

MEETING AGENDA

DATE: Wednesday, October 22, 2025

TIME: 8:30 a.m.

**Administration & Finance Committee & Operations & Capital Projects Committee,
Legislative Committee (No Meeting), and Rural and Small Cities Committee (No Meeting)**

LOCATION: Staples Street Center – 2ND Floor Boardroom (602 North Staples St., Corpus Christi, TX)

ADMINISTRATION & FINANCE COMMITTEE

Beatriz Charo, Committee Chair

David Berlanga Gabi Canales Anna Jimenez

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	M. Montiel	2 min.	-----
2.	Safety Briefing	J. Esparza	3 min.	-----
3.	Confirm Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	B. Charo	1 min.	-----
4.	Receipt of Conflict of Interest Affidavits	B. Charo	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	B. Charo	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of September 24, 2025	B. Charo	3 min.	Pages 1-6
7.	Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2026 Board & Committee Meetings Calendar	D. Majchszak	3 min.	Page 7-8 PPT
8.	Discussion and Possible Action to Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings	A. Granado	3 min.	Page 9-10 PPT
9.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to 90 Degrees Benefit for Third-Party Administration for Employee Group Health, Vision and Dental Insurance, for an Amount Not to Exceed \$1,127,568.40	A. Gaitan	3 min.	Page 11-13 PPT
10.	Committee Chair Report	B. Charo	3 min.	-----
11.	Adjournment	B. Charo	1 min.	-----

Total Estimated Time: 27 min.

OPERATIONS & CAPITAL PROJECTS COMMITTEE

Aaron Muñoz, Committee Chair

Lynn Allison Jeremy Coleman Eloy Salazar Amanda Torres

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	M. Montiel	2 min.	-----
2.	Safety Briefing	G. Casas	3 min.	-----
3.	Confirm Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Muñoz	1 min.	-----
4.	Receipt of Conflict of Interest Affidavits	A. Muñoz	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	A. Muñoz	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of September 24, 2025	A. Muñoz	3 min.	Pages 1-3
7.	Discussion and Possible Action to Recommend the Board of Directors Approve the Fiscal Year 2026 Holidays and Service Levels	G. Robinson	3 min.	Pages 4-6 PPT
8.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award Multiple Two-Year Contracts to C.C. Freightliner, Crossline Supply, LLC, Cummins Southern Plains LLC, J. David White Associates, Inc. dba White Associates, and Muncie Transit Supply for Internal and External Engine Parts, Not to Exceed a Total Amount of \$900,200.00	G. Robinson	3 min.	Pages 7-8 PPT
9.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize the Purchase of Two (2) Lone Star ProMaster 3500 Vans from Model 1 Commercial Vehicles, Through the State of Washington Department of Enterprise Services Contract, Not to Exceed a Total Amount of \$424,356.48	G. Robinson	3 min.	Pages 9-10 PPT
10.	Committee Chair Report	A. Muñoz	3 min.	-----
11.	Adjournment	A. Muñoz	1 min.	-----

Total Estimated Time: 27 min.

LEGISLATIVE COMMITTEE

Lynn Allison, Committee Chair

Gabi Canales Jeremy Coleman Aaron Muñoz Amanda Torres

NO MEETING

RURAL AND SMALL CITIES COMMITTEE

Armando Gonzalez, Committee Chair

David Berlanga Beatriz Charo Anna Jimenez Eloy Salazar

NO MEETING

On **Thursday, October 16, 2025** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, September 24, 2025**

Summary of Actions

- 1. Roll Call**
- 2. Heard Safety Briefing**
- 3. Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
- 4. Receipt of Conflict of Interest Affidavits – None Received**
- 5. Opportunity for Public Comment – No Public Comments**
- 6. Approved the Administration & Finance Committee Meeting Minutes of August 27, 2025**
- 7. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three-Year Contract to Iconic Sign Group, LLC for Bus and Bench Advertising**
- 8. Approved to Move the item to Recommend the Board of Directors Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings to the Next Committee Meeting to be held on October 22, 2025**
- 9. CEO noted the item to Recommend the Board of Directors Amend the Board Policy on Contracting to Increase the Chief Executive Officer's Purchasing Authority was to be Moved to the Board Meeting to be Held on October 1, 2025**
- 10. Approved to Recommend the Board Approve a Resolution for the Fare Structure, subject to the approval of the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee (TPC)**
- 11. Approved to Recommend the Board Authorize to Approve the FY 2025 Operating and Capital Budget – Amendment #1**
- 12. Heard Committee Chair Report**
- 13. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Beatriz Charo; Committee Chair, called the meeting to order at 8:32 a.m. Marisa Montiel called roll and stated that a quorum was present.

