



MEETING AGENDA

DATE: Wednesday, November 19, 2025

TIME: 8:30 a.m.

**Administration & Finance Committee & Operations & Capital Projects Committee,
Legislative Committee (No Meeting), and Rural and Small Cities Committee (No Meeting)**

LOCATION: Staples Street Center – 2ND Floor Boardroom (602 North Staples St., Corpus Christi, TX)

ADMINISTRATION & FINANCE COMMITTEE

Anna Jimenez, Committee Chair

David Berlanga Gabi Canales Jeremy Coleman Aaron Muñoz

| | TOPIC | SPEAKER | EST.TIME | REFERENCE |
|--|---|------------|----------|-------------------------|
| 1. | Roll Call | M. Montiel | 2 min. | ----- |
| 2. | Safety Briefing | J. Esparza | 3 min. | ----- |
| 3. | Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551 | A. Jimenez | 1 min. | ----- |
| 4. | Receipt of Conflict of Interest Affidavits | A. Jimenez | 2 min. | ----- |
| 5. | Opportunity for Public Comment 3 min. limit – no discussion | A. Jimenez | 3 min. | ----- |
| Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting. | | | | |
| 6. | Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of October 22, 2025 | A. Jimenez | 3 min. | Pages 1-4 |
| 7. | Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Execute Payment of \$980,917 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of coverage for FY2026: Auto Liability Insurance, Auto Catastrophe Insurance, Property Insurance, General Liability Insurance, Errors & Omissions Insurance, Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation Insurance | M. Rendón | 3 min. | Page 5-6 PPT |
| 8. | Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Securian Financial for Life and Accidental Death & Dismemberment Insurance for an amount not to exceed \$507,063.00 | A. Gaitan | 3 min. | Page 7-8 PPT |
| 9. | Committee Chair Report | A. Jimenez | 3 min. | ----- |

| | | | | |
|-----|--------------------|------------|--------|-------|
| 10. | Adjournment | A. Jimenez | 1 min. | ----- |
|-----|--------------------|------------|--------|-------|

Total Estimated Time: 24 min.

OPERATIONS & CAPITAL PROJECTS COMMITTEE

Eloy Salazar, Committee Chair

Lynn Allison Beatriz Charo Beth Owens Amanda Torres

| | TOPIC | SPEAKER | EST.TIME | REFERENCE |
|---|--|-------------|----------|--------------------------|
| 1. | Roll Call | M. Montiel | 2 min. | ----- |
| 2. | Safety Briefing | G. Casas | 3 min. | ----- |
| 3. | Confirm Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551 | E. Salazar | 1 min. | ----- |
| 4. | Receipt of Conflict of Interest Affidavits | E. Salazar | 2 min. | ----- |
| 5. | Opportunity for Public Comment 3 min. limit – no discussion | E. Salazar | 3 min. | ----- |
| Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting. | | | | |
| 6. | Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of October 22, 2025 | E. Salazar | 3 min. | Pages 1-4 |
| 7. | Discussion and Possible Action to Recommend the Board of Directors Authorize the Purchase of Seven (7) Fixed Route Compressed Natural Gas (CNG) 40' Buses from GILLIG from the State of Washington Department of Enterprise Services Contract, for a total not to exceed amount of \$6,278,706.00 | G. Robinson | 3 min. | Pages 5-6 PPT |
| 8. | Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Five-Year Contract for Power Washing of the Transfer Stations to Nash Entities, LLC., not to exceed \$416,000 | S. Montez | 3 min. | Pages 7-8 PPT |
| 9. | Committee Chair Report | E. Salazar | 3 min. | ----- |
| 10. | Adjournment | E. Salazar | 1 min. | ----- |

Total Estimated Time: 24 min.

