiber Data Services. Estimated cost for a 3-year contract will be \$221,267. These funds are budgeted and will come from local funds.

Board Priority

The Board Priority is Innovation.

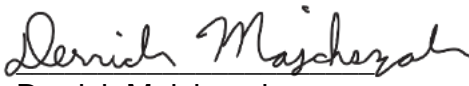
Recommendation

Staff request the Board of Directors authorize the Chief Executive Officer (CEO) or Designee to Execute a Three-Year Contract for Internet and Fiber Data Communications with The Texas Department of Information Resources (DIR).

Respectfully Submitted,

Submitted by: David Chapa
Director of IT

Final Review by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer



Subject: Approve Awarded Projects for CCRTA’s Section 5310 2024 Call-For-Projects for Federal Fiscal Years (FFY) 2022-2023

Background

The Corpus Christi Regional Transportation Authority (CCRTA) is a designated recipient for the Federal Transit Administration (FTA)’s 49 U.S.C Section 5310 Program – Enhanced Mobility of Seniors and Individuals with Disabilities funds in the Corpus Christi Urbanized Areas. As a designated recipient, the CCRTA is responsible for developing a Section 5310 Program Management Plan (PMP) and administering a Call-for-Projects for the available federal funds.

As required by the FTA, CCRTA must conduct a competitive selection process to identify eligible sub-recipients and award these federal funds to applicants whose projects meet the program’s goals.

Identified Need

The total amount of federal funds available for the 2024 Call-for-Projects for Federal Fiscal Years (FFY) 2022-2023 is as follows:

FFY	Funding Amount
2022	\$329,862.00
2023	\$420,195.00
Total	\$750,057.00

On May 6, 2024, the CCRTA issued a Call for Projects for these available Section 5310 funds. The table below illustrates the four proposals received from the Coastal Bend Center for Independent Living (CBCIL) and the Rural Economic Assistance League (REAL), their proposed projects, and their overall scores.

	Agency Name	Project Description	Total Project Budget	Overall Score (out of 100)
1	REAL	IMAP3	\$588,548.00	90.60
2	REAL	Access2	\$558,438.00	87.45
3	CBCIL	Purchase of Service	\$375,000.00	81.80
4	CBCIL	Mobility Management	\$235,000.00	78.05
Total Requested			\$1,756,986	

The applications were evaluated based on the following criteria:

- Project Needs (20 max points),
- Project Planning and Implementation (20 max points),
- Program Effectiveness (20 max points),
- Organizational Preparedness and Technical Capacity (25 max points); and
- Project Budget and Grants Management (15 max points),

Following the evaluation process, the evaluation committee recommends awarding the sub-recipients the following amounts for each of their projects:

	Agency Name	Project Description	Total Project Budget	Total Awarded Amount (\$)	Federal Total Share (\$)
1	CBCIL	Purchase of Service	\$375,000.00	\$375,000.00	\$300,000.00 (80%)
2	REAL	Access2	\$558,438.00	\$558,438.00	\$279,219.00 (50%)
3	REAL	IMAP3	\$588,548.00	\$213,548.00	\$170,838.00 (80%)
				\$1,146,986.00	\$750,057.00

REAL's Access2 project and CBCIL's Purchase of Service project were awarded in full. The remaining federal funds of \$170,838 were awarded to REAL's IMAP3 project. The local share for all projects will be funded using Transportation Development Credits (TDCs) through the Texas Department of Transportation (TxDOT).

Board Priority

This Board Priority aligns with Public Image & Transparency.

Project(s) Selected

Staff has reviewed the recommendations proposed by the evaluation committee and agrees with their suggestion to provide funding for the above-mentioned projects, whose total Federal share is \$750,057.00.

Recommendation

Staff request the Board of Directors authorize the Chief Executive Officer (CEO) or designee to approve the awarded projects for CCRTA's Section 5310 2024 Call-for-Projects for FFY 2022-2023.

Respectfully Submitted,

Submitted by: Christina A. Perez, CIPM, CPP
Director of Procurement

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Subject: Authorize a 60-month Lease with Corpus Christi TX Caregiving, LLC, dba Cornerstone Caregiving for Office Lease Space at the Staples Street Center Building

Background

Currently, there is a vacant lease space on the second floor of the Staples Street Center, consisting of approximately 1,700, square feet of rentable space. The office contains 5 offices, a conference room, a breakroom, and a small lobby. Nueces River Authority was in it previously.

Identified Need

The CCRTA’s leasing agent, Wade Spenst, MS, CCIM, has advertised the vacant office space on various leasing networks, and was recently contacted by Cornerstone Caregiving, to view the space. Once they viewed the space they knew it would suit their office and safety needs, aptly.

The company provides senior care in the community. Cornerstone offers services in 140+ locations across 30+ states. They are an in-home care service that allows individuals, to stay at, home. The company has been in business over 20 years. They provide a variety of services for in-home care, which are listed below:

- Transport clients to medical appointments, shopping and to run errands.
- Offers 24-hour care
- Provides grooming, dressing, and bathing services
- Nutritional care, medicine preparation/reminders
- Performs exercises with the senior clients
- Companionship
- Housework
- Miscellaneous other in-home services

The initial lease term covers a 60-month base term, with a 60-month option. The initial term runs from August 1, 2024 through July 31, 2029. The option covers from August 1, 2029 through July 31, 2034.

Board Priority

The Board Priority for this item is Facilities and Public Image.

Financial Impact

The estimated lease revenue for the first year is \$29,563 and the estimated total for the 60 months is \$156,944.

Months	Annual Gross Rental Rate (PSF)	Monthly Rent	Annual Rent
1--12	\$17.39	\$2,463.58	\$29,563.00
13--24	\$17.91	\$2,537.25	\$30,447.00
25--36	\$18.45	\$2,613.75	\$31,365.00
37--48	\$19.00	\$2,691.67	\$32,300.00
49--60	\$19.57	\$2,772.42	\$33,269.00
Estimated 60-Months Lease Revenue			\$156,944.00

Recommendation

Staff requests that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to authorize a 60 month lease with Corpus Christi, TX Caregiving, LLC, dba Cornerstone Caregiving for lease space at the Staples Street Center Building.

Respectfully Submitted,

Submitted and Reviewed by: Sharon Montez
Managing Director of Capital Programs and Customer Services



Final Approval by: _____
Derrick Majchszak
Chief Executive Officer

Subject: Resolution to Apply for the Strengthening Mobility and Revolutionizing Transportation (SMART) Stage 1 Planning and Prototyping Grant Funding Opportunity**Background**

The Strengthening Mobility and Revolutionizing Transportation (SMART) program was established to provide grants focused on advanced smart community technology and systems to improve transit efficiency and safety.

\$100 million has been appropriated annually for fiscal years (FY) 2022 – 2026.

SMART is a two-stage program. Recipients of Stage 1 grants (up to \$2 million and 18 months) will be eligible to expand their projects through Stage 2 grants (up to \$15 million and 36 months.) **USDOT anticipates this will be the final Stage 1 NOFO of the SMART Grants Program.**

As a public transit authority, CCRTA is eligible to apply for funding. SMART expects to see projects that demonstrate an understanding of local needs and advance purpose-drive innovation.

Application deadline: July 12, 2024

Identified Need

CCRTA would use funding to retrofit 30 buses within CCRTA's fleet with camera systems equipped with collision avoidance technology. The technology would be used to reduce traffic-related fatalities and injuries through advanced driver assistance and alerts to drivers for potentially dangerous situations.

Financial Impact

CCRTA's funding request would be \$695,000 for the technology to be retrofitted on 30 buses within CCRTA's fleet, installation, training, software subscription, and freight shipment. The project would be 100% DOT funded.

Board Priorities

This item aligns with the Board Priorities - Safety & Security and Financial Transparency

Project Outlook

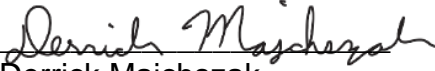
Upon award, CCRTA would work with a vendor to conduct installation for 30 cameras with collision avoidance technology, and training, which would take an estimated 10 – 14 months. Estimation is based on the procurement, shipping, installation, and training processes.

Recommendation

Staff requests the Board of Directors adopt a Resolution to support the Strengthening Mobility and Revolutionizing Technology program grant funding opportunity by authorizing the Chief Executive Officer or designee to execute and submit an application.

Respectfully Submitted,

Submitted by: Rita Patrick
Managing Director of Public Relations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Corpus Christi Regional Transportation Authority



Resolution

IN SUPPORT OF ADVANCED CAMERA SYSTEMS WITH COLLISION AVOIDANCE TECHNOLOGY IN ORDER TO ENHANCE TRANSPORTATION SAFETY

WHEREAS, the Corpus Christi Regional Transportation Authority (CCRTA) has a long-term goal of enhancing transportation safety for customers, employees, and the community.

WHEREAS, the CCRTA has identified camera systems with collision avoidance technology that would reduce traffic-related incidents through advanced driver assistance.

NOW THEREFORE, BE IT RESOLVED BY THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY BOARD OF DIRECTORS THAT:

Section 1. The Board hereby declares its support for the shipment, installation, training, and subscription of transit artificial intelligence technology to assist CCRTA Bus Operators in the detection of vehicles, pedestrians, lanes, and traffic signs in order minimize any potentially dangerous conditions.

Section 2. The Board of Directors further declares its intention to support the exploration of grant opportunities for advanced transportation technology to reduce traffic-related incidents and improve safety within the CCRTA's fleet and transportation system.

DULY PASSED AND ADOPTED this ____ day of July 2024

ATTEST:

**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

Derrick Majchszak
Chief Executive Officer

Arthur Granado
Chairman of the Board

Subject: Exercise Option Year One (1) to Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service Contract No. 2021-SP-04

Background

The Corpus Christi Regional Transportation Authority (CCRTA) utilizes a contractor for tire leasing and service charges for the bus fleet. Tires are leased based on actual miles driven and have a minimum operating tread depth, front 4/32nds and rear 2/32nds.

A contracted Tire Technician provides a turnkey service to include; conduct monthly inventory, document all tire transactions, mount and dismount tires, repair damaged tires, ensure proper tire pressure, identify and mitigate tire related concerns. In addition, the contractor is responsible for the disposal of scrap tires in accordance with all state and federal laws.

CCRTA staff analyzed performing services in-house. However, the high capital investment and implementation cost, additional staffing and liability of scrap tire disposal, were deemed not to be cost effective.

Identified Need

The current contract with Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service has a three (3) year base with two (2) one-year options. The base contract will expire August 14, 2024. To ensure continuity of this contract with Bridgestone Americas Tire Operations, LLC, the CCRTA desires to issue a contract modification to exercise the first one-year option. The term of Option Year One (1) is from August 15, 2024 through August 14, 2025.