Board Members Present

David Berlanga (virtual), Beatriz Charo, Armando Gonzalez, and Anna Jimenez.

Board Members Absent

Gabi Canales.

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

David De La Fuente, Chris De La Fuente, and Ray Hernandez, Iconic Sign Group.

Safety Briefing

Mr. John Esparza, Safety Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receipt of Conflict of Interest Affidavits

None received.

Opportunity for Public Comment

None received.

Public Comment may be provided in writing, limited to 1,000 characters, by using the [Public Comment Form](http://www.ccrta.org/news-opportunities/agenda) online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.

Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of August 27, 2025

DIRECTOR DAVID BERLANGA MADE A MOTION RECOMMEND THE BOARD OF DIRECTORS APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF AUGUST 27, 2025. DIRECTOR GABI CANALES SECONDED THE MOTION. BERLANGA, CANALES, GONZALEZ, AND JIMENEZ VOTING IN FAVOR. ABSENT CHARO.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Three-Year Contract to Iconic Sign Group, LLC for Bus and Bench Advertising

Ms. Rita Patrick, Managing Director of Public Relations, presented the item. She began by providing background, noting the current contractor for internal and external bus advertising, along with bus stop benches and shelters, is Iconic Sign Group, LLC. She introduced Iconic's leadership team to the Board and noted they were present. She added that Iconic has had the contract for over ten years, has provided excellent service, and is a well-established DBE. Ms. Patrick provided a background on the 2026 active fleet. The advertising parameters for both for-profit and non-profit organizations were displayed. Agreement details were discussed, including the locations of increased advertising opportunities. The RFP timeline was discussed, and it was noted that three proposals were received. The rating chart was displayed for the three proposals, and Iconic came in with the highest rating of 91.80. Iconic's Best and Final Agreement Offer was displayed per the three-year contract, along with the percentage of gross revenue to CCRTA per year. Director Charo asked what happens if not all of the for-profit or non-profit advertisements are bought; will the agreement allow for them to be purchased by the other group. Mr. Majchszak, Chief Executive Officer, noted that it is not in the agreement. Still, modifications can be made, and staff and Iconic work together to ensure the contract is not limited. He added that several non-profit agencies purchase the advertisements, so it should not be an issue.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AWARD A THREE-YEAR CONTRACT TO ICONIC SIGN GROUP, LLC FOR BUS AND BENCH ADVERTISING. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. BERLANGA, CHARO, CANALES, GONZALEZ, AND JIMENEZ VOTING IN FAVOR. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings

Mr. Derrick Majchszak, presented the item, and presented background stating Chapter 451 of the Texas Transportation Code provides that transit authority boards must have at least one regular meeting each month to transact the business of the authority. Board members are required to attend at least one-half of the regular meetings of the Board each year. He added that under Section 451.510, a Board member may be removed from office, either by the RTA Board or the appointing authority, in the event that more than one-half of the regularly scheduled meetings are missed, without having been excused by the Board. The statute does not impose any standards or requirements on excusing absences other than the requirement that they be approved by a "majority vote of the board." As a legal matter, the CCRTA Board may approve excused absences for any reason or no reason or require that a certain policy and procedure be followed. Board Member, Gabi Canales, is

requesting some of her absences be excused. A list of her six absences was displayed, along with the requested dates she wish to be excused.

At this time, a long discussion was held on the item. Director Canales noted that her job is demanding and there is a shortage of public defenders, leaving her with a heavier workload, and she is required to be in court. Director Berlanga noted he understands her official capacity duties and supports her request. Director Salazar asked for clarification on how the City of Corpus Christi considers absences and whether they follow the calendar year or the fiscal year. Mr. Bell noted that state law goes by calendar year; however, the City can review any timeframe they choose, but has historically requested the past 12 months of attendance. It was discussed that all Board Members absences be reviewed, with the potential to be excused by request. Director Torres and Director Muñoz were in support of a policy being created to avoid this issue in the future, so they have guidelines to follow.

