



U.S. Department
of Transportation
**Federal Transit
Administration**

Federal Transit Administration
Region VI

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September 12, 2023

Mr. Derrick Majchszak
CEO
Corpus Christi Regional Transportation Authority
602 N. Staples Street
Corpus Christi, TX 78401

Re: Fiscal Year 2023 Triennial Review –Final Report

Dear Mr. Majchszak,

I am pleased to provide you with a copy of this Federal Transit Administration (FTA) report as required by 49 U.S.C. Chapter 53 and other Federal requirements. The enclosed final report documents the FTA's Fiscal Year (FY) 2023 Triennial Review of Corpus Christi Regional Transportation Authority in Corpus Christi, Texas. Although not an audit, the Triennial Review is the FTA's assessment of the Corpus Christi Regional Transportation Authority's compliance with Federal requirements, determined by examining a sample of award management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, a virtual site visit was conducted for this Triennial Review. In addition, the review was expanded to address Corpus Christi Regional Transportation Authority's compliance with the administrative relief and flexibilities FTA granted and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021, and the American Rescue Plan (ARP) Act of 2021.

The Triennial Review focused on Corpus Christi Regional Transportation Authority's compliance in 23 areas. No deficiencies were found with the FTA requirements in any of these areas. Corpus Christi Regional Transportation Authority had no repeat deficiencies from the Fiscal Year 2019 Triennial Review.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to

contact Lauren Andrews, Transportation Program Specialist, at 817-978-0551 or by email at Lauren.Andrews@dot.gov.

Sincerely,

For Gail Lyssy
Regional Administrator

Enclosure

cc: Christina Perez, Corpus Christi Regional Transportation Authority
Ketnah Parchment, Milligan Consulting

FINAL REPORT

**FISCAL YEAR 2023
TRIENNIAL REVIEW**

of

**Corpus Christi Regional Transportation Authority
Corpus Christi, Texas
ID: 1535**

Performed for:

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION
REGION 6**

Prepared By:

Milligan Consulting, LLC

**Scoping Meeting Date: February 15, 2023
Virtual Site Visit Entrance Conference Date: June 15, 2023
Virtual Site Visit Exit Conference Date: July 10, 2023
Final Report Date: September 12, 2023**

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I. Executive Summary

This report documents the Federal Transit Administration's (FTA) Triennial Review of Corpus Christi Regional Transportation Authority of Corpus Christi, Texas. The FTA wants to ensure that awards are administered in accordance with the requirements of Federal public transportation law 49 U.S.C. Chapter 53. The review was performed by Milligan Consulting. During the virtual site visit, the Reviewer discussed the administrative and statutory requirements and reviewed Recipient documents.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, the FTA conducted a virtual site visit for this Triennial Review. In addition, the FTA expanded the review to address Corpus Christi Regional Transportation Authority's compliance with the administrative relief and flexibilities that the FTA granted, and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021, and the American Rescue Plan (ARP) Act of 2021. The FTA also requested Corpus Christi Regional Transportation Authority share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency.

The FY2023 Triennial Review focused on Corpus Christi Regional Transportation Authority's compliance in 23 areas. Deficiencies related to the COVID-19 Relief funds have been clearly identified as part of the deficiency description in the respective review area. There were no repeat deficiencies from the FY 2019 Triennial Review.

No deficiencies were found with the FTA requirement in any of these areas.

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
1. Legal	ND					
2. Financial Management and Capacity	ND					
3. Technical Capacity – Award Management	ND					
4. Technical Capacity – Program Management and Subrecipient Oversight	ND					
5. Technical Capacity – Project Management	ND					
6. Transit Asset Management	ND					

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
7. Satisfactory Continuing Control	ND					
8. Maintenance	ND					
9. Procurement	ND					
10. Disadvantaged Business Enterprise	ND					
11. Title VI	ND					
12. Americans with Disabilities Act (ADA) – General	ND					
13. ADA – Complementary Paratransit	ND					
14. Equal Employment Opportunity	ND					
15. School Bus	ND					
16. Charter Bus	ND					
17. Drug-Free Workplace	ND					
18. Drug and Alcohol Program	ND					
19. Section 5307 Program Requirements	ND					
20. Section 5310 Program Requirements	This section only applies to recipients that receive Section 5310 funds directly from FTA; therefore, the related requirements are not applicable to the review of Corpus Christi Regional Transportation Authority Triennial Review.					
21. Section 5311 Program Requirements	ND					
22. Public Transportation Agency Safety Plan	ND					
23. Cybersecurity	This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of Corpus Christi Regional Transportation Authority Triennial Review.					

