

AGENDA MEETING NOTICE

Board of Directors Meeting

DATE: Wednesday, January 7, 2026

TIME: 8:30 a.m.

LOCATION: Staples Street Center – 2ND Floor Boardroom, 602 North Staples St., Corpus Christi, TX

BOARD OF DIRECTORS OFFICERS

Arthur Granado, Chair
Lynn Allison, Board Secretary/
Legislative Chair
Jeremy Coleman, Assistant Board Secretary

BOARD OF DIRECTORS MEMBERS

Eloy Salazar, Operations & Capital Projects Chair
Beatriz Charo, Rural & Small Cities Chair
David Berlanga Gabi Canales Beth Owens
Jahvid Motaghi Aaron Muñoz Amanda Torres

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Pledge of Allegiance	A. Granado/ U.S. Veteran, TBD	1 min.	----
2.	Safety Briefing	J. Esparza	3 min.	----
3.	Roll Call and Establish Quorum	M. Montiel	1 min.	----
4.	Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Granado	1 min.	----
5.	Public Notice on Executive Session	A. Granado	1 min.	----
Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer				
6.	Receipt of Conflict of Interest Affidavits	A. Granado	1 min.	----
7.	Opportunity for Public Comment 3 min. limit – no discussion	A. Granado	3 min.	----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at https://www.ccrta.org/meetings/public-comment or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
8.	Awards and Recognition – a) New Hires	D. Majchszak	5 min.	----
9.	Discussion and Possible Action to Approve the December 3, 2025 Board of Directors Meeting Minutes	A. Granado	3 min.	Pages 1-9
10.	Action to Elect CCRTA Officer(s)	A. Granado	7 min.	----
11.	Announcement of Committee Appointments by the Board Chair and Action to Confirm Committee Appointments	A. Granado	3 min.	Pages 10-12
12.	Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Barcom, Inc. for the Installation of Security Guard Building at Staples Street Center	S. Montez	7 min.	Pages 13-14 <i>PPT</i>

AGENDA MEETING NOTICE

13.	Presentations: a) Human Trafficking Presentation b) November 2025 Financial Report c) January 2026 Procurement Update d) November 2025 Operations Report	M. Rendón R. Saldaña R. Saldaña G. Robinson	25 min.	<i>PPT</i> Pages 15-30 <i>PPT</i> <i>PPT</i> Pages 31-41 <i>PPT</i>
14.	CEO Report	D. Majchszak	5 min.	<i>PPT</i>
15.	Reports from Board Chair and Board Members	Board Chair	5 min.	-----
16.	Adjournment	Board Chair	1 min.	-----

Total Estimated Time: 1 hr 12 mins

On **Wednesday, December 31, 2025** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unite communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, December 3, 2025**

Summary of Actions

- 1. Pledge of Allegiance**
- 2. Heard Safety Briefing**
- 3. Roll Call and Established Quorum**
- 4. Confirmed Posting of Meetings Public Notice**
- 5. Gave Public Notice on Executive Session**
- 6. Receipt of Conflict of Interest Affidavits**
- 7. Provided Opportunity for Public Comment**
- 8. Presented Awards and Recognition**
 - a) New Hires**
- 9. Approved the November 5, 2025 Board of Directors Meeting Minutes**
- 10. Approved Consent Items**
 - a) Approved to Execute Payment of \$980,917 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of coverage for FY2026: Auto Liability Insurance, Auto Catastrophe Insurance, Property Insurance, General Liability Insurance, Errors & Omissions Insurance, Employee Dishonesty, Law Enforcement Liability and Workers' Compensation Insurance**
 - b) Approved to Award a Contract to Securian Financial for Life and Accidental Death & Dismemberment Insurance for an amount not to exceed \$507,063.00**
 - c) Approved to Authorize the Purchase of Seven (7) Fixed Route Compressed Natural Gas (CNG) 40' Buses from GILLIG from the State of Washington Department of Enterprise Services Contract, for a total not to exceed amount of \$6,278,706.00**
 - d) Approved to Award a Five-Year Contract for Power Washing of the Transfer Stations to Nash Entities, LLC., not to exceed \$416,000**
- 11. Approved to Authorize the Chief Executive Officer (CEO) or Designee to Award a Notice to Proceed to Turner Ramirez Architects for Phase (3) - Construction Document Design for the New CCRTA Maintenance Facility and Amend the 2025 Capital Budget to Include Architectural and Engineering Design Services for the New Maintenance Facility for \$1,943,000**
- 12. Heard Update on Disadvantaged Business Enterprise (DBE) Program Updates**
- 13. Heard Update on Corpus Christi Metropolitan Planning Organization 2024 Planning Activities**
- 14. Heard Update on RCAT Activities**
- 15. Heard Presentations –**
 - a) October 2025 Financial Report**
 - b) December 2025 Procurement Update**
 - c) October 2025 Operations Report**
- 16. Heard CEO Report**
- 17. Heard Reports from Board Chair and Board Members**
- 18. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Pledge of Allegiance

Chair Arthur Granado called the meeting to order at 8:30 a.m. He welcomed and gave an introduction for U.S. Veteran, Lonnie Humitz, to lead the Pledge of Allegiance.

Safety Briefing

Mr. Gilbert Casas, Security Administrator, presented the safety briefing to the Board and audience. He provided a holiday version of exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members, and he would be the last out to ensure everyone exits safely.

Roll Call & Establish Quorum

Ms. Montiel called roll and noted a quorum was present at this time.

Board Members Present

Lynn Allison, David Berlanga, Gabi Canales, Beatriz Charo, Jeremy Coleman, Arthur Granado, Anna Jimenez, Aaron Muñoz, Beth Owens, Eloy Salazar, and Amanda Torres (virtual).

Board Members Absent

None.

Staff Present

Angelina Gaitan, Sharon Montez, Marisa Montiel, Rita Patrick, Miguel Rendón, Gordon Robinson, and Robert Saldaña. John Esparza, Gilbert Casas, Jerrey Daniel Duarte, Natalie Grady, Aaron Garcia Lopez, Steve Blanco, Jessica Ricks, and Brianna Martinez.

Public Present

Steph Maher, Louise Francors, Jesus Cervantes, and Jeffrey Lampton, MV Transportation. Carlos Calle, STV, Inc. Lonnie Humirc, CCPD. Robby Nash, Nash. Gabriel Ortiz, Hanson. Susie Saldana, CLAUSE.

Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed posting of the meeting.

Public Notice on Executive Session

Chair Granado gave notice on Executive Session to the public.

Receipt of Conflict of Interest Affidavits

None

Opportunity for Public Comment

None.

Awards and Recognitions

- a. CCRTA New Hires - Mr. Derrick Majchszak, Chief Executive Officer, announced CCRTA's new hires to the Board. Transportation – Aaron Garcia Lopez, Steve Blanco, Jessica Ricks, and Brianna Martinez. Photos were taken.

Discussion and Possible Action to Approve the November 5, 2025 Board of Directors Meeting Minutes

VICE CHAIR ANNA JIMENEZ MADE A MOTION TO APPROVE THE NOVEMBER 5, 2025 BOARD OF DIRECTORS MEETING MINUTES. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. *ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, JIMENEZ, MUÑOZ, OWENS, SALAZAR, and TORRES VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

CONSENT ITEMS

- a. **Execute Payment of \$980,917 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of coverage for FY2026: Auto Liability Insurance, Auto Catastrophe Insurance, Property Insurance, General Liability Insurance, Errors & Omissions Insurance, Property Employee Dishonesty, Law Enforcement Liability and Workers' Compensation Insurance**
- b. **Award a Contract to Securian Financial for Life and Accidental Death & Dismemberment Insurance for an amount not to exceed \$507,063.00**
- c. **Authorize the Purchase of Seven (7) Fixed Route Compressed Natural Gas (CNG) 40' Buses from GILLIG from the State of Washington Department of Enterprise Services Contract, for a total not to exceed amount of \$6,278,706.00**
- d. **Award a Five-Year Contract for Power Washing of the Transfer Stations to Nash Entities, LLC., not to exceed \$416,000**

Chair Granado asked if anyone would like to pull any of the consent items for discussion and Director Berlanga requested to discuss consent items A and C.

VICE CHAIR ANNA JIMENEZ MADE A MOTION TO APPROVE CONSENT ITEMS B and D. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. *ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, JIMENEZ, MUÑOZ, OWENS,*



SALAZAR, AND TORRES. VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Discussion was held on item B. Director Berlanga noted that during the Administration and Finance Committee, questions were raised regarding the procurement process, adding that there were three bidders, along with a vast difference in the amounts among the companies. Mr. Majchszak provided further explanation along with a new chart to better explain the differences among the bids. Mr. Majchszak clarified that Dearborn Life did not provide a rate breakdown for the Employee Portion by age group or amount; therefore, the Employee Portion could not be accurately calculated. He pointed out that the employer portion was significantly higher than that of Securian Financial. Director Berlanga said that when there are big discrepancies like this, these are questions that staff should be asking vendors during the process to help clarify any uncertainty. Mr. Majchszak noted that with the governmental RFP process, once the bid is submitted, there is limited ability to interact with vendors. Chair Granado asked if, once staff realized that some of the information provided by Dearborn was missing, if it was requested from them. Angelina Gaitain, Director of Human Resources, replied no, because all the necessary documents were provided through the RFP. Roland Barrera, Roland Barrera Insurance, added that there is a procurement process that has to be followed. He added that all vendors were notified and highly encouraged to attend the pre-proposal conference. This is a great opportunity to address all questions or provide clarification on the RFP. Director Berlanga noted he understands the process must be followed, but there is a difference between doing the bare minimum and the maximum. Mr. Majchszak pointed out again the significant gap in savings by going with Securian on the employer side alone, but had it been closer, it may have been worth digging more into.

Chair Granado asked why the consultant is not involved in the evaluation process. Mr. Barrera said that the main reason is that he has a relationship with a lot of the carriers; however, he is still involved in the process, he is just unable to score the bids. Director Berlanga suggested to the Chair that a good topic to discuss during the next Board Retreat is the procurement process and the possibility of adding an Internal Auditor who would report directly to the Board. This would help the Board feel more confident that staff are properly following procedures. He added that this situation reminds him of when the bid went out for the architectural design bidding process for the new Maintenance Facility, and how one of the vendors did not receive the information, or it was misplaced. Chair Granado added that to be fair, the information was sent out, and Mr. Majchszak confirmed that CCRTA has a tracking record that it was received by the individual. Director Berlanga added that when there are two options, and one does not participate, that is a problem. Chair Granado noted that the Board could also do their part and encourage vendors to submit bids in the future. Director Salazar said it is important that the vendors know the process, especially the small businesses, and they need to be educated on how to properly submit their bids to help avoid this in the future. He agreed this would be a good topic to discuss during the retreat. Director Salazar added that he

feels the process has improved since he got on the board, but there are still ways to improve.

At this time, item C was discussed. Director Berlanga discussed how, when this item was being approved in December, and it would have needed to be executed by the end of the year, it put the Board in a tough spot, feeling the need to make a decision quickly. He would like more notice moving forward, so they have more time to discuss if any issues arise and need to be worked through. Chair Granado agreed, adding that if a quorum had not been met, this could have been an issue. He clarified that no one is criticizing staff; however, these items could come before the Board sooner. Secretary Allison thanked the vendors for being present during the Committee and Board Meeting. She further emphasized how important attending the Committee meetings is to the Board, noting that this is when questions can be addressed.

VICE CHAIR ANNA JIMENEZ MADE A MOTION TO APPROVE CONSENT ITEMS A and C. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, JIMENEZ, MUÑOZ, OWENS, SALAZAR, AND TORRES. VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Discussion and Possible Action to Authorize the Chief Executive Officer (CEO) or Designee to Award a Notice to Proceed to Turner Ramirez Architects for Phase (3) - Construction Document Design for the New CCRTA Maintenance Facility and Amend the 2025 Capital Budget to Include Architectural and Engineering Design Services for the New Maintenance Facility for \$1,943,000

Mr. Sharon Montez, Managing Director of Capital Programs and Customer Services, presented the item, introducing Philip Ramirez, Turner Ramirez, in attendance. She presented background stating that on November 6, 2024, the Board approved the award of \$4,855,404.55 to Turner Ramirez Architects for the design services for the new CCRTA Maintenance Facility. However, a Notice to Proceed (NTP) was only issued for Phase (1) Schematic Design and Phase (2) Design Development phases, for a total cost of \$1,699,391.59, which garnered design completion of 35%. Funding for \$1,943,000 from Congressman Cloud through the FY26 Transportation, Housing, and Urban Development Appropriations Act is going through the process for award. The next phase is for the completion of the construction documents, and once the documents are finished, the CCRTA will then be at the “shovel-ready” stage for the project. Ms. Montez displayed a phase analysis chart with the grand total of \$4,855,404.55. The estimated fees for the completion of construction documents are \$1,942,161.82. CCRTA is currently in discussions with the Federal Transit Administration (FTA) and the Metropolitan Planning Organization (MPO) to ensure all requirements are met in order to start expending grant funds to allow for federal reimbursement. Once all requirements have been met, timelines for the project can be finalized. The Notice to Proceed will not be issued until CCRTA finalizes discussions with FTA and receives approval to proceed with the issuance of the NTP.