DIRECTOR BEATRIZ CHARO MADE A MOTION TO MOVE THE ITEM RECOMMENDING THE BOARD OF DIRECTORS APPROVE EXCUSED ABSENCES BY BOARD MEMBER GABI CANALES CONCERNING ATTENDANCE AT PARTICULAR BOARD MEETINGS TO THE NEXT COMMITTEE MEETING TO BE HELD ON OCTOBER 22, 2025. VICE CHAIR ANNA JIMENEZ SECONDED THE MOTION. CHARO, GONZALEZ, AND JIMENEZ VOTING IN FAVOR. BERLANGA OPPOSED. CANALES ABSTAINED. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Amend the Board Policy on Contracting to Increase the Chief Executive Officer's Purchasing
Mr. Derrick Majchszak, noted this item would be moved to the board meeting to be held on October 1st.

Discussion and Possible Action to Recommend the Board Approve a Resolution for the Fare Structure, subject to the approval of the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee (TPC)

Mr. Robert Saldaña, Managing Director of Administration, presented the item noting the board priorities of Public Image and Transparency. He provided background noting that in order for CCRTA wants to create an efficient, modern transit system that is sustainable, adaptable, and aligns with our riders' needs, a fare adjustment is the first step to achieve this. He added that even with the proposed increase, CCRTAs fare will stay below the national average. He discussed the fare review process including the data collection, which includes over 1,000 surveys, planning analytics, and Title VI Fare Equity Analysis. There has only been one fixed-route base fare increase since 2006, which went from \$0.50 to \$0.75. CCRTA subsidizes approximately 95% of all trips. He displayed the reduced fare structure chart. Mr. Saldaña added that most agencies adjust their fares every three years and CCRTA's base fare is lower than cities with lower median income. CCRTA's fare recovery ratio is 2.4% and collects an average of \$0.25 per trip. This critically low ratio

may affect federal funding, due to being designated as “financially underperforming”. He displayed the State and Peer Comparison Chart and Texas Transit Agency Comparison. The recommended fare rates were displayed through January 2030, which includes the regular fixed-route base fare increasing to \$1.50 by that time (incrementally). The community benefits was discussed, which included supporting current and future service initiatives, sustaining CCRTA’s workforce and training programs, maintaining high level of safety and security, and ensuring long-term financial stability. Mr. Saldaña discussed the approval process timeline, and if it gets approved, the fare adjustment would go into effect on January 5, 2026.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE A RESOLUTION FOR THE FARE STRUCTURE, SUBJECT TO THE APPROVAL OF THE METROPOLITAN PLANNING ORGANIZATION TRANSPORTATION POLICY COMMITTEE (TPC). DIRECTOR GABI CANALES SECONDED THE MOTION. BERLANGA, CANALES, CHARO, GONZALEZ, AND JIMENEZ VOTING IN FAVOR. ABSENT NONE.

Discussion and Possible Action to Recommend the Board Authorize to Approve the FY 2025 Operating and Capital Budget – Amendment #1

Mr. Robert Saldaña, presented the item noting the board priorities of Public Image and Transparency. He provided background stating on November 6, 2024, the CCRTA Board of Directors adopted the Fiscal Year 2025 Operating and Capital Budget. The Board of Director adopted a balanced budget, which included revenues and expenses both totaling \$58,983,064. As a governmental unit, CCRTA offers two separate 401(a) plans to assist full-time employees in planning for retirement. These include the Defined Benefit Plan (DBP) and the Defined Contribution Plan (DCP). Since the Defined Benefit Plan is funded by the CCRTA, the annual contribution is determined by an actuarial study performed each year. The annual contribution for 2025 was determined by the actuary at \$3,016,257. The amount paid in January 2025 was \$1,994,276, which requires an additional contribution of \$1,021,981. The CCRTA Board of Directors has an adopted funding policy for the Defined Benefit Plan and Trust. The policy states that the CCRTA Board of Directors approved a minimum funding level between 85% - 95%. On September 10, 2025, the Board of Directors authorized the additional Actuarial Determined Contribution of \$1,021,981 to the Defined Benefit Plan and Trust. The additional funding was necessary to ensure the CCRTA stays within the Board adopted 85% - 95% funding level.

DIRECTOR DAVID BERLANGA MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE TO APPROVE THE FY 2025 OPERATING AND CAPITAL BUDGET AMENDMENT #1. DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. BERLANGA, CANALES, CHARO, GONZALEZ, AND JIMENEZ VOTING IN FAVOR. ABSENT NONE.

Heard Committee Chair Report

Director Charo thanked Vice-Chair Jimenez for chairing the meeting, thanked the Board for their feedback regarding all of the items, and thanked the staff for the information.