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D)/Not Deficient (ND)/Not Applicable (NA)

II. Review Background and Process

1. Background

The United States Code, Chapter 53 of Title 49 (49 U.S.C. 5307(f)(2)) requires that “At least once every 3 years, the Secretary shall review and evaluate completely the performance of a recipient in carrying out the recipient’s program, specifically referring to compliance with statutory and administrative requirements...” The FTA performs this Triennial Review in accordance with its procedures (published in FTA Order 9010.1B, April 5, 1993).

The Triennial Review includes a review of the recipient’s compliance in 23 areas. The basic requirements for each of these areas are summarized in Section IV. The FTA contracts with experienced Reviewers to lead and conduct the Triennial Reviews, in partnership with the staff of the regional office.

This report presents the findings from the Triennial Review of the recipient. The review concentrated on procedures and practices employed since the recipient’s previous Triennial Review in 2019; however, coverage was extended to earlier periods as needed to assess the policies in place and the management of award funds. The specific documents reviewed and referenced in this report are available at the FTA’s region 6 office or the recipient’s office.

2. Process

The Triennial Review includes a pre-review assessment, a desk review and scoping meeting with the FTA regional office, and a site visit to the recipient’s location. Due to the [COVID-19 relief funds](#) received through the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES), Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), and American Rescue Plan Act of 2021(ARP). The FTA also requested that the recipient share if and/or how it suspended, deviated from, or significantly updated or altered its transit program due to the public health emergency

The fiscal year (FY) 2023 process began with the regional office transmitting a notification of the review and a Recipient Information Request (RIR) to the recipient on December 2, 2022, indicating a review would be conducted. While the recipient prepared its response to the RIR, the regional office and review team conducted a scoping meeting on February 15, 2023. Regional office staff provided electronic files as necessary to the Reviewers who also accessed recipient information in the FTA electronic award management (TrAMS) AND oversight (OTrak) systems. Following the desk review and scoping meeting, the reviewer(s) and the recipient corresponded and exchanged information and documentation in preparation for the virtual site visit. Prior to the virtual site visit, the Reviewer sent to the recipient on [date] an agenda package indicating the issues that would be discussed, records to be reviewed, and interviews to be conducted. The virtual site visit to Corpus Christi Regional Transportation Authority occurred from June 16, 2023 (entrance conference) to July 10, 2023 (exit conference).

The virtual site visit portion of the review began with an entrance conference, at which the

Reviewers and regional staff discussed the purpose of the Triennial Review and the review process. The Reviewers conducted additional interviews and reviewed documentation to evidence the recipient's compliance with FTA requirements.

3. Metrics

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are:

- Not Deficient (ND): An area is considered not deficient if, during the review, nothing came to light that would indicate the requirements within the area reviewed were not met.
- Deficient (D): An area is considered deficient if any of the requirements within the area reviewed were not met.
- Not Applicable (NA): An area can be deemed not applicable if, after an initial assessment, the recipient does not conduct activities for which the requirements of the respective area would be applicable.

III. Recipient Description

1. Organization

The Corpus Christi Regional Transit Authority (CCRTA) was created in 1985 by majority vote of the residents and commenced operations on January 1, 1986. Located in Corpus Christi, Texas on the coast of the Gulf of Mexico, CCRTA is a regional provider of mass transportation services, primarily within Nueces County and also part of San Patricio County. Nueces County includes the cities of Agua Dulce, Bishop, Corpus Christi, Driscoll, Port Aransas, Robstown, and unincorporated areas. San Patricio County coverage includes the cities of Gregory and Old San Patricio. The total area is 838 square miles and has an approximate population of 305,200. An 11-member Board of Directors governs CCRTA. The City of Corpus Christi, Nueces County, and the Committee of Small City Mayors appoint members to the Board.

CCRTA (also known as the 'B') provides fixed-route service, commuter bus, van/carpool services, and, until 2016, seasonal ferry boat service. Additionally, CCRTA offers paratransit bus service called B-Line, which is contracted with MV Transportation, Inc. Currently, CCRTA contracts with MV Transportation, Inc. for additional fixed-route service.

CCRTA operates a network of 45 fixed routes - 40 directly operated and five operated by contractors. Service is provided weekdays from 4:37 a.m. to 11:15 p.m. Saturday service is operated from 6:00 a.m. to 10:45 p.m. and Sunday service from 7:45 a.m. to 7:45 p.m. CCRTA's complementary paratransit service provides curb-to-curb service during the same days and hours of service as the fixed routes.