Director Coleman asked for clarification on the timeline and how long this project is anticipated to take. Mr. Majchszak noted that, following all the requirements, he is hoping to get the NTP soon, and it could take Turner Ramirez two to three months to get the construction documents done. Director Salazar asked for clarification on the FTA requirements, and Mr. Majchszak noted that the team was proactive on getting started on the environmental portion of the requirements, and the only other obstacle would be getting the time timeline finalized to get on the TIP and STIP. The team is working as quickly as possible and is looking to put out the RFP for the Project Manager soon. Secretary Allison thanked Turner Ramirez for all their insight during the process and she emphasized that the Board will need to stay close to the project to help oversee the whole process. She encouraged the staff to keep them involved with frequent updates. Chair Granado said he is considering assembling a sub-committee to help oversee the project. Director Berlanga requested a timeline of where this project began, how it came about and when the discussions began. Mr. Majchszak noted it began approximately three years ago when windstorm insurance was being discussed by the Board. As a result, assessments were done on the Staples St. building and the Bear Lane Facility, which revealed how much work the Bear Lane Maintenance Facility needed, the project took off from there. Director Muñoz asked where the \$1.9M will be pulled from. Mr. Majchszak noted it would come from the capital reserves, and once the money comes in from Representative Cloud's office, the money will be replaced.

ASSISTANT SECRETARY JEREMY COLEMAN MADE A MOTION TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A NOTICE TO PROCEED TO TURNER RAMIREZ ARCHITECTS FOR PHASE (3) – CONSTRUCTION DOCUMENT DESIGN FOR THE NEW CCRTA MAINTENANCE FACILITY AND AMEND THE 2025 CAPITAL BUDGET TO INCLUDE ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE NEW MAINTENANCE FACILITY FOR \$1,943,000. SECRETARY LYNN ALLISON SECONDED THE MOTION. ALLISON, BERLANGA, CANALES, CHARO, COLEMAN, JIMENEZ, MUÑOZ, OWENS, AND SALAZAR. VOTING IN FAVOR. OPPOSED NONE. ABSENT TORRES.

Update on Disadvantaged Business Enterprise (DBE) Program Updates

Mr. Derrick Majchszak, presented the update. He provided background noting for more than 40 years, Congress has maintained the U.S. Department of Transportation's DOT DBE and Airport Concessions DBE Programs to ensure fair and equitable access to federal transportation contracting opportunities. DBE and ACDBE programs support small businesses owned by socially and economically disadvantaged individuals. As a federal funding recipient, CCRTA administers a DBE program in accordance with regulations of the DOT's 49 CFR Part 26. The Board last updated the DBE program in February 2025. He highlighted that CCRTA is the only Transit Agency serving as a Texas Unified Certified Program (TUCP) in the State of Texas. DOT has issued a significant and immediate change to the DBE and ACDBE programs through an IFR effective October 3, 2025. This update eliminates race and gender-based presumptions of disadvantages. Requires individualized proof of social and economic disadvantages. Applies to all DBE and ACDBE firms nationwide as well as new certification applicants. DOT and the U.S. Department of Justice determined that statutory presumptions cannot withstand scrutiny. Several federal court rulings found prior presumptions unconstitutional. Mr. Majchszak provided

release timeline of the DBE IFR. He added that all applicants and currently certified firms must now make an individualized showing of their social and economic disadvantages. This policy shift affects all DBEs and ACDBEs nationwide. He highlighted the IFR key components including elimination of race and sex-based presumptions, mandatory reevaluation and recertification, suspension of DBE goal setting and counting, and suspension of reporting requirements. He concluded with CCRTA's timeline of implementation actions and next steps. CCRTA continues to monitor DOT guidance and implementation processes, and prepare for statewide certification reevaluation, for which there is no current timeline provided at the moment. Upon completion of the TUCP certification reevaluation and DOT approval, CCRTA will update its DBE Overall Goals for FFY 2026-2028 and amend its DBE Program Plan and Policy Statement, seeking Board Approval.

Update on Metropolitan Planning Organization (MPO)

Mr. Rob MacDonald, MPA, PE, Transportation Planning Director with the Metropolitan Planning Organization (MPO) provided the update. Mr. MacDonald reminded the Board that there is an agreement between CCRTA, MPO and TxDOT. He added that together CCRTA and MPO do financial planning and public outreach together while working through the five-year CIP plan. He displayed a map of the Corpus Christi MPO planning areas and member agencies. Mr. MacDonald explained MPO's leadership and Regional Technical Advisors. He displayed the MPO's website and briefly explained what resources are available on the website. He discussed the Metropolitan Transportation Plan, Category Funding for the Corpus Christi Draft MPO FY 2050 MTP, 10-year UTP, and FY 2025-2028 TIP. He discussed CCRTA's 5-year CIP funding and 2026 Service Plan. Next, he discussed the FY 2025-2028 Transportation Improvement Program (TIP) with Amendment 2 and FY 2025-2028 TIP Projects. The CCRTA New Maintenance Facility, TxDOT-CRP 2026 UTP Projects, City of Corpus Christi, and Port of CC projects were discussed. The CCMPO 2050 Metropolitan Transportation Plan and Regional Safety Action Plan (RSAP) were discussed, along with a map of Fatal Crash Locations. Mr. MacDonald answered any questions the board had at this time. Director Beth Owens asked if there are any plans for the Port Aransas area to be incorporated in to the plan, as that stretch of road is extremely dangerous and the area keeps growing. Mr. MacDonald said that TxDOT is responsible for Park Road 22 all the way to Port Aransas. A lengthy conversation was held on the topic and Director Berlanga agreed that the road is dangerous and would support any incorporation of Port Aransas.

Update on RCAT Activities

Ms. Sharon Montez, presented the update from the RCAT meeting that was held on November 20th. Ms. Montez shared the B-Line Eligibility Program update and discussed items presented during the November Board of Directors Meeting. She announced the next RCAT meeting would be held on January 15th, noting there is no December meeting.

Presentations

a) October 2025 Financial Report

Mr. Robert Saldaña, presented the October financials and noted the item aligns with the Board Priority of Public Image & Transparency. He presented the highlights for the month stating Passenger Service 102.26% of baseline, Bus Advertising 170.90%



of baseline, and Operating Grant Revenue was 104.69% of baseline. He displayed the October 2025 Income Statement Snapshot. Total revenues amounted to \$4,229,283, while total expenses totaled \$4,136,926. He displayed the revenue categories. The operating vs. non-operating revenue was displayed and discussed. The year-to-date total operating and non-operating revenues and capital funding were \$52,632,125. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for October. The October-end FRC is 2.40%. Next, he displayed the sales tax update for September, in which \$3,421,499 was received, and noted that October is expected to come in next week.

b) December 2025 Procurement Update

Mr. Saldaña presented the update, noting the Board Priority of Public Image & Transparency. The current procurements issued were discussed: Security Guard Building for the Staples Steet Center with an estimated cost of \$141,600 and Short-Term Disability, Long-Term Disability, and Supplemental Insurance Coverages with an estimated cost of \$576,106. These procurements were estimated to total \$717,706. Next, the three-month outlook under the CEO's signature authority was displayed and discussed. All these items are \$75,000 or less. The items totaled \$75,675. At this time, Chair Granado asked about getting back some of the money that was shortage back in February. Mr. Saldaña responded, yes, he was correct that back in February CCRTA was short almost \$500,000, there was an error on the City's end from a rebate that should be reimbursed, the amount is unknown at this time. Chair Granada asked for the future, he would like for items to come before the board with more time, rather than when they are close to expiration.

c) October 2025 Operations Update

Mr. Gordon Robinson, Managing Director of Operations, presented the report. Steph Mayer, Jeff Lampton, and Laura Bailey with MV Transportation. He provided the highlights for the month of September 2025 vs. September 2024. The Passenger Trips were up 5.1%, the Revenue Service Hours were up 3.5% and the Revenue Service Miles were up 5.3%. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted year-to-date, the system overall was up 5.1%. He displayed the Top Ten Route Total Ridership and Bottom Ten Route Ridership numbers for September 2025. Mr. Robinson reported the Passenger Per Revenue Hour (Weekday) for September 2025. He displayed a pie chart of student ridership for September 2025. Total student ridership came in at 55,701 or 18% of total ridership. He also displayed the GoPass New Users Count and App Ridership. Next, he discussed the fixed route bus on-time performance and reported no issues. He presented the list of current and upcoming projects impacting fixed route services. The B-Line service passengers per hour came in above the standard at 2.57 for September. He presented the B-Line Service Weekday Average Passenger Trips. Lastly, he presented the Fixed route customer assistance and B-Line customer assistance forms. The miles between road calls and the large bus fleet exceeded the standards.

CEO Report

Mr. Majchszak presented the report and went over the operation and project updates, including the Federal Transit Administration's announcement of \$2 billion dollars in Grants for Buses and Facilities and Low or No Emission projects, and that CCRTA has been awarded \$46,280,000 for funding to replace its aging maintenance facility. CCRTA held a press conference and tour for local and federal political stakeholders to announce the competitive grant award and thanked them for their support during the process. Mr. Majchszak also announced that on November 17th, the MPO Transportation Policy Committee unanimously approved CCRTA's proposed fare structure, which became official 60 days after Board Approval by State Law on December 1st. He provided updates on the monthly meetings and events. The employee appreciation and development events were discussed, including the Veteran's Day recognition, National Transit Career Day, and the Employee Thanksgiving Luncheon and Dinner. Participation in community events was displayed for the month. The upcoming calendar of events was displayed.

Reports from Board Chair and Board Members

Chair Granado said he appreciates the new hires and congratulated the board, committee, staff, and representatives, including Representative Cloud, on their efforts in securing the \$46.28 million grant. Several Board Members said Merry Christmas and Happy Holidays. Director Coleman asked if advertising would be placed on the new buses. Mr. Majchszak noted that the first set of buses is excluded to highlight the new branding. Director Owens thanked the Board Members for their feedback on Port Aransas, she states she is very passionate about it. Director Canales officially welcomed Director Owens to the Board, noting she had a family emergency and could not attend the last meeting. Director Salazar said he brought up ridership because he feels it is important and that he is optimistic that it can get back to pre-covid numbers, and says he will continue to request the numbers. Director Berlanga congratulated the Board Chair on a job well done on his part in securing the grant funds. Director Berlanga discussed Port Aransas, noting how dangerous the highway is and whether it should be a priority. Director Muñoz said Mr. MacDonald brought up a great idea and supports CCRTA putting up a link on their website to provide updates for the community. Director Muñoz also thanked Representative Cloud, Senator Cornyn, and all other representatives for their support and effort towards the \$46.28 million.

Adjournment

There being no further review of items, the meeting was adjourned at 10:54 a.m.

Lynn Allison, Board Secretary

Submitted by: Marisa Montiel

Board of Directors Meeting Memo

January 7, 2026

Subject: Announcement of CCRTA Committee Chairs and Appointments by the Board Chair and Action to Confirm Committee Chairs and Appointments

Background

The Authority has four standing Committees; the Administration & Finance Committee, Operations & Capital Projects Committee, the Rural and Small Cities Transit Committee and the Legislative Committee. The Administration & Finance Committee and Operations & Capital Projects Committee meetings are scheduled to meet monthly to discuss and review in detail matters concerning the Authority. The Rural and Small Cities Transit Committee and the Legislative Committee meetings are scheduled to meet quarterly, or as required, to discuss and review in detail matters concerning the Authority.

Identified Need

Section 3.07 of the Bylaws states that “The members of all Board committees shall be appointed by the Chair, subject to confirmation by the Board. The Chair shall be a member of all such committees.”

Recommendation

The Board Chair will recommend Board Members, with the respective chairs, to participate in designated Committees.

Respectfully Submitted,

Submitted by: s /s Arthur Granado
Arthur Granado
Board Chair



CURRENT CCRTA COMMITTEE APPOINTMENTS

Administration & Finance Committee

Vacant - Committee Chair

David Berlanga
Gabi Canales
Jeremy Coleman
Aaron Muñoz

Operations & Capital Projects Committee

Eloy Salazar – Committee Chair
Lynn Allison
Beatriz Charo
Beth Owens
Amanda Torres

Rural and Small Cities Transit Committee

Beatriz Charo – Committee Chair
David Berlanga
Beth Owens
Eloy Salazar
Amanda Torres

Legislative Committee

Lynn Allison – Committee Chair
Gabi Canales
Jeremy Coleman
Aaron Muñoz
Vacant



RECOMMENDED CCRTA COMMITTEE APPOINTMENTS

Administration & Finance Committee

Aaron Muñoz - Committee Chair
David Berlanga
Gabi Canales
Jeremy Coleman
Jahvid Motaghi

Operations & Capital Projects Committee

Eloy Salazar – Committee Chair
Lynn Allison
Beatriz Charo
Beth Owens
Amanda Torres

Rural and Small Cities Transit Committee

Beatriz Charo – Committee Chair
David Berlanga
Beth Owens
Eloy Salazar
Amanda Torres

Legislative Committee

Lynn Allison – Committee Chair
Gabi Canales
Jeremy Coleman
Jahvid Motaghi
Aaron Muñoz

Subject: Award a Contract to Barcom Construction, Inc. for the Construction/Installation of a Security Guard Building at Staples Street Center

Background

Currently, the security guards at Staples Street Center (SSC), stand guard in the parking lot in the mornings, at noon and in the evenings, during the work week and for special events at SSC. The primary purpose is to offer security protection to the employees/tenants/visitors, during the above-mentioned times.