LEGISLATIVE COMMITTEE

Lynn Allison, Committee Chair

Gabi Canales Jeremy Coleman Anna Jimenez Aaron Muñoz

NO MEETING

RURAL AND SMALL CITIES COMMITTEE

Beatriz Charo, Committee Chair

David Berlanga Beth Owens Eloy Salazar Amanda Torres

NO MEETING

On **Thursday, November 13, 2025** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, October 22, 2025**

Summary of Actions

1. **Roll Call**
2. **Heard Safety Briefing**
3. **Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Opportunity for Public Comment – No Public Comments**
6. **Approved the Administration & Finance Committee Meeting Minutes of September 24, 2025**
7. **Approved to Recommend the Board of Directors Approve the Fiscal Year 2026 Board & Committee Meetings Calendar**
8. **Approved to Move the item to Recommend the Board of Directors Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings to the Next Board Meeting to be held on November 5, 2025**
9. **Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to 90 Degrees Benefit for Third-Party Administration for Employee Group Health, Vision and Dental Insurance, for an Amount Not to Exceed \$1,127,568.40**
10. **Heard Committee Chair Report**
11. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Beatriz Charo; Committee Chair, called the meeting to order at 8:32 a.m. Marisa Montiel called roll and stated that a quorum was present.

Board Members Present

David Berlanga, Gabi Canales, Beatriz Charo, and Anna Jimenez.

Board Members Absent

None

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

Rick Medrano, 90 Degree Benefits.

Safety Briefing

Mr. John Esparza, Safety Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receipt of Conflict of Interest Affidavits

None received.

Opportunity for Public Comment

None received.

Public Comment may be provided in writing, limited to 1,000 characters, by using the [Public Comment Form](http://www.ccrta.org/news-opportunities/agenda) online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and **MUST** be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.

Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of September 24, 2025

VICE CHAIR ANNA JIMENEZ MADE A MOTION RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF SEPTEMBER 24, 2025. DIRECTOR DAVID BERLANGA SECONDED THE MOTION. BERLANGA, CANALES, CHARO, AND JIMENEZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2026 Board & Committee Meetings Calendar

Mr. Derrick Majchszak, Chief Executive Officer, presented the item. He noted that each year the Board adopts a meeting calendar for the upcoming year. The Board Meetings are typically scheduled on the first Wednesday of each month, however, the October meeting date deviates due to the APTA TRANSform Conference and the possibility of a lack of quorum. The Administration and Operation Committee meetings are typically held on the fourth Wednesday of each month, however, the November date deviates due to the

Thanksgiving holiday. There are no Committee meetings held in December. The Rural and Small Cities and the Legislative Committees meet quarterly or as required. A copy of the proposed FY2026 Meetings Calendar was presented on the screen and a hard copy was passed out.

VICE CHAIR ANNA JIMENEZ MADE A MOTION RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FISCAL YEAR 2026 BOARD & COMMITTEE MEETINGS CALENDAR. DIRECTOR DAVID BERLANGA SECONDED THE MOTION. *BERLANGA, CANALES, CHARO, AND JIMENEZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Discussion and Possible Action to Recommend the Board of Directors Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings

Mr. Derrick Majchszak, presented the item, and presented background stating Chapter 451 of the Texas Transportation Code provides that transit authority boards must have at least one regular meeting each month to transact the business of the authority. Board members are required to attend at least one-half of the regular meetings of the Board each year. He added that under Section 451.510, a Board member may be removed from office, either by the RTA Board or the appointing authority, in the event that more than one-half of the regularly scheduled meetings are missed, without having been excused by the Board. The statute does not impose any standards or requirements on excusing absences other than the requirement that they be approved by a "majority vote of the board." As a legal matter, the CCRTA Board may approve excused absences for any reason or no reason or require that a certain policy and procedure be followed. Board Member, Gabi Canales, is requesting that some of her absences be excused. A list of her absences was displayed, along with the requested dates she wishes to be excused.

DIRECTOR BEATRIZ CHARO MADE A MOTION TO MOVE THE ITEM TO RECOMMEND THE BOARD OF DIRECTORS APPROVE EXCUSED ABSENCES BY BOARD MEMBER GABI CANALES CONCERNING ATTENDANCE AT PARTICULAR BOARD MEETINGS TO THE NEXT BOARD MEETING TO BE HELD ON NOVEMBER 5, 2025. VICE CHAIR ANNA JIMENEZ SECONDED THE MOTION. *BERLANGA, CANALES, CHARO, AND JIMENEZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to 90 Degrees Benefit for Third-Party Administration for Employee Group Health, Vision and Dental Insurance, for an Amount Not to Exceed \$1,127,568.40