The turnkey service ensures a specialized technician, trained on current and new advances, will maintain the fleet's tires to industry standards; tire wear, alignment, repair or replacement due to road hazards, tire installs and demounting processes.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

The estimated projected cost for the Option Year One (1) contract is \$157,569.62. Expenditures will be determined on actual usage. Funds have been budgeted within the Operating Budget for this year.

- Includes estimated annual tire lease services (420 lease tires).
- Includes estimated annual full-time tire specialist service charge for on-site personnel to maintain the fleet.

Board Priority

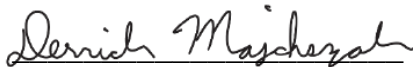
This item aligns with the Board Priority – Public Image and Transparency.

Recommendation

Staff requests the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Exercise Option Year One (1) to Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service Contract No. 2021-SP-04.

Submitted by: Bryan Garner
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Subject: May 2024 Financial Report

Overview: The results from the **operating budget** for the month of **May** report **Expenditures** exceeding **Revenues** by **\$62,377**. Total revenues from operations reached **\$4,091,956** representing 99.25% of the budget baseline, while operating expenses finished at **\$4,154,333**, or 103.42% of baseline.

Year-to-date total revenues of **\$19,329,228** reached **98.80% of baseline** while expenses of **\$19,482,681** finished at **95.85%** of baseline producing a deficit of **\$153,453**.

*The results of the **Capital Budget** are presented below as budgeted which includes transfer-in amounts from the fund balance which were used to balance the 2024 budget. It is also being presented without the budgeted transfer-in to improve the usefulness of fund balance information.*

*To clarify, **transfer-in from fund balance** is not a revenue source, it is considered “**other financing sources**” in accordance with GASB 34. To further clarify, an operational budget is a 12-month **short-term financial plan for the day-to-day expenses** for the specified accounting period while the **Capital Budget consists of long-term acquisitions** that may or may not be completed within the 12-month accounting period and which costs are required to be spread over the life of the various assets.*

In addition, the \$60,978 surplus in the Operating Budget was used to balance the 2024 Capital Budget. As a result, the monthly Capital Funding will be less than the monthly Capital Expenditures, as the budgeted transfer-in of \$5,901,845 plus, the \$60,978 in Operating Surpluses equals the budgeted Depreciation of \$5,962,823.

The CIP budget for the month resulted in expenditures exceeding revenues by **\$5,082**, with CIP program expenditures coming in at **\$997,084** while **funding sources** came in at **\$992,002**. The expenditures include **\$496,902** of depreciation expense for the month. For reporting purposes, the transfer-in of **\$491,820** from the fund balance is factored into the financials to **reflect a balanced budget** as initially approved **as revenues must at least equal expenditures**.

Year-to-date CIP total funding totaled **\$7,513,376** while total expenditures finished at **\$7,487,968** resulting in **expenditures** to exceed funding sources by **\$25,408**. Funding sources include the budgeted transfer-in from fund balance of **\$2,459,102**. Removing the transfer-in from fund balance from revenues results in a budget shortage of \$2,484,510 as shown on the next table.

For the month, the overall performance results in an initial decrease of **\$67,459** to the fund balance with a decrease of **\$62,377** attributable to the operating budget, and a decrease of **\$5,082** related to the CIP budget. However, the removal of the \$491,820 budgeted transfer-in is necessary to arrive at the actual change in fund balance for the month reflecting a decrease of \$559,279 instead of a decrease of \$67,459.

The overall performance for the **year-to-date** results in an initial decrease of **\$178,861** to the fund balance, with a decrease of **\$153,453** attributable to the operating budget, and a decrease of **\$25,408** related to the CIP budget. Again, however, removing the budgeted transfer-in results in an actual decrease to the fund balance in the amount of **\$2,637,963**.

The following table provides an illustration of the impact of the removal of the transfer-in for both the month and year-to-date:

CIP Budget		
	<u>Month</u>	<u>Year to Date</u>
Revenues	\$ 992,002	\$ 7,487,968
Less: Budgeted Transfer-In from Fund Balance	<u>(491,820)</u>	<u>(2,459,102)</u>
Equals Revenues (FTA Share)	500,182	5,028,866
 Grant-Eligible Costs (FTA Share)	 500,182	 5,028,866
Depreciation	<u>496,902</u>	<u>2,484,510</u>
Total Expenses	<u>997,084</u>	<u>7,513,376</u>
 Expenses exceeding Revenues	 <u>\$ (496,902)</u>	 <u>\$ (2,484,510)</u>

SUMMARY: Results from all Activities Compared to Budget

Total Revenues and funding sources for the month of **May** closed at **\$5,083,958**, of which **\$4,091,956** is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)** and **\$992,002** to the capital budget. The **\$992,002** from the capital budget consists of **\$500,182** from grant revenues while **\$491,820** comes from the unrestricted portion of the fund balance that was budgeted as a transfer in. The performance of the revenue categories from the Operating Budget is discussed as follows.

Operating Revenues, which include only resources generated from transit operations, **totalled \$116,687** or 5.99% more than forecasted **(Table 4.1) & (PPT Slide 5)**. **Fare Revenues** ended the month at \$99,273, or 107.76% of the baseline expectation and include **\$8,145** from **Go-Pass Mobile App Pass Sales**.

Meanwhile, commissions from both **Bus and Bench Advertising** ended the month at **\$17,215** of which **\$3,418** came from **Bus Bench Advertising commissions** while **\$13,797** came from **On-Board Bus Advertising commissions**. The combined revenue was 96.87% of baseline.

Note that the commissions earned from Bench Advertising total **\$5,126** of which **\$3,418** is recognized as revenue and **\$1,708** represents the City's one-third share of the bench advertising commission for the use of the City property.

Other Operating Revenues totaled \$199, or 100% of baseline, and is the proceeds from other income.

Non-Operating Revenues, which includes sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$3,975,269** reaching **99.07%** of the **\$4,012,584** budget expectation, generating **\$37,315** less than forecasted (**Table 4.1**).

The shortfall is the result of the preventive maintenance grant not yet funded for 2024. This funding is expected to be available by the end of July. Meanwhile, the category was bolstered by the continued performance of the investment portfolio, which exceeded the baseline expectation by \$63,779, or 37.80%. Staples Street Center leases continue to miss the baseline as the result of a tenant vacating the SSC. It is anticipated that the vacancy will be filled in August 2024.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned except for the sales tax revenue. The Sales Tax Revenue has been **estimated** since the amount will not be determined until payment is received on **July 12, 2024**. Out of the seven (7) sources included in this revenue category, 90.42% of total revenue came from the sales tax revenue estimate as indicated in the following table:

May 2024 Revenue Composition – Table 1

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue	\$3,700,000	90.42%
2	Passenger Service	99,273	2.43%
3	SSC Lease Income	42,740	1.04%
4	Bus Advertising	17,215	0.42%
5	Investment Income	232,529	5.68%
6	Grant Assistance Revenue	-	0.00%
7	Other Revenue	199	0.00%
	Total (excluding capital)	\$4,091,958	100.00%

The **Investment Portfolio** closed the month of May 2024 with a market value of **\$52,724,542**, an increase of **\$2,491** from the balance at the end of April 2024 of **\$52,722,051**.

The composition of the May portfolio market value includes **\$19,318,878** in short-term securities consisting of **\$11,829,098** in Commercial Paper and **\$7,489,780** in Federal Agency Coupon Securities. In addition, **\$29,885,872** was held in TexPool Prime and **\$3,519,792** in bank accounts at Frost Bank. For the month of **May**, earned interest income was recorded at **\$232,529**.

TexPool Prime Rate is currently at 5.45% while locked rates for securities range from 5.05% - 5.77%.

At the beginning of 2024, it was expected that the federal funds rate would be reduced three times during the year, for a total reduction of 1.63%. As of May 2024, it is now expected that there will be only a single reduction of fifty basis points by December 2024. Staff will continue to work with the financial advisor to seek opportunities to extend maturities and maximize investment yields.

This investment portfolio does not include any assets from pension plans but only assets from operations.

The **Sales Tax** allocation for May 2024 is **estimated** at **\$3,700,000** and is in line with the actual allocation received for May 2023. The estimate is necessary since allocations lag two months behind and will not be received until July 12, 2024.

The Sales Tax revenue payment of **\$3,388,757** for April 2024 was received June 14, 2024, and was **\$111,243**, or **3.18%** less than the **\$3,500,000** April reported **estimate**. The April payment included the allocation from internet sales of **\$35,283**, a decrease of \$4,617 or 11.57% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$1,624,155**. Retailers started collecting sales tax on internet sales on October 1, 2019.

The sales tax revenue over the last five years averages 71.13% of total income. In 2023, Sales Tax Revenue represented 70.27% of total revenues. Sales tax typically represents the largest component of CCRTA's total income, however there are several factors that can cause fluctuations from year to year. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenues from other sources and capital improvement plans do come into play. During this reporting period sales tax represented 90.42% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year, while **Table 2.1** illustrates the comparison between the sales tax received versus the sales tax budgeted.

Transparency Disclosure

The sales tax revenue reported as 2024 Actual is higher than what is reported by the state comptroller's website. The difference represents the \$27,374 that is deducted by the state comptroller each month as repayment of \$1,177,082 that occurred in December 2019 because of an audit. The repayment is over 43 months and as of April have made forty-two installments. This amount is added back to calculate the growth rate when compared to the same period last year.