The basic adult fare for fixed-route service is 75¢. CCRTA offers two reduced fares to seniors, persons with disabilities, and Medicare cardholders. A reduced fare of 25¢ is offered weekdays during peak hours 6:00 a.m. to 9:00 a.m., after 6:00 p.m., and on weekends. On weekdays before 6:00 a.m., between 9:00 a.m. and 3:00 p.m., and after 6:00 p.m., CCRTA offers an off-peak reduced fare of 10¢. Commuter services have a fare of \$1.25. The fare for ADA paratransit service is \$1.25 within ¾-mile of a fixed route with a \$2.00 surcharge outside this area.

CCRTA operates a fleet of 82 buses for fixed-route service, with 65 buses required for peak revenue service. CCRTA also has a fleet of 34 paratransit vehicles. CCRTA operates from a maintenance facility on Bear Lane in Corpus Christi, Texas, with the paratransit facilities located in an adjacent facility. The paratransit facility will soon be merged into the Bear Lane facility. CCRTA's administrative offices are located within Staples Street Station in Downtown Corpus Christi. Services are oriented around seven transit centers throughout the Corpus Christi area: Port/Ayers Station, Staples Street Station, Flour Bluff Station, Gregory Park & Ride, Calallen Park & Ride, Southside Transfer Station, and Robstown Park & Ride.

2. Award and Project Activity

Below is a list of Corpus Christi Regional Transportation Authority's open awards at the time of the review.

Award Number	Award Amount	Year Executed	Description
TX-04-0114-00	\$848,480	2013	Veterans Transportation Community Liv
TX-2017-053-01	\$402,136	2020	Corpus Christi FY 2015 - 5310 Mobility Coordinator
TX-2018-074-01	\$3,591,909	2020	Corpus Christi Regional Transportation Authority FY 2017 5307/5339
TX-2019-052-04	\$8,538,738	2023	Corpus Christi 5307 FY '2018 Section 5307 Projects - FY 2018 Section 5339 Projects
TX-2021-038-01	\$7,231,023	2023	CCRTA Grants for Buses and Bus Facilities Discretionary Program (5339b) FY 2019 Capital
TX-2021-066-03	\$11,070,299	2023	Corpus Christi Regional Transportation Authority FY 2019 5307 Rolling Stock, Engine Overhaul Program, Support Vehicles & Wi-Fi & Modem Replacement FY 2018 Lapsing & 2019 5339 Bus Facility Support Equipment & Bus AVL Phase 1
TX-2021-122-00	\$52,135	2021	CCRTA FY 2021 5310 ARPA Operating Assistance
TX-2021-123-00	\$592,575	2021	CCRTA 5310-1c Formula Program @ 100% Federal Share FFY Lapsing 2019 and 2020 Mobility Management, Purchase of Service, and Operating Expenses
TX-2022-003-00	\$52,135	2021	CCRTA FY 2021 5310 Formula Funding for CRRSAA Operating Assistance for Subrecipient
TX-2022-032-01	\$17,644,591	2023	Corpus Christi RTA FY21 ARP Section 5307 Operating

Corpus Christi Regional Transportation Authority received Supplemental Funds for operating assistance in award numbers TX-2021-122-00, TX-2022-003-00, and TX-2022-032-01. This is not the Corpus Christi Regional Transportation Authority's first time receiving operating assistance from the FTA.

Projects Completed

In the past few years, Corpus Christi Regional Transportation Authority has completed the following noteworthy project: Bear Lane Parking Lot Improvements

Ongoing Projects

Corpus Christi Regional Transportation Authority is currently implementing the following noteworthy projects:

- Purchase of rolling stock utilizing Oklahoma's Office of Management and Enterprise Services (OMES) Statewide Contract 797 for ADA Compliant Transit Buses
- Two (2) Bus Stops for Del Mar College South Campus
- Bus Stop Shelter Amenities

Future Projects

Corpus Christi Regional Transportation Authority plans to pursue the following noteworthy projects in the next three to five years:

- Reconstruction of Port Ayers Transfer Station
- Bus Stop Improvements Phase VII and Phase VIII

IV. Results of the Review

1. Legal

Basic Requirement: The recipient must promptly notify the FTA of legal matters and additionally notify the USDOT Office of Inspector General (OIG) of any instances relating to false claims under the False Claims Act or fraud. Recipients must comply with restrictions on lobbying requirements.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Legal.