Adjournment

There being no further review of items, the meeting adjourned at 9:49 a.m.

Submitted by: Marisa Montiel

Subject: Adopt the Fiscal 2026 Board and Committee Meetings Calendar

Background

Each year, the Board adopts a meeting calendar for the upcoming year. The CCRTA monthly Board Meeting(s) are typically scheduled on the first (1ST) Wednesday of each month. The Administration & Finance Committee and Operations & Capital Projects Committee are typically held on the fourth (4TH) Wednesday each month, respectively. The Rural and Small Cities Committee and the Legislative Committee will meet quarterly, or as required.

Recommendation

Staff requests the Board of Directors to Adopt the 2026 Board and Committee Meetings Calendar.

Respectfully Submitted,

Submitted by: Marisa Montiel
Executive Administrative Assistant & Assistant Board Secretary

Final Approval by: 
Derrick Majchszak
Chief Executive Officer



DRAFT 2026 Meeting Calendar - CCRTA Board of Directors

Calendar grid for January with meeting dates 7th, 19th, and 28th highlighted.

January

7TH – BOARD Mtg. 8:30 a.m. 28th – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

July

1ST – BOARD Mtg. 8:30 a.m. 22ND – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.) *APTA Board Seminars (Detroit)

Calendar grid for July with meeting dates 1st, 19th, 20th, 21st, 22nd, and 28th highlighted.

Calendar grid for February with meeting dates 4th, 18th, 19th, and 25th highlighted.

February

4TH – BOARD Mtg. 8:30 a.m. 25TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

August

5TH – BOARD Mtg. 8:30 a.m. 26TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

Calendar grid for August with meeting dates 5th, 18th, 19th, 20th, 21st, 22nd, 26th, and 31st highlighted.

Calendar grid for March with meeting dates 4th, 18th, 19th, 25th, and 31st highlighted.

March

4TH – BOARD Mtg. 8:30 a.m. 25TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

September

2ND – BOARD Mtg. 8:30 a.m. 23RD – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

Calendar grid for September with meeting dates 2nd, 7th, 18th, 19th, 20th, 21st, 22nd, 23rd, and 30th highlighted.

Calendar grid for April with meeting dates 1st, 5th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, 28th, and 30th highlighted.

April

1st – BOARD Mtg. 8:30 a.m. 22nd – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.) *APTA Legislative (DC) *TTA State Rodeo (Lubbock)

October

14TH – BOARD Mtg. 8:30 a.m. 28TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.) *APTA Transform- Oct. 4-7 (Chicago)

Calendar grid for October with meeting dates 4th, 5th, 6th, 7th, 11th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, 28th, and 31st highlighted.

Calendar grid for May with meeting dates 6th, 10th, 11th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, 28th, 29th, 30th, and 31st highlighted.

May

6TH – BOARD Mtg. 8:30 a.m. 27th – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.) *TTA State Rodeo Conf. (Lubbock) *APTA Int. Rodeo- MAY 15-19 (Salt Lake City)

November

4TH – BOARD Mtg. 8:30 a.m. 18TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

Calendar grid for November with meeting dates 4th, 11th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, and 28th highlighted.

Calendar grid for June with meeting dates 3rd, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, and 28th highlighted.

June

3RD – BOARD Mtg. 8:30 a.m. 24TH – COMMITTEE Mtgs. * 8:30 a.m. Admin. & Finance 9:30 a.m. Ops.&Cap.Projects (est. held after Admin. mtg.)

December

2ND – BOARD Mtg. 8:30 a.m. No COMMITTEE Mtgs.

Calendar grid for December with meeting dates 2nd, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, and 26th highlighted.

Subject: Discussion and Possible Action to Approve Excused Absences by Board Member Gabi Canales Concerning Attendance at Particular Board Meetings

Background

Chapter 451 of the Texas Transportation Code provides that transit authority boards must have at least one regular meeting each month to transact the business of the authority. Special meetings may be called at other times by the presiding officer or the CEO. Board members are required to attend at least one-half of the regular meetings of the Board each year. No requirement is made for attendance at special meetings, committee meetings, retreats or workshops.

Under Section 451.510, a Board member may be removed from office, either by the RTA Board or the entity that appointed the Board member, in the event of:

(6) absence, without having been excused by a majority vote of the board, from more than one-half of the regularly scheduled board meetings that the member is eligible to attend during a calendar year.