Sales Tax Growth – Table 2

Month Revenue was Recognized	2024 Actual	2023 Actual	\$ Growth	% Growth
January (actual)	3,006,019	\$ 2,883,848	122,171	4.24%
February (actual)	3,560,917	2,939,551	621,366	21.14%
March (actual)	3,728,858	3,876,821	(147,963)	-3.82%
April (actual)	3,388,757	3,196,995	191,762	6.00%
May (estimate)	3,700,000	3,371,557	328,443	9.74%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 17,384,551	\$ 16,268,772	\$ 1,115,780	6.86%

Sales Tax – Actual vs Budget – Table 2.1

Month Revenue was Recognized	2024 Actual	2024 Budget	\$ Variance	% Variance
January (actual)	3,006,019	\$ 3,150,000	(143,981)	-4.57%
February (actual)	3,560,917	3,150,000	410,917	13.04%
March (actual)	3,728,858	3,800,000	(71,142)	-1.87%
April (actual)	3,388,757	3,500,000	(111,243)	-3.18%
May (estimate)	3,700,000	3,700,000	-	0.00%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 17,384,551	\$ 17,300,000	\$ 84,551	0.49%

The detail of all revenue and expense categories are presented in the following tables, along with the fare recovery ratio for May 2024:

Revenue – May 2024 – Revenue Composition (Includes Operating and Capital Funding) – Table 3

Revenue Source	May 2024	%	YTD	%
Passenger Service	\$ 99,273	2.16%	\$ 486,996	2.00%
Bus Advertising	17,215	0.37%	89,920	0.37%
Other Revenue	199	0.00%	4,015	0.02%
Sales Tax Revenue	3,700,000	80.57%	17,384,551	71.37%
Grants - Operating	-	0.00%	-	0.00%
Grants - Capital	500,182	10.89%	5,028,866	20.65%
Investment Income	232,529	5.06%	1,150,855	4.72%
SSC Lease Income	42,740	0.93%	212,891	0.87%
Total Revenue	\$ 4,592,139	100.00%	\$ 24,358,095	100.00%

Revenue – May 2024 Operating Revenue and Capital Funding – Table 4

	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,105,459	\$ 99,273	\$ 92,122	8.98%	107.76%
Bus advertising	213,251	17,215	17,771	8.07%	96.87%
Other operating revenues	362,651	199	199	0.05%	100.00%
Sales Tax Revenue	44,244,769	3,700,000	3,700,000	8.36%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	232,529	168,750	11.48%	137.80%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
Total Operating & Non-Operating Revenues	49,677,132	4,091,956	4,122,676	8.24%	99.25%
Capital Grants & Donations	11,971,407	500,182	500,182	4.18%	100.00%
Transfers-In	5,901,845	491,820	491,820	8.33%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 67,550,384	\$ 5,083,958	\$ 5,114,678	7.53%	99.40%

	05/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,105,459	\$ 486,996	\$ 460,608	44.05%	105.73%
Bus advertising	213,251	89,920	88,855	42.17%	101.20%
Other operating revenues	362,651	4,015	151,105	1.11%	2.66%
Sales Tax Revenue	44,244,769	17,384,551	17,300,000	39.29%	100.49%
Federal, state and local grant assistance	1,200,152	-	500,063	0.00%	0.00%
Investment Income	2,025,000	1,150,855	843,750	56.83%	136.40%
Staples Street Center leases	525,850	212,891	219,104	40.49%	97.16%
Total Operating & Non-Operating Revenues	49,677,132	19,329,230	19,563,485	38.91%	98.80%
Capital Grants & Donations	11,971,407	5,028,866	5,028,866	42.01%	100.00%
Transfers-In	5,901,845	2,459,102	2,459,102	41.67%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 67,550,384	\$ 26,817,198	\$ 27,051,453	39.70%	99.13%

Note: The Sales Tax Revenue %YTD Actual to Budget calculations takes actual of \$17,384,551 divided by the annual budget of \$44,244,769 producing a 39.29% of budget. The \$17,384,551 includes four months of actual revenues totaling \$13,684,551 plus the \$3,700,000 estimate. The baseline budget includes five months of budget estimates as stated in Table 2.1.

Revenue – May 2024 from Operations – Table 4.1

	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,105,459	\$ 99,273	\$ 92,122	8.98%	107.76%
Bus advertising	213,251	17,215	17,771	8.07%	96.87%
Other operating revenues	362,651	199	199	0.05%	100.00%
Total Operating Revenues	1,681,361	116,687	110,092	6.94%	105.99%
Sales Tax Revenue	44,244,769	3,700,000	3,700,000	8.36%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	232,529	168,750	11.48%	137.80%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
Total Non-Operating Revenues	47,995,771	3,975,269	4,012,584	8.28%	99.07%
Total Revenues	\$ 49,677,132	\$ 4,091,956	\$ 4,122,676	8.24%	99.25%

May 2024 Expenses

The results of all expenditure activities, including capital, are presented below. Overall, the total operating expenses of **\$4,154,333** came in **\$137,380** over the anticipated baseline of **\$4,016,953**. Departmental expenses of **\$3,850,781** came in **\$170,726** over the **\$3,680,055** anticipated baseline or 4.64%. Meanwhile, Street Improvement Program expense of **\$287,294** is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline. Debt service expense of **\$257,232** represents the **\$16,258** monthly amortization of debt issuance costs resulting from the 2019 bond refunding plus **\$240,974** current year interest on bonds.

May 2024 Total Expenses & Capital Expenditures – Table 6

	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 44,160,638	\$ 3,850,781	\$ 3,680,055	8.72%	104.64%
Debt Service	1,607,841	16,258	16,258	1.01%	100.00%
Street Improvements	3,447,523	287,294	287,294	8.33%	100.00%
Subrecipient Grant Agreements	400,152	-	33,346	0.00%	0.00%
Total Operating & Non-Operating Expenses	49,616,154	4,154,333	4,016,953	8.37%	103.42%
Grant Eligible Costs	11,971,407	500,182	500,182	4.18%	100.00%
Depreciation Expenses	5,962,823	496,902	496,902	8.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 67,550,384	\$ 5,151,417	\$ 5,014,037	7.63%	102.74%

Year to Date as of May 2024 Total Expenses & Capital Expenditures – Table 6.1

For the year to date, total expenditures of **\$19,482,681** came in **\$843,045** under the anticipated baseline of **\$20,325,726**. Departmental expenses of **\$17,723,951** came in **\$676,315** under the anticipated baseline of **\$18,400,266** or 3.68%. Meanwhile, Street Improvement Program expense is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline and as of May the year-to-date expense represents 41.67% of the annual budget. Debt service represents the monthly amortization of debt issuance costs plus current year interest on bonds.

	05/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 44,160,638	\$ 17,723,951	\$ 18,400,266	40.14%	96.32%
Debt Service	1,607,841	322,263	322,263	20.04%	100.00%
Street Improvements	3,447,523	1,436,468	1,436,468	41.67%	100.00%
Subrecipient Grant Agreements	400,152	-	166,730	0.00%	0.00%
Total Operating & Non-Operating Expenses	49,616,154	19,482,681	20,325,726	39.27%	95.85%
Grant Eligible Costs	11,971,407	5,028,866	5,028,866	42.01%	100.00%
Depreciation Expenses	5,962,823	2,484,510	2,484,510	41.67%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 67,550,384	\$ 26,996,057	\$ 27,839,102	39.96%	96.97%

EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass through activities (Sub-recipients).

Accordingly, for the month of May 2024, total departmental operating expenses realized favorable variances against the baseline expectation from categories including Services and Insurance.

Meanwhile, unfavorable variance was identified with the categories of Salaries & Wages, Benefits, Materials & Supplies, Utilities, Purchased Transportation, and Miscellaneous.

Salaries and Wages reported a negative variance of 3.73%, or \$44,764. **The category maintains a positive variance of 1.46% or \$87,470 for the year to date.**

Benefits reported a negative variance of 10.39%, or \$74,810. The negative variance is due to continued higher costs related to the RTA Employee Health Plan, particularly several high dollar claims. These claims have triggered stop-loss in some cases, which will lead to future reimbursements that will reduce the cost of the plan later. **The category maintains a positive variance of 3.24% or \$116,678 for the year to date.**

Materials & Supplies reported a negative variance of 12.03%, or \$33,701. The negative variance is due to the higher costs of parts and supplies for maintaining vehicles and facilities for the month. **The category maintains a negative variance of 1.74% or \$24,329 for the year to date.**

Utilities reported a negative variance of 6.79%, or \$4,524. The negative variance is due to electricity energy costs that haven been higher than anticipated, specifically for the CNG fueling station and the Staples Street Center. **The category maintains a negative variance of 2.38% or \$7,932 for the year to date.**

Purchased Transportation reported a negative variance of 6.03%, or \$47,497. The negative variance is due to special movements related to the Buc Days festivities, as well as the seasonal activation of the Port Aransas Ferry shuttle. **The category maintains a positive variance of 1.56% or \$61,501 for the year to date.**

Miscellaneous reported a negative variance of 1.82%, or \$1,690. **The category maintains a positive variance of 5.66% or \$26,198 for the year to date.**

May 2024 Departmental Expense Breakdown – Table 7

	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
Object Category					
Salaries & Wages	\$ 14,418,479	\$ 1,246,305	\$ 1,201,541	8.64%	103.73%
Benefits	8,642,048	794,981	720,171	9.20%	110.39%
Services	5,714,226	440,439	476,186	7.71%	92.49%
Materials & Supplies	3,362,189	313,883	280,182	9.34%	112.03%
Utilities	798,939	71,102	66,578	8.90%	106.79%
Insurance	664,075	54,828	55,340	8.26%	99.08%
Purchased Transportation	9,449,581	834,962	787,465	8.84%	106.03%
Miscellaneous	1,111,101	94,281	92,592	8.49%	101.82%
Total Departmental Operating Expenses	\$ 44,160,638	\$ 3,850,781	\$ 3,680,055	8.72%	104.64%

Year to Date as of May 2024 Departmental Operating Expense Breakdown – Table 8

	05/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
Object Category					
Salaries & Wages	\$ 14,418,479	\$ 5,920,230	\$ 6,007,700	41.06%	98.54%
Benefits	8,642,048	3,484,176	3,600,853	40.32%	96.76%
Services	5,714,226	1,967,897	2,380,928	34.44%	82.65%
Materials & Supplies	3,362,189	1,425,241	1,400,912	42.39%	101.74%
Utilities	798,939	340,823	332,891	42.66%	102.38%
Insurance	664,075	272,999	276,698	41.11%	98.66%
Purchased Transportation	9,449,581	3,875,824	3,937,325	41.02%	98.44%
Miscellaneous	1,111,101	436,761	462,959	39.31%	94.34%
Total Departmental Operating Expenses	\$ 44,160,638	\$ 17,723,951	\$ 18,400,266	40.14%	96.32%

2024 Self-Insurance Claims, Medical & Vision and Dental – Table 9

Month	Medical & Vision	Dental	Total
January	\$ 85,533	\$ 5,426	\$ 90,960
February	217,561	11,983	229,544
March	374,863	8,671	383,534
April	360,163	11,187	371,350
May	492,043	10,351	502,394
	\$ 1,530,163	\$ 47,618	\$ 1,577,781

Fare Recovery Ratio – Table 10

Description	05/31/2024	Year to Date
Fare Revenue or Passenger Revenue	\$ 99,273	\$ 486,996
Operating Expenses	3,849,931	17,700,041
Fare Recovery Ratio	2.58%	2.75%
*Excluding Depreciation		

Note: Same period last year (May 2023) the FRR was 3.00%

The passenger fares are pledged revenues secured by the bond covenant associated with the construction of the Staples Street Center Building. The bond contract requires the Authority to establish and maintain rates and charges for facilities and services afforded by the CCRTA transit system to produce gross operating revenues in each fiscal year by anticipating sufficient passenger revenues to pay for maintenance and operating expenses and produce net operating revenues at least 1.10 times the annual debt service requirements. The debt service coverage ratio is a different ratio from the Fare Recovery Ratio. CCRTA has maintained since the inception of the bond covenant a coverage ratio of at least 1.10.