Ms. Angelina Gaitan, Director of Human Resources, presented the item noting the board priority of Transparency. Ms. Gaitan introduced Mr. Rick Medrano from 90 Degrees Benefits and Mr. Roland Barrera from Roland Barrera Insurance, noting that they were

present should anyone have any questions. She provided background stating 90 Degrees Benefits has been offering CCRTA's Third Party Administration for over 15 years. CCRTA employs about 240 full-time employees and provides employees with Health, Vision, and Dental Benefits. 90 Degrees Benefits has been able to assist in enhancing these benefits for the employees due to the relationships built. She displayed the current employee/retiree enrollment census. The contract expires on December 31, 2025. She added that it is important to meet the needs for the Affordable Care Act (ACA) requirements for organizations with large groups of employees. Three proposals were received and 17 prospective proposers downloaded the forms. A chart was displayed with the evaluation results and 90 Degree Benefits came in with the highest rating of 86.59. The total five-year costs total \$1,127,568.40 and the estimated cost of \$225,513.68 for FY2026 has been budgeted within the Human Resources Department. Director Berlanga asked why the third proposal that came in at \$674,574.50, which was lower, did not win the bid. Ms. Gaitan answered that they have no Texas presence, they had questionable references, inconsistent information in Proposal and modified the document with questionable fee structures. Director Berlanga asked who owns 90 Degree Benefits. Mr. Roland Barrera replied Blue Cross Blue Shield of Alabama.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A CONTRACT TO 90 DEGREES BENEFIT FOR THIRD-PARTY ADMINISTRATION FOR EMPLOYEE GROUP HEALTH, VISION, AND DENTAL INSURANCE, FOR AN AMOUNT NOT TO EXCEED \$1,127,568.40. DIRECTOR GABI CANALES SECONDED THE MOTION. *BERLANGA, CANALES, CHARO, AND JIMENEZ VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.*

Heard Committee Chair Report

Director Charo thanked the staff for the information.

Adjournment

There being no further review of items, the meeting adjourned at 8:54 a.m.

Submitted by: Marisa Montiel

Subject: Action to Execute Payment of \$980,917 to Texas Municipal League Intergovernmental Risk Pool (TMLIRP) for the Following Lines of Coverage for FY2026: Auto Liability Insurance, Auto Catastrophe Insurance, Property Insurance, General Liability Insurance, Errors & Omissions Insurance, Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation Insurance

Background

The Corpus Christi RTA is insured through The Texas Municipal League Intergovernmental Risk Pool (TML-IRP). The Authority has been a member of the Liability Property Fund since 1990 and joined the Worker's Compensation Fund in 2009. Participation in the funds was initiated by entering into Interlocal Agreements with the participating pool member local governments.

Identified Need

The assets and personnel of the Corpus Christi RTA need to be adequately protected through insurance coverage.

Analysis

Total contribution costs for FY2026 have increased by 21% or \$214,341 over 2025.

Of the ten lines of coverage, two coverages, Automobile Liability/Medical Payments and Automobile Catastrophe, had significant contribution increases. Three coverages, Law Enforcement Liability, Real & Personal Property and Workers' Compensation had moderate to low increases. General Liability and Errors & Omissions Liability experienced low decreases.

The main increases are explained as follows:

Increases:

- Automobile Liability/Medical Payments – include a 17% rate increase
- Automobile Catastrophe – include a 50% rate increase

Financial Impact

A finalized cost schedule table which compares fund contributions is presented below:

| Types of Coverage | Limit | Deductible | 2024 Contribution | 2025 Contribution | 2026 Contribution | Inc./Dec 2025 & 2026 |
|---|--------------|------------|----------------------|----------------------|----------------------|-------------------------|
| General Liability | \$9,000,000 | \$0 | 4,645 | 6,458 | 4,583 | -1,875 |
| Errors & Omissions Liability | \$2,000,000 | \$10,000 | 14,627 | 16,192 | 15,383 | -809 |
| Automobile Liability/Medical Payments | \$500,000 | \$0 | 267,399 | 310,985 | 418,157 | 107,172 |
| Automobile Catastrophe | \$10,000,000 | \$10,000 | 98,302 | 100,077 | 192,186 | 92,109 |
| Sub Total: | | | 384,973 | 433,712 | 630,309 | 196,597 |
| Law Enforcement Liability | \$5,000,000 | \$1,000 | 1,870 | 2,058 | 2,095 | 37 |
| Real & Personal Property (Includes Flood and Earthquake with a \$25,000 deductible) | \$62,762,689 | \$10,000 | 70,821 | 93,556 | 103,147 | 9,591 |
| Loss of Income, Extra Expense, Rents | \$1,000,000 | \$10,000 | | | | -- |
| Boiler & Machinery | \$100,000 | \$10,000 | | | | -- |
| Public Employee Dishonesty | \$500,000 | \$2,500 | 837 | 837 | 837 | 0 |
| Sub Total: | | | 73,528 | 96,451 | 106,079 | 9,628 |
| TOTAL: LIABILITY, PROPERTY & CRIME | | | 458,501 | 530,163 | 736,388 | 206,225 |
| Workers' Compensation | Statutory | | 194,586 | 236,413 | 244,529 | 8,116 |
| GRAND TOTAL | | | 653,087 | 766,576 | 980,917 | 214,341 |