The guards are at their posts in the parking lot, during different weather conditions, without any type of shelter from the heat and cold/rain.

Identified Need

Currently, the security guards that are posted in CCRTA's parking lot at various times throughout the workday do not have adequate protection from the weather elements.

The role of the security team at the CCRTA has evolved over the years. Presently, the security guards that are posted at the Staples Street Center stand at the entrance gate to the employee/visitor parking lot, in the mornings and release the arm gate, for individuals to enter. At noon, they stand in the parking lot to enhance the safety for individuals leaving for lunch. Then at the end of the day, they are also posted in the parking lot, to support the security for individuals leaving work. Security will at times utilize the security golf cart, as a form of shelter, but the protection is very limited from the weather elements. Security also has an umbrella, that they occasionally use during noon, but again not an optimum solution.

Analysis

An Invitation for Bids was issued on October 23, 2025 and the proposals were due December 4th, and three (3) bids were received. The bidder with the lowest and most responsive bid was Barcom Construction, Inc. at \$202,222.

The table below list the total costs.

Contractor	Price
Barcom Construction, Inc.	\$202,222
Big Texas Builders, LLC	\$222,251
All State Security Services (non-responsive, all attachments were altered)	\$27.75

Barcom Construction, Inc, has been in business for 39 years. The company is a local company. The various references included City of Corpus Christi, Flour Bluff Animal Clinic, LLC, Presbyterian Church of Port Aransas and Bridges Specialties, Inc. Current contracts include, Kiewit Interior Renovations, Spohn Kleberg Med-Surg, Nueces County Courthouse Sanitary & Domestic Water Piping Project, and TAMUCC Workforce Development.

References received were very satisfied with Barcom's performance.

Financial Impact

The award of the contract is \$202,222. This Capital Improvement Project is funded using 5307 formula funds. The architect's estimated budget was about \$170,500. CCRTA Staff will have a discussion regarding the bid with Barcom upon Board's approval of the contract award.

There were various adjustments made to the scope of work, to enhance the project. The building went from a 6' x 8' to an 8' x 10' building. Because the building will be larger, the concrete foundation will also be larger. In the three parking spaces adjacent to the building protective bollards will be added, as well as striping. A card reader was added at the door, and conduit will be run from the building to the entrance gate to the parking lot, to open it remotely from inside the building. The windows will be sliding windows to allow the guard to speak to individuals on the outside.

Board Priority

The Board Priority is Facilities.

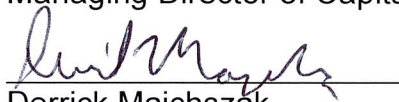
Recommendation

Staff requests the Board of Directors authorize the Chief Executive Officer (CEO) to award a contract to Barcom Construction, Inc., for the Construction/Installation of a Security Guard Building at Staples Street Center, not to exceed \$202,222.

Respectfully Submitted,

Submitted & Sharon Montez
Reviewed by: Managing Director of Capital Programs and Customer Services

Final Approval by:


Derrick Majchszak
Chief Executive Officer

Subject: November 2025 Financial Report

Overview: The **November Operating Budget** ended the month with revenue coming in less than expenses by **\$970,526**, as **Operating Revenue** totaled **\$4,375,367** and **Operating Expenses** **\$5,345,893**. Please note the November operating budget includes a transfer-in of \$340,660 from unrestricted reserves to fund the additional actuarially determined contribution to the RTA Employee Defined Benefit Plan that was approved at the October meeting of the Board of Directors. Removing the transfer-in since it is not a revenue source, expenses exceeded revenues by \$1,311,186.

Five revenue sources fell short of the budget expectation.

- Passenger service revenue of **\$94,127** reached 97.11% or \$2,806 short of budget due to fewer days of service in November. However, Go-Pass Mobile App Pass Sales showed \$13,509 in November up \$1,004 or 8% from the month before and sales trends continue to show a steady increase each month since the beginning of the year.
- Bus advertising of **\$12,376** reached 69.96% or \$5,315 short of budget. However, on a YTD basis, bus advertising revenues are more in line with budget.
- Federal operating grant revenue reached **\$332,712** or 89.25% of budget which includes \$324,875 from a 5307 preventive maintenance grant and \$7,837 from a 5310 Mobility Management grant used to promote ADA & Senior citizens accessibility on fixed routes.
- Lease revenue from tenants of **\$40,845** reached **91.33%** or \$3,875 short of budget due to a vacancy.
- Investment income of **\$126,018** fell short of expectation by **25.64%** or **\$43,459** due to external factors.

The year-to-date Operating Budget produced a surplus of **\$775,175** as total revenues of **\$47,257,803** reached **99.87% of baseline** while expenses of **\$46,482,628** finished at **97.72%**. When removing the transfer-in since it is not a revenue source, the surplus drops to \$93,884 generated by operating activities.

The CIP budget for the month resulted in expenditures exceeding revenues by **\$52,235** with total funding sources coming in at **\$1,257,995** and expenses at **\$1,310,230**. The majority of the funding sources came from actual grant revenues totaling **\$1,181,001** of which **\$1,174,617** was for the purchase of two (2) Gillig CNG buses and A&E expenses of **\$6,384** for Bus Stop Improvements Phase VIII. The remaining funding source of **\$76,994** came from the **Transfer In** which represents one-twelfth of the \$923,924 used to balance the 2025 Budget from the unrestricted portion of the fund balance.

Expenditures of \$1,181,001 include the federal share of the bus and bus stop improvements projects, along with the depreciation expense of \$129,553 which resulted in expenses exceeding funding sources by \$52,235 after factoring the transfer in of \$76,994. Since transfer-in from fund balance is not considered revenues, the loss for the month from the CIP Budget is **\$129,229**.

Year-to-date CIP funding sources totaled **\$11,755,828** while total expenditures finished at **\$12,330,422** resulting in **expenditures** exceeding funding sources by **\$574,594**. Funding sources include the budgeted transfer-in from fund balance of **\$846,930**. However, since the budgeted transfer-in is not considered revenue, the YTD loss from the CIP Budget is **\$1,421,524**.

For the month, the overall performance resulted in an initial decrease of **\$1,022,761** to the fund balance with a decrease of **\$970,526** attributable to the operating budget, and a decrease of **\$52,235** related to the CIP budget. However, since the budgeted transfers-in of \$340,660 from the Operating Budget and \$76,994 from the CIP budget are not considered revenue, the combined **decrease to the fund balance is \$1,440,415**.

The overall performance for the **year-to-date** results in an initial increase of **\$200,581** to the fund balance, with an increase of **\$775,175** from the operating budget, and a decrease of **\$574,594** related to the CIP budget. Removing the transfer-in produces the below actual decrease to the fund balance.

Operating Budget		
Revenues Over Expenses	\$ 775,175	
Remove the Transfer In	<u>681,321</u>	
Increase to the Fund Balance		\$ 93,854
CIP Budget		
Revenues Over Expenses	\$ - 574,594	
Remove the Transfer In	<u>846,930</u>	
Decrease to Fund Balance		\$ - 1,421,524
Decrease to Fund Balance		<u>\$ 1,327,670</u>

The YTD decrease in fund balance is due to **\$5,910,943** in FTA's share of the federally funded capital expenditures being paid before the grants were awarded, creating a temporary deficit in the fund balance. The grants are expected to be funded in 2026. If the grants had been available to draw down, the fund balance would have reflected a year-to-date increase of:

Decrease to Fund Balance as of November 2025	\$ - 1,327,670
Add the FTA's share of qualified capital expenses	<u>5,910,943</u>
Increase to Fund Balance	\$ 4,583,273

SUMMARY: Results from all Activities Compared to Budget

Total Revenues and funding sources for the month of **November** closed at **\$5,633,362**, of which **\$4,375,367** is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)** and **\$1,257,995** to the capital budget. The **\$4,375,367** from the operating budget consists of revenues of \$4,034,707 and \$340,660 which comes from the unrestricted portion of the fund balance that was budgeted as a transfer-in which is considered a funding source and not a revenue source. Meanwhile, the **\$1,257,995** from the capital budget consists of federal capital grant revenue of **\$1,181,001** and **\$76,994** which comes from the unrestricted portion of the fund balance that was budgeted as a transfer-in. The performance of the revenue categories from the Operating Budget is discussed as follows.

Operating Revenues, which include only resources generated from transit operations, **totaled \$123,232** or 6.18% less than forecasted (**Table 4.1**) & (**PPT Slide 5**). **Fare Revenues** ended the month at \$94,127, or 2.89% less than the baseline expectation and includes **\$13,047** from **Go-Pass Mobile App Pass Sales**, which have shown a steady growth since the beginning of the year.

Month	Gross Go-Pass Sales
January	\$10,404
February	10,581
March	10,892
April	11,103
May	11,343
June	10,920
July	11,840
August	12,691
September	12,505
October	13,509
November	13,047

Meanwhile, commissions from both **Bus and Bench Advertising** ended the month at **\$19,088**, of which **\$3,871** came from **Bus Bench Advertising commissions** while **\$15,217** came from **On-Board Bus Advertising commissions**. The combined revenue was 93.82% of baseline.

Note that the commissions earned from Bench Advertising total **\$5,494** of which **\$3,663** is recognized as revenue and **\$1,831** represents the City's one-third share of the bench advertising commission for the use of City property.

Other Operating Revenues reported \$16,729 for the month, comprised of insurance claims recoveries and recycling proceeds from the disposal of scrapped vehicles.

Non-Operating Revenues, which include sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$3,911,475** reaching **97.81%** of the **\$3,998,896** budget expectation, generating **\$87,421** less than forecasted (**Table 4.1**).

Federal operating grants recorded revenue of \$332,712, or 89.25% of the baseline expectation. All preventive maintenance funds for 2025 have been used as of the end of November, with a total of \$4,394,049 utilized for the year.

Investment income for the month totaled \$126,018, as the performance of the investment portfolio fell short of the baseline expectation by \$43,459, or 25.64%.

Meanwhile, Staples Street Center leases reached \$40,845 or 91.33% of baseline as a result of the vacancy left by Nueces County.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned except for the sales tax revenue. The Sales Tax Revenue has been **estimated** since the amount will not be determined until payment is received on **January 9, 2026**. Out of the seven (7) sources included in this revenue category, 84.56% of total revenue came from the sales tax revenue estimate as indicated in the following table:

November 2025 Revenue Composition – Table 1

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue Estimate	\$3,411,900	84.56%
2	Passenger Service	94,127	2.33%
3	SSC Lease Income	40,845	1.01%
4	Bus Advertising	12,376	0.31%
5	Investment Income	126,018	3.12%
6	Grant Assistance Revenue	332,712	8.25%
7	Other Revenue	16,729	0.41%
	Total (excluding capital)	\$4,034,707	100.00%

The **Investment Portfolio** closed the month of November 2025 with a market value of **\$40,277,538**, a decrease of **\$1,480,847** from the balance at the end of October 2025 of **\$41,758,385**. The decrease was mostly attributable to the debt service payment of \$1,180,730 made November 24, 2025.

The composition of the November portfolio market value includes **\$8,512,331** in securities consisting of **\$1,989,166** in Commercial Paper, **\$3,518,535** in Federal Treasury Securities, and **\$3,004,630** in Federal Agency Coupon Securities. In addition, **\$29,744,226** was held in TexPool Prime and **\$2,020,982** in bank accounts at Frost Bank. For the month of **November**, the earned interest income was recorded at **\$126,018**.

This investment portfolio does not include any assets from pension plans but only assets from operations.

The **Sales Tax** allocation for November 2025 is **estimated** at **\$3,411,900** and is in line with the actual allocation received for November 2024. The estimate is necessary since allocations lag two months behind and will not be received until January 9, 2026.

The Sales Tax revenue payment of **\$4,283,310** for October 2025 was received December 12, 2025, and was **\$747,140**, or **21.13% more** than the **estimate** of \$3,709,356 reported for October. The positive variance is attributed to a refund of prior audit deductions stemming from a successful request for review. **Staff maintained close contact with personnel with the Office of the State Comptroller of Public Accounts to ensure the investigation was conducted and the result was the return of funds totaling nearly three-quarters of a million dollars to the RTA.**

The October payment included the allocation from internet sales of **\$54,537**, an increase of \$10,334 or 23.38% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$2,383,073**. Retailers started collecting sales tax on internet sales on October 1, 2019.

The sales tax revenue over the last five years averages 70.19% of total income. In 2024, Sales Tax Revenue represented 80.94% of total revenues. Sales tax typically represents the largest component of CCRTA's total income but may vary from year to year when alternative revenue streams such as grant funding become significant. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenues from other sources and capital improvement plans do help lower the Agency's reliance on sales tax revenue. During this reporting period sales tax represented 84.56% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year, while **Table 2.1** illustrates the comparison between the sales tax received versus the sales tax budgeted.