May 2024 – Table 11

For the month of May, total Expenditures exceeded Revenue by \$67,459. For the year to date, total Expenditures exceeded Revenue by \$178,861. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 49,677,132	\$ 4,091,956	\$ 4,122,676	8.24%	99.25%
Operating Expenses	49,616,154	4,154,333	4,016,953	8.37%	103.42%
Revenue over Expenses	60,978	(62,377)	105,723	-102.29%	-59.00%
Capital Funding	17,873,252	992,002	992,002	5.55%	100.00%
Capital Expenditures	17,934,230	997,084	997,084	5.56%	100.00%
Revenue over Expenses	(60,978)	(5,082)	(5,082)	8.33%	100.00%
Revenue over Expenditures	\$ -	\$ (67,459)	\$ 100,641		

	05/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 49,677,132	\$ 19,329,228	\$ 19,563,485	38.91%	98.80%
Operating Expenses	49,616,154	19,482,681	20,325,726	39.27%	95.85%
Revenue over Expenses	60,978	(153,453)	(762,241)	-251.65%	20.13%
Capital Funding	17,873,252	7,487,968	7,487,968	41.89%	100.00%
Capital Expenditures	17,934,230	7,513,376	7,513,376	41.89%	100.00%
Revenue over Expenses	(60,978)	(25,408)	(25,408)	41.67%	100.00%
Revenue over Expenditures	\$ -	\$ (178,861)	\$ (787,649)		

NET POSITION

The Total Net Position at the end of the month was **\$113,162,875**, an increase of **\$2,390,905** from December 2023 which closed at **\$110,771,970**.

The Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA's Interest, and Unrestricted which represents the residual amount of the net position that is available for spending.

Of the Total Net Position of **\$113,162,875**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$44,772,321**, but only **\$18,660,180** is available for spending due to the **\$26,112,141** Board-designated reserves aimed at mitigating the fluctuations of sales tax revenue. As you can see from the fund balance breakdown below, 58.32% of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.

The December 2023 Year End Financials have been restated to include the transactions that relate to 2023 but were either paid in 2024 or not billed by the vendor until 2024 and is being provided at the end of this documents along with the May set of financials.

The **Total Net Position** as of December 2023 was reported on February 7, 2024, at **\$116,394,252** and revised to **\$110,771,969** representing an unaudited **\$5,622,283** decrease. The decrease

results from the **\$2,447,960** decrease in **Total Assets and Deferred Outflows** and the **\$3,174,322** increase in **Total Liabilities and Deferred Inflows**.

	<i>As presented</i> <i>July 10, 2024</i>		<i>As presented</i> <i>February 7, 2024</i>		Change
	Unaudited May 31 2024	Unaudited December 31 2023	Unaudited December 31 2023		
Net Position:					
Net Invested in Capital Assets	\$ 66,059,822	\$ 58,926,275	\$ 65,376,363	\$	(6,450,088)
Restricted for FTA Interest	575,308	575,308	575,308		-
Unrestricted	46,527,745	51,270,386	50,442,581		827,805
TOTAL NET POSITION	\$ 113,162,875	\$ 110,771,969	116,394,252		(5,622,283)

The decrease in **Total Net Position** is attributed by:

- Actual depreciation of \$7.192M vs the \$1.814M budget amount
- The offset to the above with a \$4.891M in accumulated depreciation of disposed assets
- Right-To-Use leased equipment and software subscriptions in compliance with GASB 87 and 96
- Deferrals resulting from Actuarial valuations of pension and OPEB
- Extinguishment of Debt entries stemming from the 2019 bond refunding activities
- Invoices for capital acquisitions received in 2023 but not received or paid until 2024
- Grant revenue not eligible to be recognized in 2023 for capital project expenses paid in 2023 and pending grant award.

Please note that the **Designated Employee Benefits Reserve** will change in accordance with the actuarial valuation report that is released at the end of April each year.

FUND BALANCE AS OF MAY 31, 2024:


<u>FUND BALANCE</u>	
Net Invested in Capital Assets	\$ 66,059,822
Restricted for FTA Interest	575,308
Unrestricted	46,527,745
TOTAL FUND BALANCE	113,162,875
<u>UNRESTRICTED BREAKDOWN</u>	
Designated for Operating Reserve (25% Op.Ex. less EBR)	10,878,633
Designated for Capital Reserve (25% of total CIP)	11,855,307
Designated for Employee Benefits Reserve	1,478,201
Designated for Emergency/Disaster Reserve	1,900,000
Unrestricted (41.68%)	20,415,604
TOTAL DESIGNATED & UNRESTRICTED	\$ 46,527,745

Please refer to the following pages for the detailed financial statements.

Respectfully Submitted,

Submitted by: Marie Sandra Roddel
Director of Finance

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Corpus Christi Regional Transportation Authority
Operating and Capital Budget Report
For the month ended May 2024

OPERATING BUDGET	05/2024				
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	C vs B
Revenues					
Passenger service	\$ 1,105,459	\$ 99,273	\$ 92,122	8.98%	107.76%
Bus advertising	213,251	17,215	17,771	8.07%	96.87%
Other operating revenues	362,651	199	199	0.05%	100.00%
Sales Tax Revenue	44,244,769	3,700,000	3,700,000	8.36%	100.00%
Federal, state and local grant assistance	1,200,152	-	100,013	0.00%	0.00%
Investment Income	2,025,000	232,529	168,750	11.48%	137.80%
Staples Street Center leases	525,850	42,740	43,821	8.13%	97.53%
Total Revenues	49,677,132	4,091,956	4,122,676	8.24%	99.25%
Expenses					
Transportation	11,064,303	1,029,582	922,025	9.31%	111.67%
Customer Programs	771,857	53,052	64,321	6.87%	82.48%
Purchased Transportation	9,449,581	834,962	787,465	8.84%	106.03%
Service Development	682,410	54,465	56,868	7.98%	95.77%
MIS	1,957,895	139,224	163,158	7.11%	85.33%
Vehicle Maintenance	6,817,309	588,070	568,109	8.63%	103.51%
Facilities Maintenance	3,393,766	289,328	282,814	8.53%	102.30%
Contracts and Procurements	517,294	46,090	43,108	8.91%	106.92%
CEO's Office	1,114,763	88,483	92,897	7.94%	95.25%
Finance and Accounting	1,018,620	98,326	84,885	9.65%	115.83%
Materials Management	294,160	24,493	24,513	8.33%	99.92%
Human Resources	1,150,530	78,142	95,878	6.79%	81.50%
General Administration	508,836	34,101	42,403	6.70%	80.42%
Capital Project Management	433,141	37,327	36,095	8.62%	103.41%
Marketing & Communications	1,247,108	90,555	103,926	7.26%	87.13%
Safety & Security	2,422,340	257,415	201,862	10.63%	127.52%
Staples Street Center	1,092,185	105,918	91,015	9.70%	116.37%
Port Ayers Cost Center	24,540	399	2,045	1.63%	19.51%
Debt Service	1,607,841	16,258	16,258	1.01%	100.00%
Special Projects	200,000	850	16,667	0.43%	5.10%
Subrecipient Grant Agreements	400,152	-	33,346	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,447,523	287,294	287,294	8.33%	100.00%
Total Expenses	49,616,154	4,154,333	4,016,953	8.37%	103.42%
Revenues Over Expenses - Operating Budget	60,978	(62,377)	105,723		
CIP BUDGET					
	2024 Adopted Budget	May 2024 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	
Funding Sources					
Transfer In	\$ 5,901,845	491,820	491,820	8.33%	100.00%
Grant Revenue	11,971,407	500,182	500,182	4.18%	0.00%
Total Funding Sources	17,873,252	992,002	992,002	5.55%	100.00%
Capital Expenditures					
Grant Eligible Costs	11,971,407	500,182	500,182	4.18%	0.00%
Depreciation Expenses	5,962,823	496,902	496,902	8.33%	100.00%
Total Expenditures	17,934,230	997,084	997,084	5.56%	100.00%
Funding Sources Over Expenditures	(60,978)	(5,082)	(5,082)	8.33%	100.00%
Revenues Over Expenses - Operating Budget	60,978	(62,377)	105,723		
Revenues Over Expenses - CIP Budget	(60,978)	(5,082)	(5,082)		
Revenues Over Expenses (including rounding)	\$ -	\$ (67,459)	\$ 100,641		

Corpus Christi Regional Transportation Authority
 Operating and Capital Budget Report
 For the month ended May 2024