Board Priority

This item aligns with the Board Priority – Safety and Security and Transparency.

Recommendation

Staff requests the Administration & Finance Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to execute payment of \$980,917 to Texas Municipal League Inter-Governmental Risk Pool (TML-IRP) for the following lines of coverage for FY2026: Auto Liability Insurance, Auto Catastrophe Insurance, Property Insurance, General Liability Insurance, Errors & Omissions Insurance, Public Employee Dishonesty, Law Enforcement Liability and Workers' Compensation Insurance.

Reviewed by: Miguel Rendón
Deputy CEO

Approval: 
Derrick Majchszak
Chief Executive Officer

Subject: Award a Contract to Securian Financial for Life Insurance and Accidental Death and Dismemberment

Background

The CCRTA provides group basic term life and accidental death and dismemberment (AD&D) coverage at no cost to employees. Employees are provided with coverage of \$100,000 in both areas. In addition, employees may purchase up to \$500,000 of supplemental term life for themselves, up to \$150,000 supplemental term life coverage for their spouse, up to \$15,000 of child life coverage for each eligible dependent, and supplemental AD&D coverage up to \$500,000 for either employee only or family. Family AD&D benefit is a percentage of the elected coverage for employees. The current contract is set to expire on February 28, 2026.

Identified Need

In 2018, the group life insurance was awarded to Minnesota Life which has been our current incumbent. Minnesota Life is a subsidiary of Securian Financial. Exercising this contract will ensure continuous coverage for our employees. The authority has identified the need for our employees to have term life insurance options available to them when unexpected incidents occur. The authority has been pleased with the services that Minnesota Life/Securian Financial has offered to our Human Resources department and our employees.

Analysis

A Request for Proposals was issued on September 4th, the pre-proposal was held on September 18th, the proposals were due October 16th, and three (3) proposals were received, but one of the proposers was deemed unresponsive. The proposer with the highest technical score is Securian Financial.

The evaluation criteria consisted of the following:

- | | |
|---|--------|
| • Scope of Services & Approach | 25 pts |
| • Plan Design and Benefits | 20 pts |
| • Experience & Qualifications | 10 pts |
| • Technology and Reporting Capabilities | 10 pts |
| • Transition & Implementation Plan | 5 pts |
| • Value-Added Services | 5 pts |
| • Cost | 25 pts |

The table below represents the results of the evaluations:

| Proposer | Scope of Services & Approach (25 pts) | Plan Design & Benefits (20 pts) | Experience & Qualifications (10 pts) | Technology & Reporting Capabilities (10 pts) | Transition & Implementation Plan (5 pts) | Value-Added Services (5 pts) | Cost (25 pts) | Total Average |
|--------------------|---------------------------------------|---------------------------------|--------------------------------------|--|--|------------------------------|---------------|---------------|
| Securian Financial | 24.40 | 18.00 | 9.80 | 9.80 | 4.80 | 4.20 | 20.38 | 91.38 |
| Dearborn Life | 20.80 | 14.80 | 7.80 | 8.60 | 3.60 | 5.00 | 25.00 | 85.60 |

The table below lists the total costs:

| Proposer | Total Five-Year Base Costs |
|--------------------|----------------------------|
| Securian Financial | \$507,063.00 |
| Dearborn Life | \$413,280.00 |

Disadvantaged Business Enterprise

This item is not funded by federal funds.