The statute does not impose any standards or requirements on excusing absences other than the requirement that they be approved by a “majority vote of the board.” For such approval to take place, the item must be properly posted on an agenda for a Board meeting identifying the nature and specific purpose of the action item.

Historically, the Board has not excused absences from regular Board meetings, and it has not adopted a policy on the issue. For some organizations, excused absences are granted routinely and others require specific information on the reason for the excuse or a specific timetable, such as at the following meeting. As a legal matter, the CCRTA Board may approve excused absences for any reason or no reason or require that a certain policy and procedure be followed. If the Board adopts a policy, however, the Board is required to follow the policy until it acts to change the policy.

Identified Need

Board member Gabi Canales is requesting that some of her absences at regular meetings in 2025 be excused. The records of the regular Board meetings in 2025 reflect absences at the following meetings, with the request for an excused absence noted:

January 8, 2025	
February 5, 2025	
March 12, 2025	
June 4, 2025	Due a trial underway that could not be rescheduled
July 2, 2025	Due to illness of having COVID
August 6, 2025	Due a trial underway that could not be rescheduled

Financial Impact

This agenda item has no financial impact.

Board Priority

This agenda item does not involve any established Board Priorities.

Recommendation

Staff makes no recommendation concerning this agenda item as it solely is a matter for determination by the Board by State law.

Respectfully Submitted,

Submitted by: John D. Bell
General Counsel

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Subject: Award a Contract to 90 Degrees Benefit for Third-Party Administration for Employee Group Health, Vision and Dental Insurance

Background

The CCRTA has had the Third-Party Administration offered by 90 Degrees Benefits, for over 15 years. CCRTA employs approximately 240 full-time employees. These employees are provided with Health, Vision and Dental Benefits. We provide a self-funded benefit program with a variety of benefits for our employees to utilize. In this time, we have been able to enhance the benefits offered to our employees due to the relationship that we have built with their representatives.

Breakdown of Current Employee/Retiree Enrollment: 230

Status	# of Enrollees (Active Employees)	# of Enrollees (Retirees)	Total Enrollees
Employee Only	115	4	119
Family Only	109	2	111

Identified Need

The current contract for group health, vision and dental benefit program is currently administered by 90 Degrees Benefits and is scheduled to expire on December 31, 2025. It is important to have a Third-Party Administrator manage our self-insurance plan available for our employees and their dependents to ensure that their healthcare is being administered properly. We also find it of importance to meet the Affordable Care Act (ACA) requirements for organizations with large groups of employees to offer insurance. The Third-Party Administrator has provided support and guidance services regarding how to manage the plan and implementation process of various services which are offered.

Analysis

A Request for Proposals was issued on July 15th, the pre-proposal was held on July 29th, the proposals were due August 26th, and three (3) proposals were received. The proposer with the highest technical score is 90 Degrees Benefits. A Best and Final Offer was issued out to them on October 10th and the total estimated cost annually is \$225,513.68.

There was a total of seventeen (17) prospective proposers who downloaded the forms, but only three (3) proposals were received. The evaluation criteria consisted of the following:

- Scope of Services & Approach 35 pts
- Experience & Qualifications 30 pts
- Transition & Implementation Plan 5 pts
- Value-Added Services 5 pts
- Cost 25 pts

The table below represents the results of the evaluations:

Vendors	Scope of Services & Approach (35 points)	Experience & Qualifications (30 points)	Transition & Implementation Plan (5 points)	Value-Added Services (5 points)	Costs (25 points)	Total Score Maximum Points 100
90 Degree Benefits	30.4	27.6	5	5	18.59	86.59
Health Care Service Corporation (BCBS)	28.4	26.6	4	3.4	17.83	80.23
Multisurance	27.4	16	4.2	2.6	25.00	75.20

The table below lists the total costs:

Vendors	Total Five-Year Base Costs
90 Degree Benefits (BAFO)	\$1,127,568.40
Health Care Services Corporation (BCBS)	\$1,332,456.00
Multisurance	\$674,574.50

Disadvantaged Business Enterprise

This item is not funded by federal funds.

Financial Impact

The FY 2026 amount included the listed items below and is budgeted within the Human Resources departmental budget. The annual cost for FY2026 is estimated at \$225,513.68. This cost encompasses the administration for the self-funded insurance plan for medical, vision, dental, underwriting, plan compliance, and claim transactions fees which are all associated with the administration provided by the current incumbent, 90 Degrees Benefits.