OPERATING BUDGET	05/2024				
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 12 * 5	B / A	C vs B
Revenues					
Passenger service	\$ 1,105,459	\$ 486,996	\$ 460,608	44.05%	105.73%
Bus advertising	213,251	89,920	88,855	42.17%	101.20%
Other operating revenues	362,651	4,015	151,105	1.11%	2.66%
Sales Tax Revenue	44,244,769	17,384,551	17,300,000	39.29%	100.49%
Federal, state and local grant assistance	1,200,152	-	500,063	0.00%	0.00%
Investment Income	2,025,000	1,150,855	843,750	56.83%	136.40%
Staples Street Center leases	525,850	212,891	219,104	40.49%	97.16%
Total Revenues	49,677,132	19,329,228	19,563,485	38.91%	98.80%
Expenses					
Transportation	11,064,303	4,707,275	4,610,126	42.54%	102.11%
Customer Programs	771,857	284,723	321,607	36.89%	88.53%
Purchased Transportation	9,449,581	3,875,824	3,937,325	41.02%	98.44%
Service Development	682,410	320,131	284,338	46.91%	112.59%
MIS	1,957,895	670,749	815,790	34.26%	82.22%
Vehicle Maintenance	6,817,309	2,743,888	2,840,546	40.25%	96.60%
Facilities Maintenance	3,393,766	1,350,639	1,414,069	39.80%	95.51%
Contracts and Procurements	517,294	204,337	215,539	39.50%	94.80%
CEO's Office	1,114,763	431,765	464,485	38.73%	92.96%
Finance and Accounting	1,018,620	348,176	424,425	34.18%	82.03%
Materials Management	294,160	115,099	122,567	39.13%	93.91%
Human Resources	1,150,530	351,996	479,388	30.59%	73.43%
General Administration	508,836	156,949	212,015	30.84%	74.03%
Capital Project Management	433,141	180,097	180,475	41.58%	99.79%
Marketing & Communications	1,247,108	444,458	519,628	35.64%	85.53%
Safety & Security	2,422,340	1,010,652	1,009,308	41.72%	100.13%
Staples Street Center	1,092,185	501,103	455,077	45.88%	110.11%
Port Ayers Cost Center	24,540	2,181	10,225	8.89%	21.33%
Debt Service	1,607,841	322,263	322,263	20.04%	100.00%
Special Projects	200,000	23,909	83,333	11.95%	28.69%
Subrecipient Grant Agreements	400,152	-	166,730	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,447,523	1,436,468	1,436,468	41.67%	100.00%
Total Expenses	49,616,154	19,482,681	20,325,726	39.27%	95.85%
Revenues Over Expenses - Operating Budget	60,978	(153,453)	(762,241)		
CIP BUDGET					
	2024 Adopted Budget	YTD 2024 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 12 * 5	B / A	C vs B
Funding Sources					
Transfer In	\$ 5,901,845	2,459,102	2,459,102	41.67%	100.00%
Grant Revenue	11,971,407	5,028,866	5,028,866	42.01%	0.00%
Total Funding Sources	17,873,252	7,487,968	7,487,968	41.89%	100.00%
Capital Expenditures					
Grant Eligible Costs	11,971,407	5,028,866	5,028,866	42.01%	0.00%
Depreciation Expenses	5,962,823	2,484,510	2,484,510	41.67%	100.00%
Total Expenditures	17,934,230	7,513,376	7,513,376	41.89%	100.00%
Funding Sources Over Expenditures	(60,978)	(25,408)	(25,408)	41.67%	100.00%
Revenues Over Expenses - Operating Budget	60,978	(153,453)	(762,241)		
Revenues Over Expenses - CIP Budget	(60,978)	(25,408)	(25,408)		
Revenues Over Expenses (including rounding)	\$ -	\$ (178,861)	\$ (787,649)		

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended May 31, 2024, and year ended December 31, 2023

	Unaudited May 31 2024	Unaudited December 31 2023
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 32,645,734	\$ 21,367,243
Short Term Investments	19,344,445	27,140,691
Receivables:		
Sales and Use Taxes	7,034,009	7,145,170
Federal Government	520,129	3,345,385
Other	456,423	778,938
Inventories	758,822	757,581
Prepaid Expenses	3,004,671	849,794
Total Current Assets	63,764,232	61,384,803
Non-Current Assets:		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	-	5,951,169
Lease Receivable	1,155,165	1,155,165
Capital Assets:		
Land	4,882,879	4,882,879
Buildings	52,999,075	52,999,075
Transit Stations, Stops and Pads	31,754,022	31,754,022
Other Improvements	5,525,123	5,525,123
Vehicles and Equipment	64,716,485	64,716,485
Right-To-Use Leased Equipment	499,627	499,627
Right-To-Use Software Subscriptions	1,259,036	1,213,964
Construction in Progress	4,648,920	4,648,920
Current Year Additions	7,627,880	-
Total Capital Assets	173,913,047	166,240,094
Less: Accumulated Depreciation	(91,989,889)	(89,505,379)
Net Capital Assets	81,923,158	76,734,715
Total Non-Current Assets	83,653,630	84,416,357
TOTAL ASSETS	147,417,862	145,801,159
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflow related to pensions	8,229,665	8,229,665
Deferred outflow related to OPEB	107,544	107,544
Deferred outflow on extinguishment of debt	2,677,089	2,753,577
Total Deferred Outflows	11,014,298	11,090,786
TOTAL ASSETS AND DEFERRED OUTFLOWS	158,432,160	156,891,945
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts Payable	1,796,229	3,842,865
Current Portion of Long-Term Liabilities:		
Long-Term Debt	930,000	930,000
Compensated Absences	328,918	328,918
Sales Tax Audit Funds Due	27,388	164,258
Software Subscription Liability	42,721	42,721
Distributions to Regional Entities Payable	5,984,875	4,791,452
Other Accrued Liabilities	1,325,621	1,186,228
Total Current Liabilities	10,435,751	11,286,442
Non-Current Liabilities:		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	15,855,000	15,855,000
Compensated Absences	1,034,088	1,034,088
Sales Tax Audit Funds Due	-	-
Software Subscription Liability	620,319	620,319
Net Pension Liability	11,426,175	11,426,175
Net OPEB Obligation	783,358	783,358
Lease Liability	240,842	240,842
Total Non-Current Liabilities	29,959,781	29,959,781
TOTAL LIABILITIES	40,395,533	41,246,224
DEFERRED INFLOWS OF RESOURCES		
Deferred inflow related to pensions	3,628,960	3,628,960
Deferred inflow related to OPEB	89,627	89,627
Deferred inflow related to leases	1,155,165	1,155,165
Total Deferred Inflows	4,873,752	4,873,752
TOTAL LIABILITIES AND DEFERRED INFLOWS	45,269,285	46,119,976
Net Position:		
Net Invested in Capital Assets	66,059,822	58,926,275
Restricted for FTA Interest	575,308	575,308
Unrestricted	46,527,745	51,270,387
TOTAL NET POSITION	\$ 113,162,875	\$ 110,771,970

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
For the month ended May 31, 2024

	<u>5/31/2024</u>
Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 75,968
Cash Received from Bus Advertising and Other Ancillary	81,967
Cash Payments to Suppliers for Goods and Services	(1,960,575)
Cash Payments to Employees for Services	(957,517)
Cash Payments for Employee Benefits	(499,279)
Net Cash Used for Operating Activities	<u>(3,259,436)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	3,701,484
Grants and Other Reimbursements	-
Distributions to Subrecipient Programs	-
Distributions to Region Entities	-
Net Cash Provided by Non-Capital Financing Activities	<u>3,701,484</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	113,120
Proceeds/Loss from Sale of Capital Assets	-
Proceeds from Bonds	-
Repayment of Long-Term Debt	-
Interest and Fiscal Charges	-
Purchase and Construction of Capital Assets	(663,387)
Net Cash Used by Capital and Related Financing Activities	<u>(550,267)</u>
Cash Flows from Investing Activities:	
Investment Income	136,484
Purchases of Investments	-
Maturities and Redemptions of Investments	3,000,000
Premiums/Discounts on Investments	-
Net Cash Provided by Investing Activities	<u>3,136,484</u>
Net Increase in Cash and Cash Equivalents	3,028,265
Cash and Cash Equivalents (Including Restricted Accounts), May 1, 2024	30,192,777
Cash and Cash Equivalents (Including Restricted Accounts), May 31, 2024	\$ <u><u>33,221,042</u></u>

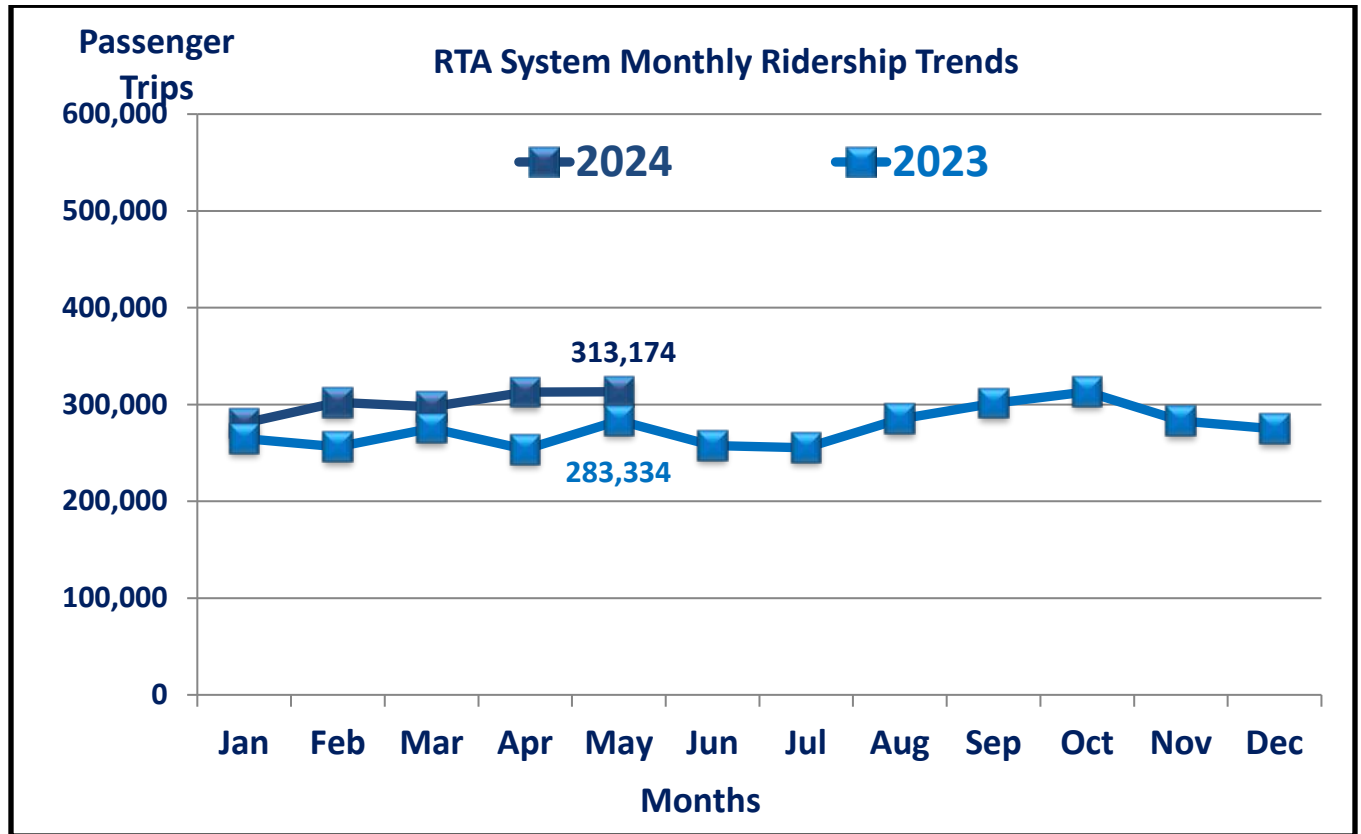
Subject: May 2024 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.



System-wide Ridership and Service Performance Results

May 2024 system-wide passenger trips totaled 313,174 which represents a 10.5% increase, compared to 283,334 passenger trips in May 2023 with 29,840 more trips provided this month.