2. Financial Management and Capacity

Basic Requirement: The recipient must have financial policies and procedures; an organizational structure that defines, assigns and delegates fiduciary authority; and financial management systems in place to manage, match, and charge only allowable costs to the award. The recipient must conduct required Single Audits, as required by 2 CFR part 200, and provide financial oversight of subrecipients.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Financial Management and Capacity.

3. Technical Capacity – Award Management

Basic Requirement: The recipient must report progress of projects in awards to the Federal Transit Administration (FTA) and close awards timely.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Technical Capacity – Award Management.

4. Technical Capacity – Program Management & Subrecipient Oversight

Basic Requirement: States must document and follow a public involvement process for the development of the long-range statewide transportation plan and State Transportation Improvement Program (STIP). Designated recipients of Sections 5310, 5311, and 5339 funds must develop and submit a State Management/Program Management Plan to the FTA for approval. Recipients must enter into an agreement with each subrecipient, obtain required certifications from subrecipients, report in the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) on subawards, and ensure subrecipients comply with the terms of the award.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Technical Capacity – Program Management & Subrecipient Oversight.

5. Technical Capacity – Project Management

Basic Requirement: The recipient must implement the FTA-funded projects in accordance with the award application, the FTA Master Agreement, and applicable laws and regulations using sound management practices.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Technical Capacity – Project Management.

6. Transit Asset Management

Basic Requirement: Recipients must comply with 49 CFR part 625 to ensure public transportation providers develop and implement transit asset management (TAM) plans.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Transit Asset Management.

7. Satisfactory Continuing Control

Basic Requirement: The recipient must ensure that FTA-funded property will remain available and used for its originally authorized purpose throughout its useful life until disposition.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Satisfactory and Continuing Control.

8. Maintenance

Basic Requirement: Recipients must keep federally-funded vehicles, equipment, and facilities in good operating condition. Recipients must keep Americans with Disabilities Act (ADA) accessibility features on all vehicles, equipment, and facilities in good operating order.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Maintenance.

9. Procurement

Basic Requirement: The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, and conform to applicable Federal law and the standards identified in 2 CFR Part 200. State recipients can use the state's overall policies and procedures. When applied to Federal procurements, those policies and procedures must still be compliant with all Federal requirements as applied to non-state recipients. The flexibility afforded by 2 CFR Part 200 should not be misconstrued as absolving a state from Federal requirements. For example, the FTA does not require each State DOT to have policies and procedures separate from the state education department.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Procurement.

10. Disadvantaged Business Enterprise (DBE)

Basic Requirement: Recipients must comply with 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts. Recipients also must create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the USDOT requirements for DBE.

11. Title VI

Basic Requirement: The recipient must ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participating in, or be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance without regard to whether specific projects or services are federally funded. The recipient must ensure that all transit services and related benefits are distributed in an equitable manner.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Title VI.

12. Americans with Disabilities Act (ADA) – General

Basic Requirement: Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of service, including complementary paratransit service.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the USDOT requirements for ADA – General.

13. ADA – Complementary Paratransit

Basic Requirement: Under 49 CFR 37.121(a), each public entity operating a fixed-route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed-route system. “Comparability” is determined by 49 CFR 37.123-37.133. Requirements for complementary paratransit do not apply to commuter bus, commuter rail, or intercity rail systems.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the USDOT requirements for ADA – Complementary Paratransit.

14. Equal Employment Opportunity

Basic Requirement: The recipient must ensure that no person in the United States shall on the grounds of race, color, religion, national origin, sex, age or disability be excluded from participating in, or denied the benefits of, or be subject to discrimination in employment under any project, program or activity receiving Federal financial assistance under the Federal transit laws.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Equal Employment Opportunity.

15. School Bus

Basic Requirement: Recipients are prohibited from providing school bus service in competition with private school bus operators unless the service qualifies and is approved by the FTA Administrator under an allowable exemption. Federally-funded equipment or facilities cannot be used to provide exclusive school bus service.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for School Bus.

16. Charter Bus

Basic Requirement: Recipients are prohibited from using the FTA-funded equipment and facilities to provide charter service that unfairly competes with private charter operators. Recipients may operate charter only when the service meets a specified exception defined in rule.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Charter Bus.