Services Provided:

- Administration of Plan Benefit (Provide call center, explain co-pay, benefit allowance information to requesting doctor offices)
- Case Management Services (Provides large claimants access to care issues to ensure in-network services are being utilized properly, provides access to medications that are needed)
- Audits for Stop-Loss Carrier (Conducts audits to ensure that reimbursements are performed properly and accurately)
- Fiduciary for Plan (Third-Party Administrator makes payments for claims on our behalf; also protect CCRTA from liability)

- Intermediary with Pharmacy Benefit Manager (Negotiate better deals to provide us with annual savings)

Board Priority

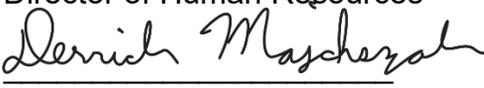
The Board Priority is Transparency.

Recommendation

Staff requests the Board of Directors to authorize the Chief Executive Officer (CEO) or designee to award a five-year contract to 90 Degrees Benefit for Third-Party Administration for Employee Group Health, Vision and Dental Insurance Benefits for an amount not to exceed \$1,127,568.40.

Respectfully Submitted,

Submitted & Angelina Gaitan
Reviewed by: Director of Human Resources

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, September 24, 2025**

Summary of Actions

- 1. Roll Call**
- 2. Heard Safety Briefing**
- 3. Confirmed Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551**
- 4. Receipt of Conflict of Interest Affidavits – None Received**
- 5. Provided Opportunity for Public Comment – None Received**
- 6. Approved the Operations & Capital Projects Committee Meeting Minutes of August 27, 2025**
- 7. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service in the amount of \$1,371,052.33**
- 8. Heard Committee Chair Report**
- 9. Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Committee Chair Aaron Muñoz, called the meeting to order at 9:50 a.m. Ms. Marisa Montiel called roll and stated a quorum was present.

Board Members Present

Lynn Allison, Jeremy Coleman, Aaron Muñoz, Eloy Salazar, and Amanda Torres.

Board Members Absent

None

Staff Present

Gilbert Casas, David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón, and Robert Saldaña.

Public Present

David De La Fuente, Chris De La Fuente, and Ray Hernandez, Iconic Sign Group.

Safety Briefing

Mr. Gilbert Casas, Security Administrator, gave a safety briefing to the Board and audience. He provided exit instructions in the event of an emergency. Ms. Montiel would account for all Board Members and he would be the last out to ensure everyone exits safely.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting. She noted there was a typographical error when it was initially posted, but it has been corrected and reposted.

Receive Conflict of Interest Affidavits

None Received.

Opportunity for Public Comment

None Received.

Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of August 27, 2025

DIRECTOR ELOY SALAZAR MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF AUGUST 27, 2025. DIRECTOR AMANDA TORRES SECONDED THE MOTION. MUNOZ, COLEMAN, SALAZAR, AND TORRES VOTING IN FAVOR. ABSENT ALLISON.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Bridgestone Americas Tire Operations, LLC for Bus Tire Leasing and Service in the amount of \$1,371,052.33

Mr. Gordon Robinson, Managing Director of Operations, presented the item, noting Board Priority of Ridership. He provided background and stated that CCRTA utilizes a contractor for bus tire leasing and service charges for the large bus fleet. Tires are leased based on actual miles driven, with a minimum operating tread depth, and the contracted tire technician provides turnkey services. Contractor is also responsible for the disposal of scrap tires in accordance with all state and federal laws. The current Bus Tire Leasing and Services Contract is held with Bridgestone Americas Tire Operations, LLC. Mr. Robinson went over the IFB timeline, noting one bid was received and deemed responsive. In order to maintain discounted pricing, the New Bus Tire Leasing and Service contract is recommended for a five-year term with no option years. Expenditures will be determined by actual usage. There is no DBE requirement for the procurement. The pricing chart was displayed per year by tire size and monthly service charge, with a grand total of \$1,371,052.33.

SECRETARY LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A CONTRACT TO BRIDGESTONE AMERICAS TIRE OPERATIONS, LLC FOR BUS TIRE LEASING AND SERVICE IN THE AMOUNT OF \$1,371,052.33. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. *MUNOZ, ALLISON, COLEMAN, SALAZAR, AND TORRES VOTING IN FAVOR. ABSENT NONE.*

Heard Committee Chair Report

Committee Chair Munoz thanked everyone for their feedback and the staff for the reports.