Sales Tax Growth – Table 2

Month Revenue was Recognized	2025 Actual	2024 Actual	\$ Growth	% Growth
January (actual)	3,054,316	\$ 3,006,019	48,297	1.61%
February (actual)	2,996,327	3,560,917	(564,590)	-15.86%
March (actual)	3,830,459	3,728,858	101,601	2.72%
April (actual)	3,494,545	3,388,757	105,788	3.12%
May (actual)	3,434,929	3,458,737	(23,808)	-0.69%
June (actual)	3,942,521	3,743,265	199,256	5.32%
July (actual)	3,630,992	3,485,208	145,784	4.18%
August (actual)	3,375,047	3,206,991	168,056	5.24%
September (actual)	3,421,499	3,414,856	6,643	0.19%
October (actual)	4,283,310	3,604,557	678,753	18.83%
November (estimate)	3,411,900	3,348,316	63,584	1.90%
December (estimate)	-	-	-	0.00%
	\$ 38,875,846	\$ 37,946,481	\$ 929,365	2.45%

Sales Tax – Actual vs Budget – Table 2.1

Month Revenue was Recognized	2025 Actual	2025 Budget	\$ Variance	% Variance
January (actual)	3,054,316	\$ 3,038,475	15,841	0.52%
February (actual)	2,996,327	3,599,364	(603,037)	-16.75%
March (actual)	3,830,459	3,769,118	61,341	1.63%
April (actual)	3,494,545	3,425,345	69,200	2.02%
May (actual)	3,434,929	3,496,081	(61,152)	-1.75%
June (actual)	3,942,521	3,783,681	158,840	4.20%
July (actual)	3,630,992	3,522,837	108,155	3.07%
August (actual)	3,375,047	3,620,204	(245,157)	-6.77%
September (actual)	3,421,499	3,709,356	(287,857)	-7.76%
October (actual)	4,283,310	3,536,170	747,140	21.13%
November (estimate)	3,411,900	3,411,900	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 38,875,846	\$ 38,912,531	\$ (36,685)	-0.09%

The detail of all revenue and expense categories are presented in the following tables, along with the fare recovery ratio for November 2025:

Revenue – November 2025 – Revenue Composition (Includes Operating and Capital Funding) – Table 3

Revenue Source	November 2025	%	YTD	%
Passenger Service	\$ 94,127	1.80%	\$ 998,920	1.74%
Bus Advertising	12,376	0.24%	206,656	0.36%
Other Revenue	16,729	0.32%	41,033	0.07%
Sales Tax Revenue	3,411,900	65.42%	38,875,845	67.63%
Grants - Operating	332,712	6.38%	4,418,368	7.69%
Grants - Capital	1,181,001	22.64%	10,908,898	18.98%
Investment Income	126,018	2.42%	1,589,073	2.76%
SSC Lease Income	40,845	0.78%	446,587	0.78%
Total Revenue	\$ 5,215,710	100.00%	\$ 57,485,381	100.00%

Revenue – November 2025 Operating Revenue and Capital Funding – Table 4

	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,163,193	\$ 94,127	\$ 96,933	8.09%	97.11%
Bus advertising	212,297	12,376	17,691	5.83%	69.96%
Other operating revenues	7,095	16,729	16,729	235.80%	100.00%
Sales Tax Revenue	43,222,564	3,411,900	3,411,900	7.89%	100.00%
Federal, state and local grant assistance	4,473,575	332,712	372,798	7.44%	89.25%
Investment Income	2,033,727	126,018	169,477	6.20%	74.36%
Staples Street Center leases	536,647	40,845	44,721	7.61%	91.33%
Transfers In	1,021,981	340,660	340,660	33.33%	100.00%
Total Operating & Non-Operating Revenues	52,671,077	4,375,367	4,470,909	8.31%	97.86%
Capital Grants & Donations	6,410,043	1,181,001	1,181,001	18.42%	100.00%
Transfers-In	923,924	76,994	76,994	8.33%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 60,005,044	\$ 5,633,362	\$ 5,728,904	9.39%	98.33%

	11/2025				
	2025 Amended Budget	YTD 2025 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,163,193	\$ 998,920	\$ 1,066,260	85.88%	93.68%
Bus advertising	212,297	206,656	194,605	97.34%	106.19%
Other operating revenues	7,095	41,033	6,503	578.38%	630.96%
Sales Tax Revenue	43,222,564	38,875,845	38,912,530	89.94%	99.91%
Federal, state and local grant assistance	4,473,575	4,418,368	4,100,777	98.77%	107.74%
Investment Income	2,033,727	1,589,073	1,864,250	78.14%	85.24%
Staples Street Center leases	536,647	446,587	491,926	83.22%	90.78%
Transfers-In	1,021,981	681,321	681,321	66.67%	100.00%
Total Operating & Non-Operating Revenues	52,671,077	47,257,803	47,318,172	89.72%	99.87%
Capital Grants & Donations	6,410,043	10,908,898	10,908,898	170.18%	100.00%
Transfers-In	923,924	846,930	846,930	91.67%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 60,005,044	\$ 59,013,631	\$ 59,074,000	98.35%	99.90%

Revenue – November 2025 from Operations – Table 4.1

	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,163,193	\$ 94,127	\$ 96,933	8.09%	97.11%
Bus advertising	212,297	12,376	17,691	5.83%	69.96%
Other operating revenues	7,095	16,729	16,729	235.80%	100.00%
Total Operating Revenues	1,382,584	123,232	131,353	8.91%	93.82%
Sales Tax Revenue	43,222,564	3,411,900	3,411,900	7.89%	100.00%
Federal, state and local grant assistance	4,473,575	332,712	372,798	7.44%	89.25%
Investment Income	2,033,727	126,018	169,477	6.20%	74.36%
Staples Street Center leases	536,647	40,845	44,721	7.61%	91.33%
Total Non-Operating Revenues	50,266,512	3,911,475	3,998,896	7.78%	97.81%
Total Revenues	\$ 51,649,096	\$ 4,034,708	\$ 4,130,249	7.81%	97.69%

November 2025 Expenses

The results of all expenditure activities, including capital, are presented below. Overall, total expenditures of **\$6,656,123** came in **\$310,066** under the anticipated baseline of **\$6,966,189**. Departmental expenses of **\$3,846,419** came in **\$303,878** under the **\$4,150,297** anticipated baseline or 7.32%. Meanwhile, Street Improvement Program expense of **\$302,086** is a fixed amount that represents one-two-twelve of the annual amount budgeted for all member cities, resulting in 100% baseline. Debt service expense of **\$1,197,388** includes the annual debt service payment (principal and interest) on the Series 2019 Refunding Bonds, the monthly amortization of debt issuance costs resulting from the 2019 bond refunding, plus interest related to Subscription Liabilities (SBITAs).

November 2025 Total Expenses & Capital Expenditures – Table 6

	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 46,737,607	\$ 3,846,419	\$ 4,150,297	8.23%	92.68%
Debt Service	1,607,353	1,197,388	1,197,388	74.49%	100.00%
Street Improvements	3,625,032	302,086	302,086	8.33%	100.00%
Subrecipient Grant Agreements	74,256	-	6,188	0.00%	0.00%
Total Operating & Non-Operating Expenses	52,044,248	5,345,893	5,655,959	10.27%	94.52%
Grant Eligible Costs	6,410,043	1,181,001	1,181,001	18.42%	100.00%
Depreciation Expenses	1,550,753	129,229	129,229	8.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 60,005,044	\$ 6,656,123	\$ 6,966,189	11.09%	95.55%

Year to Date as of November 2025 Total Expenses & Capital Expenditures – Table 6.1

For the year to date, total expenditures including capital were **\$58,813,050**, coming in **\$1,086,793** under the anticipated baseline of **\$59,899,843**. Departmental expenses of **\$41,564,249** came in **\$1,023,062** under the anticipated baseline of **\$42,587,312** or 2.40%. Meanwhile, Street Improvement Program expense is a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting in 100% of baseline and as of November the

year-to-date expense represents 91.67% of the annual budget. Debt service represents principal and interest on the 2019 refunding bonds, and the monthly amortization of debt issuance costs plus current year interest on bonds, along with interest costs for SBITAs.

	11/2025				
	2025 Amended Budget	YTD 2025 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 46,737,607	\$ 41,564,249	\$ 42,587,312	88.93%	97.60%
Debt Service	1,607,353	1,590,695	1,591,095	98.96%	99.97%
Street Improvements	3,625,032	3,322,946	3,322,946	91.67%	100.00%
Subrecipient Grant Agreements	74,256	4,738	68,068	6.38%	6.96%
Total Operating & Non-Operating Expenses	52,044,248	46,482,628	47,569,421	89.31%	97.72%
Grant Eligible Costs	6,410,043	10,908,898	10,908,898	170.18%	100.00%
Depreciation Expenses	1,550,753	1,421,524	1,421,524	91.67%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 60,005,044	\$ 58,813,050	\$ 59,899,843	98.01%	98.19%

EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass-through activities (Sub-recipients).

Accordingly, for the month of November 2025, total departmental operating expenses realized favorable variances against the baseline expectation for categories including Salaries & Wages, Services, Utilities, Insurance, Purchased Transportation, and Miscellaneous. Meanwhile, unfavorable variance was identified with the categories of Benefits and Materials & Supplies.

Benefits reported a negative variance of 7.27% or \$80,028 as persistent higher claims costs for 2025 continue.

Materials & Supplies reported a negative variance of 3.93% or \$11,384 driven by higher costs of parts for bus repairs.

November 2025 Departmental Expense Breakdown – Table 7

	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Departmental Operating Expenses:					
Object Category					
Salaries & Wages	\$ 15,022,566	\$ 1,083,487	\$ 1,251,881	7.21%	86.55%
Benefits	10,139,636	1,180,492	1,100,464	11.64%	107.27%
Services	5,836,746	361,601	486,396	6.20%	74.34%
Materials & Supplies	3,472,456	300,755	289,371	8.66%	103.93%
Utilities	814,410	63,071	67,868	7.74%	92.93%
Insurance	902,577	73,460	75,215	8.14%	97.67%
Purchased Transportation	9,491,286	739,355	790,941	7.79%	93.48%
Miscellaneous	1,057,931	44,198	88,161	4.18%	50.13%
Total Departmental Operating Expenses	\$ 46,737,607	\$ 3,846,419	\$ 4,150,297	8.23%	92.68%

Year to Date as of November 2025 Departmental Operating Expense Breakdown – Table 8

Departmental Operating Expenses: Object Category	11/2025				
	2025 Amended Budget	YTD 2025 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Salaries & Wages	\$ 15,022,566	\$ 12,996,543	\$ 13,770,685	86.51%	94.38%
Benefits	10,139,636	9,801,872	9,039,170	96.67%	108.44%
Services	5,836,746	4,375,626	5,350,351	74.97%	81.78%
Materials & Supplies	3,472,456	3,629,515	3,183,084	104.52%	114.03%
Utilities	814,410	833,984	746,543	102.40%	111.71%
Insurance	902,577	818,066	827,362	90.64%	98.88%
Purchased Transportation	9,491,286	8,384,501	8,700,346	88.34%	96.37%
Miscellaneous	1,057,931	724,142	969,770	68.45%	74.67%
Total Departmental Operating Expenses	\$ 46,737,607	\$ 41,564,249	\$ 42,587,312	88.93%	97.60%

2025 Self-Insurance Claims, Medical & Vision and Dental Reported at Gross which does not factor in the stop loss reimbursements – Table 9*

Month	Medical & Vision	Dental	Total
January	\$ 603,430	\$ 13,363	\$ 616,794
February	500,491	7,838	508,329
March	251,951	7,455	259,405
April	609,177	18,875	628,053
May	435,214	12,538	447,752
June	475,409	12,310	487,719
July	509,618	8,323	517,941
August	428,325	11,447	439,772
September	718,429	7,982	726,411
October	510,304	6,996	517,300
November	657,306	2,893	660,199
	\$ 5,699,654	\$ 110,020	\$ 5,809,674.24

Stop loss reimbursements and other credits totaling **\$374,828** were received in November 2025 and reduced the cost of health insurance accordingly. To date, the amount of **\$2,290,192** has been received in Stop Loss reimbursements.

Fare Recovery Ratio – Table 10

Description	11/30/2025	Year to Date
Fare Revenue or Passenger Revenue	\$ 94,127	\$ 998,920
Operating Expenses	3,846,420	41,564,248
Fare Recovery Ratio	2.45%	2.40%
*Excluding Depreciation		

Note: Same period last year (November 2024) the FRR was 2.58%

The passenger fares are pledged revenues secured by the bond covenant associated with the construction of the Staples Street Center Building. The bond contract requires the Authority to establish and maintain rates and charges for facilities and services afforded by the CCRTA transit system to produce **gross operating revenues** in each fiscal year by anticipating sufficient passenger revenues to pay for maintenance and operating expenses and produce net operating revenues at least 1.10 times the annual debt service requirements. The debt service coverage ratio is a different ratio from the Fare Recovery Ratio. CCRTA has maintained since the inception of the bond covenant a coverage ratio of at least 1.10.

