Graduate Studies Course Registration Instructions

Hello Chi Students,

As you prepare to register for your courses, please carefully review the following instructions to ensure a smooth process.

When selecting your courses, you will need to refer to the course availability section in the last 4 pages of **Chi University's Graduate Catalog** and your course history on **CampusCloud** to determine which courses you are eligible to take. If you have any questions about pre/corequisites, feel free to reach out to **master@chiu.edu** for clarification.

Important Notes for Registration:

- **Prerequisite Restrictions:** There are no system restrictions preventing students from enrolling in courses without meeting prerequisites. This means you can register for any course, but it is your responsibility to ensure you meet the necessary requirements before enrolling.

- **Mandatory Lab Registrations:** Some courses require associated lab registrations. While selecting your courses, check the course availability section in the last 4 pages of **Chi University's Graduate Catalog** to see if the courses are highlighted in yellow and marked with a single asterisk. If so, you must also register for those courses' mandatory lab courses as well. Importantly, both of the following courses have 2 mandatory on-site labs:
    - MIV4111 Canine Rehabilitation Level 1
   - MIV4121 Equine Rehabilitation Level 1

To guide you through the process, we have outlined detailed **registration instructions below**. Please follow them carefully when enrolling in your courses.

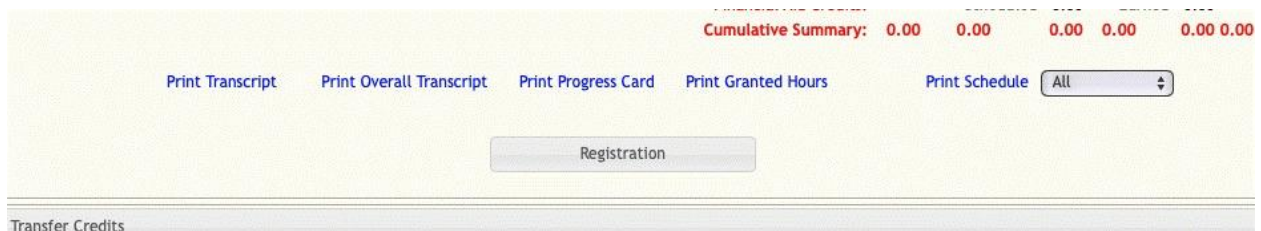If you have any questions, don't hesitate to reach out.

Happy studying!

Follow these instructions carefully while registering!

1. Log in to CampusCloud: https://chiuniv.cloud/application/login.php
2. Click on the "Courses" tab
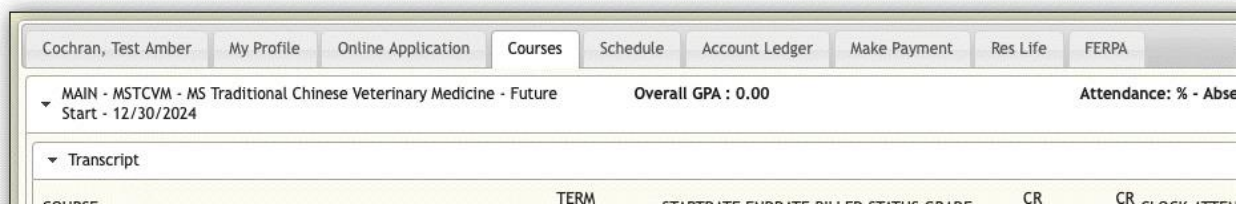
3. At the bottom of the screen, click on the "Registration" button

4. Click on your program name

5. From the drop-down box, select the semester you want to register for. (Spring 2025 in this example image.)

6. On the far right, select the course(s) you want to register for by clicking on the green +

a. **Be careful here!** Check the course availability section in the last 4 pages of **Chi University's Graduate Catalog** to check for any pre/co-requisite requirements and compare this with your course history in CampusCloud.
b. Any "pre/co-requisite" listed in the Catalog can be taken as a prerequisite OR a corequisite.
   i. (CampusCloud lists them all as corequisites, but this should be ignored with the exception of any <mark>mandatory lab courses</mark>, which are not listed in the Catalog, but are noted in the catalog's course availability section by <mark>yellow highlights with single asterisks</mark>.)
c. Mandatory Labs
   i. If a course is listed in the Graduate Catalog with a <mark>yellow highlight</mark> and a **single** asterisk, then you **must** also register for the mandatory lab course.
d. Pay attention to the wording in the Catalog.
   i. Some pre-co/requisites may be listed in the Catalog as "and" whereas others are listed as "or". (These all appear in CampusCloud without clarifications, so please **rely on the Catalog**.)

COURSE	PREREQ	COREQ	SECT.	START DATE	END DATE	CR.	HRS.	FACULTY	DOW	# REG.
					Core 31.50 credits					
MTM4710 - Veterinary Acupuncture Level 1			1	12/30/2024	04/13/2025	3.50	46.00	Clemons-Chevis, Conn	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)
MTM4711 - Veterinary Acupuncture Level 2	NOT MET	MTM4710	1	12/30/2024	04/13/2025	2.00	36.00	Clemons-Chevis, Conn	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)
MTM4720 - Chinese Herbal Fundamental Knowledge			1	12/30/2024	04/13/2025	1.00	15.00	Dai, Shu	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)
MTM4721 - TCVM for Respiratory and Cardiovascular Diseases	NOT MET	MTM4720	1	12/30/2024	04/13/2025	2.00	26.00	Todd, Gregory	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)
MTM4722 - TCVM for Gastrointestinal Diseases	NOT MET	MTM4720	1	12/30/2024	04/13/2025	2.00	28.00	Gerardi, Joyce	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)

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7. <mark>When you are finished selecting your courses, click "Save"</mark>

MTM4710 - Veterinary Acupuncture Level 1			1	12/30/2024	04/13/2025	3.50	46.00	Clemons-Chevis, Conn	Mon, Tue, Wed, Thu, Fri, Sat, Sun	100 (0)

Save   Close

8. <mark>When you are done, your course(s) will show up as "Scheduled".</mark>

MTM4752 Master Thesis Part 2			Future	3.00	132.00	0.00	0
MTM4760 TCVM Clerkship (45-hour internship)			Future	1.00	90.00	0.00	0
MTM4762 TCVM Palliative and End-of-Life Care			Future	3.00	45.00	0.00	0
MTM4710 Veterinary Acupuncture Level 1	Spring 2025	12/30/2024 04/13/2025	Scheduled	3.50	66.00	0.00	0

9. <mark>You can view your tuition balance in the "Account Ledger" tab and pay your tuition balance in the "Make Payment" Tab.</mark>

If you have any questions, please reach out to us at master@chiu.edu.