Adjournment

Adjourned at 10:03 a.m.

Submitted by: Marisa Montiel



Subject: Approve the Fiscal Year 2026 Holidays and Service Levels

Background

Each year, the Corpus Christi Regional Transportation Authority (CCRTA) Service Standards require Board of Directors approval of service levels on holiday dates or on dates adjacent to a holiday. In the past, CCRTA has not operated service on Easter, Thanksgiving, and Christmas holidays. On other dates, the CCRTA has operated a modified service schedule in alignment with historic ridership levels.

Identified Need

Per CCRTA Service Standards, staff must seek Board of Directors approval of service levels for implementation in the following year. For review and approval, Attachment A contains the draft notice to CCRTA employees and contractors containing the FY2026 Holidays and Service Levels.

Financial Impact

Costs associated with the FY2026 Holidays and Service Levels are included in the proposed FY2026 Operating Budget.

Board Priority

The Board Priority aligns with Ridership.

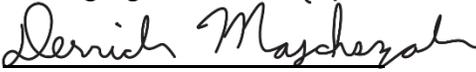
Recommendation

Staff recommends the Operations & Capital Project Committee recommend to the Board of Directors to authorize the Chief Executive Officer (CEO) or designee to approve the Fiscal Year 2026 Holidays and Service Levels.

Respectfully Submitted,

Submitted by: Liann Alfaro
Director of Planning

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer



ATTACHMENT A

To: CCRTA & Contract Employees

From: Derrick Majchszak, Chief Executive Officer _____

Re: 2026 Holidays and Service Levels

The 2026 holidays and service levels for bus and paratransit services are based on public input and historic ridership levels on holiday dates or on dates adjacent to a holiday. Regular fares apply to service dates listed below.

The Chief Executive Officer or designee determines the public transportation needs of the community which may result in changes to a schedule or service level.

Day	Date	Holiday	Service Level	Comments
Thursday	January 1, 2026	New Year's Day *	Sunday Service Level	CCRTA Holiday: Administration and Customer Service Closed
Monday	January 19, 2026	Martin Luther King Jr. Day	Saturday Service Level	CCRTA Observed Holiday: Administration and Customer Service Closed
Friday	April 3, 2026	Good Friday (Administration Holiday)	Weekday Service Level	CCRTA Observed Holiday: Administration and Customer Service Closed
Sunday	April 5, 2026	Easter Sunday	No Service	CCRTA Holiday: All Facilities Closed
Monday	May 25, 2026	Memorial Day	Sunday Service Level	CCRTA Holiday: Administration and Customer Service Closed
Friday	June 19, 2026	Juneteenth	Weekday Service Level	CCRTA Holiday: Administration and Customer Service Closed
Saturday	July 4, 2026	Independence Day	Sunday Service Level	CCRTA Holiday: Administration and Customer Service Closed on July 3, 2026
Monday	September 7, 2026	Labor Day	Sunday Service Level	CCRTA Holiday: Administration and Customer Service Closed

Day	Date	Holiday	Service Level	Comments
Thursday	November 26, 2026	Thanksgiving	No Service	CCRTA Holiday: All Facilities Closed
Friday	November 27, 2026	Day after Thanksgiving (Administration Holiday)	Weekday Service Level	CCRTA Observed Holiday: Administration and Customer Service Closed
Thursday	December 24, 2026	Christmas Eve	Saturday Service Level	No CCRTA Holiday
Friday	December 25, 2026	Christmas	No Service	CCRTA Holiday: All Facilities Closed
Thursday	December 31, 2026	New Year's Eve	Weekday Service Level: Terminates in Early Evening	No CCRTA Holiday
Friday	January 1, 2027	New Year's Day	Sunday Service Level	CCRTA Holiday: Administration and Customer Service Closed

* Approved in 2025 Holidays and Service Levels calendar



Subject: Award Multiple Two-Year Contracts to C.C. Freightliner, Crossline Supply, LLC, Cummins Southern Plains LLC, J. David White Associates, Inc. dba White Associates, and Muncie Transit Supply for Internal and External Engine Parts

Background

The CCRTA purchases most of the parts needed to maintain the fleet through bus and engine parts contracts. The replacement parts are distinct to meet or exceed Original Equipment Manufacturer (OEM) or approved equals. Although the Vehicle Maintenance Department may only purchase a portion of the parts, it's beneficial to secure favorable pricing and take advantage of volume discounts through these contracts, acquiring parts as needed.