November 2025 – Table 11

For the month of November, total Expenditures exceeded Revenue by \$1,022,761. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 52,671,077	\$ 4,375,367	\$ 4,470,909	8.31%	97.86%
Operating Expenses	52,044,248	5,345,893	5,655,959	10.27%	94.52%
Revenue over Expenses	626,829	(970,526)	(1,185,050)	-154.83%	81.90%
Capital Funding	7,333,967	1,257,995	1,257,995	17.15%	100.00%
Capital Expenditures	7,960,796	1,310,230	1,310,230	16.46%	100.00%
Revenue over Expenses	(626,829)	(52,235)	(52,235)	8.33%	100.00%
Revenue over Expenditures	\$ (0)	\$ (1,022,761)	\$ (1,237,285)		

NET POSITION

The Total Net Position at the end of the month was **\$114,038,573**, an increase of **\$10,526,303** from December 2024 which closed at **\$103,512,270**.

The Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA's Interest, and Unrestricted which represents the residual amount of the net position that is available for spending.

Of the Total Net Position of **\$114,038,573**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$31,017,078** but only **\$801,954** is available for spending due to the amount of **\$30,215,124** in Board-designated reserves aimed at mitigating the fluctuations in sales tax revenue. As you can see from the fund balance breakdown below, **97.41%** of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.


FUND BALANCE AS OF NOVEMBER 30, 2025:

FUND BALANCE		
Net Invested in Capital Assets	\$	82,446,187
Restricted for FTA Interest		575,308
Unrestricted		31,017,078
TOTAL FUND BALANCE		114,038,573
RESERVES		
Designated for Operating Reserve		9,649,553
Designated for Capital Reserve		4,753,840
Designated for Employee Benefits Reserve		2,311,731
Designated for Emergency/Disaster Reserve		1,900,000
Designated for New Bear Lane Maint. Bldg. Prj.		11,600,000
Total Designated Reserves	97.41%	30,215,124
Plus:		
Unrestricted	2.59%	801,954
TOTAL DESIGNATED AND UNRESTRICTED	\$	31,017,078

Please refer to the following pages for the detailed financial statements.
Respectfully Submitted,

Submitted by: Marie Sandra Roddel
Director of Finance

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Corpus Christi Regional Transportation Authority
Operating and Capital Budget Report
For the month ended November 2025

OPERATING BUDGET	11/2025				
	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12 ***	B / A	C vs B
Revenues					
Passenger service	\$ 1,163,193	\$ 94,127	\$ 96,933	8.09%	97.11%
Bus advertising	212,297	12,376	17,691	5.83%	69.96%
Other operating revenues	7,095	16,729	16,729	235.80%	100.00%
Sales Tax Revenue	43,222,564	3,411,900	3,411,900	7.89%	100.00%
Federal, state and local grant assistance	4,473,575	332,712	372,798	7.44%	89.25%
Investment Income	2,033,727	126,018	169,477	6.20%	74.36%
Staples Street Center leases	536,647	40,845	44,721	7.61%	91.33%
Transfer In***	1,021,981	340,660	340,660	33.33%	100.00%
Total Revenues	52,671,077	4,375,367	4,470,909	8.31%	97.86%
Expenses					
Transportation	12,218,744	1,142,489	1,133,170	9.35%	100.82%
Customer Programs	759,699	73,409	70,395	9.66%	104.28%
Purchased Transportation	9,491,286	739,355	790,941	7.79%	93.48%
Service Development	688,980	54,475	64,667	7.91%	84.24%
MIS	2,124,423	151,965	186,073	7.15%	81.67%
Vehicle Maintenance	7,261,063	583,975	645,589	8.04%	90.46%
Facilities Maintenance	3,502,491	276,604	311,501	7.90%	88.80%
Contracts and Procurements	536,313	46,264	50,513	8.63%	91.59%
CEO's Office	1,173,136	83,013	103,084	7.08%	80.53%
Finance and Accounting	1,065,041	76,057	96,678	7.14%	78.67%
Materials Management	307,536	30,364	28,521	9.87%	106.46%
Human Resources	1,057,425	70,426	94,623	6.66%	74.43%
General Administration	527,401	37,926	48,273	7.19%	78.57%
Capital Project Management	475,611	43,022	45,248	9.05%	95.08%
Marketing & Communications	1,150,839	87,536	104,907	7.61%	83.44%
Safety & Security	3,129,631	238,854	267,969	7.63%	89.13%
Staples Street Center	1,167,988	109,716	99,812	9.39%	109.92%
Debt Service	1,607,353	1,197,388	1,197,388	74.49%	100.00%
Special Projects	100,000	969	8,333	0.97%	11.62%
Subrecipient Grant Agreements	74,256	-	6,188	0.00%	0.00%
Street Improvements Program for CCRTA Regional Entities	3,625,032	302,086	302,086	8.33%	100.00%
Total Expenses	52,044,248	5,345,893	5,655,959	10.27%	94.52%
Revenues Over Expenses - Operating Budget	626,829	(970,526)	(1,185,050)		
CIP BUDGET	2025 Amended Budget	November 2025 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	
Funding Sources					
Transfer In	923,924	76,994	76,994	8.33%	100.00%
Grant Revenue	6,410,043	1,181,001	1,181,001	18.42%	0.00%
Total Funding Sources	7,333,967	1,257,995	1,257,995	17.15%	100.00%
Capital Expenditures					
Grant Eligible Costs	6,410,043	1,181,001	1,181,001	18.42%	0.00%
Depreciation Expenses	1,550,753	129,229	129,229	8.33%	100.00%
Total Expenditures	7,960,796	1,310,230	1,310,230	16.46%	100.00%
Funding Sources Over Expenditures	(626,829)	(52,235)	(52,235)	8.33%	100.00%
Revenues Over Expenses - Operating Budget	626,829	(970,526)	(1,185,050)		
Revenues Over Expenses - CIP Budget	(626,829)	(52,235)	(52,235)		
Revenues Over Expenses (including rounding)	\$ (0)	\$ (1,022,761)	\$ (1,237,285)		

*** The Transfer In is for the periods of October through December only. Accordingly, the transfer amount is divided by 3. Meanwhile, the monthly expense budget is based on the Approved Budget divided by 12, plus Budget Amendment #1 divided by 3 for the months of October through December.

Corpus Christi Regional Transportation Authority
Operating and Capital Budget Report
For the month ended November 2025

	11/2025				
	2025 Amended Budget	YTD 2025 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
OPERATING BUDGET	A	B	C = A / 12 * 11***	B / A	C vs B
Revenues					
Passenger service	\$ 1,163,193	\$ 998,920	\$ 1,066,260	85.88%	93.68%
Bus advertising	212,297	206,656	194,605	97.34%	106.19%
Other operating revenues	7,095	41,033	6,503	578.38%	630.96%
Sales Tax Revenue	43,222,564	38,875,845	38,912,530	89.94%	99.91%
Federal, state and local grant assistance	4,473,575	4,418,368	4,100,777	98.77%	107.74%
Investment Income	2,033,727	1,589,073	1,864,250	78.14%	85.24%
Staples Street Center leases	536,647	446,587	491,926	83.22%	90.78%
Transfer In***	1,021,981	681,321	681,321	66.67%	100.00%
Total Revenues	52,671,077	47,257,803	47,318,172	89.72%	99.87%
Expenses					
Transportation	12,218,744	11,443,713	11,085,574	93.66%	103.23%
Customer Programs	759,699	667,385	689,304	87.85%	96.82%
Purchased Transportation	9,491,286	8,384,501	8,700,346	88.34%	96.37%
Service Development	688,980	534,055	624,314	77.51%	85.54%
MIS	2,124,423	1,722,244	1,938,350	81.07%	88.85%
Vehicle Maintenance	7,261,063	6,793,932	6,615,474	93.57%	102.70%
Facilities Maintenance	3,502,491	3,041,971	3,190,990	86.85%	95.33%
Contracts and Procurements	536,313	472,489	485,799	88.10%	97.26%
CEO's Office	1,173,136	957,438	1,070,052	81.61%	89.48%
Finance and Accounting	1,065,041	856,875	968,363	80.45%	88.49%
Materials Management	307,536	288,576	279,015	93.83%	103.43%
Human Resources	1,057,425	792,494	962,801	74.95%	82.31%
General Administration	527,401	383,186	479,129	72.66%	79.98%
Capital Project Management	475,611	423,276	430,363	89.00%	98.35%
Marketing & Communications	1,150,839	905,012	1,045,933	78.64%	86.53%
Safety & Security	3,129,631	2,742,909	2,861,662	87.64%	95.85%
Staples Street Center	1,167,988	1,147,413	1,068,176	98.24%	107.42%
Debt Service	1,607,353	1,590,695	1,591,095	98.96%	99.97%
Special Projects	100,000	6,780	91,667	6.78%	7.40%
Subrecipient Grant Agreements	74,256	4,738	68,068	6.38%	6.96%
Street Improvements Program for CCRTA Regional Entities	3,625,032	3,322,946	3,322,946	91.67%	100.00%
Total Expenses	52,044,248	46,482,628	47,569,421	89.31%	97.72%
Revenues Over Expenses - Operating Budget	626,829	775,175	(251,249)		
CIP BUDGET					
	A	B	C = A / 12 * 11***	B / A	C vs B
Funding Sources					
Transfer In	923,924	846,930	846,930	91.67%	100.00%
Grant Revenue	6,410,043	10,908,898	10,908,898	170.18%	0.00%
Total Funding Sources	7,333,967	11,755,828	11,755,828	160.29%	100.00%
Capital Expenditures					
Grant Eligible Costs	6,410,043	10,908,898	10,908,898	170.18%	0.00%
Depreciation Expenses	1,550,753	1,421,524	1,421,524	91.67%	100.00%
Total Expenditures	7,960,796	12,330,422	12,330,422	154.89%	100.00%
Funding Sources Over Expenditures	(626,829)	(574,594)	(574,594)	91.67%	100.00%
Revenues Over Expenses - Operating Budget	626,829	775,175	(251,249)		
Revenues Over Expenses - CIP Budget	(626,829)	(574,594)	(574,594)		
Revenues Over Expenses (including rounding)	\$ (0)	\$ 200,581	\$ (825,843)		

*** The Transfer In is for the periods of October through December only. Accordingly, the transfer amount is divided by 3. Meanwhile, the monthly expense budget is based on the Approved Budget divided by 12, plus Budget Amendment #1 divided by 3 for the months of October through December.

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended November 30, 2025, and year ended December 31, 2024

	Unaudited November 30 2025	Audited December 31 2024
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 31,063,027	\$ 28,661,486
Short Term Investments	4,978,326	10,959,672
Receivables:		
Sales and Use Taxes	7,695,210	7,042,268
Federal Government	1,513,713	239,980
Other	494,575	1,057,892
Inventories	767,577	785,916
Prepaid Expenses	1,282,356	662,739
Total Current Assets	47,794,784	49,409,953
Non-Current Assets:		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	3,499,180	7,485,413
Lease Receivable	1,448,273	1,448,273
Capital Assets:		
Land	5,191,477	5,191,477
Buildings	53,037,195	53,037,195
Transit Stations, Stops and Pads	33,462,556	33,462,556
Other Improvements	5,579,552	5,579,552
Vehicles and Equipment	65,441,341	65,441,341
Right-To-Use Leased Equipment	636,942	636,942
Right-To-Use Software Subscriptions	1,761,117	1,594,044
Construction in Progress	7,834,438	7,834,438
Current Year Additions	18,234,162	-
Total Capital Assets	191,178,781	172,777,545
Less: Accumulated Depreciation	(95,685,693)	(94,264,170)
Net Capital Assets	95,493,088	78,513,375
Total Non-Current Assets	101,015,849	88,022,369
TOTAL ASSETS	148,810,633	137,432,322
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflow related to pensions	6,088,027	6,088,027
Deferred outflow related to OPEB	95,005	95,005
Deferred outflow on extinguishment of debt	2,401,731	2,570,005
Total Deferred Outflows	8,584,763	8,753,037
TOTAL ASSETS AND DEFERRED OUTFLOWS	157,395,397	146,185,359

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Statement of Net Position

Month ended November 30, 2025, and year ended December 31, 2024 (continued)

