

KeHE Supplier Technology Guide

Effective May 8, 2026

This **KeHE Supplier Technology Guide** provides information, resources, and requirements related to the use of KeHE's Supplier-facing systems, platforms, and technology. KeHE may update this document at any time with a minimum of thirty (30) days' notice to Suppliers.

I. KeHE CONNECT Supplier® Portal

KeHE will provide Supplier access to KeHE's internet website for Suppliers, currently the **KeHE CONNECT Supplier® Portal**, and Supplier expressly agrees to the Terms of Use and Privacy Policy found therein.

The KeHE CONNECT Supplier® Portal is accessible at: <https://connectsupplier.kehe.com/>

KeHE's recommended browser for accessing the Supplier Portal is Google Chrome for best experience.

The KeHE CONNECT Supplier® Portal has been designed for human interaction. Usage of automatic scraping tools or 'bots' to extract data or automate data entry is expressly forbidden without written consent by KeHE.

II. Product Information Data Exchange Solution

As part of the digital data collection for all Products, all Suppliers must subscribe to IX-ONE's data exchange and product information management solution, currently known as the "**SPINS IX-One RIVIR Platform**," or "**RIVIR**," operated by The Data Council LLC (owned by SPINS, LLC), KeHE's preferred third-party data provider.

Utilizing the SPINS IX-One platform RIVIR ensures KeHE is collecting the most current Product information (for example, product images, content, shipping case information, and enhanced attribution) from a single source, as submitted to IX-One by the Supplier.



To learn more about SPINS IX-One RIVIR Platform, and enroll in membership, visit: <https://www.spins.com/ix-one/kehe/>

For existing SPINS IX-ONE members, ensure all Products sold to KeHE are accurately listed and up to date within the SPINS IX-One RIVIR Platform. If you need assistance logging in or have other questions, please submit a request to their member inquiries page: [RIVIR Web - Learn More Contact Us \(w/wh\) - Formstack](#)

All "live" case samples must be submitted to IX-One' studio, and any fees and expenses that may be charged by IX-One will be managed between Supplier and the provider directly.

III. Electronic Data Interchange (EDI)

All Suppliers are required to utilize Electronic Data Interchange (EDI) for purchase order transmission and confirmation.

Methods:

There are three (3) methods available for Suppliers to transmit EDI documents. KeHE supports all three:

- 1) Direct
- 2) VAN
- 3) SPS Fulfillment Solution

SPS Fulfillment Solution:

KeHE has partnered with our third-party service provider, SPS Commerce, Inc. ("**SPS**"), to launch the KeHE's Electronic Data Interchange (EDI) Program.



For EDI implementation, and/or VAN changes, or other EDI questions, please contact SPS directly:
community@spscommerce.com

SPS can help all Suppliers begin exchanging the required order-related documents via EDI. Through this Program, all Suppliers will have access to electronic purchase orders, invoices, and other important EDI transactions, reducing the errors in critical information like purchase order pricing and quantity, shipment timing, and other invoice details.

KeHE and SPS have negotiated a unique pricing structure to best serve the needs of Suppliers. Costs include an initial set up fee plus a predictable, flat monthly service charge based on annual order volume. Please reach out to SPS directly for pricing.

Required Documents:

KeHE is set up to exchange seven (7) core EDI documents with Suppliers:

1. EDI 850 - Purchase Order Request (Outbound to Suppliers)

KeHE initiates a purchase order ("**PO**") using an "**EDI 850**" PO Request document. This includes key information such as distribution center, buyer, the ship-to location, pick up location, product being ordered, quantities, payment terms, and allowances.

2. EDI 860 - Purchase Order Change/Replace (Outbound to Suppliers)

KeHE will initiate a purchase order change/replace ("**PO Change or Replace**") using an "**EDI 860**" document. This document will include details about any change to a PO. KeHE does not support price changes via EDI; any price changes need to be managed outside of EDI, and any retailers require 90 day notice for price change. A PO Change can only occur before the invoice is received.

3. EDI 855 - Purchase Order Acknowledgements (Inbound from Suppliers)

A Supplier must respond to KeHE's PO request with an "EDI 855" acknowledgement document within 48 hours. This confirms the supplier's intent to fulfill the PO. Additional EDI 855 documents may be sent if the ability to fill the PO as written changes again.

4. EDI 753 – Ready to Ship Notice for KeHE Pick Up:

If your Products are shipped via KeHE Pick Up (as defined in KeHE's **Supplier Policies and Procedures**, but often known as "Collect" Suppliers), you are required to send the EDI 753 Ready to Ship Notice to indicate a shipment is ready at a certain date for pickup, with the quantity being shipped.

- The EDI 753 Request for Routing Instructions must be sent by Supplier three (3) business days prior to the day the Product is ready for pick up.
- If the PO cannot be filled as written, allowable exception codes can be returned to indicate the difference. Changes to pricing are not allowed.
- The EDI 753 acts as the notification that the order will be ready for pick up on the date specified in the request.
- Once the 753 is received, KeHE will use the pickup date provided to schedule transportation to collect the order from the supplier. No return document will be sent to the supplier.

5. EDI 856 – Advanced Shipping Notification (Inbound from Suppliers)

For each Shipment, a Supplier will be required to provide an "EDI 856" document. This will provide details of the physical shipment ahead of receipt and collect the data to fulfill the Food Traceability Final Rule, as part of Section 204(d) of the FDA Food Safety Modernization Act ("FSMA"). See KeHE's **Supplier Expectations Manual** for more information on FSMA 204(d) and the Food Traceability Final Rule.

6. GS1-128 Label (Inbound from Suppliers)

KeHE prefers all outer cases that contain multiple selling units to display a "GS1-128" barcode. The GS1-128 label encodes information about a product, including the required 14-digit Global Trade Item Number (GTIN), serial numbers, batch or lot numbers, expiration dates, quantities, origin/destination of the package, carrier and shipping method. See KeHE's **Inbound Routing Guide** for more information on KeHE's product labeling and barcode requirements.

7. EDI 810 - Purchase Order Invoicing (Inbound from Suppliers)

To receive payment for a PO, an "EDI 810" invoice document must be issued. The EDI 810 must be sent only after EDI 855 PO acknowledgement. The EDI 810 must contain the PO number billed, line items shipped on the EDI 855, the distribution center, the payment terms and any other related allowances.

Note: Once an EDI 810 invoice is sent to KeHE, the Supplier cannot send another EDI 855 PO acknowledgement.

8. EDI 812 – Credit Memo (Outbound to Suppliers)

KeHE will provide an "EDI 812" document to notify Suppliers when there is a short pay due to a shortage in shipment. The document will provide details and the reason for a short pay (i.e. quantity or price issue).