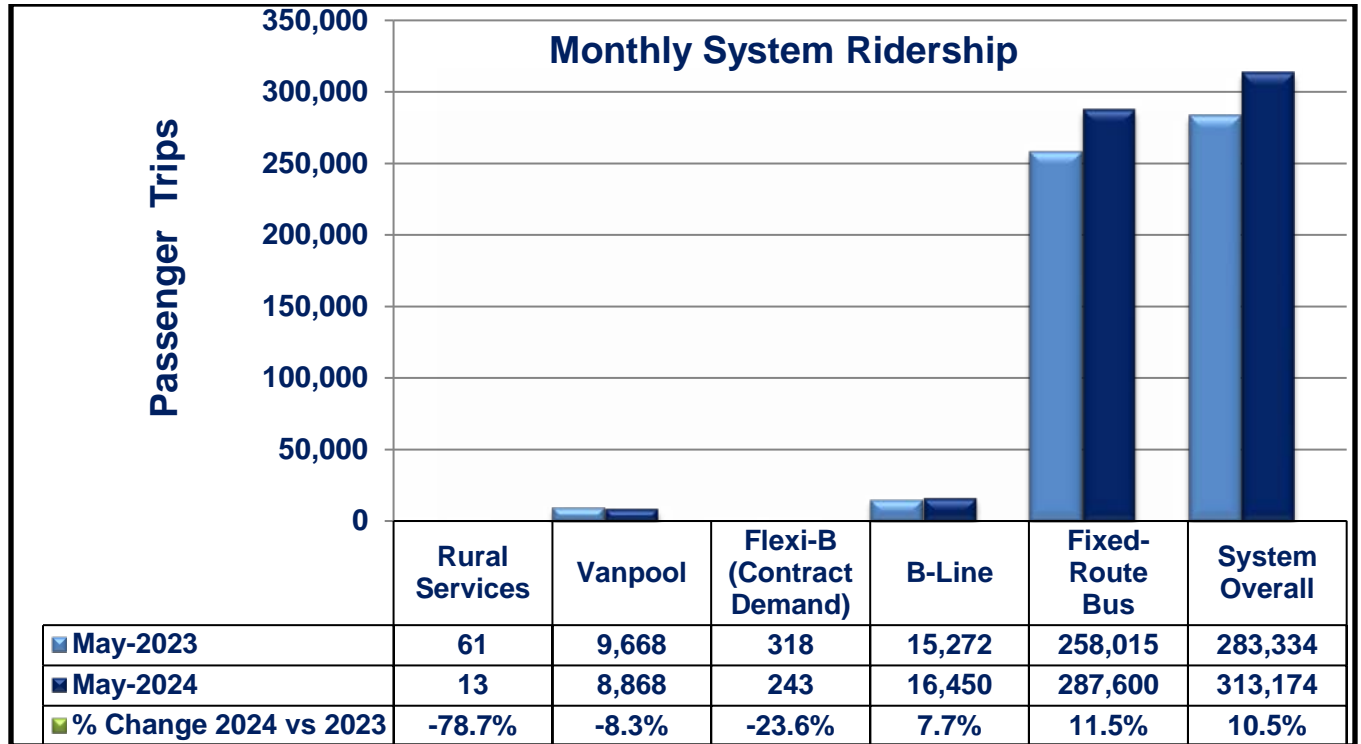


May 2024	May 2023	Variance
22 Weekdays	22 Weekdays	-
4 Saturdays	4 Saturdays	-
5 Sundays	5 Sundays	-
31 Days	31 Days	-

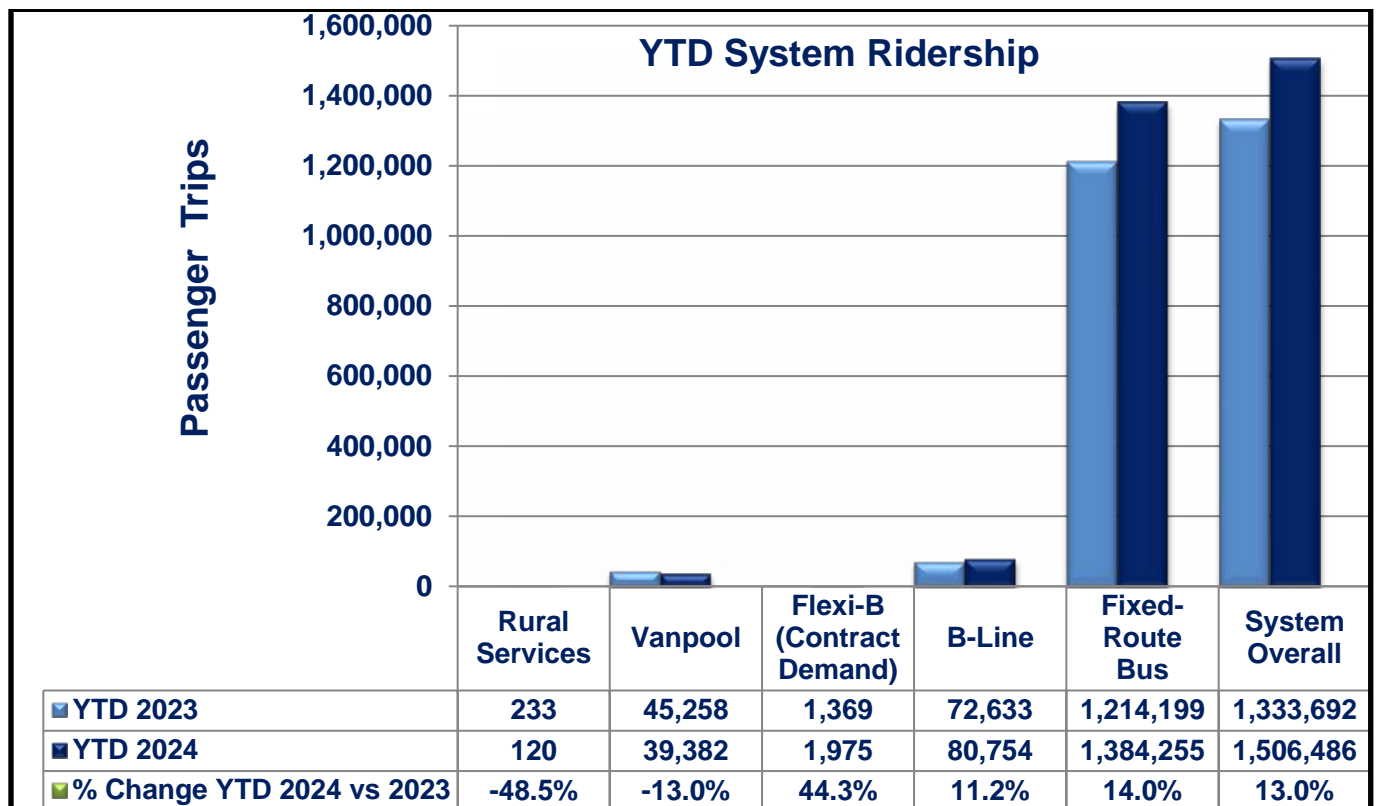
The average retail price for unleaded gas in Corpus Christi was \$3.08 per gallon compared to \$2.98 per gallon in May 2023¹ which represents a 3.2% increase in the average cost per gallon. May rainfall was an average of 1.03 inches. In comparison, May 2023 recorded an average of 3.33 inches.² Historically, May average rainfall is 3.38 inches. The 90.0-degree average high temperature in May 2024 was notably above the normal average temperature of 87.3-degrees.

The chart below shows monthly ridership results for all services. CCRTA recorded 29,840 more passenger trips in May 2024 resulting in a 10.5% increase compared to May 2023.

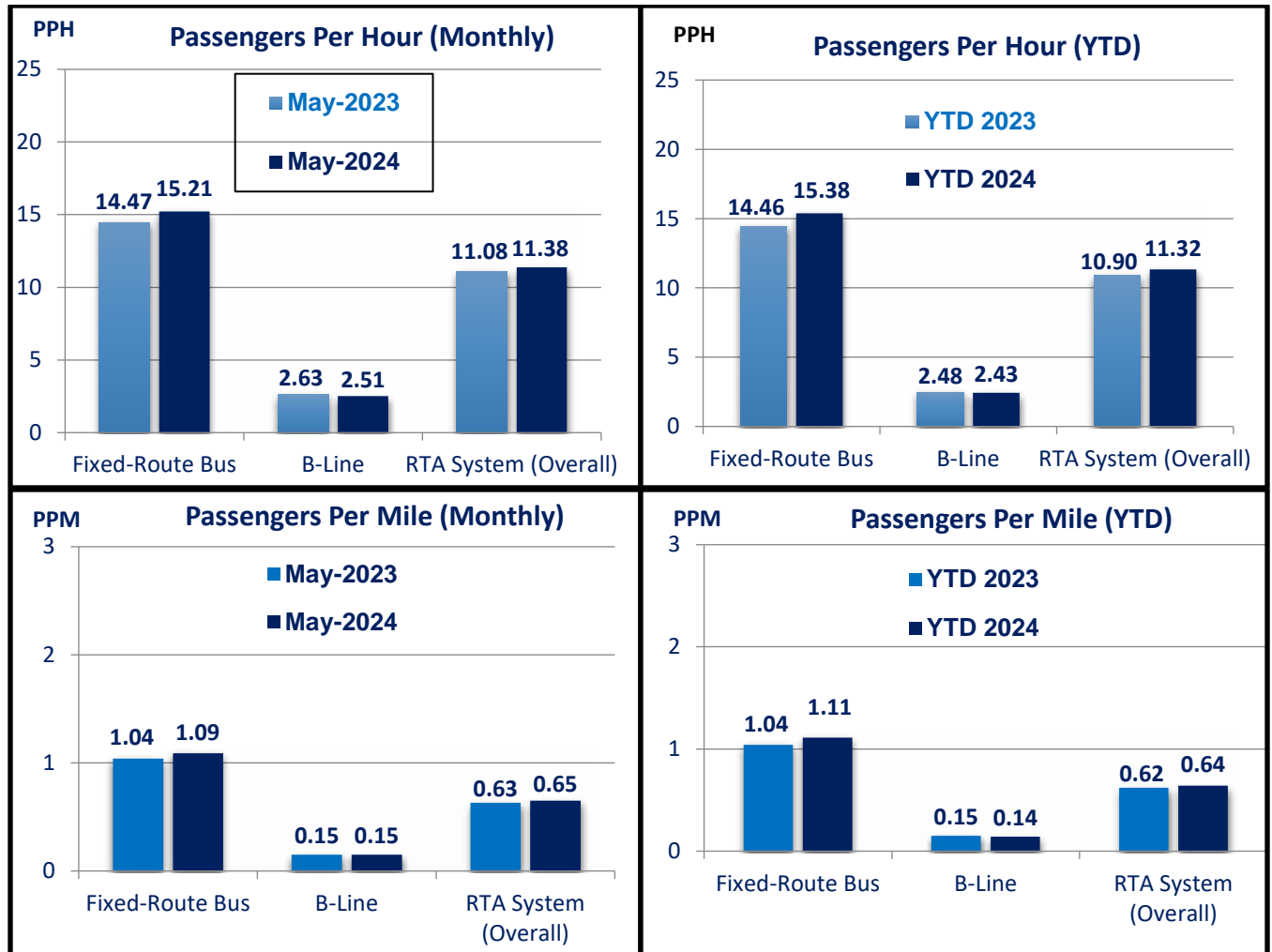
1. GasBuddy.com historical data at <http://www.gasbuddy.com>.
 2. <https://etweather.tamu.edu/rainhistory>



The chart below shows YTD ridership results for all services. 172,794 more trips compared to 2023.