	Unaudited November 30 2025	Unaudited December 31 2024
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts Payable	2,885,759	936,307
Current Portion of Long-Term Liabilities:		
Long-Term Debt	-	950,000
Compensated Absences	374,238	374,238
Net OPEB Liability - Current Portion	115,150	115,150
Software Subscription Liability	30,529	92,800
Lease Liability	110,839	110,839
Distributions to Regional Entities Payable	4,564,583	4,928,041
Other Accrued Liabilities	1,464,695	1,421,888
Total Current Liabilities	9,545,792	8,929,263
Non-Current Liabilities:		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	14,905,000	14,905,000
Compensated Absences	871,691	871,691
Software Subscription Liability	114,008	46,803
Lease Liability	168,074	168,074
Net Pension Liability	12,314,109	12,314,109
Net OPEB Obligation	678,583	678,583
Total Non-Current Liabilities	29,051,465	28,984,260
TOTAL LIABILITIES	38,597,257	37,913,523
DEFERRED INFLOWS OF RESOURCES		
Deferred inflow related to pensions	3,223,014	3,223,014
Deferred inflow related to OPEB	88,279	88,279
Deferred inflow related to leases	1,448,273	1,448,273
Total Deferred Inflows	4,759,566	4,759,566
TOTAL LIABILITIES AND DEFERRED INFLOWS	43,356,824	42,673,089
Net Position:		
Net Invested in Capital Assets	82,446,187	64,186,996
Restricted for FTA Interest	575,308	575,308
Unrestricted	31,017,078	38,749,966
TOTAL NET POSITION	\$ 114,038,573	\$ 103,512,270

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
For the month ended November 30, 2025

	<u>11/30/2025</u>
Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 74,451
Cash Received from Bus Advertising and Other Ancillary	62,742
Cash Payments to Suppliers for Goods and Services	(1,722,105)
Cash Payments to Employees for Services	(1,234,522)
Cash Payments for Employee Benefits	(425,906)
Net Cash Used for Operating Activities	<u>(3,245,340)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	3,421,499
Grants and Other Reimbursements	390,286
Distributions to Subrecipient Programs	(4,738)
Distributions to Region Entities	(17,350)
Net Cash Provided by Non-Capital Financing Activities	<u>3,789,697</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	4,555,364
Proceeds/Loss from Sale of Capital Assets	2,561
Proceeds from Bonds	-
Repayment of Long-Term Debt	(950,000)
Interest and Fiscal Charges	(230,730)
Purchase and Construction of Capital Assets	(5,380,780)
Net Cash Used by Capital and Related Financing Activities	<u>(2,003,585)</u>
Cash Flows from Investing Activities:	
Investment Income	94,257
Purchases of Investments	-
Maturities and Redemptions of Investments	1,000,000
Premiums/Discounts on Investments	-
Net Cash Provided by Investing Activities	<u>1,094,257</u>
Net decrease in Cash and Cash Equivalents	(364,969)
Cash and Cash Equivalents (Including Restricted Accounts), November 1, 2025	32,003,304
Cash and Cash Equivalents (Including Restricted Accounts), November 30, 2025	\$ <u><u>31,638,335</u></u>

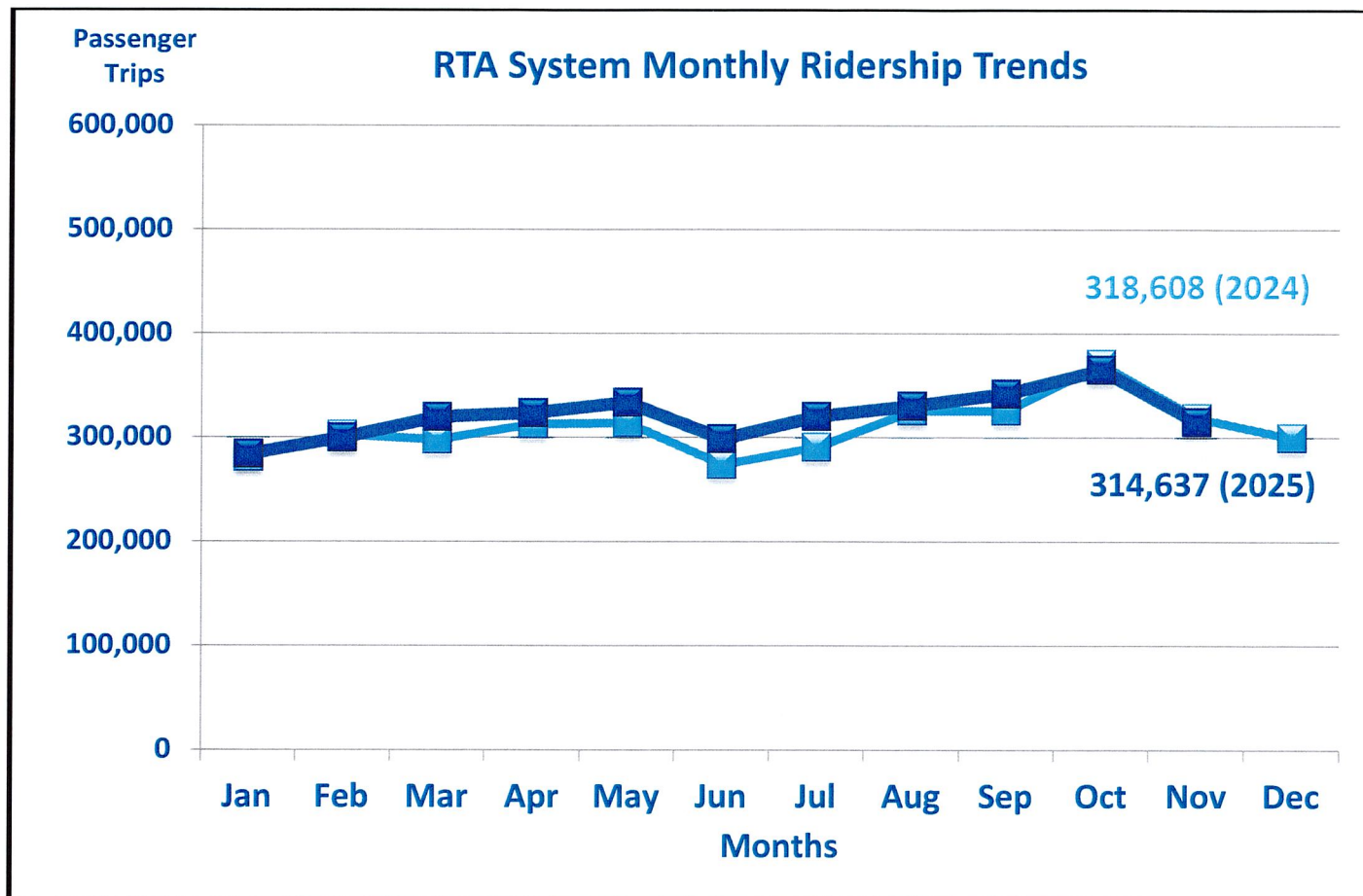
Subject: November 2025 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.



System-wide Ridership and Service Performance Results

November 2025 system-wide passenger trips totaled 314,637, which represents a 1.2% decrease, compared to 318,608 passenger trips in November 2024 with 3,971 fewer trips provided this month.



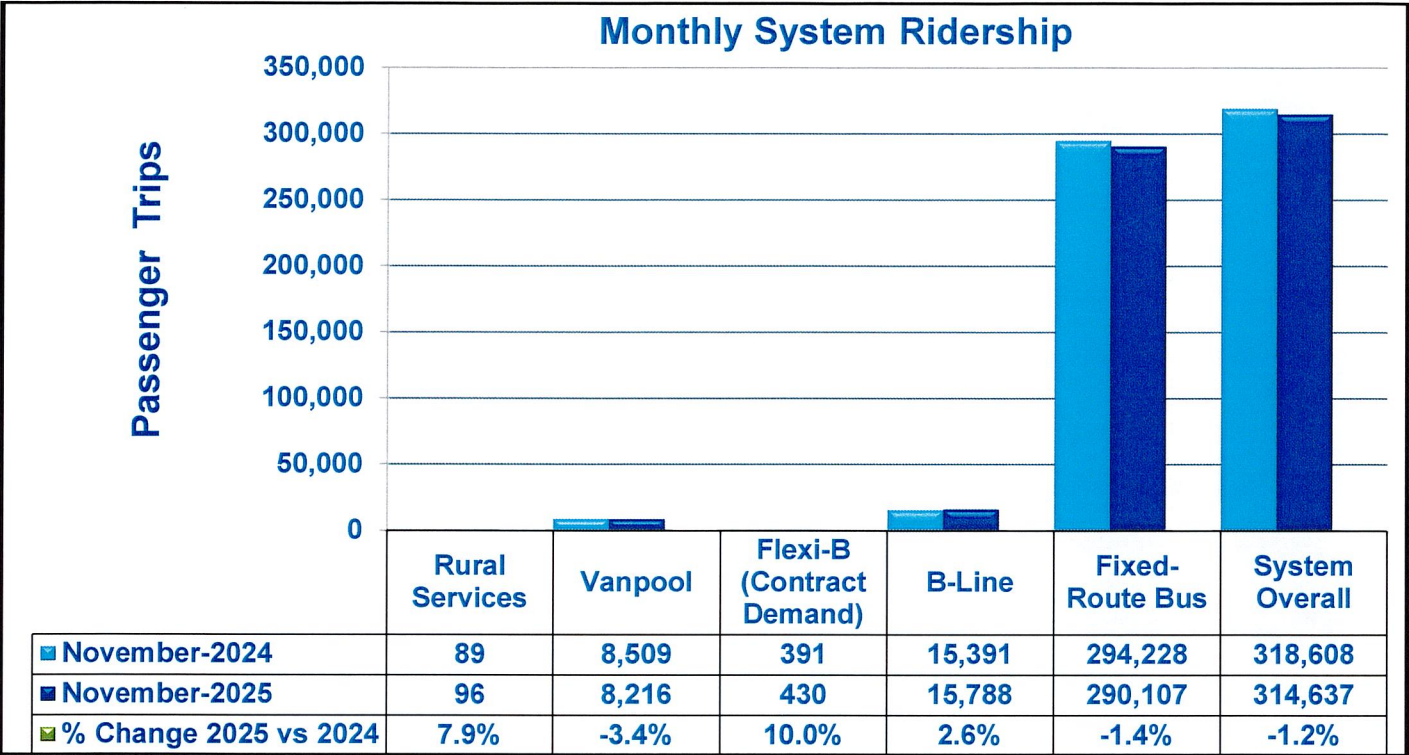
November 2025	November 2024	Variance
19 Weekdays	20 Weekdays	-1
5 Saturdays	5 Saturdays	-
5 Sundays	4 Sundays	+1
29 Days of operation	29 Days of operation	-

The average retail price for unleaded gas in Corpus Christi was \$2.55 per gallon compared to \$3.07 per gallon in November 2024¹. November rainfall was above the average of 2.03 inches at 3.10 inches recorded. November 2024 recorded only 0.15 inches of rainfall, which was below the average rainfall of 2.03 inches.² The 82.8-degree average high temperature for November 2025 was above the normal average high temperature of 76.1 degrees.

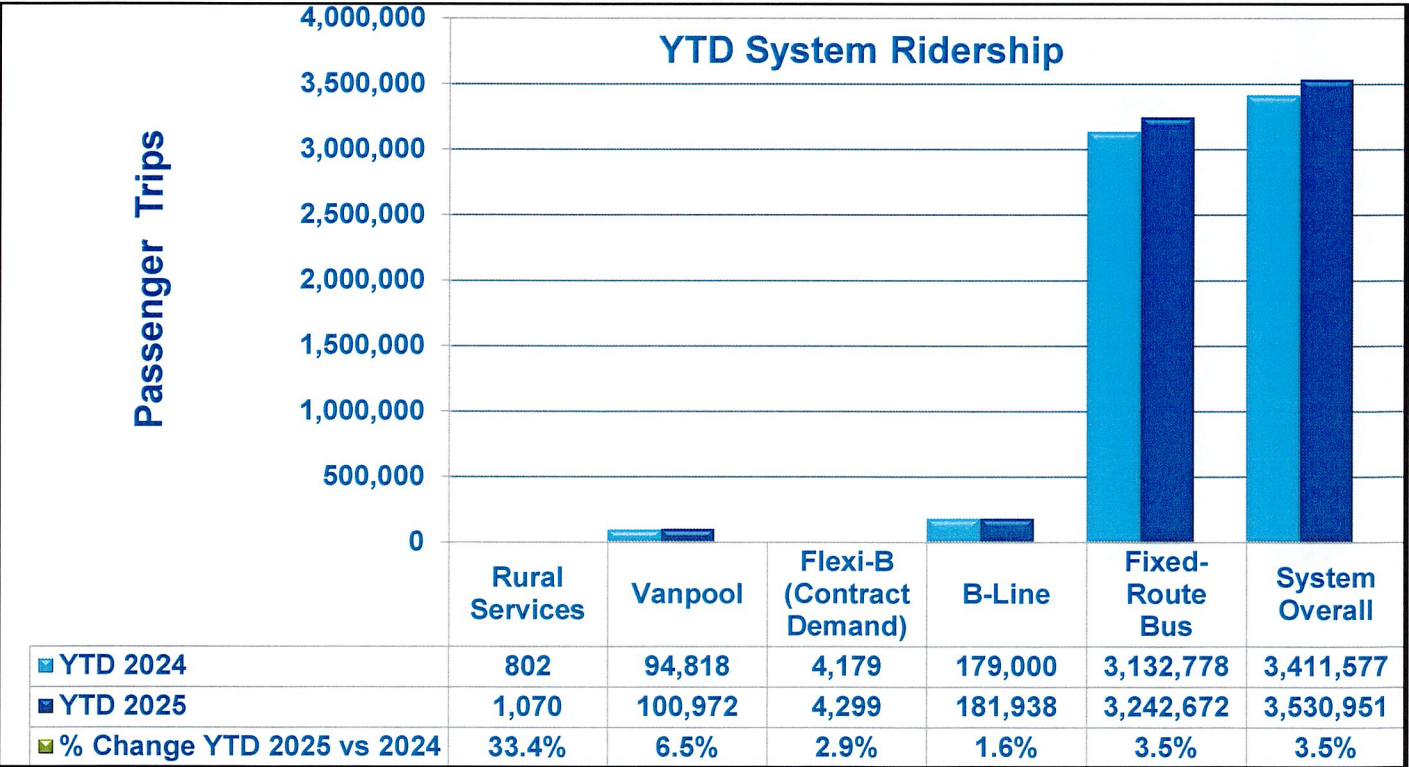
1. GasBuddy.com historical data at <http://www.gasbuddy.com>