Financial Impact

The annual cost for FY2026 is estimated to be approximately \$101,412.60. This cost is split with a portion of about \$49,200.60 being paid by the employees for additional voluntary products and the remaining \$52,212.00 paid by CCRTA. These monies are 100% budgeted within individual operating department budgets.

Board Priority

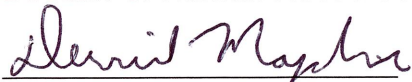
The Board Priority is Transparency.

Recommendation

Staff requests the Administration & Finance Committee to Recommend the Board of Directors to authorize the Chief Executive Officer (CEO) or designee to award a five-year contract to Securian Financial for Life and Death and Dismemberment Insurance for an amount not to exceed \$507,063.00.

Respectfully Submitted,

Submitted & Reviewed by: Angelina Gaitan
Director of Human Resources

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, October 22, 2025**

Summary of Actions

- 1. Roll Call**
- 2. Heard Safety Briefing**
- 3. Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
- 4. Receipt of Conflict of Interest Affidavits – None Received**
- 5. Provided Opportunity for Public Comment – None Received**
- 6. Approved the Operations & Capital Projects Committee Meeting Minutes of September 24, 2025**
- 7. Approved to Recommend the Board of Directors Approve the Fiscal Year 2026 Holidays and Service Levels**
- 8. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award Multiple Two-Year Contracts to C.C. Freightliner, Crossline Supply, LLC, Cummins Southern Plains LLC, J. David White Associates, Inc. dba White Associates, and Muncie Transit Supply for Internal and External Engine Parts, Not to Exceed a Total Amount of \$900,200.00**
- 9. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize the Purchase of Two (2) Lone Star ProMaster 3500 Vans from Model 1 Commercial Vehicles, Through the State of Washington Department of Enterprise Services Contract, Not to Exceed a Total Amount of \$424,356.48**
- 10. Heard Committee Chair Report**
- 11. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Committee Chair Aaron Muñoz, called the meeting to order at 8:57 a.m. Ms. Marisa Montiel called roll and stated a quorum was present.

Board Members Present

Lynn Allison, Jeremy Coleman, Aaron Muñoz, Eloy Salazar (virtual), and Amanda Torres (virtual).

Board Members Absent

None

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

Rick Medrano, 90 Degree Benefits.

Safety Briefing

Mr. Gilbert Casas, Security Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receive Conflict of Interest Affidavits

None Received.

Opportunity for Public Comment

None Received.

At this time, Secretary Allison noted for the record that Director Torres did try to call in virtually, but is currently absent.

Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of September 24, 2025

SECRETARY LYNN ALLISON MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF SEPTEMBER 24, 2025. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT TORRES.

Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2026 Holidays and Service Levels

Mr. Gordon Robinson, Managing Director of Operations, presented the item noting the Board Priority is Public Image and Transparency. He provided background information noting that each year, Service Standards require Board of Directors approval of holiday and service levels on or near holiday dates. For FY2026, proposed holidays and service

levels are determined by executive management, historic ridership date and public input. Mr. Robinson displayed the FY2026 Proposed Holidays and Service Levels for review.

SECRETARY LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE FISCAL YEAR 2026 HOLIDAYS AND SERVICE LEVELS. DIRECTOR JEREMY COLEMAN SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT TORRES.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award Multiple Two-Year Contracts to C.C. Freightliner, Crossline Supply, LLC, Cummins Southern Plains LLC, J. David White Associates, Inc. dba White Associates, and Muncie Transit Supply for Internal and External Engine Parts, Not to Exceed a Total Amount of \$900,200.00

Mr. Gordon Robinson presented the item noting the Board Priority is Public Image and Transparency. For the background, he noted the unique replacement parts that are OEM or Approved Equal. The contract agreements provide volume discounts and firm pricing. The defined categories of the multiple contracts were for external engine parts and internal engine parts. The current supplier contracts expire in December 2025. IFB will be awarded to suppliers on a two-year contract term. Mr. Robinson noted there is no DBE requirement and the total expenditures are determined by actual usage. The funds were allocated in the board approved annual operating budgets utilizing Federal Preventative Maintenance (5307) and local funds. The estimated two-year project cost is \$900,200.00. Next, he displayed the recommended awardees for the contract and their estimated parts usage for a two-year contract term.