The following charts are system-wide productivity for the month of May 2024 vs. May 2023 and YTD figures.



The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Feb-24	Mar-24	Apr-24	May-24	4-Month Average
Early Departure	<1%	0.0%	0.0%	0.0%	0.2%	0.1%
Departures within 0-5 minutes	>85%	85.7%	88.4%	94.2%	93.7%	90.5%
Monthly Wheelchair Boardings	No standard	3,736	4,672	3,986	4,963	4,339
Monthly Bicycle Boardings	No standard	5,759	5,922	6,455	6,563	6,175

On Detour

- **New Harbor Bridge** (North Beach): Routes 76 & 78 remain on a minor detour under U.S. HWY 181 in the inbound direction. (No stops impacted)
- **Port Ave.** Waterline Replacement Project (9) month project (**On hold**): Began March 2022 with an undetermined completion date.
 - Routes 21, 23 & 37 (**2** stops impacted)
- **Comanche St.** (Carancahua-Alameda) Began early-2024.
 - Routes 12, 21, 27 & 28 (**4** stops will be impacted)
- **Gollihar Rd.** (Crosstown-Greenwood) Began April 24, 2023.
 - Routes 23 & 25 (**13** stops closed for this two-phase project)
- **McArdle Rd.** (Carroll-Kostoryz): Project began Oct 30th, 2023. Route 19 (**8** stops closed)
- **Leopard St.** (Nueces Bay to Palm) Project now complete but (**3**) stops remained unserviceable and Routes 27 & 28 remained on detour throughout May. However, detour ended May 31, 2024. Stops are open for service.
 - Routes 27 & 28
- **Leopard St.** (Crosstown-Palm) Began Dec. 5, 2022. Project is now complete and the Detour ended May 31, 2024.
 - Routes 27 & 28 (**11** are stops are open, no longer impacted)

Detours Expected

- **Alameda St. (Louisiana-Texan Trail)**: Preliminary work on project began Fall-2023.
 - Routes 5 & 17 (19 stops will be impacted-but not yet)
- **Brownlee Blvd.** (Morgan-Staples) To begin mid-2024.
 - Routes 5x & 17 (**8** stops will be impacted)
- **Upper/Mid./Lower Broadway**: Project in design. (30%)
 - Routes 6, 76 & 78 (no stops impacted)
- **Carroll Ln.** (SH-358 to Holly) Project in design. (30%)
 - Route 15 (**4** stops might be impacted)
- **Alameda St. (Everhart-Airline)**: Project in design. (30%)
 - Route 5 (13 stops might be impacted)

Currently No Detours

- **Alameda St. (Del Mar-Louisiana)**: Utility work began Oct.-2023.
 - Routes 5, 17 & detoured 29 (**1** stop closed)
- **Everhart Rd. (SPID-S. Staples)**: Project began September 2023.
 - Routes 32 & 37 (7 stops on Everhart not impacted yet but **2** closed on Alameda & **2** closed on S. Staples west of the Everhart Rd. intersection & **2** closed on Everhart)

For May 2024, there were 12 impacted fixed routes out of 32 fixed route services in operation. This equates to approximately 38% of CCRTA services.

Impacted bus route services include: **5, 12, 17, 19, 21, 23, 25, 27, 28, 37, 76 & 78.**

The total number of bus stops that were impacted or closed was **48.**

Of the **48** bus stops, **14** are now back in service but were closed in May.

Future City Bond projects, the number of additional bus stops which may be impacted or closed is **34.**

Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

In May 2024, B-Line service performance metrics are listed below.

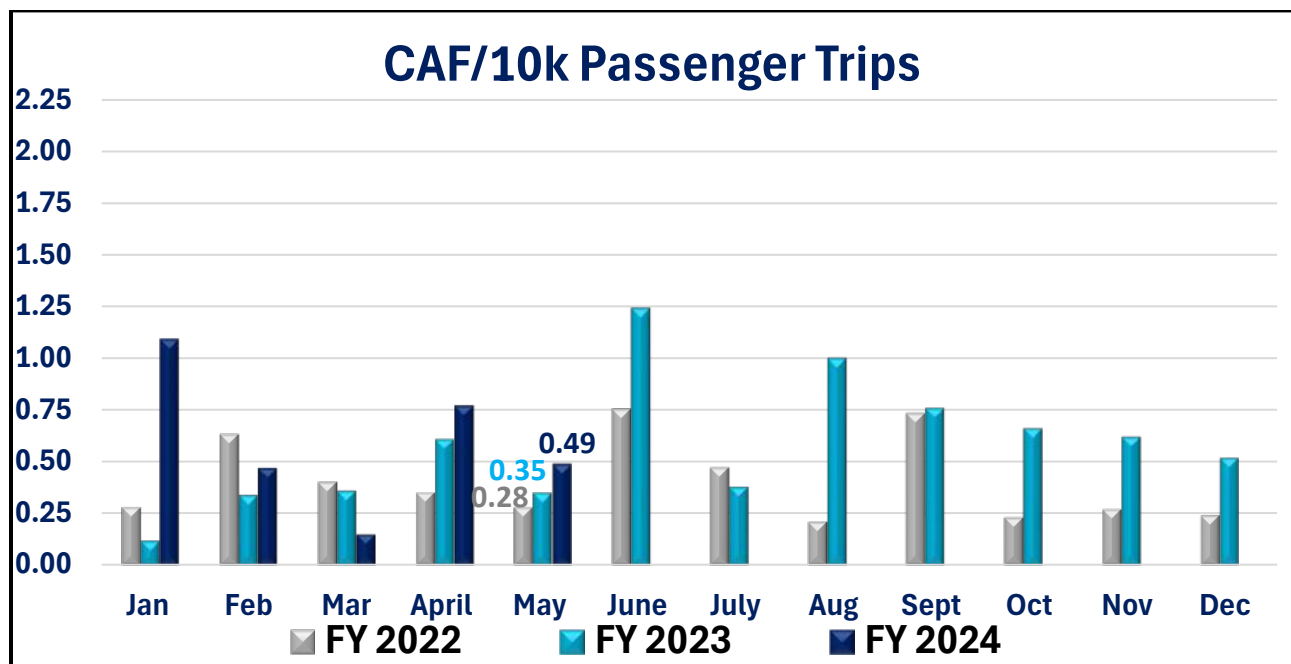
- Productivity: **2.51** Passengers per Hour (PPH) did meet the contract standard of 2.50 PPH.
- On-time Performance: **85.1%** for May did not meet the contract standard of 95.0%.
- Denials: 0 denials or **0.0%** did meet the contract standard of 0.0%.
- Miles between Road Calls (MBRC): **29,564** did meet the contract standard of 12,250 miles.
- Ridership Statistics: **11,402** ambulatory boardings; **4,675** wheelchair boardings

Metric	Feb-24	Mar-24	Apr-24	May-24	(4) Month-Ave.
Passengers per Hour	2.47	2.42	2.45	2.51	2.46
On-time Performance	86.2%	87.8%	87.6%	85.1%	86.7%
Denials	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	22,962	21,095	38,801	29,564	28,106
Monthly Wheelchair Boardings	4,133	4,264	4,401	4,675	4,368

Customer Programs Monthly Customer Assistance Form (CAF) Report

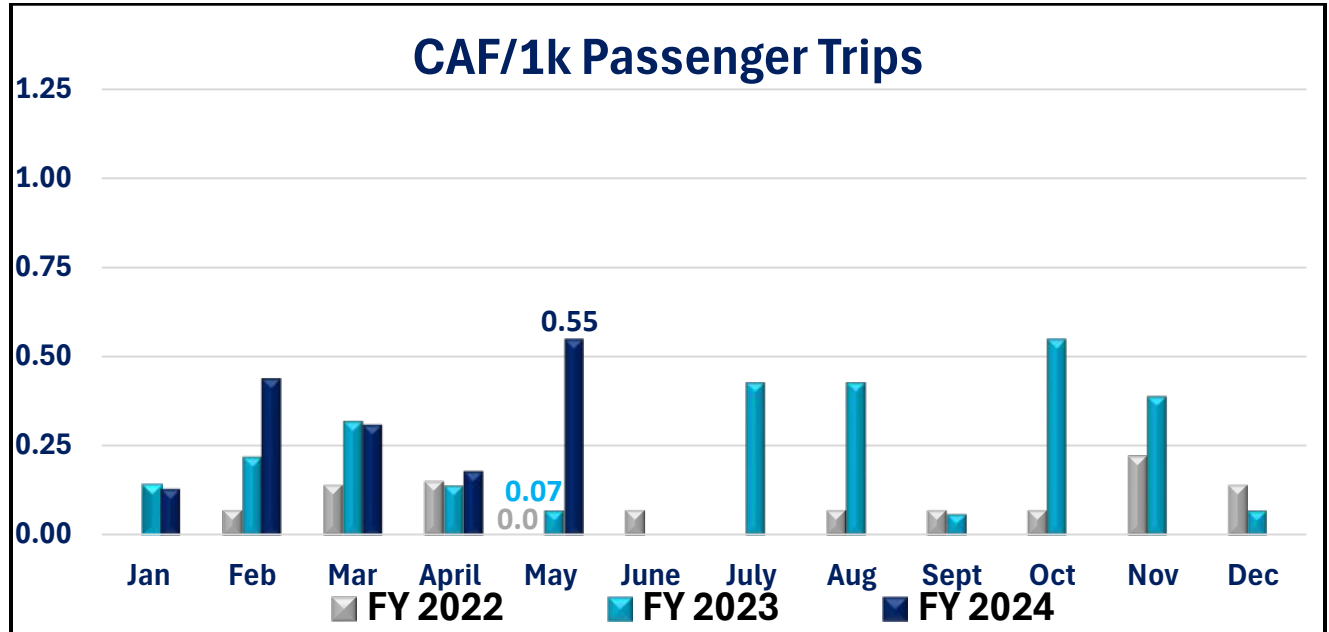
For the month of May 2024, Customer Service received and processed 93 Customer Assistance Forms (CAF's). A total of 72 were for CCRTA and Contract Fixed Route Services, of which **14** or 19.4% were verified as valid. This equates to approximately **0.49** CAFs per **10,000** passenger trips. For Fixed Route services, four commendations were received.