17. Drug Free Workplace Act

Basic Requirement: Recipients are required to maintain a drug free workplace for all award-related employees; report any convictions occurring in the workplace timely; and have an ongoing drug free awareness program.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Drug-Free Workplace Act.

18. Drug and Alcohol Program

Basic Requirement: Recipients receiving Section 5307, 5309, 5311, or 5339 funds that have safety-sensitive employees must have a drug and alcohol testing program in place for such employees.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Drug and Alcohol Program.

19. Section 5307 Program Requirements

Basic Requirement: Recipients must participate in the transportation planning process in accordance with FTA requirements and the metropolitan and statewide planning regulations.

Recipients shall develop, publish, afford an opportunity for a public hearing on, and submit for approval, a program of projects (POP).

Recipients are expected to have a written, locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

For fixed-route service supported with Section 5307 assistance, fares charged to seniors, persons with disabilities or an individual presenting a Medicare card during off peak hours will not be more than one half the peak hour fares.

Finding: During this Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Section 5307 Program Requirements.

20. Section 5310 Program Requirements

Basic Requirement: Recipients must expend Section 5310 funds on eligible projects that meet the specific needs of seniors and individuals with disabilities. Projects selected for funding must be included in a locally developed, coordinated public transit-human services transportation plan. Recipients must approve all subrecipient leases of Section 5310-funded vehicles. Leases of

Section 5310-funded vehicles must include required terms and conditions. Either the recipient or subrecipient must hold the title to the leased vehicles.

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for Section 5310 Program Requirements.

21. Section 5311 Program Requirements

Basic Requirement: States must expend Section 5311 funds on eligible projects to support rural public transportation services and intercity bus transportation.

This section only applies to recipients that receive Section 5311 funds directly from FTA; therefore, the related requirements are not applicable to the review of Corpus Christi Regional Transportation Authority Triennial Review.

22. Public Transportation Agency Safety Plan (PTASP)

Basic Requirement: Recipients must comply with the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673) to ensure public transportation providers develop and implement an Agency Safety Plan (ASP).

Finding: During this Triennial Review of Triennial Review of Corpus Christi Regional Transportation Authority no deficiencies were found with the FTA requirements for PTASP Requirements.

23. Cybersecurity

Basic Requirement: Recipients that operate rail fixed guideway public transportation systems must certify compliance with the requirements for establishing a cybersecurity process under 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019).

This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of Corpus Christi Regional Transportation Authority Triennial Review.

V. Summary of Findings

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
1. Legal	ND					
2. Financial Management and Capacity	ND					
3. Technical Capacity – Award Management	ND					
4. Technical Capacity – Program Management and Subrecipient Oversight	ND					
5. Technical Capacity – Project Management	ND					
6. Transit Asset Management	ND					
7. Satisfactory Continuing Control	ND					
8. Maintenance	ND					
9. Procurement	ND					
10. Disadvantaged Business Enterprise	ND					
11. Title VI	ND					
12. Americans with Disabilities Act (ADA) – General	ND					
13. ADA – Complementary Paratransit	ND					
14. Equal Employment Opportunity	ND					

Review Area	Finding	Deficiency Code(s)		Corrective Action(s)	Response Due Date(s)	Date Closed
		Code	Description			
15. School Bus	ND					
16. Charter Bus	ND					
17. Drug-Free Workplace	ND					
18. Drug and Alcohol Program	ND					
19. Section 5307 Program Requirements	ND					
20. Section 5310 Program Requirements	This section only applies to recipients that receive Section 5310 funds directly from FTA; therefore, the related requirements are not applicable to the review Corpus Christi Regional Transportation Authority Triennial Review.					
21. Section 5311 Program Requirements	ND					
22. Public Transportation Agency Safety Plan	ND					
23. Cybersecurity	This section only applies to recipients that operate rail fixed guideway public transportation systems; therefore, the related requirements are not applicable to the review of the Corpus Christi Regional Transportation Authority Triennial Review.					

The metrics used to evaluate whether a recipient is meeting the requirements for each of the areas reviewed are: Deficient (D)/Not Deficient (ND)/Not Applicable (NA)

VI. Attendees

Name	Title	Phone Number	E-mail Address
Corpus Christi Regional Transportation Authority			
FTA			
Chevonne Madison	Transportation Program Specialist	817-978-0501	chevonne.madison@dot.gov
Lauren Andrews	Transportation Program Specialist	817-978-0551	lauren.andrews@dot.gov
Contractor			
Ketnah Parchment	Reviewer	267-817-9113	kparchment@miconsult.net
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