DIRECTOR ELOY SALAZAR MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD MULTIPLE TWO-YEAR CONTRACTS TO C.C. FREIGHTLINER, CROSSLINE SUPPLY, LLC, CUMMINS SOUTHERN PLAINS LLC, J. DAVID WHITE ASSOCIATES, INC. DBA WHITE ASSOCIATES, AND MUNCIE TRANSIT SUPPLY FOR INTERNAL AND EXTERNAL ENGINE PARTS, NOT TO EXCEED A TOTAL AMOUNT OF \$900,200.00. SECRETARY LYNN ALLISON SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, AND SALAZAR VOTING IN FAVOR. OPPOSED NONE. ABSENT TORRES.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize the Purchase of Two (2) Lone Star ProMaster 3500 Vans from Model 1 Commercial Vehicles, Through the State of Washington Department of Enterprise Services Contract, Not to Exceed a Total Amount of \$424,356.48

Mr. Gordon Robinson, presented the item, noting Board Priority of Ridership. He provided background and described CCRTA's cutaway van fleet. There are a total of 57 vehicles operated on B-Line and fixed route services. He noted the 2021 Infrastructure Investment and Jobs Act (IIJA), supports the purchase of vehicles from state cooperative contracts. He provided a history of Model 1 Commercial Vehicles. He added the purchase of two (2) Lone Star ProMaster 3500 unleaded vans is required to replace year 2015 and 2017 ARBOC Cutaway CNG vans that have met their useful life cycle. Purchase of new vehicles will avoid excessive maintenance costs, minimize potential disruptions to daily operations, and ensure fleet reliability for customers. There is no DBE requirement for the procurement and total estimated cost for two ProMaster vans is \$424,356.48. The local match is 15% with an estimated cost of \$63,653.47, and federal match is 85% estimated cost of \$360,703.01. At this time, the Board was given the opportunity to ask questions.

SECRETARY LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AUTHORIZE THE PURCHASE OF TWO (2) LONE STAR PROMASTER 3500 VANS FROM MODEL 1 COMMERCIAL VEHICLES, THROUGH THE STATE OF WASHINGTON DEPARTMENT OF ENTERPRISE SERVICES CONTRACT, NOT TO EXCEED A TOTAL AMOUNT OF \$424,356.48. DIRECTOR AMANDA TORRES SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, SALAZAR, AND TORRES VOTING IN FAVOR. OPPOSED NONE. ABSENT NONE.

Heard Committee Chair Report

Committee Chair Munoz thanked everyone for their feedback and the staff for the reports.

Adjournment

Adjourned at 9:22 a.m.

Submitted by: Marisa Montiel

Subject: Authorize the Purchase of Seven (7) Fixed Route Compressed Natural Gas (CNG) 40' Buses from GILLIG from the State of Washington Department of Enterprise Services Contract

Background

The current fleet consists of sixty-one (61) heavy-duty Compressed Natural Gas (CNG) buses, that are all powered by CNG Cummins engines. As these buses meet and exceed their useful life, buses require replacement to avoid increasing maintenance costs and the potential for disruptions in service. As outlined by the Federal Transit Administration (FTA) guidelines, the useful life of a heavy-duty bus is twelve (12) years or 500,000 miles.

With the passage of the 2021 Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), the FTA allows local transit agencies to purchase vehicles from state cooperatives, including the State of Washington Department of Enterprise Services Contract, that meet the FTA procurement guidelines.

GILLIG has been in business since 1890 and operates from a 300,000 square foot facility located in Livermore, California. GILLIG is the leading manufacturer of heavy-duty transit buses in the United States. GILLIG buses are known for their unmatched quality and have earned their reputation as the lowest cost buses to maintain and operate. In 2025, the CCRTA received fifteen (15) heavy-duty CNG thirty-five (35) foot buses.

Identified Need

The purchase of seven (7) GILLIG forty (40) foot CNG fixed route buses is required to replace an equal number of heavy-duty buses that have met their useful life and are in need of replacement. With this purchase, the CCRTA will be positioned to avoid excessive maintenance costs, minimize potential disruptions to daily operations, and ensure fleet reliability for our customers. With approval, the seven (7) buses are projected to be delivered in the first quarter of 2027.