Number of CAFs/10k for Fixed Route Services

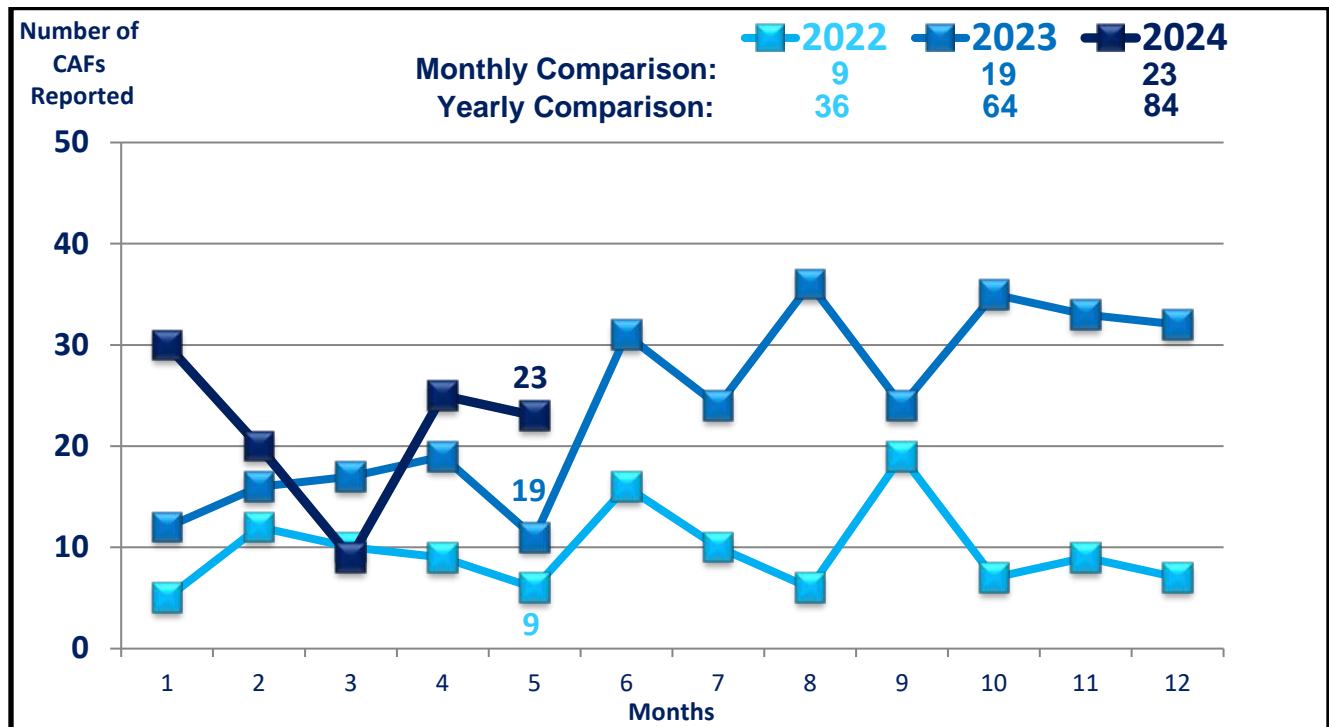


For the month of May 2024, Customer Service received and processed 93 Customer Assistance Forms (CAF's). A total of 21 were for B-Line Services, of which 9 or 42.8% were verified as valid. This equates to approximately **0.55 CAFs per 1,000** passenger trips. For B-Line service, one commendation was received.

Number of CAFs/1k for B-Line Services



Customer Programs Verified (CAF's) Count



Route Summary Report:

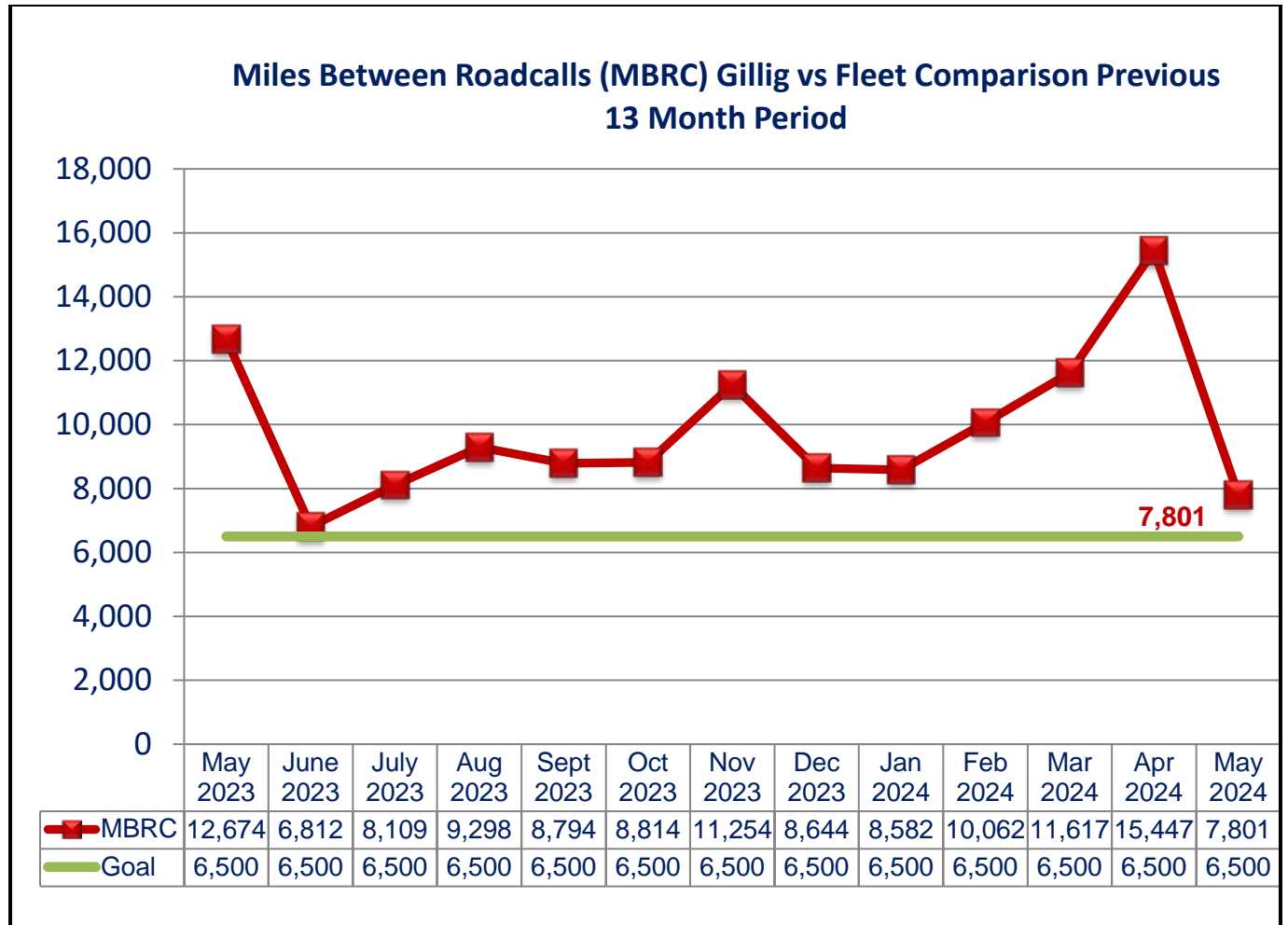
Route	# of CAFs	Route	# of CAFs
#3 NAS Shuttle	2	#50 Calallen/NAS Ex (P&R)	
#4 Flour Bluff	1	#51 Gregory/NAS Ex (P&R)	
#5 Alameda		#54 Gregory/Downtown Express	
#5x Alameda Express		#60 Momentum Shuttle	
#6 Santa Fe/Malls	1	#65 Padre Island Connection	1
#12 Hillcrest/Baldwin	3	#76 Harbor Bridge Shuttle	2
#15 Kostoryz/Carroll HS	1	#78 North Beach Shuttle	
#16 Morgan/Port	2	#83 Advanced Industries	
#17 Carroll/Southside		#90 Flexi-B Port Aransas	
#19 Ayers	3	#93 Flex	
#21 Arboleda	1	#94 Port Aransas Shuttle	
#23 Molina	2	#95 Port Aransas Express	
#24 Airline/Yorktown	1	B-Line (Paratransit) Services	20
#25 Gollihar/Greenwood		Transportation	
#26 Airline/Lipes		Service Development	4
#27 Leopard	3	Facilities Maintenance/Bus Stops	20
#28 Leopard/Navigation	2	IT	3
#29 Staples	4	Safety & Security	8
#32 Southside	1	Vehicle Maintenance	1
#34 Robstown North		Commendations	5
#35 Robstown South	1		
#37 Crosstown/TAMU-CC	1		
		Total CAFs	93

Processed CAF Breakdown by Service Type:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Purchased Transportation	Totals
ADA				
Service Stop Issues	1			1
Driving Issues	4	1	1	6
Customer Services				1
Late/Early – No Show	3	9	2	14
Alleges Injury	1	1		2
Fare/Transfer Dispute	1			1
Heating/Cooling		1		1
Dispute Drop-off/Pickup		1	1	2
Rude	3	1	1	5
Left Behind/Passed Up	4		3	7
Inappropriate Behavior		4	1	5
Policy	1			1
Incident at Stop	1			1
Incident on Bus	1	1	1	3
Incident at Station				
Securement/Tie Down Issue				
Denial of Service	1		1	2
Safety & Security	8			8
Facility Maintenance	20			20
Service Development	4			4
Transportation (other)				
Overcrowded Vehicle				
IT	3			3
Vehicle Maintenance	1			1
Commendations	2	1	2	5
Total CAFs	59	21	13	93

Vehicle Maintenance Department: Miles Between Road Calls Report

In May 2024, there were 7,801 miles between road calls (MBRC) recorded as compared to 12,674 MBRC in May 2023. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 9,839.



Board Priority

The Board Priority is Public Image and Transparency.

Respectfully Submitted,

Submitted by: Liann Alfaro
Director of Planning

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: *Derrick Majchszak*
Derrick Majchszak
Chief Executive Officer