Identified Need

With the current contract expiring, a new two-year contract is required to ensure product availability. This will allow us to meet demands and maintain competitive pricing. The contract will include parts for all specialized internal and external engine parts to keep the fleet in State of Good Repair and maintain any warranty coverages.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

The estimated two (2) year contracts are \$900,200.00, with funds allocated in the Board approved annual operating budgets. The recommended contract award amounts per bidder are detailed in the table below.

Estimated Parts Usage for Two (2) Year Contract Term

Bidder	Estimated Year 1 and Year 2 Totals	Total Extended Cost for Years 1 and 2
C. C. Freightliner	526	\$90,000.00
Crossline Supply, LLC	224	\$5,000.00
Cummins Southern Plains LLC	4,688	\$764,200.00
J. David White Associates, Inc. dba White Associates	120	\$1,000.00
Muncie Transit Supply	1,508	\$40,000.00
Totals	7,066	\$900,200.00

Total expenditures will be determined based on actual parts usage. Funding historically includes a combination of Federal Transit Administration Preventative Maintenance formula funds and local funds.

Board Priority

The Board Priority aligns with Ridership.

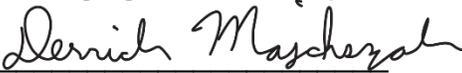
Recommendation

Staff requests the Operations & Capital Projects Committee recommend that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award multiple two-year contracts to C.C. Freightliner, Crossline Supply, LLC, Cummins Southern Plains LLC, J. David White Associates, Inc. dba White Associates, and Muncie Transit Supply for Internal and External Engine Parts, not to exceed a total amount of \$900,200.00.

Respectfully Submitted,

Submitted by: Bryan Garner
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer

Subject: Authorize the Purchase of Two (2) Lone Star ProMaster 3500 Vans from Model 1 Commercial Vehicles through the State of Washington Department of Enterprise Services Contract

Background

The current fleet of fifty-seven (57) ARBOC Cutaway vans consists of fifty-five (55) Unleaded and two (2) Compressed Natural Gas (CNG) ARBOC Cutaway Vans. To maintain the fleet in a state of good repair while meeting daily service demands, the purchase of two (2) vehicles is necessary to replace an equal number of vehicles which have met their useful life.

With the passage of the 2021 Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), the Federal Transit Administration (FTA) allows local transit agencies to purchase vehicles from state cooperatives, including the State of Washington Department of Enterprise Services Contract, that meet the FTA procurement guidelines. Model 1 Commercial Vehicles was founded in 1980 and has 23 locations nationwide including Irving, Texas.

Identified Need

The purchase of two (2) Lone Star ProMaster 3500 Unleaded fueled vans will replace an equal number of CNG fueled ARBOC Cutaway vans that have met their useful life. This replacement aligns with FTA's State of Good Repair replacement cycle. This purchase will help prevent excessive maintenance costs, minimize potential disruptions to daily operations, and ensure fleet reliability for our customers. In addition, the use of these replacement vehicles will result in lower operating and fuel costs due to an increase in fuel efficiency as compared to the Cutaway vans fleet while providing easier access to serve locations with constrained roadways or driveways.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

The Board of Directors approved a total of \$782,000.00 for two (2) Cutaway Van replacement vehicles within the FY2025 Capital Improvement Program (CIP). Replacing two (2) ARBOC vehicles with two (2) Lone Star ProMaster vans will result in an estimated cost savings of \$148,702.76 per vehicle or \$296,405.52 for two vehicles.

The estimated cost per Lone Star ProMaster van is \$212,178.24, for a total cost of \$424,356.48. This purchase is partially funded by FTA 5307 Formula Funds, with a 15% local match of \$63,653.47 and an 85% federal match of \$360,703.01.

Board Priority

The Board Priority aligns with Ridership.

Recommendation

Staff requests the Operations & Capital Projects Committee recommend that the Board of Directors authorize the Chief Executive Officer (CEO) or Designee to authorize the purchase of two (2) Lone Star ProMaster 3500 vans from Model 1 Commercial Vehicles, through the State of Washington Department of Enterprise Services Contract, for a total not to exceed amount of \$424,356.48.

Respectfully Submitted,

Submitted by: Bryan Garner
Director of Maintenance

Reviewed by: Gordon Robinson
Managing Director of Operations

Final Approval by: 
Derrick Majchszak
Chief Executive Officer