Financial Impact

The Board of Directors approved the allocation of funds within the FY2025 Capital Improvement Program (CIP) for the purchase of seven (7) heavy-duty forty (40) foot fixed route replacement vehicles. Based on the estimated cost per unit of \$896,958.00, the total expenditures for seven (7) buses are estimated to be \$6,278,706.00. This is a FY2025 CIP project funded partially by 5307 Formula Funds.

The federal match is 85% with an estimated cost of \$5,336,900.10 or \$762,414.30 each. The local match is 15% with an estimated cost of \$941,805.9 or \$134,543.70 each for a total of \$6,278,706.00.

| Number of Heavy Duty Buses | Fuel Type | Estimated Cost Per Unit | Total Estimated Cost |
|----------------------------|-----------|-------------------------|----------------------|
| 7 | CNG | \$896,958.00 | \$6,278,706.00 |

Board Priority

The Board Priority is Ridership.

Recommendation

Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or Designee to purchase seven (7) Fixed Route Compressed Natural Gas (CNG) 40' buses from GILLIG from the State of Washington Department of Enterprise Services Contract, for a total not to exceed amount of \$6,278,706.00.

Respectfully Submitted,

Submitted by: Bryan Garner
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Subject: Award a Five-Year Contract for Power Washing of the Transfer Stations to Nash Entities, LLC not to exceed \$

Background

Currently the CCRTA has four large major transfer stations:

- ✓ Staples Street Station
- ✓ Port Ayers Station
- ✓ Southside Transfer Station
- ✓ Robstown Station

Prior to the Covid-19 pandemic, the transfer stations would be power washed at least once a month by Facilities Maintenance staff, while Custodial staff would clean the stations at least twice a day. Consequently, with the Covid-19 pandemic it was determined that the stations needed a more frequent, vigorous disinfectant procedure, which would require the support of a contractor specializing in power washing services.

In October of 2022, the CCRTA awarded a contract to Nash Entities, LLC for a three-year fixed contract. The current contract amount is \$343,200, for the three-year period.

Identified Need

The current contract expires December 29th, of this year, therefore a new Invitation for bids was issued in September. The benefits provided by this contract include:

- ✓ Provides another layer of sanitizing and disinfecting for riders
- ✓ Supplements Facilities Maintenance cleaning efforts
- ✓ Enhances the CCRTA's public image by providing a regularly maintained bus waiting area

Analysis

An Invitation for Bids (IFB) was issued on September 16th. The bids were due October 21st, and six (6) proposals were received. Two proposals were non-responsive. The lowest bidder was Nash Entities, LLC. The table below displays the bidders and bid costs for power washing twice a week, for five years.

| No. | Bidder | Base Bid Total (Twice Per Week) |
|-----|---|------------------------------------|
| 1 | Nash Entities LLC | \$ 416,000.00 |
| 2 | Davis Moving & Cleaning LLC | \$ 540,800.00 |
| 3 | Rolling Suds of Corpus Christi - Victoria | \$ 758,581.20 |
| 4 | Kept Companies, Inc. | \$ 2,552,296.40 |

| | | |
|---|--|--|
| 5 | Gainco Environmental Services (<i>non-responsive; did not sign Certification Form, Conflict of Interest and did not include References</i>) | \$ 2,782,000.00 |
| 6 | Elite Commercial Services, Inc. | INVALIDATED - Did not acknowledge Addenda and resubmit bid. |

Nash Entities, LLC, offered the lowest quote for the five-year period. The company has been in business since 2003, or 22 years. A list of previous clients includes Port of Corpus Christi, HEB (Gulf Coast Locations), Del Mar College, Frazier Company, Azali, Flint Hills, Valero and City of Corpus Christi.

References received were satisfactory, as is their work history is, with CCRTA.

Financial Impact

The award of the contract is \$416,000 for the five years. Annually the amount will be \$83,200 and is funded through local funds. There is a decrease annually of \$31,300 compared to the previous contract.

Board Priority

The Board Priority is Facilities and Safety.

Recommendation

Staff requests the Operations & Capital Projects Committee to recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Award a Five-Year Contract for Power Washing of the Transfer Stations to Nash Entities, LLC. not to exceed \$416,000.

Respectfully Submitted,

Submitted & Reviewed by: Sharon Montez
Managing Director of Customer Services and Capital Projects

Final Approval by: 
Derrick Majchszak
Chief Executive Officer