2. <https://etweather.tamu.edu/rainhistory>

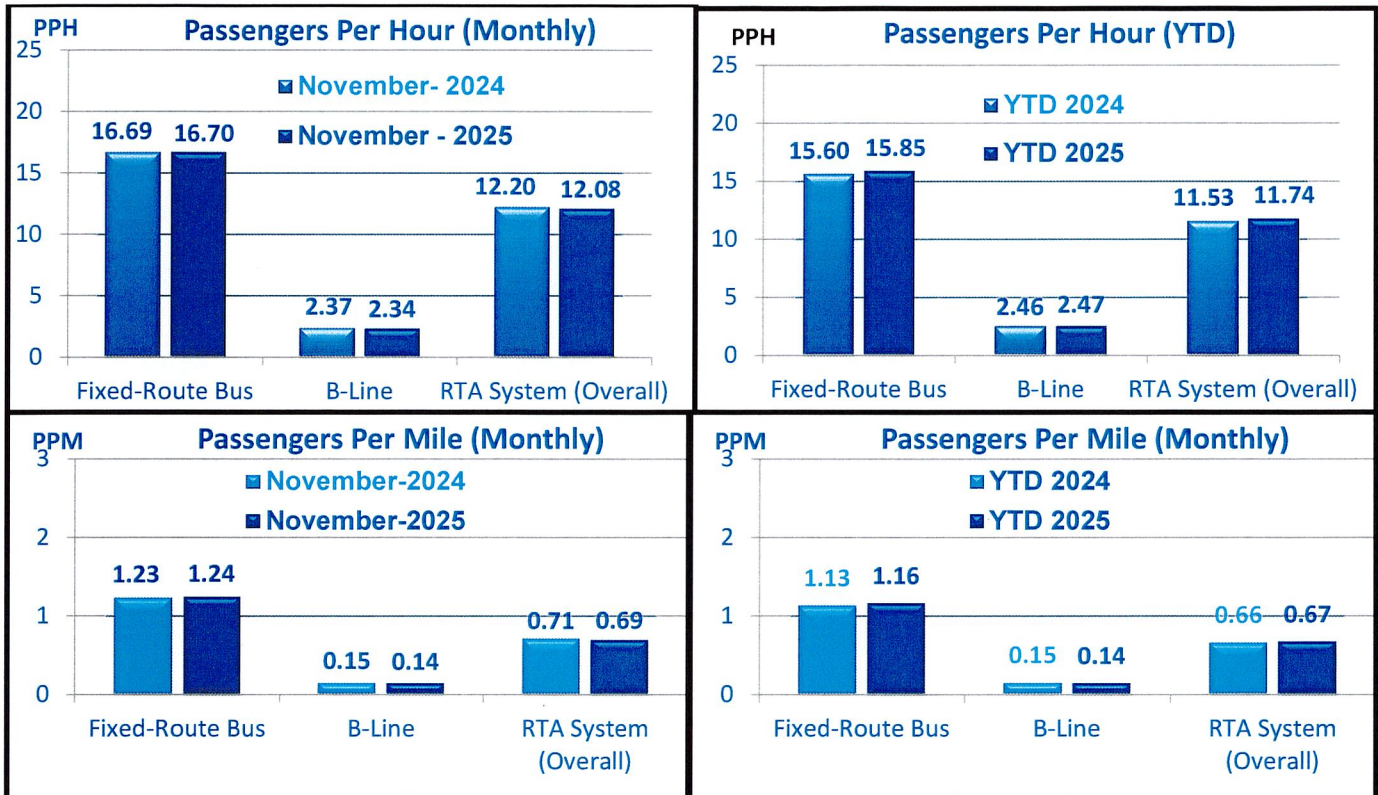
The chart below shows monthly ridership results for all services. CCRTA recorded 3,971 fewer passenger trips in November 2025 resulting in a 1.2% decrease compared to November 2024.



The chart below shows YTD ridership results for all services. 119,374 more trips compared to 2024.

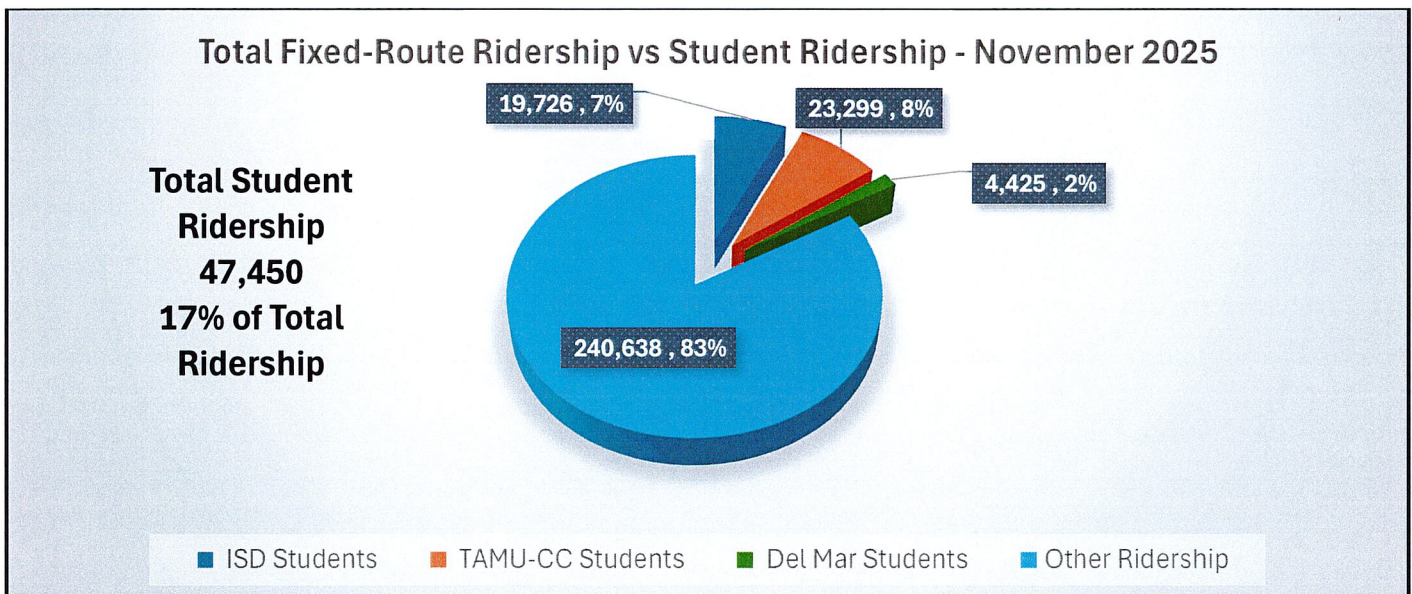


The following four charts are system-wide productivity for the month of November 2025 vs. November 2024 and YTD figures.



Student Ridership

The following chart illustrates total fixed route ridership vs student ridership for the month of November 2025. The total ridership number in this graph does not include special movement ridership.



Bus Routes and Bus Stops Impacted by the City of Corpus Christi and TxDOT Road Reconstruction Projects

On Detour

- **Alameda St. (Louisiana-Texan Trail):** Project began Fall 2023. 1st Project nearing completion in early 2026.
 - Routes 5 (No Detour) & 17 (On detour)
 - (19 total stops are currently impacted along Alameda and Texan Trail)
- **Brownlee Blvd. (Morgan-Staples):** Project began October 2024. 2nd Project nearing completion in early 2026.
 - Routes 17, & 19 7 stops impacted, 7 more in future as project progresses)
- **Everhart Rd. (SPID-S. Staples):** Project began September 2023. 3rd Project nearing completion in early 2026.
 - Routes 32 & 37 (Detoured) 7 stops closed or impacted on Everhart.

Possible Detours

- Carroll Ln. (SH-358 to Holly) Project currently on hold
 - Routes 15 & 17 (4 stops may be impacted) No detour yet
- Beach Ave. (North Beach): On Hold
 - Route 78 (2 stops impacted but not yet)
- Alameda St. (Everhart-Airline): Project in design (100%)
 - Route 5 (13 stops may be impacted)
- Alameda St. (Texan Trail-Doddridge): Project in design (100%)
 - Route 5 (11 stops may be impacted)
- West Surfside Blvd. (Breakwater-Elm): Project in design (100%)
 - Route 78 (3 stops may be impacted)
- Holly Rd. (Ennis Joslin-Paul Jones) Project in design (90%)
 - Route 93 (No stops impacted but a detour may be warranted)
- Park Road 22 (Compass Dr.): Project in design (30%)
 - Route 85 (1 stop may be impacted)
- Upper/Mid./Lower Broadway: Project in design (30%)
 - Routes 6, 76, 78 (no stops impacted)

For November 2025, there were 5 impacted fixed routes out of 32 fixed route services in operation. This equates to approximately 16% of CCRTA services. Impacted bus route services include:

5, 17, 19, 32 & 37

There were **33** closed or impacted stops in November.

The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Aug-25	Sep-25	Oct-25	Nov-25	4-Month Average
Early Departure	<1%	0.3%	0.0%	0.0%	0.8%	0.3%
Departures within 0-5 minutes	>85%	89.3%	90.6%	91.6%	90.6%	90.5%
Monthly Wheelchair Boardings	No standard	4,746	4,078	4,365	4,087	4,319
Monthly Bicycle Boardings	No standard	8,503	7,924	8,610	7,282	8,080

Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

In November 2025, B-Line service performance metrics are listed below.

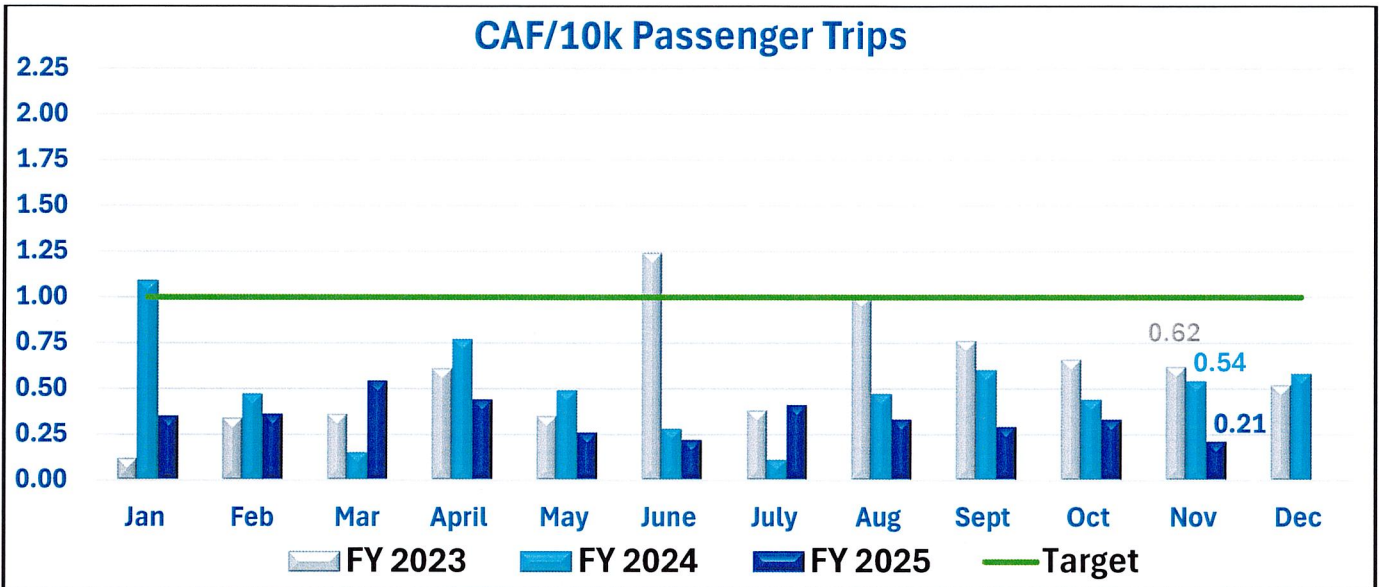
Metric	Standard	Aug-25	Sep-25	Oct-25	Nov-25	(4) Month-Ave.
Passengers per Hour	2.50	2.58	2.44	2.41	2.34	2.44
On-time Performance	95.0%	81.8%	85.9%	90.4%	94.5%	88.2%
Denials	0.00%	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	12,250	19,540	28,069	26,305	26,318	25,058
Monthly Wheelchair Boardings	No standard	3,949	3,870	4,095	3,535	3,862

- Productivity: **2.34** Passengers per Hour (PPH) did not meet the contract standard of 2.50 PPH.
- On-time Performance: **94.53%** did not meet the contract standard of 95.0%.
- Denials: 0 denials or **0.0%** did meet the contract standard of 0.0%.
- Miles between Road Calls (MBRC): **26,318** did meet the contract standard of 12,250 miles.
- Ridership Statistics: **10,306** ambulatory boardings; **3,535** wheelchair boardings

Customer Programs Monthly Customer Assistance Form (CAF) Report

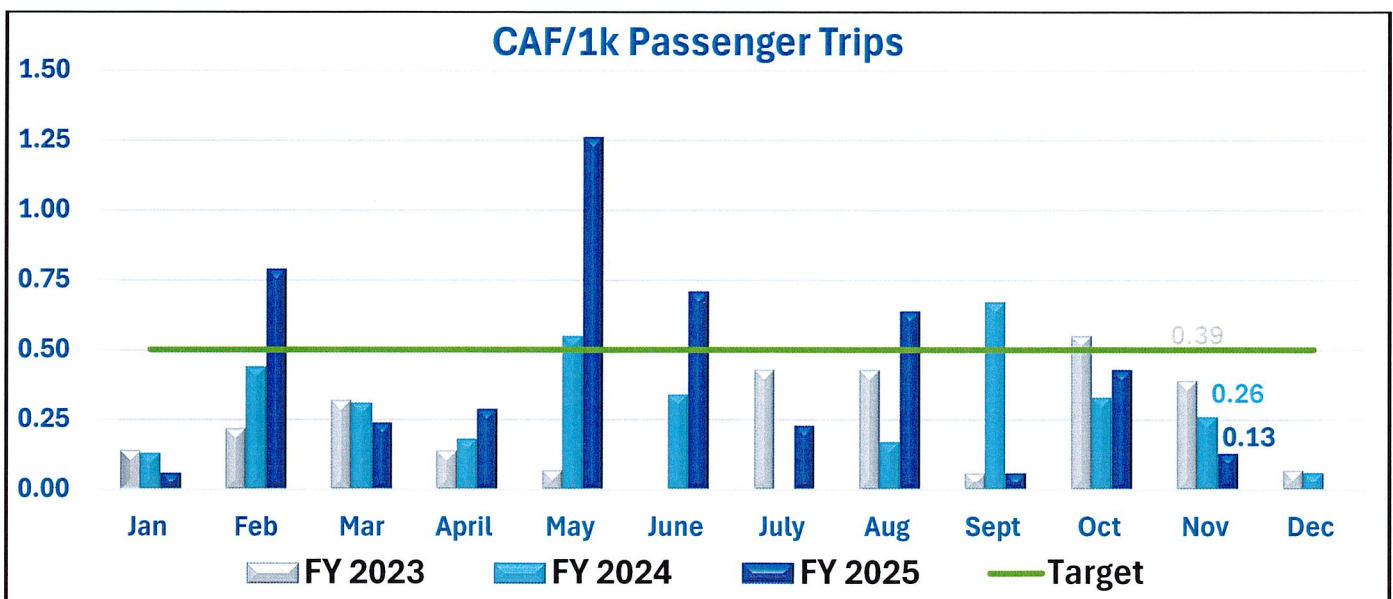
For the month of November 2025, Customer Service received and processed **44** Customer Assistance Forms (CAF's). A total of **38** or 86% were for CCRTA and Contract Fixed Route Services, of which **6** were verified as valid. This equates to approximately **0.21** CAFs **per 10,000** passenger trips. CCRTA Fixed Route Services received 1 commendation this month.

Number of CAFs/10k for Fixed Route Services



For the month of November 2025, Customer Service received and processed **44** Customer Assistance Forms (CAF's). A total of **6** or 14% were for B-Line Services, of which **2** were verified as valid. This equates to approximately **0.13** CAFs **per 1,000** passenger trips. B-Line Services received 3 commendations this month.

Number of CAFs/1k for B-Line Services



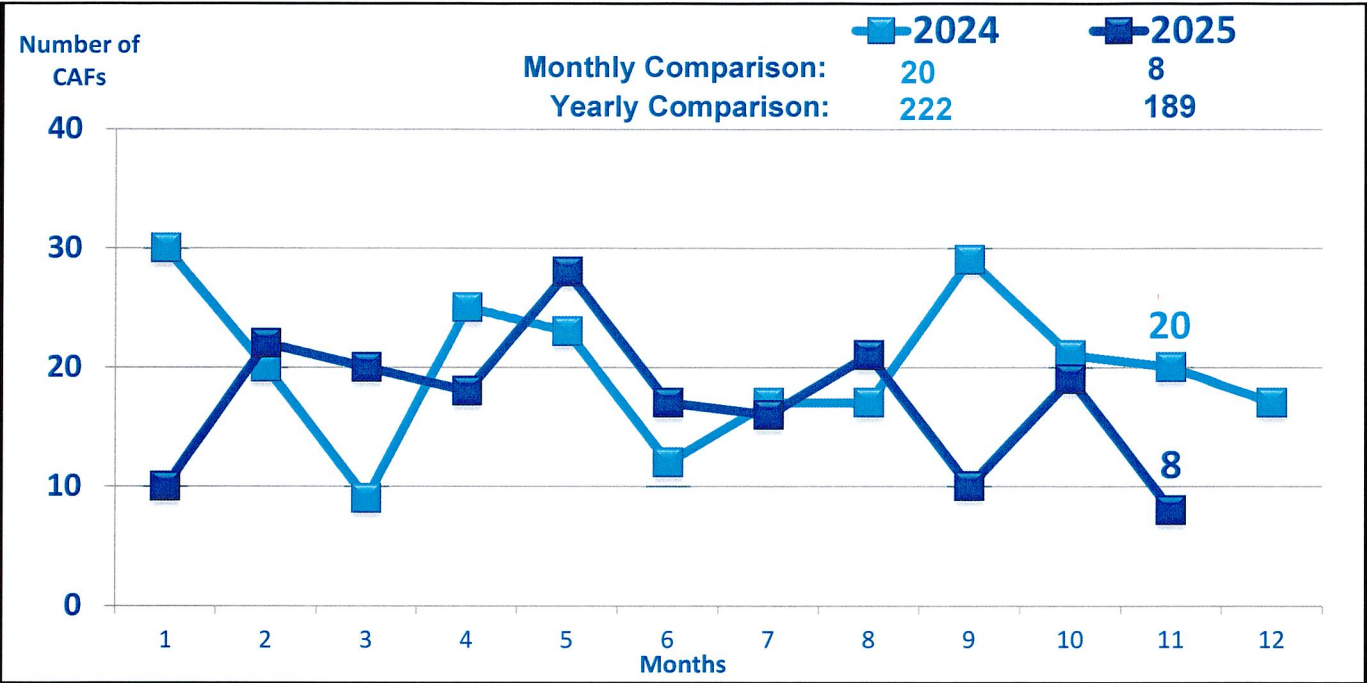
Route Summary Report:

Route	# of CAFs	Route	# of CAFs
#3 NAS Shuttle	2	#50 Calallen/Robstown/NAS Ex (P&R)	
#4 Flour Bluff	1	#51 Gregory/NAS Ex (P&R)	
#5 Alameda	1	#54 Gregory/Downtown Express	
#5x Alameda Express		#60 Momentum Shuttle	
#6 Santa Fe/Malls	1	#65 Padre Island Connection	
#12 Hillcrest/Baldwin	1	#76 Downtown Shuttle	
#15 Kostoryz/Carroll HS		#78 North Beach	
#16 Morgan/Port		#83 Advanced Industries	
#17 Carroll/Southside		#90 Flexi-B Port Aransas	
#19 Ayers	5	#93 Flex	
#21 Arboleda	1	#94 Port Aransas Shuttle	
#23 Molina	2	#95 Port Aransas Express	
#24 Airline/Yorktown	1	B-Line (Paratransit) Services	3
#25 Gollihar/Greenwood		Transportation	
#26 Airline/Lipes		Service Development	1
#27 Leopard	3	Facilities Maintenance/Bus Stops	11
#28 Leopard/Navigation		IT/Electronics	1
#29 Staples		Safety & Security	3
#32 Southside		Vehicle Maintenance	
#34 Robstown North		Commendations	4
#35 Robstown South	1		
#37 Crosstown/TAMU-CC	2		
		Total CAFs	44

Processed CAF Breakdown by Service Type:

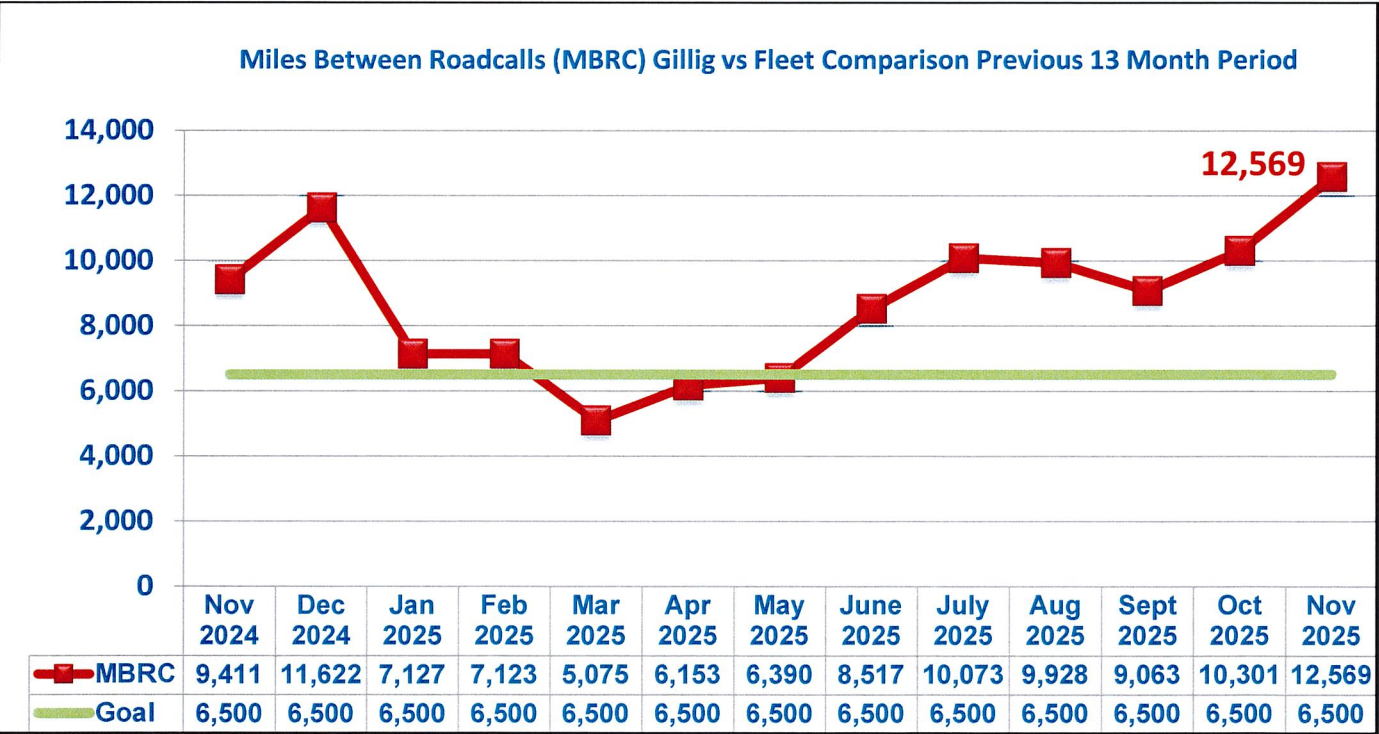
CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Purchased Transportation	Totals
ADA	1			1
Service Stop Issues				
Driving Issues	3	1		4
Customer Services				
Late/Early – No Show	1		2	3
Alleges Injury	1	1		2
Fare/Transfer Dispute	1			1
Heating/Cooling				
Dispute Drop-off/Pickup				
Rude	2	1	1	4
Left Behind/Passed Up	5		2	7
Inappropriate Behavior				
Policy				
Incident at Stop				
Incident on Bus				
Incident at Station				
Securement/Tie-Down Issue				
Denial of Service	1			1
Policy	1			1
Safety & Security	3			3
Facility Maintenance	11			11
Service Development	1			1
IT/Electronics	1			1
Vehicle Maintenance				
Scheduling Issues				
Commendations	1	3		4
Total CAFs				44

Customer Programs Validated & Verified (CAF's) Count



Vehicle Maintenance Department: Miles Between Road Calls Report

In November 2025, 12,569 miles between road calls (MBRC) were recorded as compared to 9,411 MBRC in November 2024. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 8,719.



Board Priority

The Board Priority is Ridership.

Respectfully Submitted,

Submitted by: Liann Alfaro
Director of Planning

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer